



THE CITY OF NASHUA

*Division of Public Works
Administration*

"The Gate City"

Board of Public Works Meeting of January 22, 2026 Agenda

A meeting of the Board of Public Works is scheduled for Thursday, January 22, 2026 at 4:00 p.m. in the Mine Falls Conference Room, 848 West Hollis Street, Nashua, NH 03062.

I. Roll Call

II. Motion: To approve the agenda as submitted.

III. Motion: To approve the minutes of the Board of Public Works Meeting of December 18, 2025.

IV. Public Comment

V. Board of Alderman Referral

A. Resolution R-26-007: Referral from Board of Aldermen – Resolution R-26-007
AUTHORIZING THE MAYOR AND CITY TREASURER TO ISSUE BONDS NOT
TO EXCEED FIVE MILLION FIVE HUNDRED THOUSAND DOLLARS
(\$5,500,000) FOR THE PUBLIC WORKS DIVISION GARAGE DESIGN

VI. Wastewater Department

A. Motion: To approve the User Warrants as presented.

VII. Solid Waste Department

A. Motion: To approve Amendment 1 to the contract for Phase IV Stage 1 Construction Project CQA Series with Sanborn Head and Associates Inc. in the amount of \$141,732. Funding through Department 168 Solid Waste; Fund: Bond; Activity: Landfill Expansion Phase IV.

VIII. Engineering Department

A. Motion: To approve the Sewer Service Permits and Fees as submitted.

B. Informational: Street Opening Permits issued for Streets in Moratorium.

IX. Administration Department

- A. Motion:** Nomination and vote for Vice-Chair to the Board of Public Works
- B. Motion:** Chair's appointment to the BPW Pension Board
- C. Informational:** Director's Report

X. Commissioner's Comments

XI. Personnel

- A. Motion:** To approve and unseal the nonpublic minutes for Personnel from the Board of Public Works Meeting of December 18, 2025.
- B. Motion:** To accept the retirement of Kevin Brodeur, Wastewater Operator, effective January 25, 2026.

XII. Non-Public Session - Pursuant to RSA 91-A:3, II(b) The hiring of any person as a public employee

**MEETING OF THE BOARD OF PUBLIC WORKS
DECEMBER 18, 2025
MEETING MINUTES**

A meeting of the Board of Public Works was held on December 18, 2025, at 4:00 p.m., at the Division of Public Works Administration Building in the Mine Falls Conference Room, 848 West Hollis Street, Nashua, New Hampshire 03062.

Chairman James Donchess, Mayor, declared the meeting to order at 4:00 p.m. and called the roll.

I. ROLL CALL

Members Present:

Chairman, James Donchess, Mayor
Commissioner, June Lemen
Commissioner, Matthew Gregg
Commissioner, Manny Espitia

Members Absent

Vice-Chairman, Paul Shea, Commissioner

Also Present:

Michael B. O'Brien, Sr., Aldermanic Liaison
Richard A. Dowd, Alderman, Board of Aldermen
Lisa Fauteux, Director, Division of Public Works
Paula Lockhead, Mine Falls Advisory Committee
David Silva, Mine Falls Advisory Committee
Bryan Conant, Superintendent, Parks and Recreation
Michael Rush, Superintendent, Fleet Department
Jeff Lafleur, Superintendent, Solid Waste
Dan Hudson, P.E., City Engineer
Claire Edwards, Executive Assistant, Division of Public Works

II. MOTION: TO APPROVE THE AGENDA AS SUBMITTED

Chairman, James Donchess, Mayor

We have the first item, which is the agenda. Commissioner Lemen.

Motion by Commissioner Lemen: To Approve The Agenda As Submitted.

MOTION CARRIED: Unanimously

**III. MOTION: TO APPROVE THE MINUTES OF THE BOARD OF PUBIC WORKS
MEETING OF NOVEMBER 20, 2025.**

Chairman, James Donchess, Mayor

The next item, approving the minutes of the last meeting. Commissioner Gregg.

