

7:00 PM

Aldermanic Chamber

1. ROLL CALL
2. ELECTION OF CLERK
3. PUBLIC COMMENT
4. DISCUSSIONS AND/OR PRESENTATIONS
 - Orientation on CDBG/HOME Programs
 - Project Updates and review of Federal Rule Changes

5. COMMUNICATIONS

From: Mike Jungers, Urban Programs Manager
Re: Fiscal Year 2027 CDBG/HOME Annual Action Plan Development

6. UNFINISHED BUSINESS
7. NEW BUSINESS – RESOLUTIONS

R-26-006

Endorsers: Mayor Jim Donchess
Alderman Patricia Klee
Alderman Vengerflutta Smith
Alderman Derek Thibeault
Alderman-at-Large Michael B. O'Brien
Alderman-at-Large Alicia Gregg
Alderman Richard A. Dowd
Alderman Tim Sennott
Alderman-at-Large Shoshanna Kelly
Alderman-at-Large Amber Morgan
Alderman Thomas Lopez
Alderman-at-Large Lori Wilshire

RELATIVE TO THE ACCEPTANCE OF \$20,000 FROM THE NEW HAMPSHIRE CHARITABLE FOUNDATION INTO PUBLIC HEALTH AND COMMUNITY SERVICES GRANT ACTIVITY "NHCF GRANT PARTNER PROGRAM"

R-26-009

Endorsers: Mayor Jim Donchess
Alderman Patricia Klee
Alderman Derek Thibeault
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Tim Sennott
Alderman-at-Large Lori Wilshire

RELATIVE TO THE ACCEPTANCE OF \$80,790 FROM THE STATE OF NEW HAMPSHIRE, DEPARTMENT OF ENVIRONMENTAL SERVICES, EXOTIC SPECIES PROGRAM AND TO AUTHORIZE THE TRANSFER OF MATCHING FUNDS

8. NEW BUSINESS – ORDINANCES
9. TABLED IN COMMITTEE
10. GENERAL DISCUSSION
11. PUBLIC COMMENT

12. REMARKS BY THE ALDERMEN

13. ADJOURNMENT



Date: February 4, 2026

To: Alderman Tom Lopez, Chair, Human Affairs Committee
Jim Donchess, Mayor
Lori Wilshire, President
Board of Aldermen

From: Mike Jungers, Urban Programs Manager

Re: Fiscal Year 2027 CDBG / HOME Annual Action Plan Development

The following memorandum is intended to provide a brief update of the Urban Programs Department development of the FY 2027 Annual Action Plan and related planning efforts. Please contact me directly should you have any questions.

FY 2027 Annual Action Plan

The City of Nashua receives Community Development Block Grant (CDBG) and HOME Investment Partnership grant funding annually from the U.S. Department of Housing and Urban Development intended to benefit low- and moderate-income (LMI) persons and households within the City. The Urban Programs Department (UPD) prepares an Annual Action Plan as a statement of the City's needs, goals, and plans for the year as a required submission to HUD and to communicate the City's efforts to our residents. Development has begun for the FY 2027 Annual Action Plan, which will be the second year under the City's 2025-2029 Consolidated Plan.

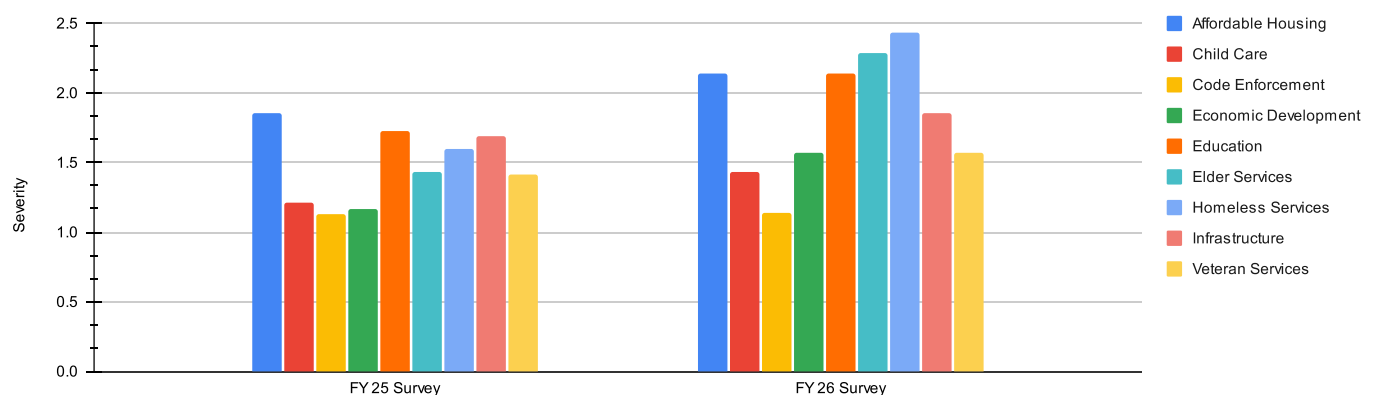
Community Needs

A primary tenet of the Annual Action Plan is the requirement for the City to understand current needs within our community. In response, the Urban Programs Department solicits input through a variety of means, including our recently-concluded Community Needs Assessment Survey for direct public input, a survey of our non-profit community, and direct feedback from other City departments providing services to our low- and moderate-income residents.

