Nashua Public Library Board of Trustees
January 6, 2026
7:00 PM
MINUTES

A meeting of the Nashua Public Library Board of Trustees was held Tuesday, January 6, 2026, scheduled at 7:00 PM at the Nashua Public Library, 2 Court Street, Nashua, NH, 03060

1. Call to Order

   Chairman Laflamme called the meeting to order at 7:04 PM

2. Attendance

   Present: Linda Laflamme, Kristin Kane, Scott Jaquith, John Kennedy, Library Director Jennifer McCormack, Assistant Library Director Jenn Hosking

   One member of the public.

3. Public Comment

   None.

4. Approval of bills and trust fund requests

   Motion by Mr. Jaquith, seconded by Mr. Kennedy to approve the payment of the December bills from the regular budget for $58,122.74 and the fines budget for $626.26.

   Vote: Yes 4, No 0
   Motion: PASSED

   Motion by Mr. Kennedy, seconded by Mr. Jaquith to approve

   - $2,105.93 be expended from the Burbank Trust to fund Burbank art appraisal work completed by Bryan Smith in December 2025
   - $700.00 be expended from Miscellaneous Donations to fund catering at the all-staff meeting planned for January 23, 2026

   Vote: Yes 4, No 0
   Motion: PASSED

5. Approval of minutes from previous meeting

   Motion by Ms. Kane, seconded Mr. Kennedy to approve the December 2025 regular meeting minutes.

   Vote: Yes 4, No 0
   Motion: PASSED

6. Update on renovation and joint special committee

   Director McCormack stated the RFP's for design services, owner's project manager and construction manager were released on December 23, 2025, and submissions are due January 21, 2026. Director McCormack attended a pre-bid meeting on January 5th that was well attended by potential bidders. She also updated the Board on the City's legal opinion regarding the joint special committee structure to include the Board of Alderman Infrastructure Committee in an advisory role and the Board of Trustees as the voting authority.

Motion by Mr. Kennedy, seconded by Ms. Kane to proceed with the joint special committee as outlined by the City's Corporation Counsel.

Vote: Yes, 4 No, 0
Motion: PASSED

Motion by Mr. Jaquith, seconded by Mr. Kennedy to accept designLab's final report of the space needs assessment.

Vote: Yes, 4 No,0
Motion: PASSED

7. Policy review and approval: Donation/gift , Library card and borrowing

Director McCormack informed the Board that the Donation/Gift policy was inadvertently left out of the packet and will be presented at the next regular meeting.

Motion by Ms. Kane, seconded by Mr. Kennedy to approve the updates as presented to the library card and borrowing policy.

Vote: Yes 4, No 0
Motion: PASSED

8. Introduction of Trustee Candidate

Chairman Laflamme introduced Patty Dresner, a candidate for trustee. The Board agreed to nominate Ms. Dresner at a joint convention of the Board of Trustees and Board of Alderman at a forthcoming Board of Alderman meeting.

9. Other Business

Chairman Laflamme discussed the need to fill the secretary role.

Motion by Ms. Kane, seconded by Mr. Kennedy to nominate Mr. Jaquith to assume the position of secretary on the Board of Trustees.

Vote: Yes 6, No 0
Motion: PASSED

10. Adjourn

Motion by Mr. Kennedy, seconded by Ms. Kane to adjourn the meeting at 8:38 PM.

Vote: Yes 4, No 0
Motion: PASSED

Attest: