

# NOTICE OF MEETING

In accordance with the requirements of NH RSA 91-A:2, II

## THE Board of Fire Commission

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**WILL MEET ON**  
**February 4, 2026**

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**AT**  
**5:30 PM**

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## LOCATION

**NFR - Training Classroom - 2nd. Floor**  
**177 Lake Street, Nashua NH 03060**

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The meeting may include a nonpublic session

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THE LOCATION OF THIS NOTICE IS POSTED:

Date of Posting:

|                                                                                                                                            |                   |
|--------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| <input checked="" type="checkbox"/> City Hall Bulletin Board (Elm Street/Rear Entry)                                                       | <b>01/27/2026</b> |
| <input type="checkbox"/> Nashua Public Library Bulletin Board                                                                              |                   |
| <input checked="" type="checkbox"/> OTHER: Nashua Fire Rescue Headquarters                                                                 | <b>01/27/2026</b> |
| <input checked="" type="checkbox"/> Website: <a href="https://nashuanh.portal.civicclerk.com/">https://nashuanh.portal.civicclerk.com/</a> | <b>01/27/2026</b> |

## AFFIDAVIT OF POSTING

Andsey Proscia, the Administrative Assistant, of the Nashua Fire Rescue  
certify that on this month number 1, day 27, 2026, the attached Notice of Meeting was posted  
at the places indicated on the notice, including an internet website, in accordance with the  
requirements of NH RSA 91-A:2, II.

**CITY OF NASHUA  
BOARD OF FIRE COMMISSION  
AGENDA**

Wednesday, February 04, 2026  
177 Lake Street, Nashua, NH

Training Classroom  
Commission Meeting  
5:30 PM

Roll Call

Pledge of Allegiance

Moment of Silence

Period for Public Comment (RE: Agenda Items)

**CONSENT AGENDA:**

**Minutes:**

|       |                  |                            |
|-------|------------------|----------------------------|
| 26 11 | January 7, 2026  | Annual Meeting Minutes     |
| 26 12 | January 7, 2026  | Regular Meeting Minutes    |
| 26 13 | January 7, 2026  | Non-Public Session Minutes |
| 26 14 | January 21, 2026 | Special Meeting Minutes    |

**Reports:**

26 15 Departmental Detail Expenditures Report  
26 16 Accidental / Damage Report (1)

**Communications:**

26 17 From: Town of Dunstable, MA  
Re: Thank You  
26 18 From: Amherst Fire & EMS  
Re: Sincere Thank You  
26 19 From: Department of Safety  
Re: Fire Fighter Cancer Screening Pilot Program

**REGULAR AGENDA:**

25 10 Station Five Feasibility Study, January Update/Presentation

**Staff Reports:**

26 20 A Chief Buxton  
26 20 B Assistant Chief Tremblay  
26 20 C Assistant Chief Pouliot  
26 20 D Quarterly Budget Update

**Discussion:**

26 21 Local 789

**Old Business:**

25 15 Board of Fire Commission By-Laws

25 88 Fire Alarm Staffing Update

06 02 NFR Mission Statement

**New Business:**

26 22 Authorization for action: Personnel  
Approval for Fire Alarm Operator New Hire List

**Personnel:**

N/A

**Remarks by Fire Commission**

**Period for Public Comment**

**Date, Time and Location of Next BOFC Meeting:**

- Wednesday ~ March 04, 2026 ~ 5:30 pm ~ 177 Lake Street Training Classroom

**Date, Time and Location of other Events**

- N/A

**Adjourn**

**CITY OF NASHUA  
BOARD OF FIRE COMMISSIONERS  
ANNUAL MEETING MINUTES  
TUESDAY, JANUARY 7, 2026**

26 11

**THE MEETING CAME TO ORDER AT 17:00 PM**

**MEMBERS PRESENT:**

Kevin Burgess  
Thomas Kelly  
Gary Lambert  
Mary Ann Melizzi-Golja  
John Steere - Commissioner Elect

**MEMBERS NOT PRESENT:**

N/A

**STAFF PRESENT:**

Chief Steve M. Buxton  
Business Manager Karen M. Conde  
Local 789 President Cy Hebert

**STAFF NOT PRESENT:**

Assistant Chief Eric A. Tremblay  
Assistant Fire Chief Adam M. Pouliot

**OTHERS PRESENT:**

N/A

All stood as Commissioner Kelly led the Pledge of Allegiance.  
A Moment of Silence was held for all those lost in the fire service.

**ANNUAL MEETING**

**26 01 Elections**

**Motion** by Commissioner Melizzi-Golja to open the floor for nominations  
Seconded by Commissioner Lambert

**MOTION CARRIED**

**26 01 A Chairman/Chairwoman**

**Motion** by Commissioner Lambert to nominate Commissioner Burgess as Chairman  
for the next year, January 2026 – December 2026  
Seconded by Commissioner Kelly

**MOTION CARRIED**

**Motion** by Commissioner Lambert to close the nominations for Chairman/Chairwoman  
Seconded by Commissioner Melizzi-Golja

**MOTION CARRIED**



**Motion** by Commissioner Melizzi-Golja to approve Commissioner Burgess as Chairman for the next year, January 2026 – December 2026  
Seconded by Commissioner Kelly  
**MOTION CARRIED**

**26 01 B Vice Chairman/Vice Chairwoman**

**Motion** by Commissioner Kelly to nominate Commissioner Lambert as Vice Chairman for the next year, January 2026 – December 2026  
Seconded by Commissioner Melizzi-Golja  
**MOTION CARRIED**

**Motion** by Commissioner Kelly to close the nominations for Vice Chairman/Vice Chairwoman  
Seconded by Commissioner Melizzi-Golja  
**MOTION CARRIED**

**Motion** by Commissioner Melizzi-Golja to approve Commissioner Lambert as Vice Chairman for the next year, January 2026 – December 2026  
Seconded by Commissioner Kelly  
**MOTION CARRIED**

**26 01 C Clerk**

**Motion** by Commissioner Kelly to nominate Commissioner Melizzi-Golja as Clerk for the next year, January 2026 – December 2026  
Seconded by Commissioner Lambert  
**MOTION CARRIED**

**Motion** by Commissioner Lambert to close the nominations for Clerk  
Seconded by Commissioner Kelly  
**MOTION CARRIED**

**Motion** by Commissioner Lambert to approve Commissioner Melizzi-Golja as Clerk for the next year, January 2026 – December 2026  
Seconded by Commissioner Kelly  
**MOTION CARRIED**

**26 02 NFR Mission Statement for 2025**

**Motion** by Commissioner Melizzi-Golja to accept, as presented, the Mission Statement of Nashua Fire Rescue for 2025 and place on file  
Seconded by Commissioner Kelly  
**MOTION CARRIED**

Discussed the second line under “Vision”. – Will discuss at the next meeting.

**Date, Time and Location of Next BOFC Meeting:**

- Wednesday ~ January 7, 2026 ~ Immediately Following the Annual Meeting that is at 5:15 pm ~ 177 Lake Street Training Classroom

**Date, Time and Location of other Events**

- Sunday ~ January 11, 2026 ~ 10:00 am ~ Promotional Ceremony ~ 177 Lake Street

**Adjourn**

**Motion** by Commissioner Kelly to adjourn the meeting at 17:10 pm

Seconded by Commissioner Lambert

**MOTION CARRIED**

**CITY OF NASHUA**  
**BOARD OF FIRE COMMISSION**  
**REGULAR MEETING MINUTES**  
**WEDNESDAY, JANUARY 7, 2026**

26 12

**THE MEETING CAME TO ORDER AT 17:13 PM**

**MEMBERS PRESENT:**

Kevin Burgess  
Thomas Kelly  
Gary Lambert  
Mary Ann Melizzi-Golja  
John Steere – Commissioner Elect

**MEMBERS NOT PRESENT:**

N/A

**STAFF PRESENT:**

Chief Steve M. Buxton  
Deputy Michael Curran (Joined at 18:11pm)  
Business Manager Karen M. Conde  
Local 789 President Cy Hebert

**STAFF NOT PRESENT:**

Assistant Chief Eric A. Tremblay (In Wisconsin for Engine 2)  
Assistant Fire Chief Adam M. Pouliot

**OTHERS PRESENT:**

Board of Alderman Liaison John Sullivan (Joined at 18:11pm)  
Dave Hurley, Leftfield Senior Project Manager

All stood as Commissioner Lambert led the Pledge of Allegiance.  
A Moment of Silence was held for all those lost in the fire service.