Feedback collected in preparation for this year's Annual Action Plan reveals that almost all identified needs were ranked higher in severity relative to last year's survey. The most significant change in this year's Community Needs Survey is a 52% increase in the need for Homeless Services, which is being echoed in our interactions with our non-profit partners.

Community Needs Survey

Issue severity: 0-1 = Low, 1-2 = Moderate, 2-3 = High



Application Process

The application period for FY 27 CDBG sub-awards opened on January 12th and will conclude on February 26th. This funding opportunity is available to the Nashua non-profit community and for departments within the City with prospective public facility, public services, or infrastructure projects/programs aligned with CDBG beneficiary goals and regulations.

Procedurally, department staff will review the submitted applications for eligibility and technical compliance with HUD regulations and recommend that the Human Affairs Committee evaluate applications based on (1) agency's ability to complete the project within a one-year time frame and (2) ability to complete the project with amount of CDBG funds awarded, as well as other secured (not speculative) funding. Committee members will be provided with an abbreviated copy of all grant application submissions, including all narrative, funding, and beneficiary-related responses, as well as a scoring sheet completed by Urban Programs staff in compliance with HUD's CDBG best practices.

Tentative Schedule

The following is a tentative schedule intended to maintain compliance with HUD regulations. UPD would like the first Public Hearing for the FY27 Annual Action Plan (AAP) to take place at the HAC meeting on March 16, 2026. We would like to request that the HAC be prepared to hear presentations from applicants at this time. The anticipated date for a draft of the AAP to be available to the public is April 1st, thus commencing the 30-day Public Comment Period. We would like to request that the second Public Hearing take place at the HAC meeting on April 20th, where ideally, we would like to finalize the allocations.

Additional dates for milestone events will be shared with the Committee as the Annual Action Plan development unfolds.

- On or before March 6 – CDBG application summaries and internal scoring provided to the HAC for review
- March 16 - 1st Public Hearing-Presentations to HAC
- April 14 - BOA First Reading of Resolution, refer to HAC
- April 20 - 2nd Public Hearing-Final Allocations by HAC

We look forward to a discussion with HAC about scheduling and are grateful for your flexibility and partnership.

Impacts of Federal Changes

The federal regulatory environment related to HUD funding and its practical implementation within the community has and continues to undergo significant changes. For the most part, the Urban Programs Department has been able to accommodate these changes without affecting the core mission of benefitting LMI residents. However, updates to existing regulations and guidance related to citizenship verification remain incomplete and have resulting in one FY 26 grant recipient declining their award. The Urban Programs Department is working closely with our FY 26 non-profit grant recipients and prospective FY 27 applicants to provide the latest guidance and planning to ensure compliance while continuing to benefit the City's LMI residents.

The City's receipt of the finalized FY 26 HUD award occurred on December 16th, 2025, approximately four months later than in prior years. It has been communicated to the UPD that this was due to reduced staffing at HUD, and we are building into our planning and communications an expectation that delays of this type will continue for FY 27.

Fiscal year 2026 marked the expiration of almost all exemptions to the Build America, Buy American Act (BABA). The Act requires most construction projects exceeding \$250,000 to source American-manufactured construction materials. Fortunately, funding through most UPD programs falls far short of this threshold and projects have not been affected. The notable exception is the HOME Investment Partnership program, where awards typically exceed that threshold. It has been

communicated to the UPD from developers of large multi-unit residential properties that HOME funds would not be sought in order to not trigger the BABA requirements.

Outreach

However, BABA requirements do not apply for developments consisting of four housing units or less, and the UPD will be developing an outreach plan to attract applicants for these funds, a significant shift from prior efforts.

Similarly, applications for the Housing Improvement Program (HIP) and the Rental Improvement Program (RIP) have been slow to materialize over the past year, and in response the UPD conducted a review of our outreach and marketing strategy for these programs. It was determined that gap exists in UPD's outreach efforts and these programs effectively reaching our target population, low-moderate income residents. UPD has undertaken an initiative to fill this gap and reach these residents by utilizing one of our greatest strengths, our strong relationships and aligned mission with our nonprofit partners.

Over the coming months, Urban Programs will be collaborating with the YMCA and Boys and Girls Club to host workshops for low-moderate income residents, the elderly, and other presumed LMI populations. Our goal is to educate the public on these programs, how to qualify and the application process, all the while strengthening our relationships and trust with the City's nonprofits.

We in the Urban Program Department would like to acknowledge the critical work that you as Aldermen do at the Human Affairs Committee and beyond as your work with your constituents to ensure that funding is deployed strategically and intentionally on programs, families, and individuals with the highest need in the Community.



RESOLUTION

RELATIVE TO THE ACCEPTANCE OF \$20,000 FROM THE NEW HAMPSHIRE CHARITABLE FOUNDATION INTO PUBLIC HEALTH AND COMMUNITY SERVICES GRANT ACTIVITY "NHCF GRANT PARTNER PROGRAM"

CITY OF NASHUA

In the Year Two Thousand and Twenty-Six

RESOLVED by the Board of Alderman of the City of Nashua that the City of Nashua and the Division of Public Health and Community Services are authorized to accept \$20,000 from the New Hampshire Charitable Foundation into Public Health and Community Services Grant Activity "NHCF Grant Partner Program" for community advocacy (\$5,000) and Community Health Improvement Plan actions (\$15,000). The Community Health Improvement Plan prioritizes advocacy and action in substance abuse, behavioral health, and mental health activities.

This funding will remain in effect for one year.

LEGISLATIVE YEAR 2026

ORDINANCE:

R-26-006

PURPOSE:

Relative to the acceptance of \$20,000 from the New Hampshire Charitable Foundation into Public Health and Community Services grant activity "NHCF Grant Partner Program"

ENDORSERS:

Mayor Jim Donchess

**COMMITTEE
ASSIGNMENT:**

Human Affairs Committee

FISCAL NOTE:

Fiscal impact is a \$20,000 grant to be used for a specific purpose.

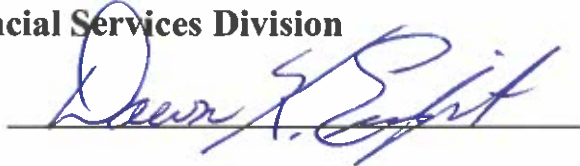
ANALYSIS

This resolution authorizes the City to accept funds from the New Hampshire Charitable Foundation for the purpose of community advocacy and Community Health Improvement Plan actions. The Community Health Improvement Plan prioritizes advocacy and action in substance abuse, behavioral health, and mental health activities.

**Approved as to account
structure, numbers,
and amount:**

Financial Services Division

By:



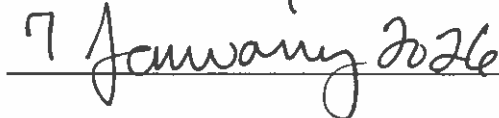
Approved as to form:

Office of Corporation Counsel

By:



Date:





RESOLUTION

RELATIVE TO THE ACCEPTANCE OF \$80,790 FROM THE STATE OF NEW HAMPSHIRE, DEPARTMENT OF ENVIRONMENTAL SERVICES, EXOTIC SPECIES PROGRAM AND TO AUTHORIZE THE TRANSFER OF MATCHING FUNDS

CITY OF NASHUA

In the Year Two Thousand and Twenty-Six

RESOLVED by the Board of Aldermen of the City of Nashua that the City of Nashua and the Division of Community Development are authorized to accept \$80,790 from the State of New Hampshire, Department of Environmental Services, Exotic Species Program into Community Development Grant Activity “FY2026 Exotic Aquatic Plant Control” for the purpose of controlling and managing aquatic invasive species in various portions of the Nashua River, Mill Pond and Canal and to authorize the transfer of matching funds in the amount of \$80,790 from the following funds and accounts:

Fund	Fund Description	Dept #	Dept Description	Account	Account Description	Amount
1000	General Fund	185	Sustainability	55699	Other Contracted Services	\$45,780
7052	Mine Falls Trust Fund	177	Parks & Recreation	89300	Transfer Matching Funds to Grant Fund Activity	\$35,010
					Total:	\$ 80,790

The Mayor is authorized to enter into any grant agreement or other documents necessary to further the purposes hereof.

LEGISLATIVE YEAR 2026

RESOLUTION: R-26-009

PURPOSE: Relative to the acceptance of \$80,790 from the State of New Hampshire Department of Environmental Services, Exotic Species Program and to authorize the transfer of matching funds

SPONSOR(S): Mayor Jim Donchess

**COMMITTEE
ASSIGNMENT:** Human Affairs Committee

FISCAL NOTE: The fiscal impact is an \$80,790 grant to be used for a specific purpose.

ANALYSIS

This legislation authorizes the City to accept funds from the State of New Hampshire Department of Environmental Services, Exotic Species Program for the purpose of controlling and managing aquatic invasive species in the Nashua River, Mill Pond and Canal. This legislation also authorizes the transfer of matching grant funds in the amount of \$80,790.

Charter Sec. 53 permits the Board of Aldermen to transfer any unencumbered appropriation balance or any portion thereof from one department, fund or agency to another. NRO § 5-130, H provides that "when proposed legislation to transfer or reappropriate a particular appropriation or portion thereof has had its first reading, such funds shall not be expended or transferred while the legislation is pending".

**Approved as to account
number and/or structure, and
amount:**

Financial Services Division

By: Diane Mulholland

Approved as to form:

Office of Corporation Counsel

By: Bruce Clarke

Date: 21 January 2026