**PUBLIC COMMENT (RE: NFR AGENDA ITEMS)**

N/A

Interview for Fire Alarm Supervisor (Non-Public)

**Non-Public Session**

**MOTION BY Commissioner Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS GO INTO Non-Public Session. BY ROLL CALL, PURSUANT TO RSA 91-A:3 II (a), THE DISMISSAL, PROMOTION, OR COMPENSATION OF ANY PUBLIC EMPLOYEE OR THE DISCIPLINING OF SUCH EMPLOYEE, OR THE INVESTIGATION OF ANY CHARGES AGAINST HIM OR HER, UNLESS THE EMPLOYEE AFFECTED (1) HAS A RIGHT TO A PUBLIC MEETING, AND (2) REQUESTS THAT THE MEETING BE OPEN, IN WHICH CASE THE REQUEST SHALL BE GRANTED**

**Seconded by Commissioner Lambert**

**A viva voce roll call was taken, which resulted as follows:**

|                            | <u>Yea</u>    | <u>Nay</u>    |                    |
|----------------------------|---------------|---------------|--------------------|
| Commissioner Kelly         | <u>X</u>      | <u>      </u> |                    |
| Commissioner Lambert       | <u>X</u>      | <u>      </u> |                    |
| Commissioner Steere        | <u>      </u> | <u>      </u> | Commissioner Elect |
| Commissioner Melizzi-Golja | <u>X</u>      | <u>      </u> |                    |
| Commissioner Burgess       | <u>X</u>      | <u>      </u> |                    |
| TOTAL #                    | <u>4</u>      | <u>      </u> |                    |

**MOTION CARRIED**

*The Board of Fire Commissioners went into non-public session at 17:20 p.m.*

Chief Buxton was also present.

Interviewed Anthony Patti, Acting Fire Alarm Supervisor for Fire Alarm Supervisor  
Followed by discussion.  
Effective date to be determined.

Motions made in non-public:  
N/A

**MOTION BY COMMISSIONER Melizzi-Golja TO COME OUT OF THE NON-PUBLIC SESSION AND RETURN TO THE BOARD OF FIRE COMMISSIONERS MEETING, AND NOT SEAL THE MINUTES**

**SECONDED BY COMMISSIONER Lambert**

**MOTION CARRIED**

*The Board of FIRE COMMISSIONERS came out of non-public session at 18:11 PM*

**CONSENT AGENDA:**

**Minutes:**

**26 03** December 03, 2025                      Regular Meeting Minutes

**Reports:**

**26 04** Departmental Detail Expenditures Report

**26 05** Accidental/Damage Reports (3)

**Communications:**

**26 06**      From:      Tyngsboro Fire Department  
             Re:          Mutual Aid Thank You

**26 03 thru 26 06      Approval of Consent Agenda Items**

**Motion** by Commissioner Kelly to accept and place on file, as presented, the Consent Agenda items

Seconded by Commissioner Lambert

**MOTION CARRIED**

## **REGULAR AGENDA**

### **26 10 Authorization for action: Personnel**

Approval of Promotion for Position of Fire Alarm Supervisor  
Effective Date TBD ~ TBD

**Motion** by Commissioner Melizzi-Golja to approve the promotion of Acting Fire Alarm Supervisor Anthony Patti to the position of Fire Alarm Supervisor, effective TBD.

Seconded by Commissioner Lambert

**MOTION CARRIED**

### **25 10 Station Five Feasibility Study, December Update/Presentation**

- Dave Hurley, Leftfield Senior Project Manager, gave an update on the open houses.
- The Work Group is brainstorming on how to make the information and presentation more available to the public. Hoping to have things available on the City Cable TV station.

## **Non-Public Session**

**MOTION BY Commissioner Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS GO INTO Non-Public Session. BY ROLL CALL, PURSUANT TO RSA 91-A:3 II (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.**

Seconded by Commissioner Kelly

**A viva voce roll call was taken, which resulted as follows:**

|                            | <u>Yea</u>    | <u>Nay</u>    |                    |
|----------------------------|---------------|---------------|--------------------|
| Commissioner Kelly         | <u>X</u>      | <u>      </u> |                    |
| Commissioner Lambert       | <u>X</u>      | <u>      </u> |                    |
| Commissioner Steere        | <u>      </u> | <u>      </u> | Commissioner Elect |
| Commissioner Melizzi-Golja | <u>X</u>      | <u>      </u> |                    |
| Commissioner Burgess       | <u>X</u>      | <u>      </u> |                    |
| TOTAL #                    | <u>4</u>      | <u>      </u> |                    |

**MOTION CARRIED**

*The Board of Fire Commissioners went into non-public session at 18:23 PM*

**MOTION BY Commissioner Lambert TO COME OUT OF THE NON-PUBLIC SESSION AND RETURN TO THE BOARD OF FIRE COMMISSIONERS MEETING.**

Seconded by Commissioner Kelly

**MOTION CARRIED**

*The Board of FIRE COMMISSIONERS came out of non-public session at 19:07 PM*

**MOTION BY COMMISSIONER Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS SEAL THE MINUTES OF THE NON-PUBLIC SESSION BY ROLL CALL UNTIL SUCH TIME AS THE MAJORITY OF THE BOARD VOTES THAT THE PURPOSE OF THE CONFIDENTIALITY WOULD NO LONGER BE SERVED, BY ROLL CALL**

## Seconded by Commissioner Lambert

*A viva voce roll call was taken, which resulted as follows:*

|                            | <u>Yea</u>    | <u>Nay</u>    |                    |
|----------------------------|---------------|---------------|--------------------|
| Commissioner Kelly         | <u>X</u>      | <u>      </u> |                    |
| Commissioner Lambert       | <u>X</u>      | <u>      </u> |                    |
| Commissioner Steere        | <u>      </u> | <u>      </u> | Commissioner Elect |
| Commissioner Melizzi-Golja | <u>X</u>      | <u>      </u> |                    |
| Commissioner Burgess       | <u>X</u>      | <u>      </u> |                    |
| TOTAL #                    | <u>4</u>      | <u>      </u> |                    |

**MOTION CARRIED**

### Staff Reports:

#### **26 07 A Chief Buxton**

Chief Buxton expressed that he can address any questions regarding his submitted report.

- Happy New Year and look forward to working with everyone for 2026
- Retired Assistant Chief Keith Anderson Sr. passed away – Funeral Arrangements
- Training Grounds
  - The entrance will not be off of Teak Drive.
  - Going to the Zoning Board of Adjustment to get the water line to come in off of Teak Drive.
  - Zoning Board Meeting on January 13<sup>th</sup>
  - Working with Solid Waste to gain NFR access to the road

**Motion** by Commissioner Kelly to accept Item 26 07 A, Chief Buxton's January commission report, as presented, and place on file.

Seconded by Commissioner Lambert

**MOTION CARRIED**

#### **26 07 B Assistant Chief Tremblay**

Assistant Chief Tremblay was not present for discussion of his submitted report.

**Motion** by Commissioner Lambert to accept Item 26 07 B Assistant Chief Tremblay's January commission report, as submitted, and place on file.

Seconded by Commissioner Kelly

**MOTION CARRIED**

Commissioner Kelly asked what the cost of the Ash/Vine Street fire was.

Chief Buxton replied that the cost for NFR was \$35,000, for call back staff, investigation, other overtime, etc.

#### **26 07 C Assistant Chief Pouliot's**

Assistant Chief Pouliot was not present and didn't submit a report.

Chief Buxton discussed the following on the Fire Alarm Staffing:

- Sixteen applications were received.
- Plan is to bring them in for testing at the end of this week and beginning of next week
- Hope to bring in 5 for interviews
- Will be fully staffed after that

**Discussion:**

**26 08      Local 789**

Local 789 President Cy Hebert discussed the following:

- Congratulated Commissioner Melizzi-Golja and Commissioner Steere on the re-elections and the Chair, Vice Chair and Clerk on their re-appointments
  - Looking forward to working with everyone in 2026
- The Executive Board and the Local continue to work closely with Admin on a number of projects
  - Very good open communication
  - Things are going very well.
  - MERP is completely squared away.

Commissioner Lambert thanked the Local and Admin for working well together.

**Motion** by Commissioner Kelly to accept Item 26 08, as presented and placed on file.  
Seconded by Commissioner Lambert

**MOTION CARRIED**

**Old Business:**

**25 15      Board of Fire Commission By-Laws**

No update, leave on agenda

**25 88      Fire Alarm Staffing Update**

Chief Buxton discussed above.

**25 126      FY27 Capital Improvements Discussion – Informational only**

- The FY27 Capital Improvements Requests were submitted.
- Assistant Chief Pouliot presented to the Capital Improvements Committee
- Waiting for the rankings from the Capital Improvements Committee
- Recommendations will be given to the Mayor by the Capital Improvements Committee
- Capital Improvements becomes part of the budget.

**New Business:**

**26 09 FY27 Budget Discussion**

- The FY27 Proposed Budget needs to be submitted no later than January 30, 2026.
- The Mayor's guidance is 3%
- The Master Plan recommended that a Training Officer be on duty at all times which would require adding three positions.
  - Discussed the need for 24/7 coverage for a Training Officer.
- Really need to increase the Buildings & Grounds line for the changing times.
- With all of this, we would be coming in at about 6%.
- Need a Special Meeting to review with the Board of Fire Commission
  - Special Meeting for Approval of the proposed budget to be held January 21, 2026 at 4:30pm.

### **Personnel:**

### **Remarks by Fire Commissioners**

Chairman Burgess thanked everyone for their vote to re-elect him as Chairman. Commissioner Melizzi-Golja thanked the Local and members for all they do, looking forward to a good year and everyone being safe.

### **Public Comment**

N/A

### **Date, Time and Location of Next BOFC Meeting:**

- Wednesday ~ January 21, 2026 ~ 4:30 pm ~ 177 Lake Street Training Classroom
- Wednesday ~ February 4, 2026 ~ 5:30 pm ~ 177 Lake Street Training Classroom

### **Date, Time and Location of other Events**

- Sunday ~ January 11, 2026 ~ 10:00 am ~ Promotional Ceremony ~ 177 Lake Street
- Tuesday ~ January 13, 2026 ~ 6:30 pm ~ Zoning Board Meeting ~ City Hall Auditorium, 3<sup>rd</sup> Floor ~ 229 Main Street, Nashua, NH 03061

### **Adjourn**

**Motion** by Commissioner Kelly to adjourn the meeting at 19:29 PM

Seconded by Commissioner Lambert

**MOTION CARRIED**



**CITY OF NASHUA  
BOARD OF FIRE COMMISSIONERS  
NON-PUBLIC SESSION MINUTES  
WEDNESDAY, JANUARY 7, 2026**

26 13

**17:20 PM – 18:11 PM**

**Non-Public Session**

**MOTION BY Commissioner Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS GO INTO Non-Public Session. BY ROLL CALL, PURSUANT TO RSA 91-A:3 II (a), THE DISMISSAL, PROMOTION, OR COMPENSATION OF ANY PUBLIC EMPLOYEE OR THE DISCIPLINING OF SUCH EMPLOYEE, OR THE INVESTIGATION OF ANY CHARGES AGAINST HIM OR HER, UNLESS THE EMPLOYEE AFFECTED (1) HAS A RIGHT TO A PUBLIC MEETING, AND (2) REQUESTS THAT THE MEETING BE OPEN, IN WHICH CASE THE REQUEST SHALL BE GRANTED**

**Seconded by Commissioner**

**A viva voce roll call was taken, which resulted as follows:**

|                            | <u>Yea</u>    | <u>Nay</u>    |
|----------------------------|---------------|---------------|
| Commissioner Kelly         | <u>X</u>      | <u>      </u> |
| Commissioner Lambert       | <u>X</u>      | <u>      </u> |
| Commissioner Steere        | <u>      </u> | <u>      </u> |
| Commissioner Melizzi-Golja | <u>X</u>      | <u>      </u> |
| Commissioner Burgess       | <u>X</u>      | <u>      </u> |
| TOTAL #                    | <u>4</u>      | <u>      </u> |

**MOTION CARRIED**

*The Board of Fire Commissioners went into non-public session at 17:20 p.m.*

Also present:

Commissioner-Elect Steere

Chief Buxton

Interviewed Anthony Patti, Acting Fire Alarm Supervisor for Fire Alarm Supervisor

Followed by discussion.

Effective date to be determined.

Motions made in non-public:

N/A

**MOTION BY COMMISSIONER Melizzi-Golja TO COME OUT OF THE NON-PUBLIC SESSION AND RETURN TO THE BOARD OF FIRE COMMISSIONERS MEETING, AND NOT SEAL THE MINUTES  
SECONDED BY COMMISSIONER Lambert**

**MOTION CARRIED**

*The Board of FIRE COMMISSIONERS came out of non-public session at 18:11 PM*

**CITY OF NASHUA  
BOARD OF FIRE COMMISSION  
SPECIAL MEETING MINUTES  
WEDNESDAY JANUARY 21, 2026**

26 14

**THE MEETING CAME TO ORDER AT 16:31 PM**

**MEMBERS PRESENT:**

Kevin Burgess  
Thomas Kelly  
Mary Ann Melizzi-Golja  
John Steere

**MEMBERS NOT PRESENT:**

Gary Lambert (Due to conflict)

**STAFF PRESENT:**

Chief Steve M. Buxton  
Assistant Fire Chief Eric A. Tremblay  
Assistant Fire Chief Adam M. Pouliot  
Business Manager Karen M. Conde

**STAFF NOT PRESENT:**

**OTHERS PRESENT:**

All stood as Commissioner Kelly led the Pledge of Allegiance.  
A Moment of Silence was held for all those lost in the fire service.

**PUBLIC COMMENT (RE: NFR AGENDA ITEMS)**

N/A

**SPECIAL AGENDA:**

**26 09 FY27 Budget Discussion**

Chief Buxton informed the commission that the Mayor's guidance is 3% without benefits.

Chief Buxton and Business Manager Karen Conde discussed the following:

- The proposed budget comes in just under 6%.
- Contractual Obligations is 3.3%
- Three New Positions are being proposed.
- Deferred Maintenance is being increased as suggested by the Capital Improvements Committee.
- The three overtime lines were increased by 3%.
- Longevity is sunseting but was still given the needed increase.
- Operational Expense increases includes the deferred maintenance.

- Overall increase is 5.993%

There was a discussion around the Training/Safety positions.

**Motion** by Commissioner Melizzi-Golja to approve the FY27 Proposed Budget as presented, with any utility changes, for submittal to the Mayor

Seconded by Commissioner Kelly

**MOTION CARRIED**

**Remarks by Fire Commissioners**

N/A

**Public Comment**

N/A

**Date, Time and Location of Next BOFC Meeting:**

- Wednesday ~ February 04, 2026 ~ 177 Lake Street Training Classroom

**Date, Time and Location of other Events**

**Adjourn**

**Motion** by Commissioner Kelly to adjourn the meeting at 17:09 PM

Seconded by Commissioner Steere

**MOTION CARRIED**



CITY OF NASHUA, NEW HAMPSHIRE  
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT  
FISCAL YEAR 2026  
THROUGH JANUARY 31, 2026

| 1000  | GENERAL FUND                                 | ORIGINAL<br>BUDGET | AVAILABLE<br>BUDGET | ENC/COMMIT    | MTD<br>EXPENDED | YTD<br>EXPENDED  | AMOUNT<br>REMAINING | % USED  |
|-------|----------------------------------------------|--------------------|---------------------|---------------|-----------------|------------------|---------------------|---------|
| 152   | FIRE                                         |                    |                     |               |                 |                  |                     |         |
| 51    | <b>SALARIES &amp; WAGES</b>                  |                    |                     |               |                 |                  |                     |         |
| 51100 | WAGES FULL TIME                              | 17,102,724.00      | 17,102,724.00       | -             | 1,244,547.36    | 9,652,095.46     | 7,450,628.54        |         |
| 51300 | OVERTIME                                     | 178,544.00         | 178,544.00          | -             | 10,498.43       | 168,787.96       | 9,756.04            |         |
| 51309 | OVERTIME-TRAINING                            | 50,000.00          | 50,000.00           | -             | -               | 34,147.15        | 15,852.85           |         |
| 51330 | OVERTIME-SHIFT COVERAGE                      | 3,385,113.00       | 3,385,113.00        | -             | 293,596.59      | 2,408,111.83     | 977,001.17          |         |
| 51500 | WAGES ELECTED OFFICIALS                      | 13,500.00          | 13,500.00           | -             | -               | 7,060.50         | 6,439.50            |         |
| 51600 | LONGEVITY                                    | 85,000.00          | 85,000.00           | -             | -               | 82,356.03        | 2,643.97            |         |
| 51614 | SICK INCENTIVE                               | 40,000.00          | 40,000.00           | -             | -               | -                | 40,000.00           |         |
| 51700 | STIPENDS                                     | 182,000.00         | 182,000.00          | -             | 12,388.13       | 98,818.62        | 83,181.38           |         |
| 51712 | SPECIAL DETAIL-PENSIONABLE                   | 2,300.00           | 2,300.00            | -             | -               | -                | 2,300.00            |         |
| 51750 | RETIREMENT & SEPARATION PAY                  | -                  | 0.00                | -             | -               | 1,780.65         | (1,780.65)          |         |
| 51900 | SALARY ADJUSTMENTS                           | 89,196.00          | 89,196.00           | -             | -               | 18,150.67        | 71,045.33           |         |
| 51990 | YEAR END PAYROLL PARTIAL WEEK CHARGE         | 57,658.00          | 57,658.00           | -             | -               | -                | 57,658.00           |         |
|       |                                              | \$ 21,186,035.00   | \$21,186,035.00     | \$ -          | \$ 1,561,030.51 | \$ 12,471,308.87 | \$ 8,714,726.13     | 58.87 % |
| 52    | <b>FRINGE BENEFITS</b>                       |                    |                     |               |                 |                  |                     |         |
| 52100 | FICA/MEDICARE                                | 427,394.00         | 427,394.00          | -             | 29,014.12       | 237,771.44       | 189,622.56          |         |
| 52150 | PENSION EXPENSE                              | 5,926,095.00       | 5,926,095.00        | -             | 430,956.38      | 3,446,454.52     | 2,479,640.48        |         |
| 52300 | BENEFITS                                     | 4,402,325.00       | 4,402,325.00        | -             | 334,523.14      | 2,545,115.73     | 1,857,209.27        |         |
| 52400 | (MERP) MEDICAL EXPENSE REIMBURSEMENT PL      | 154,800.00         | 154,800.00          | -             | 12,150.00       | 85,200.00        | 69,600.00           |         |
| 52800 | EDUCATIONAL ASSISTANCE                       | 26,750.00          | 26,750.00           | -             | 275.00          | 15,807.20        | 10,942.80           |         |
|       |                                              | \$ 10,937,364.00   | \$10,937,364.00     | \$ -          | \$ 806,918.64   | \$ 6,330,348.89  | \$ 4,607,015.11     | 57.88 % |
| 53    | <b>PROFESSIONAL &amp; TECHNICAL SERVICES</b> |                    |                     |               |                 |                  |                     |         |
| 53135 | MEDICAL SERVICES                             | 220,000.00         | 220,000.00          | 192,640.00    | -               | -                | 27,360.00           |         |
| 53142 | CONSULTING SERVICES                          | 25,000.00          | 25,000.00           | 3,801.00      | 700.00          | 5,700.00         | 15,499.00           |         |
| 53455 | TESTING SERVICES                             | 12,000.00          | 12,000.00           | 9,217.47      | -               | -                | 2,782.53            |         |
|       |                                              | \$ 257,000.00      | \$257,000.00        | \$ 205,658.47 | \$ 700.00       | \$ 5,700.00      | \$ 45,641.53        | 82.24 % |
| 54    | <b>PROPERTY SERVICES</b>                     |                    |                     |               |                 |                  |                     |         |
| 54100 | ELECTRICITY                                  | 175,000.00         | 175,000.00          | -             | 3,194.37        | 74,985.92        | 100,014.08          |         |
| 54107 | HEATING OIL                                  | 2,100.00           | 2,100.00            | -             | -               | -                | 2,100.00            |         |
| 54114 | HEATING GAS                                  | 75,000.00          | 75,000.00           | -             | 8,233.24        | 26,757.67        | 48,242.33           |         |
| 54141 | WATER                                        | 50,000.00          | 50,000.00           | 652.26        | 2,079.09        | 21,587.01        | 27,760.73           |         |
| 54225 | INSPECTION SERVICES                          | 20,000.00          | 20,000.00           | -             | -               | 19,135.00        | 865.00              |         |
| 54228 | PEST CONTROL SERVICES                        | 3,000.00           | 3,000.00            | 1,295.03      | 519.97          | 1,478.97         | 226.00              |         |



CITY OF NASHUA, NEW HAMPSHIRE  
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT  
FISCAL YEAR 2026  
THROUGH JANUARY 31, 2026

| 1000  | GENERAL FUND                       | ORIGINAL<br>BUDGET | AVAILABLE<br>BUDGET | ENC/COMMIT   | MTD<br>EXPENDED | YTD<br>EXPENDED | AMOUNT<br>REMAINING | % USED  |
|-------|------------------------------------|--------------------|---------------------|--------------|-----------------|-----------------|---------------------|---------|
| 152   | FIRE                               |                    |                     |              |                 |                 |                     |         |
| 54    | PROPERTY SERVICES                  |                    |                     |              |                 |                 |                     |         |
| 54243 | HVAC MAINTENANCE                   | 50,000.00          | 50,000.00           | 14,137.00    | 1,958.50        | 29,309.25       | 6,553.75            |         |
| 54280 | BUILDING/GROUNDS MAINTENANCE       | 50,000.00          | 50,000.00           | 2,693.86     | 5,953.16        | 29,673.79       | 17,632.35           |         |
| 54400 | SOFTWARE LICENSING                 | 31,000.00          | 31,000.00           | 520.00       | -               | 24,999.08       | 5,480.92            |         |
| 54407 | SOFTWARE MAINTENANCE               | 20,000.00          | 20,000.00           | 7,243.00     | -               | 2,400.00        | 10,357.00           |         |
| 54414 | HARDWARE MAINTENANCE               | 15,000.00          | 15,000.00           | -            | 119.99          | 5,107.67        | 9,892.33            |         |
| 54487 | EQUIPMENT REPAIRS & MAINTENANCE    | 20,000.00          | 20,000.00           | 1.00         | -               | 601.00          | 19,398.00           |         |
| 54600 | VEHICLE REPAIRS & MAINTENANCE      | 50,000.00          | 50,000.00           | 3,992.82     | 3,576.48        | 26,152.30       | 19,854.88           |         |
| 54821 | EQUIPMENT RENTAL                   | 2,000.00           | 2,000.00            | -            | -               | -               | 2,000.00            |         |
|       |                                    | \$ 563,100.00      | \$563,100.00        | \$ 30,534.97 | \$ 25,634.80    | \$ 262,187.66   | \$ 270,377.37       | 51.98 % |
| 55    | OTHER SERVICES                     |                    |                     |              |                 |                 |                     |         |
| 55118 | TELEPHONE-CELLULAR                 | 14,000.00          | 14,000.00           | 1,235.60     | 992.65          | 7,169.18        | 5,595.22            |         |
| 55200 | DUES AND MEMBERSHIPS               | 3,500.00           | 3,500.00            | 1,741.00     | 455.00          | 1,920.00        | (161.00)            |         |
| 55307 | MILEAGE REIMBURSEMENTS             | 200.00             | 200.00              | 11.90        | 175.00          | 435.10          | (247.00)            |         |
| 55400 | CONFERENCES AND SEMINARS           | 10,000.00          | 10,000.00           | 105.00       | 130.00          | 2,064.00        | 7,831.00            |         |
| 55421 | EMPLOYEE TRAINING & CERTIFICATIONS | 30,000.00          | 30,000.00           | -            | -               | 4,419.00        | 25,581.00           |         |
| 55600 | PRINTING SERVICES                  | 500.00             | 500.00              | -            | -               | -               | 500.00              |         |
| 55607 | POSTAGE & DELIVERY                 | 1,500.00           | 1,500.00            | -            | -               | 693.39          | 806.61              |         |
| 55699 | OTHER CONTRACTED SERVICES          | 2,000.00           | 2,000.00            | 196.36       | 67.88           | 303.64          | 1,500.00            |         |
|       |                                    | \$ 61,700.00       | \$61,700.00         | \$ 3,289.86  | \$ 1,820.53     | \$ 17,004.31    | \$ 41,405.83        | 32.89 % |
| 61    | SUPPLIES & MATERIALS               |                    |                     |              |                 |                 |                     |         |
| 61100 | OFFICE SUPPLIES                    | 10,000.00          | 10,000.00           | 214.01       | 705.61          | 3,322.58        | 6,463.41            |         |
| 61107 | CLOTHING & UNIFORMS                | 155,000.00         | 155,000.00          | 1,327.15     | 1,125.00        | 120,565.85      | 33,107.00           |         |
| 61110 | PROTECTIVE CLOTHING                | 100,000.00         | 100,000.00          | 6,017.20     | -               | 3,875.04        | 90,107.76           |         |
| 61135 | EDUCATIONAL SUPPLIES               | 4,000.00           | 4,000.00            | -            | -               | -               | 4,000.00            |         |
| 61142 | MEDICAL SUPPLIES                   | 20,000.00          | 20,000.00           | 229.84       | 1,188.00        | 11,155.10       | 8,615.06            |         |
| 61156 | CHEMICALS                          | 1,000.00           | 1,000.00            | -            | -               | -               | 1,000.00            |         |
| 61166 | GASES                              | 1,000.00           | 1,000.00            | 2.19         | -               | 277.81          | 720.00              |         |
| 61245 | TRAINING MATERIALS                 | 4,000.00           | 4,000.00            | -            | -               | -               | 4,000.00            |         |
| 61299 | MISCELLANEOUS SUPPLIES             | 5,000.00           | 5,000.00            | 596.10       | 298.88          | 2,209.92        | 2,193.98            |         |
| 61300 | FUEL, UNLEADED                     | 18,000.00          | 18,000.00           | -            | -               | 6,463.85        | 11,536.15           |         |
| 61307 | FUEL, DIESEL                       | 54,000.00          | 54,000.00           | 236.32       | 280.13          | 22,725.36       | 31,038.32           |         |
| 61428 | CLEANING & JANITORIAL SUPPLIES     | 30,000.00          | 30,000.00           | 1,223.43     | 1,800.55        | 11,274.24       | 17,502.33           |         |
| 61435 | FIRE EXTINGUISHERS                 | 5,000.00           | 5,000.00            | 1.00         | -               | 2,167.50        | 2,831.50            |         |





CITY OF NASHUA, NEW HAMPSHIRE  
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THROUGH JANUARY 31, 2026

| 1000         | GENERAL FUND                  | ORIGINAL<br>BUDGET | AVAILABLE<br>BUDGET | ENC/COMMIT    | MTD<br>EXPENDED | YTD<br>EXPENDED  | AMOUNT<br>REMAINING | % USED  |
|--------------|-------------------------------|--------------------|---------------------|---------------|-----------------|------------------|---------------------|---------|
| 152          | FIRE                          |                    |                     |               |                 |                  |                     |         |
| 61           | SUPPLIES & MATERIALS          |                    |                     |               |                 |                  |                     |         |
| 61499        | BUILDING SUPPLIES             | 3,000.00           | 3,000.00            | -             | -               | 209.98           | 2,790.02            |         |
| 61538        | LIME AND FERTILIZER           | 2,000.00           | 2,000.00            | 525.03        | -               | 1,339.97         | 135.00              |         |
| 61650        | COPIER SUPPLIES               | 1,000.00           | 1,000.00            | -             | -               | -                | 1,000.00            |         |
| 61699        | EQUIPMENT MAINT SUPPLIES      | 25,000.00          | 25,000.00           | 330.10        | -               | 2,027.40         | 22,642.50           |         |
| 61705        | TIRES                         | 40,000.00          | 40,000.00           | 0.50          | 1,919.08        | 15,677.66        | 24,321.84           |         |
| 61709        | LUBRICANTS                    | 10,000.00          | 10,000.00           | 2.42          | -               | 4,358.46         | 5,639.12            |         |
| 61799        | VEHICLE PARTS & SUPPLIES      | 75,000.00          | 75,000.00           | 2,306.11      | 2,439.74        | 51,186.53        | 21,507.36           |         |
| 61807        | PUBLICATIONS                  | 4,000.00           | 4,000.00            | -             | -               | -                | 4,000.00            |         |
| 61830        | SUBSCRIPTIONS                 | 1,000.00           | 1,000.00            | -             | -               | -                | 1,000.00            |         |
| 61900        | MEALS                         | 1,000.00           | 1,000.00            | -             | 45.66           | 1,791.40         | (791.40)            |         |
| 61910        | MEALS - FUNCTIONS             | 1,000.00           | 1,000.00            | -             | -               | 554.20           | 445.80              |         |
|              |                               | \$ 570,000.00      | \$570,000.00        | \$ 13,011.40  | \$ 9,802.65     | \$ 261,182.85    | \$ 295,805.75       | 48.10 % |
| 68           | OTHER EXPENSES                |                    |                     |               |                 |                  |                     |         |
| 68335        | ARSON INVESTIGATION EXPENSES  | 4,000.00           | 4,000.00            | 1.24          | 689.45          | 2,096.71         | 1,902.05            |         |
| 68337        | NEW HIRE APPLICATION EXPENSES | 125,000.00         | 125,000.00          | 4,073.74      | 7,406.10        | 12,590.92        | 108,335.34          |         |
| 68355        | SPECIAL AWARDS                | 5,000.00           | 5,000.00            | 3,126.00      | 1,500.00        | 1,500.00         | 374.00              |         |
|              |                               | \$ 134,000.00      | \$134,000.00        | \$ 7,200.98   | \$ 9,595.55     | \$ 16,187.63     | \$ 110,611.39       | 17.45 % |
| 71           | EQUIPMENT                     |                    |                     |               |                 |                  |                     |         |
| 71025        | SMALL TOOLS                   | 4,000.00           | 4,000.00            | -             | -               | -                | 4,000.00            |         |
| 71400        | EMERGENCY RESCUE EQUIPMENT    | 50,000.00          | 50,000.00           | 1,670.35      | 4,545.50        | 28,191.74        | 20,137.91           |         |
| 71414        | PHOTOGRAPHIC EQUIPMENT        | 1,000.00           | 1,000.00            | -             | -               | -                | 1,000.00            |         |
| 71432        | FIRE APPARATUS EQUIPMENT      | 50,000.00          | 50,000.00           | 2,474.34      | 300.99          | 24,980.06        | 22,545.60           |         |
| 71450        | AUDIO VISUAL EQUIPMENT        | 1,000.00           | 1,000.00            | -             | -               | -                | 1,000.00            |         |
| 71800        | FURNITURE & FIXTURES          | 25,000.00          | 25,000.00           | 2,917.91      | 1,901.11        | 6,227.51         | 15,854.58           |         |
| 71999        | MISCELLANEOUS EQUIPMENT       | 30,000.00          | 30,000.00           | 1.62          | 27.38           | 1,164.08         | 28,834.30           |         |
|              |                               | \$ 161,000.00      | \$161,000.00        | \$ 7,064.22   | \$ 6,774.98     | \$ 60,563.39     | \$ 93,372.39        | 42.00 % |
| TOTAL - FIRE |                               | \$ 33,870,199.00   | \$33,870,199.00     | \$ 266,759.90 | \$ 2,422,277.66 | \$ 19,424,483.60 | \$ 14,178,955.50    | 58.14 % |



CITY OF NASHUA, NEW HAMPSHIRE  
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT  
FISCAL YEAR 2026  
THROUGH JANUARY 31, 2026

| 1000                 | GENERAL FUND | ORIGINAL<br>BUDGET | AVAILABLE<br>BUDGET | ENC/COMMIT    | MTD<br>EXPENDED | YTD<br>EXPENDED  | AMOUNT<br>REMAINING | % USED  |
|----------------------|--------------|--------------------|---------------------|---------------|-----------------|------------------|---------------------|---------|
| TOTAL - GENERAL FUND |              | \$ 33,870,199.00   | \$33,870,199.00     | \$ 266,759.90 | \$ 2,422,277.66 | \$ 19,424,483.60 | \$ 14,178,955.50    | 58.14 % |



CITY OF NASHUA, NEW HAMPSHIRE  
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT  
FISCAL YEAR 2026  
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| 1001  | GENERAL FUND -CAP IMPROVEMENTS         | ORIGINAL<br>BUDGET | AVAILABLE<br>BUDGET | ENC/COMMIT   | MTD<br>EXPENDED | YTD<br>EXPENDED | AMOUNT<br>REMAINING | % USED  |
|-------|----------------------------------------|--------------------|---------------------|--------------|-----------------|-----------------|---------------------|---------|
| 152   | FIRE                                   |                    |                     |              |                 |                 |                     |         |
| 81    | CAPITAL OUTLAY/IMPROVEMENTS            |                    |                     |              |                 |                 |                     |         |
| 81100 | CAPITAL IMPROVEMENTS                   | -                  | 213,423.53          | 32,231.19    | 9,018.81        | 136,866.30      | 44,326.04           |         |
| 81300 | MACHINERY AND EQUIPMENT                | -                  | 173,635.43          | 7,384.57     | 98,959.40       | 110,303.40      | 55,947.46           |         |
|       |                                        | \$ -               | \$387,058.96        | \$ 39,615.76 | \$ 107,978.21   | \$ 247,169.70   | \$ 100,273.50       | 74.09 % |
|       | TOTAL - FIRE                           | \$ -               | \$387,058.96        | \$ 39,615.76 | \$ 107,978.21   | \$ 247,169.70   | \$ 100,273.50       | 74.09 % |
|       | TOTAL - GENERAL FUND -CAP IMPROVEMENTS | \$ -               | \$387,058.96        | \$ 39,615.76 | \$ 107,978.21   | \$ 247,169.70   | \$ 100,273.50       | 74.09 % |

GRAND TOTAL: \$33,870,199.00 \$34,257,257.96 \$306,375.66 \$2,530,255.87 \$19,671,653.30 \$14,279,229.00





**OFFICE OF THE FIRE CHIEF  
TOWN OF DUNSTABLE  
P.O Box 96  
DUNSTABLE, MA 01827**

Chief William Farrell  
Phone: 978-649-6661  
wfarrell@dunstable-ma.gov

26 17

12/29/2025

Chief,

On behalf of our department and the community we serve, thank you for your rapid response and assistance during the recent 2<sup>nd</sup> alarm fire on December 23<sup>rd</sup> in Dunstable. Your professionalism, teamwork, and willingness to help made a meaningful difference during a challenging incident.

We are grateful for the strong mutual aid relationships we share and truly appreciate your support when it matters most.

With sincere thanks,

William R. Farrell

Chief of Department

Dunstable Fire Department



**AMHERST FIRE AND EMS**  
177 Amherst Street  
Amherst, NH 03031  
Phone (603) 673-1545 Fax (603) 672-3927



Chief Steve Buxton  
Nashua Fire Rescue  
177 Lake St  
Nashua, NH 03060

26 18

January 14, 2026

Chief Buxton and Members of Nashua Fire Rescue,

On behalf of the officers and members of Amherst Fire and EMS, I would like to extend my sincere thanks for your assistance at the January 6, 2026 fire at 76 Spring Road in Amherst.

Your department's prompt response, professionalism, and teamwork were instrumental in bringing the incident under control and ensuring the safety of everyone involved. The cooperation and coordination displayed on scene clearly reflect the strong mutual aid relationship between our departments. We truly appreciate the dedication and commitment your members have always demonstrated under challenging conditions. It is reassuring to know that we can rely on neighboring departments who consistently offer the highest standards of service and support.

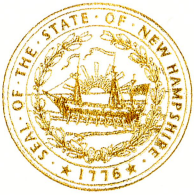
Please extend our gratitude to all personnel who responded. We look forward to continuing our strong working relationship and stand ready to assist whenever you may need us.

Thank you again for your support.

Respectfully,

*Don Waldron*

Don Waldron  
Fire and EMS Chief



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

26 19

December 29, 2025

Chief Steve M. Buxton  
New Hampshire Association of Fire Chiefs, Inc.  
City of Nashua Fire & Rescue  
70 East Hollis Street  
Nashua, NH 03060

Dear Chief Buxton,

Following the Governor and Executive Council's recent unanimous funding approval, I wanted to take a moment to extend my sincere gratitude for your dedication to the Firefighter Cancer Screening Pilot Program.

Your commitment to this initiative reflects the highest standard of service and care for those who risk their lives to protect our communities. This program is more than a health measure: it is a clear statement of our state's values.

By prioritizing proactive screenings, we are demonstrating that the safety and well-being of our first responders remain at the forefront of our mission.

Thank you for your leadership, your collaboration, and your unwavering commitment to this cause. Together, we are building a safer, healthier future for New Hampshire's firefighters and their families.

With appreciation,

Commissioner Robert L. Quinn  
New Hampshire Department of Safety

CC: Committee Members of the Firefighter Cancer Screening Pilot Program



**Nashua Fire Rescue**  
**Administrative Office**  
177 Lake Street, Nashua, NH 03060  
[www.nashuafire.com](http://www.nashuafire.com)

Steve M. Buxton  
Chief of Department  
(603) 594-3651  
FAX (603) 594-3654  
[BuxtonS@NashuaNH.gov](mailto:BuxtonS@NashuaNH.gov)

**To:** Chairman Kevin Burgess  
**From:** Chief Steve M. Buxton  
**Date:** January 28, 2026  
**Re:** February 2026 Commission Meeting Report

26 20 A

### **FY26 Update**

As of this report, thirty-one weeks of FY26 have been completed. Please find the detailed financial summary attached.

- The operating budget is tracking as expected.
- The payroll budget is also tracking as expected.

### **General Updates**

- **Training Grounds Relocation Project:**
  - We are currently working with DPW to file for a variance to bring the water line in from Teak Drive as this is the most feasible option for water supply to the site.
    - A new approach for the water line has been developed by the wetland's scientist and DPW engineering. The goal of the new approach is meet the needs of the neighborhood and avoid developing a view directly into the property.
    - This plan is scheduled for the ZBA on February 10, 2026.
  - In addition, we are working with DPW exploring the construction of a road through the landfill that would be adequate for our apparatus to travel on and still provide a second access point to the site.
- **FY27 Budget**
  - FY27 Budget has been submitted by Business Manager Conde as approved by the BoFC
  - Jan 30 - Deadline to Submit Proposed Budget Worksheets to Financials Services
  - Feb 10 - Draft Budget Worksheets Created for Mayoral Review
  - Feb 11 - Mar 16 - Mayor meets with Divisions/Departments to Review Proposed Budget Worksheets
  - Mar 18 - Mayor Finalizes Budget - Final Budget Changes Made to Proposed Budget Worksheets
  - Apr 7 Submit Proposed FY27 Budget Book to the Board of Aldermen
    - First Reading of Proposed FY27 Budget Legislation

## Personnel Update

- **Promotions:** 0
- **Open Positions:** 9
  - 7 in Suppression
  - 2 in Fire Alarm.
- **Retirements:** 0
- **Resignations:** 0
- **Long-Term Leave:** 2
- **Investigations:** 1
  - This is being handled by a third party through HR.
- **Disciplinary Actions:**
  - 1 verbal warning

## Grievances

- No outstanding grievances at this time.

## Meetings & Notable Events

- NHAFC Board and Regular Meeting
- Labor-Management Meetings
- Staff Meeting
- Training Grounds Relocation Meetings
- Pine Hill Road Station Feasibility Study Meeting
- NHAFC Board & Regular Meetings
- City Hall Meetings (Mayor, BOA, Legal, Administrative Services, Risk, CFO)

Respectfully submitted,



Steve M. Buxton  
Chief of Department





**Nashua Fire Rescue**  
Administrative Office  
177 Lake Street, Nashua, NH 03060  
[www.nashuafire.com](http://www.nashuafire.com)

Eric Tremblay  
Assistant Fire Chief  
Emergency Services  
(603) 594-3645  
FAX (603) 594-3654  
[Eric@NashuaNH.gov](mailto:Eric@NashuaNH.gov)

To: Chief of Department Steve M. Buxton  
Chairman Kevin Burgess  
From: Assistant Chief Eric Tremblay  
Date: 1/28/2026  
Re: February 2026 Commission Meeting Report

26 20 B

**Monthly Activity Report**

- Year to date Statistics from Fire Alarm dated 01/15/26:
  - 1,463 Phone Calls
  - 7,335 Radio transmissions
  - 2,462 Calls for service
  - 41 Box Alarms
- Call Summary (see attachment)
- Mutual Aid Given
  - 12/31/25 Litchfield - Cover assignment
  - 01/06/26 Amherst – Cover assignment
  - 01/07/26 Hudson – Mutual aid to the scene
  - 01/08/26 Hudson – Mutual aid to the scene

**Emergency Services**

- First Phase of the department physicals has begun
- Truck Committee
  - New Enforcer cab Engine 2 has been delivered to Allegiance in MA
- Equipment Committee
  - Evaluating FF rescue system
  - Evaluations step chocks



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**Nashua Fire Rescue**  
Administrative Office  
177 Lake Street, Nashua, NH 03060  
[www.nashuafire.com](http://www.nashuafire.com)

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Eric Tremblay  
Assistant Fire Chief  
Emergency Services  
(603) 594-3645  
FAX (603) 594-3654  
[Eric@NashuaNH.gov](mailto:Eric@NashuaNH.gov)

## **Fire Alarm Division**

### Ongoing Actions / Long Term Projects:

- Testing candidates for 2 open positions
  - 12 candidates testing
- 1 Dispatcher on Probation
  - Currently in rotation, progressing well
- Mapping/Re-Routing Circuit 12 under highway
  - Potentially splitting circuit in half into two circuits
  
- Purvis Issues
  - Phone Paging – Station 2
- Believed the distance between equipment is too far to work properly
- Ongoing Monthly Training with Dispatchers
- Ongoing major Incident reviews with Dispatchers & Supervisors
- QA/QI program committee meeting set for Jan 27th
- Weekly Listed Agent classes being performed

### Completed Items:

- Repaired various Circuit / Box / Station issues as they come up
- Completed revisions to Dispatcher Training Manual
- Best Ford Masterbox installed
- Completed Fire Alarm Policy & Procedure Manual
- Disconnected Masterbox to Humane Society for construction

## **Training/Safety Division**

### Division Update:

- Completed Actions:
  - Ice Rescue Review/Banana Boat training on Mill Pond complete as of 1/20/26
  - Forcible Entry Door moved from Station 5 to Station 6.
    - The wood plugs with the door are all we have until spring when we can cut more
  - Ladder 4 now has the full complement of rope rescue equipment. When it is needed for training we will get it and notify the Deputy Chief.
  - R1/R2 completed the NERIS Training



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## Nashua Fire Rescue

Administrative Office  
177 Lake Street, Nashua, NH 03060  
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Eric Tremblay  
Assistant Fire Chief  
Emergency Services  
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FAX (603) 594-3654  
[Eric@NashuaNH.gov](mailto:Eric@NashuaNH.gov)

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- Pending Actions:
  - Preparing for Recruit School

### Meetings Attended

- Local 789 labor management meetings
  - Certifications meeting
- Fire Alarm QA Committee meeting
- January staff meeting
- Attended promotional ceremony
- New hire orientation

Respectfully,

Eric Tremblay  
Assistant Fire Chief



## NERIS Incident Type Summary

| Incident Type                                      | Count     | Pct of Incidents | Total Est Loss | Pct of Loss  |
|----------------------------------------------------|-----------|------------------|----------------|--------------|
| <b>Fire</b>                                        |           |                  |                |              |
| Dumpster / Other Outdoor Container Fire            | 1         | 0.17%            | \$0            | 0.00%        |
| Structural Involvement                             | 1         | 0.17%            | \$0            | 0.00%        |
| Room and Contents Fire                             | 2         | 0.34%            | \$0            | 0.00%        |
| Confined Cooking / Appliance Fire                  | 3         | 0.52%            | \$0            | 0.00%        |
| Vehicle Fire - Passenger                           | 2         | 0.34%            | \$0            | 0.00%        |
| <b>Totals</b>                                      | <b>9</b>  | <b>1.55%</b>     | <b>\$0</b>     | <b>0.00%</b> |
| <b>Hazardous Situation</b>                         |           |                  |                |              |
| Fuel Spill / Fuel Odor                             | 3         | 0.52%            | \$0            | 0.00%        |
| Gas Leak / Gas Odor                                | 2         | 0.34%            | \$0            | 0.00%        |
| Carbon Monoxide Release                            | 5         | 0.86%            | \$0            | 0.00%        |
| Electrical Power Line Down / Arching / Malfunction | 2         | 0.34%            | \$0            | 0.00%        |
| Electrical Hazard / Short Circuit                  | 2         | 0.34%            | \$0            | 0.00%        |
| Motor Vehicle Collision                            | 12        | 2.06%            | \$0            | 0.00%        |
| Odor                                               | 3         | 0.52%            | \$0            | 0.00%        |
| Smoke Investigation                                | 1         | 0.17%            | \$0            | 0.00%        |
| Smoke Investigation                                | 1         | 0.17%            | \$0            | 0.00%        |
| <b>Totals</b>                                      | <b>31</b> | <b>5.33%</b>     | <b>\$0</b>     | <b>0.00%</b> |
| <b>Law Enforcement Support</b>                     |           |                  |                |              |
| <b>Totals</b>                                      | <b>0</b>  | <b>0.00%</b>     | <b>\$0</b>     | <b>0.00%</b> |
| <b>Medical</b>                                     |           |                  |                |              |
| Abdominal Pain / Problems                          | 13        | 2.23%            | \$0            | 0.00%        |
| Allergic Reaction / Stings                         | 2         | 0.34%            | \$0            | 0.00%        |
| Back Pain (Non-Trauma)                             | 8         | 1.37%            | \$0            | 0.00%        |
| Breathing Problems                                 | 57        | 9.79%            | \$0            | 0.00%        |
| Cardiac Arrest                                     | 7         | 1.20%            | \$0            | 0.00%        |
| Chest Pain (Non-Trauma)                            | 24        | 4.12%            | \$0            | 0.00%        |
| Convulsions / Seizures                             | 12        | 2.06%            | \$0            | 0.00%        |
| Diabetic Problems                                  | 9         | 1.55%            | \$0            | 0.00%        |
| Headache                                           | 1         | 0.17%            | \$0            | 0.00%        |
| Heart Problems                                     | 8         | 1.37%            | \$0            | 0.00%        |
| Overdose / Poisoning                               | 9         | 1.55%            | \$0            | 0.00%        |
| Pregnancy / Childbirth                             | 1         | 0.17%            | \$0            | 0.00%        |
| Psychological Behavior Issues                      | 15        | 2.58%            | \$0            | 0.00%        |
| Sick Case                                          | 47        | 8.08%            | \$0            | 0.00%        |
| Stroke / CVA                                       | 10        | 1.72%            | \$0            | 0.00%        |
| Unconscious Victim                                 | 4         | 0.69%            | \$0            | 0.00%        |
| Well Person Check                                  | 1         | 0.17%            | \$0            | 0.00%        |
| Altered Mental Status                              | 14        | 2.41%            | \$0            | 0.00%        |
| Nausea / Vomiting                                  | 5         | 0.86%            | \$0            | 0.00%        |
| Unknown Problem                                    | 13        | 2.23%            | \$0            | 0.00%        |
| No Appropriate Choice                              | 9         | 1.55%            | \$0            | 0.00%        |
| Assault                                            | 2         | 0.34%            | \$0            | 0.00%        |
| Burns / Explosion                                  | 1         | 0.17%            | \$0            | 0.00%        |

## NERIS Incident Type Summary

| Incident Type                                    | Count      | Pct of Incidents | Total Est Loss | Pct of Loss  |
|--------------------------------------------------|------------|------------------|----------------|--------------|
| Choking                                          | 2          | 0.34%            | \$0            | 0.00%        |
| Fall                                             | 59         | 10.14%           | \$0            | 0.00%        |
| Heat / Cold Exposure                             | 2          | 0.34%            | \$0            | 0.00%        |
| Motor Vehicle Collision                          | 8          | 1.37%            | \$0            | 0.00%        |
| Poisoning                                        | 2          | 0.34%            | \$0            | 0.00%        |
| Hemorrhage / Laceration                          | 4          | 0.69%            | \$0            | 0.00%        |
| Stab / Penetrating Trauma                        | 1          | 0.17%            | \$0            | 0.00%        |
| Other Traumatic Injury                           | 2          | 0.34%            | \$0            | 0.00%        |
| Medical Alarm                                    | 3          | 0.52%            | \$0            | 0.00%        |
| Standby Request                                  | 4          | 0.69%            | \$0            | 0.00%        |
| Heart Problems                                   | 1          | 0.17%            | \$0            | 0.00%        |
| Motor Vehicle Collision                          | 4          | 0.69%            | \$0            | 0.00%        |
| <b>Totals</b>                                    | <b>364</b> | <b>62.54%</b>    | <b>\$0</b>     | <b>0.00%</b> |
| <b>No Emergency</b>                              |            |                  |                |              |
| Cancelled                                        | 13         | 2.23%            | \$0            | 0.00%        |
| Intentional False Alarm                          | 6          | 1.03%            | \$0            | 0.00%        |
| Malfunctioning Alarm                             | 11         | 1.89%            | \$0            | 0.00%        |
| Accidental Alarm                                 | 39         | 6.70%            | \$0            | 0.00%        |
| No Incident Found Upon Arrival / Location Error  | 6          | 1.03%            | \$0            | 0.00%        |
| Controlled Burning (Authorized)                  | 1          | 0.17%            | \$0            | 0.00%        |
| Smoke From Nonhostile Source (Smoke Scare)       | 8          | 1.37%            | \$0            | 0.00%        |
| Investigate Hazardous Release (Nothing Found)    | 7          | 1.20%            | \$0            | 0.00%        |
| Cancelled                                        | 2          | 0.34%            | \$0            | 0.00%        |
| <b>Totals</b>                                    | <b>93</b>  | <b>15.98%</b>    | <b>\$0</b>     | <b>0.00%</b> |
| <b>Public Service</b>                            |            |                  |                |              |
| Fire / Smoke Alarm                               | 14         | 2.41%            | \$0            | 0.00%        |
| CO Alarm                                         | 7          | 1.20%            | \$0            | 0.00%        |
| Person In Distress                               | 5          | 0.86%            | \$0            | 0.00%        |
| Citizen Assist / Service Call                    | 9          | 1.55%            | \$0            | 0.00%        |
| Lift Assist                                      | 33         | 5.67%            | \$0            | 0.00%        |
| Damage Assessment                                | 6          | 1.03%            | \$0            | 0.00%        |
| Move-up                                          | 1          | 0.17%            | \$0            | 0.00%        |
| Standby                                          | 3          | 0.52%            | \$0            | 0.00%        |
| CO Alarm                                         | 1          | 0.17%            | \$0            | 0.00%        |
| <b>Totals</b>                                    | <b>79</b>  | <b>13.57%</b>    | <b>\$0</b>     | <b>0.00%</b> |
| <b>Rescue</b>                                    |            |                  |                |              |
| Elevator / Escalator Rescue                      | 3          | 0.52%            | \$0            | 0.00%        |
| Motor Vehicle Collision Extrication / Entrapment | 2          | 0.34%            | \$0            | 0.00%        |
| Aviation Collision / Crash                       | 1          | 0.17%            | \$0            | 0.00%        |
| <b>Totals</b>                                    | <b>6</b>   | <b>1.03%</b>     | <b>\$0</b>     | <b>0.00%</b> |
| <b>Grand Totals:</b>                             | <b>582</b> |                  | <b>\$0</b>     |              |



# Incident Type Report (Summary)

Nashua Fire Rescue

Date Range: From 12/30/2025 to 01/27/2026

Company: All Companies

| Incident Type                                               | Count      | Pct of Incidents | Total Est Loss | Total Est Loss |
|-------------------------------------------------------------|------------|------------------|----------------|----------------|
| <b>1 Fire</b>                                               |            |                  |                |                |
| 113 Cooking fire, confined to container                     | 4          | 0.68%            | \$0            | 0.00%          |
| 160 Special outside fire, other                             | 1          | 0.17%            | \$0            | 0.00%          |
| <b>Totals</b>                                               | <b>5</b>   | <b>0.85%</b>     | <b>\$0</b>     | <b>0.00%</b>   |
| <b>2 Overpressure Rupture, Explosion, Overheat(no fire)</b> |            |                  |                |                |
| 251 Excessive heat, scorch burns with no ignition           | 1          | 0.17%            | \$0            | 0.00%          |
| <b>Totals</b>                                               | <b>1</b>   | <b>0.17%</b>     | <b>\$0</b>     | <b>0.00%</b>   |
| <b>3 Rescue &amp; Emergency Medical Service Incident</b>    |            |                  |                |                |
| 311 Medical assist, assist EMS crew                         | 10         | 1.70%            | \$0            | 0.00%          |
| 321 EMS call, excluding vehicle accident with injury        | 360        | 61.22%           | \$0            | 0.00%          |
| 322 Motor vehicle accident with injuries                    | 15         | 2.55%            | \$0            | 0.00%          |
| 324 Motor vehicle accident with no injuries.                | 18         | 3.06%            | \$0            | 0.00%          |
| 353 Removal of victim(s) from stalled elevator              | 1          | 0.17%            | \$0            | 0.00%          |
| 360 Water & ice-related rescue, other                       | 1          | 0.17%            | \$0            | 0.00%          |
| 381 Rescue or EMS standby                                   | 1          | 0.17%            | \$0            | 0.00%          |
| <b>Totals</b>                                               | <b>406</b> | <b>69.05%</b>    | <b>\$0</b>     | <b>0.00%</b>   |
| <b>4 Hazardous Condition (No Fire)</b>                      |            |                  |                |                |
| 400 Hazardous condition, other                              | 1          | 0.17%            | \$0            | 0.00%          |
| 411 Gasoline or other flammable liquid spill                | 1          | 0.17%            | \$0            | 0.00%          |
| 412 Gas leak (natural gas or LPG)                           | 1          | 0.17%            | \$0            | 0.00%          |
| 413 Oil or other combustible liquid spill                   | 1          | 0.17%            | \$0            | 0.00%          |
| 424 Carbon monoxide incident                                | 6          | 1.02%            | \$0            | 0.00%          |
| 440 Electrical wiring/equipment problem, other              | 2          | 0.34%            | \$0            | 0.00%          |
| <b>Totals</b>                                               | <b>12</b>  | <b>2.04%</b>     | <b>\$0</b>     | <b>0.00%</b>   |
| <b>5 Service Call</b>                                       |            |                  |                |                |
| 500 Service Call, other                                     | 7          | 1.19%            | \$0            | 0.00%          |
| 511 Lock-out                                                | 1          | 0.17%            | \$0            | 0.00%          |
| 522 Water or steam leak                                     | 3          | 0.51%            | \$0            | 0.00%          |
| 531 Smoke or odor removal                                   | 3          | 0.51%            | \$0            | 0.00%          |
| 550 Public service assistance, other                        | 1          | 0.17%            | \$0            | 0.00%          |
| 551 Assist police or other governmental agency              | 2          | 0.34%            | \$0            | 0.00%          |
| 552 Police matter                                           | 2          | 0.34%            | \$0            | 0.00%          |
| 553 Public service                                          | 1          | 0.17%            | \$0            | 0.00%          |
| 554 Assist invalid                                          | 32         | 5.44%            | \$0            | 0.00%          |
| 555 Defective elevator, no occupants                        | 1          | 0.17%            | \$0            | 0.00%          |
| 571 Cover assignment, standby, moveup                       | 3          | 0.51%            | \$0            | 0.00%          |
| <b>Totals</b>                                               | <b>56</b>  | <b>9.52%</b>     | <b>\$0</b>     | <b>0.00%</b>   |
| <b>6 Good Intent Call</b>                                   |            |                  |                |                |
| 600 Good intent call, other                                 | 10         | 1.70%            | \$0            | 0.00%          |
| 611 Dispatched & canceled en route                          | 13         | 2.21%            | \$0            | 0.00%          |
| 622 No incident found on arrival at dispatch address        | 9          | 1.53%            | \$0            | 0.00%          |
| 631 Authorized controlled burning                           | 1          | 0.17%            | \$0            | 0.00%          |
| 651 Smoke scare, odor of smoke                              | 4          | 0.68%            | \$0            | 0.00%          |
| 652 Steam, vapor, fog or dust thought to be smoke           | 3          | 0.51%            | \$0            | 0.00%          |
| 671 HazMat release investigation w/no HazMat                | 3          | 0.51%            | \$0            | 0.00%          |
| <b>Totals</b>                                               | <b>43</b>  | <b>7.31%</b>     | <b>\$0</b>     | <b>0.00%</b>   |
| <b>7 False Alarm &amp; False Call</b>                       |            |                  |                |                |

# Incident Type Report (Summary)

Nashua Fire Rescue

Date Range: From 12/30/2025 to 01/27/2026  
Company: All Companies

| Incident Type                                          | Count      | Pct of Incidents | Total Est Loss | Total Est Loss |
|--------------------------------------------------------|------------|------------------|----------------|----------------|
| 711 Municipal alarm system, malicious false alarm      | 1          | 0.17%            | \$0            | 0.00%          |
| 731 Sprinkler activation due to malfunction            | 5          | 0.85%            | \$0            | 0.00%          |
| 733 Smoke detector activation due to malfunction       | 8          | 1.36%            | \$0            | 0.00%          |
| 735 Alarm system sounded due to malfunction            | 5          | 0.85%            | \$0            | 0.00%          |
| 736 CO detector activation due to malfunction          | 1          | 0.17%            | \$0            | 0.00%          |
| 740 Unintentional transmission of alarm, other         | 3          | 0.51%            | \$0            | 0.00%          |
| 741 Sprinkler activation, no fire - unintentional      | 3          | 0.51%            | \$0            | 0.00%          |
| 743 Smoke detector activation, no fire - unintentional | 23         | 3.91%            | \$0            | 0.00%          |
| 744 Detector activation, no fire - unintentional       | 3          | 0.51%            | \$0            | 0.00%          |
| 745 Alarm system activation, no fire - unintentional   | 11         | 1.87%            | \$0            | 0.00%          |
| 746 Carbon monoxide detector activation, no CO         | 2          | 0.34%            | \$0            | 0.00%          |
| <b>Totals</b>                                          | <b>65</b>  | <b>11.05%</b>    | <b>\$0</b>     | <b>0.00%</b>   |
| <b>8 Severe Weather &amp; Natural Disaster</b>         |            |                  |                |                |
| <b>Totals</b>                                          | <b>0</b>   | <b>0.00%</b>     | <b>\$0</b>     | <b>0.00%</b>   |
| <b>9 Special Incident Type</b>                         |            |                  |                |                |
| <b>Totals</b>                                          | <b>0</b>   | <b>0.00%</b>     | <b>\$0</b>     | <b>0.00%</b>   |
| <b>Totals</b>                                          | <b>588</b> |                  | <b>\$0</b>     |                |



**Nashua Fire Rescue**  
Administrative Offices  
177 Lake Street, Nashua, NH 03060  
[www.nashuafire.com](http://www.nashuafire.com)

Adam Pouliot  
Assistant Fire Chief  
Professional Standards  
(603) 589-3475  
[PouliotA@NashuaNH.gov](mailto:PouliotA@NashuaNH.gov)

To: Chief of Department Steve Buxton  
Chairman Kevin Burgess  
From: Assistant Fire Chief Adam Pouliot  
Date: January 28, 2026  
RE: February 2026 Commission Meeting Report

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**Hiring Process:**

**Firefighter/ EMT positions**

- The new hires had orientation on January 27<sup>th</sup>. They were given an overview of what to expect during recruit school. They were fit tested for SCBA facepieces and sized for new PPE. They will report on April 9<sup>th</sup> for the first day of recruit school.

**Fire Alarm Operator positions**

- As of this morning, Jason Gagne has completed all of his preemployment requirements. We are working on a start date in a couple of weeks.
- 01/30 we will be interviewing 5 candidates for the 2 open Fire Alarm Operator positions.

**New Pine Hill Road Station Feasibility Study:**

- BoFC will be reviewing the draft of the study at the February meeting. Presentation will be given to the Board of Alderman on February 10<sup>th</sup>.

**Facility Maintenance:**

- The heating system at Station 3 completely failed a few days prior to the scheduled replacement of the system. The rental company was able to expedite the delivery and set up of the temporary heating system so that there was little disruption to the members that are stationed there. Install of the new system should be complete by the end of the week (1/30).
- Roof replacement at Station 6 is scheduled to start on Monday February 2<sup>nd</sup>. They will be replacing it a section at a time starting with the high bay in the mechanics shop. The weather has not been in our favor and it may slow the project down.
- The boiler replacement at Station 4 is likely to start once the work is done at Station 3. This should be an easier project as it is for one replacement. This Station has two boilers so there will be no need for a temporary heating system while the changeover occurs.

**Homeless Concerns:**

- The warming shelter at the former Elm Street Middle School has been extending hours during the recent cold spell. They are seeing a daily census between 50-60 people which is about double what they saw last year.

**EMS Division:**

- Working with Emergency management to teach hands only CPR and “Stop the Bleed” training for some of our places of worship here in the City.
- Attended an open house at NHS to talk to students about the new Emergency Services CTE program that the district is putting together.
- Met with Boston Med Flight Director to discuss their expansion into the area. Starting this spring they will be staffing a helicopter at the Manchester Boston Regional Airport. There will be future training scheduled with them.

**Mechanical Division:**

- Finished upfitting the new Ladder 1 and placed it into service.
- Fixed coolant leak and replaced tires on Ladder 4 (spare).
- Replaced the EGR cooler on Engine 2.
- Repaired Engine pump controller on Engine & (spare).
- Replaced the turbo actuator on Engine 1.
- Significant amount of plowing and sanding this month as well as many other minor repairs and services.

**Fire Marshal's Office:****Ongoing construction projects:**

- Henry Hanger Apartments, 110 East Hollis Street. This multi-year project is now complete and the building has been issued its certificate of occupancy.
- 579 Amherst Street, Best Ford Commercial vehicle repair facility is now complete.
- 3 & 5 Avery Lane (off East Hollis St) is nearing the final phase of construction.

**Demolition projects:**

- The demolition work at the former NIMCO Building and Bagshaw building in the Mill Yard has been completed. Still have not received final construction documents for review on either of these projects.
- The demolition of 103 Temple Street is ongoing.

**New/ Proposed Projects:**

- 60 Crown Street: New 5 story residential apartment building.
- 303 Main Street: New 4 story apartment building with parking under and a ground level storefront.
- 11 Tara Blvd: Adding a new casino wing and multi-story parking structure to the current Hotel.
- COSTCO DW Highway: Adding several additions and a parking garage.

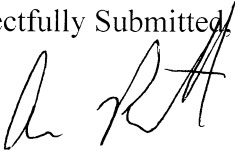
**Inspections/ enforcement:**

- Total Inspections YTD: 87
  - Total Hours Logged: 45
- Plan Reviews Processed YTD: 19
- Permits Processed YTD (including Place of Assembly): 60

**Fires:**

- 40 Royal Crest: Stovetop fire
- 123 West Pearl Street: Trash fire inside the building classified as accidental.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Adam Pouliot', written over the text 'Respectfully Submitted,'.

Adam Pouliot  
Assistant Fire Chief