Motion by Commissioner Gregg: To Approve The Minutes Of The Board Of Public Works Meeting Of November 20, 2025.

MOTION CARRIED: Unanimously

IV. PUBLIC COMMENT

Chairman, James Donchess, Mayor

Public Comment. Is there any member of the public who wishes to speak to the Board of Public Works on any of the agenda items that we have today? Just introduce yourself with your address.

Hi. I'm Paula Lockhead, and I'm here as a representative of the Mine Falls Advisory Committee. We're hoping to get approval of a bench to be installed in Mine Falls Park in honor of Dick Gillespie. Dick Gillespie, we just lost him last month. He was a longstanding member of the Mine Falls Committee. I think he was probably one of the first people on that committee. Passionate about the park. Passionate about keeping it natural. Truly understood that sometimes a walk in the woods is good for soul. And, that's just what I want to say about him because I really would like to get that bench approved. He was a great, great guy for the stewardship of this park.

Mayor Donchess

And, that item does come up--

Ms. Lockhead

--it is on the agenda.

Mayor Donchess

--before us on the agenda--

Ms. Lockhead

--oh, it is, did I jump the gun?

Mayor Donchess

No, no, no. I'm just saying that will come up.

Ms. Lockhead

--it's okay, either way is fine.

David Silva, Mine Falls Advisory Committee

My name is David Silva. I'm the co-chair for the Mine Falls Advisory Committee. I'm here on behalf of Dick. Dick was a member of the Committee for 20 years at least or maybe more. I've

known Dick probably 17 out of those 20. Now, with Dick--our committee is a working committee. We all pitch in and do stuff to maintain the park. Dick has touched every part of that park. He's definitely—he was a geologist, so he knew about soil. He knew about water, but the guy was a workhorse, and he ran circles around the rest of us. As committee members we would go—he was 78 years old, and I remember the last trail day he was out working with our volunteers that were there, and I told Dick, Dick slow down. He didn't listen to me. So told him you missed a spot, and I walked away. Anyway, it's very important to us that we have.

Mayor Donchess

Alright, well, thank you for all the work you do in the park, and all these years you've put in. Everybody--many people enjoy the park.

Ms. Lockhead

Great! Of course they do. It's a great place. Thank you.

V. WASTEWATER DEPARTMENT

A. Motion: To Approve The User Warrants As Presented.

Chairman, James Donchess, Mayor

Alright, we have Wastewater. Item A. Oh, and we should record that Commissioner Espitia is here. Item A, under wastewater, Commissioner Espitia.

Motion by Commissioner Espitia: To Approve The User Warrants As Presented.

MOTION CARRIED: Unanimously.

VI. PARKS DEPARTMENT

A. Motion: To Approve The Memorial Engraving For 20-Year Mine Falls Committee Member Dick Gillespie.

Chairman, James Donchess, Mayor

Parks Department. Item A, Commissioner Lemen.

Motion by Commissioner Lemen: To Approve The Memorial Engraving For 20-Year Mine Falls Committee Member Dick Gillespie.

Mayor Donchess

Is there a photo or something?

Bryan Conant, Superintendent, Parks and Recreation

There is. It should be in your packet. I do have what it will look like on the top of the bench. It will be where people sit.

Mayor Donchess

Okay.

Mr. Conant

I don't know if anybody has noticed, but we did put in a bench next to the Mill Pond. We're planning on putting in the same type of bench that we've done the last time. The Committee likes it. It's not something that can be knocked over. It's not something that you can sleep under. We have kind of settled on a bench, and I think the Committee wants to try to plan for more of them. We had planned for this bench already next to the gatehouse. Unfortunately, Mr. Gillespie passed away, and that's when this idea came about. Myself, personally--Dick was very passionate about the park, never missed a meeting except to go down to a softball tournament down in Cape Code that he would do annually in the fall. Just very passionate about Mine Falls the conservation, and just everything the park had to offer. I'd be happy to answer any questions. I do feel this is something that we should do.

Mayor Donchess

Any questions or comments?

Commissioner, June Lemen

I just want to say I think it's a lovely inscription.

Mr. Conant

Thank you.

MOTION CARRIED: Unanimously.

B. Motion: To Approve Change Order #6 To The Portable Toilet Rental Agreement With United Site Services Of Westborough, Massachusetts In The Amount Of \$61,760.00. Funding Is Through Department: 177 Parks; Fund: General And Trusts; Account Classification: 54 Property Services.

Chairman, James Donchess, Mayor

Item B, Commissioner Gregg.

Motion by Commissioner Gregg: To Approve Change Order #6 To The Portable Toilet Rental Agreement With United Site Services Of Westborough, Massachusetts In The Amount Of \$61,760.00. Funding Is Through Department: 177 Parks; Fund: General And Trusts; Account Classification: 54 Property Services.

Bryan Conant, Superintendent, Parks and Recreation

Bryan Conant, Superintendent of the Parks Department. This is to add another year to the portable lease agreement. We put this out to bid back in October 2023. It was a 2-year

agreement with another 2 years of the ability to extend it, which is what we were trying to do there. These portables go out through our parks, most of them for 8 months out of the year from April until November, and I think they're a pretty critical part in park goers having--providing park goers with what they need when they visit the park. I know I have younger kids, it seems like as soon as we leave the house, 20 minutes into a car ride, somebody has to go to the bathroom. I'm sure people with young children can relate to that, but I'd be happy to answer any questions on this, if there are any.

Mayor Donchess

Commissioner Lemen.

Commissioner June Lemen

I have a question. Superintendent Conant, Parks is not in charge of the portable when there is one at the library?

Mr. Conant

We do pay for that, and that falls under this contract.

Commissioner Lemen

Okay.

Mr. Conant

The one that is behind the library falls under this contract, and the one that was behind Gate City that falls under this contract as well, so yes, to answer your question, Commissioner Lemen.

Commissioner Lemen

Oh, okay. And they're serviced three times a week?

Mr. Conant

They are supposed to be serviced three times a week.

Commissioner Lemen

I occasionally have conversations with the homeless people there, and they will occasionally complain to me about them, but I did not know if they were under the control of us, but that was a while ago.

Mr. Conant

They are.

Commissioner Lemen

If there's a problem I should contact you?

Mr. Conant

You should, yup.

Commissioner Lemen

Okay. Thank you.

Mayor Donchess

Alderman O'Brien is now here, and we have not voted on Item B, I don't believe. Commissioner Espitia.

Commissioner, Manny Espitia

I was just going to say, routinely use the one on the Simon Street entrance. Wonderful location. I just want to make sure that park goers feel like they're getting use of out it and make sure they're not getting abused. But, yeah, no, appreciate it, and we'll definitely be supportive of it.

Mr. Conant

Thank you.

Mayor Donchess

Anything else?

MOTION CARRIED; Unanimously

VII. FLEET DEPARTMENT

A. Motion: To Approve The Undercarriage Repairs For The Solid Waste Landfill John Deere 850L Dozer Through Milton CAT In The Amount Of \$30,621.80. Funding Will Be Through Department:168 Solid Waste; Fund: Solid Waste; Account Classification: 54 Property Services.

Chairman, James Donchess, Mayor

We're onto the Fleet Department. Item A, Commissioner Espitia.

Motion by Commissioner Espitia: To Approve The Undercarriage Repairs For The Solid Waste Landfill John Deere 850L Dozer Through Milton CAT In The Amount Of \$30,621.80. Funding Will Be Through Department:168 Solid Waste; Fund: Solid Waste; Account Classification: 54 Property Services.

Michael Rush, Superintendent, Fleet Department

Michael Rush, Fleet Superintendent. This motion is for repairs to one of the two dozers that we use up in the landfill to comply with permitting. Every once in a while, every few years, 3 to 5 years, the components will wear out to the point where we need to replace part of the undercarriage of the equipment. They operate in a very abrasive environment, so the components do wear down. We send this out for repair due to the tooling that is required to take it apart and put it back together. Happy to answer any questions you have on this purchase for repairs.

Mayor Donchess

Commissioner Gregg.

Commissioner, Matthew Gregg

Are we voting on this just because you have to send it out?

Mr. Rush

Correct. The amount that we have to spend--

Commissioner Gregg

--that you have to spend. Okay, yeah. It just seems like it's routine.

Mr. Rush

It is pretty routine maintenance. Every 3 to 5 years for those two pieces of equipment.

Commissioner Gregg

Okay, thank you.

MOTION CARRIED: Unanimously.

VIII. SOLID WASTE DEPARTMENT

A. Motion: To Approve Change Order #3 In The Amount Of \$118,725.00 To The Contract With Charter Contracting Company Of Boston, Massachusetts For The Phase IV, Stage 1 Landfill Construction. Funding Will Be Through Department 168 Solid Waste; Fund: Bond; Activity: Landfill Construction Phase 4.

Chairman, James Donchess, Mayor

Solid Waste Department. Item A, Commissioner Lemen.

Motion by Commissioner Lemen: To Approve Change Order #3 In The Amount Of \$118,725.00 To The Contract With Charter Contracting Company Of Boston, Massachusetts For

The Phase IV, Stage 1 Landfill Construction. Funding Will Be Through Department 168 Solid Waste; Fund: Bond; Activity: Landfill Construction Phase 4.

Jeff Lafleur, Superintendent, Solid Waste

Jeff Lafleur, Superintendent of Solid Waste. The bulk of this change order is a result of NHDES, Department of Environmental Services, changing some conditions on rules. The good part about that is that this change order will lessen the cost when we do our Phase II of the landfill. It's mostly the liner that goes up the hill. We'll have to buy less when we want to do Phase II. It works out, it's just we have to end up doing most of this now. It's also some of the conditions that were in the landfill. We're going over the old landfill, the MSW landfill, which was built in the 1970s. We're finding some things that are there that aren't supposed to be there, and things that are worse. It's a little funky what we're doing, but we're finding some things, and we're just not resolving it with DES rules.

Mayor Donchess

What are you finding?

Commissioner, June Lemen

That's what we all want to know.

Mr. Lafleur

There were some drainage pipes that were in there that weren't supposed to be there, so we had to cap them and move them out of the way. It was kind of comical some of the stuff that—

Commissioner Lemen

--no bars of gold or--

[Laughter]

Mr. Lafleur

--no, if we did, we'd be sending them right to you guys, so we could lessen the cost of the landfill.

Mayor Donchess

Any discussion?

MOTION CARRIED: Unanimously

IV. ENGINEERING DEPARTMENT

A. Motion: To Approve The Sewer Service Permits And Fees As Submitted.

Chairman, James Donchess, Mayor

Alright, Engineering. Item A, Commissioner Gregg.

Motion by Commissioner Gregg: To Approve The Sewer Service Permits And Fees As Submitted.

MOTION CARRIED: Unanimously

B. Motion: To Approve An Engineering Services Contract With IMEG, Inc. Of Nashua, NH In The Amount Of \$430,000.00 For Professional Engineering Services For The 2026 Sewer & Drain Rehabilitation Program. Funding Will Be Through Department: 169 Wastewater; Fund: Bond; Activities: CSO Flooding \$322,500.00 And Sewer Infrastructure Improvements \$107,500.00.

Chairman, James Donchess, Mayor

Item B, Commissioner Espitia.

Motion by Commissioner Espitia: To Approve An Engineering Services Contract With IMEG, Inc. Of Nashua, NH In The Amount Of \$430,000.00 For Professional Engineering Services For The 2026 Sewer & Drain Rehabilitation Program. Funding Will Be Through Department: 169 Wastewater; Fund: Bond; Activities: CSO Flooding \$322,500.00 And Sewer Infrastructure Improvements \$107,500.00.

Dan Hudson, P.E., City Engineer

Good afternoon, Dan Hudson, City Engineer. Here we are getting ready for 2026. We have for many years contracted Hayner Swanson, which was acquired by IMEG. Basically, they provide engineering services to support our sewer and drainage projects. We're seeking to set that up for 2026. Activities include design, survey, bidding support, and then the big one is construction oversight in the field every day, overseeing the contractors, where we just don't have the internal resources to do that level of oversight. Be happy to address any questions.

Mayor Donchess

Commissioner Espitia.

Commissioner, Manny Espitia

I just want to apologize. The motion was--it was from two separate accounts, that fine. From the CSO Flooding at \$322,500.00 and Sewer Infrastructure Improvements at \$107,500.00, that totals the \$430,00.00. I apologize for mixing that up. But, now I think it's obviously important, I wanted to make sure sewerage is working, so appreciate this.

Discussion:

Commissioner, June Lemen

I have a question.

Mayor Donchess

Commissioner Lemen.

Commissioner Lemen

I know we've been doing the rehab for a while. What percent, I have no idea how many lines, miles of sewer there are in the City. I'm sure you do. How far have we gotten?

Mr. Hudson

Excellent question. We have lots and lots of sewer and drainage in the city. I think we've looked at about 30 percent of the pipes through our cleaning process, and then we find issues. We dig and replace or repair as we find it. That doesn't mean we need to look at everything. Some of the pipe systems are newer, they're PVC you really don't--we will look at them, or especially if there's a problem, we go out and look immediately, obviously. Everything is structured to work through some of the older stuff, some of the pipe materials are more susceptible to failure. Although we've only looked at a third, we're doing good in terms of looking at stuff that we'd be most concerned about.

Commissioner Lemen

Thank you.

Mr. Hudson

You're welcome.

Mayor Donchess

Alderman O'Brien.

Michael B. O'Brien, Sr., Board of Aldermen

Thank you. Just from my own education, when we do these upgrades, are we avoiding or are we working to eventually fix a combination sewer system that we have, mostly in the older part of the city, I understand.

Mr. Hudson

Yup, good question. There are some items later, there's one about a separation project, which we'll talk about in the Factory Street area. Generally, we're trying to make sure the stuff we've already built in the past is up to snuff, still serving as it was supposed to serve. A lot of it is rehabilitation and repair, not so much brand new work. I'll speak to the next item, that is a separation, kind of an interesting thing, a little different than the normal thing we do.

Mr. O'Brien

Okay. Thank you.

Mayor Donchess

Anyone else?

MOTION CARRIED: Unanimously

C. Motion: To Approve Amendment No. 1 To The Engineering Services Contract With IMEG, Inc. Of Nashua, NH In The Amount Of \$110,120.00 For Professional Engineering Services For Design And Bid Phase Support For The Factory Street Sewer Separation Project. Funding Will Be Through Department: 169 Wastewater; Fund: Bond; Activity: CSO Flooding.

Chairman, James Donchess

Item C, Commissioner Lemen.

Motion by Commissioner Lemen: To Approve Amendment No. 1 To The Engineering Services Contract With IMEG, Inc. Of Nashua, NH In The Amount Of \$110,120.00 For Professional Engineering Services For Design And Bid Phase Support For The Factory Street Sewer Separation Project. Funding Will Be Through Department: 169 Wastewater; Fund: Bond; Activity: CSO Flooding.

Dan Hudson, P.E., City Engineer

Again, Dan Hudson, City Engineer. This is the interesting one, I think I mentioned. This is an amendment to a contract. We didn't enter into a contract of less than \$25,000.00 to get IMEG going on this. This is an amendment to have them continue and complete this after.

In the Factory Street area or Walnut Oval area, basically, there was an area it's about 56 acres of the city, that had been previously separated. They put in separate drain lines and the catch basins, disconnecting them from the sewer. Thereby eliminating the combined system in that area, basically separate pipes. But, they never completed the effort in routing that separated drainage all the way to the Nashua River. Partly, I think, because it's difficult. The piece that needs to be separated is from the intersection of Factory and Walnut Street, right there at the northeast corner of the oval. You have to separate from there down Factory Street past the Water Street bridge, and then there's already an existing outfall at the Nashua River, which is still used for some drainage, but previously was the direct sewer discharge point to the river.

It's a 48-inch pipe, has plenty of capacity to route this water, but we have to basically put a 48-inch pipe from the oval through there. Very deep in that area, the sewer is about 20 feet deep. We have to pass through a wall that abuts the bridge abutment for the Water Street bridge, and then run past Clock tower to connect into this.

Challenging project, but we were looking at everything that's happening downtown. We've got the Walnut Oval Project coming. We need to rehabilitate the Water Street bridge in the near future. We just did some park work. It is kind of a now-or-never situation, is what we decided.

We're going to go for it. We're advancing engineering. We're going to speak with DES just to make sure they are good with this. What that will do is remove quite a bit of fairly clean water that currently goes to the treatment plant. That water recombines with the combined sewer right now, goes into the interceptor all the way down to the treatment plant. When you get big storms and CSOs, it doesn't happen a lot, thankfully for us. When that happens, that water discharges in the river. By doing the separation, it takes a lot of that storm water out of that pipe and will reduce those CSO issues. It's a good project. We're excited about it, but again, it is going to be a little bit of a challenging one. We have a couple of different items I'll speak to. This one here is for IMEG. This was on the scale that we figured it warranted breaking out as a separate design contract with them, and then there's a supporting contract, which I'll speak to next for structural services with another company that we work with. I'd be happy to address any questions about this one.

Discussion:

Mayor Donchess

Alderman O'Brien,

Michael B. O'Brien, Sr., Board of Aldermen

Yeah, if everybody on the Committee is all set before me, but as you know, we just had the Renaissance Park done. This has no impingement? It's adjacent to, but may or may not have--

Mr. Hudson

--it may impact a little bit of the connection right near the Clock tower end. We may have to remove some of that path work we did there and then reconstruct it. That's not ideal.

Mr. O'Brien

No. I totally understand.

Mr. Hudson

We had to finish that project, and we knew that there may be an issue there, but decided to go ahead. It wasn't a guarantee that DES--it turns out, if DES turns around and says we can't do this for some reason then we would have wanted that finished anyway. There may be a little bit of rework just right at the end, but the rest of the park is not impacted.

Mr. O'Brien

Follow up? Just in case somebody complains in the future because we demanded on other things. The five-year moratorium is what I'm talking about. Should you put an amendment in, it would be my recommendation if needed to say that it approves because it's been less than five years since the park was reconstructed, but we need to do this, yes.

Mr. Hudson

We need to do this, and of course, we'll bring future contract approvals to you for approval. We can come back when the design is done and we're ready to go to bid. So you can have a look at it and just agree that it's worthy of doing. I think we had to that just to be sure that was done in case this didn't go forward. It turns out this, we're hoping this is going forward. Actually, I don't have a guarantee. We're starting a design process here, right. It's not guarantee at this point that it will happen, but we do want to do it if we can do it. So, whatever approvals this Board, Board of Aldermen feel are necessary I'll be sure to try to seek those approvals.

Mr. O'Brien

So far, follow up, Mr. Mayor if I may.

Mayor Donchess

Yes.

Mr. O'Brien

I don't think half the Board has heard of this yet, and we usually refer to moratoriums from recommendations from this organization. So, one doesn't come before us, and I don't think you would need it.

Mr. Hudson

Yup, okay.

Mr. O'Brien

Okay.

Mayor Donchess

Alright. Commissioner Gregg.

Commissioner, Mathew Gregg

Does the moratorium component only come into this when we're actually doing the work to uproot the--I mean, we don't have—

Mr. Hudson

--yeah--

Commissioner Gregg

--we're not voting on that now, we're just voting on the design contract.

Mr. Hudson

The moratorium is, I think it's specific to paving of roads. I mean that's--

Commissioner Gregg

--right--

Mr. Hudson

--gets cut and tied in.

Commissioner Gregg

--sure--

Mr. Hudson

So, yes, we're doing—I didn't make any distinction there because we did have to do some paving of the driveway and stuff in there. It is understood that obviously we don't want to—we'd prefer not to rework areas that we recently worked. I do understand all that. As we get into this we'll see exactly how much impact there will be or won't be; those details need to get worked out still.

Mr. O'Brien

Thank you.

Mayor Donchess

Anyone else?

MOTION CARRIED: Unanimously.

D. Motion: To Approve Amendment No. 1 To The Engineering Services Contract With Hoyle, Tanner & Associates, Inc. (HTA) Of Manchester NH In The Amount Of \$15,996.00 For Structural Engineering Services For Design And Bid Phase Support For The Factory Street Sewer Separation Project. Funding Will Be Through Department: 169 Wastewater; Fund: Bond; Activity: CSO Flooding.

Chairman, James Donchess, Mayor

Now we have Item D, Commissioner Gregg.

Motion by Commissioner Gregg: To Approve Amendment No. 1 To The Engineering Services Contract With Hoyle, Tanner & Associates, Inc. (HTA) Of Manchester NH In The Amount Of \$15,996.00 For Structural Engineering Services For Design And Bid Phase Support For The Factory Street Sewer Separation Project. Funding Will Be Through Department: 169 Wastewater; Fund: Bond; Activity: CSO Flooding.

Dan Hudson, P.E., City Engineer

This is the second contract related to the same project. I mentioned the wall. There is a large stone wall. This company will help us with detailing some of the wall demolition and reconstruction as needed, as well as some of the shoring layout for the construction of the work. This structural engineering company, well, this company does all full services, but this company is the one that has designed the Water Street Bridge rehab, and they're also helping with the Clock tower Bridge. They're very familiar with all the other things happening in the area. It makes sense to bring them on board to do the structural portion of this project. Again, this is an amendment we entered into a sub \$25,000.00 contract with them as well. They're actually through their contract, they're going to be doing a couple of geotechnical borings that need to be done to clear ledge and all that sort of thing. That work is actually anticipated to occur early next week. You'll see a drill rig set up on Factory Street one day, and it will be down below in front of Clock tower or along Clock tower the next day. Gathering information we need. That's the nature of this work, and I'd be happy to address any questions about it.

MOTION CARRIED: Unanimously.

E. Motion: To Approve Change Order 2 For The Purchase Of Castings From EJ Prescott, Inc. Of Concord, NH In The Amount Of \$240,900.00. Funding Will Be Through: 169 Wastewater; Fund: Bond; Activity: Sewer Structures.

Chairman, James Donchess, Mayor

Item E, Commissioner Espitia.

Motion by Commissioner Espitia: To Approve Change Order 2 For The Purchase Of Castings From EJ Prescott, Inc. Of Concord, NH In The Amount Of \$240,900.00. Funding Will Be Through: 169 Wastewater; Fund: Bond; Activity: Sewer Structures.

Dan Hudson, P.E., City Engineer

Again, Dan Hudson, City Engineer. This is casting to support the Paving Program primarily being catch basins, grates and frames, and manhole covers and frames. We had bid this work out in 2024. E.J. Prescott won the bid. They have agreed to increase their pricing only slightly within the allowances allowed through the purchasing policy versus re-bidding this for next year. We're seeking to amend, basically change order their contract to purchase the structures we need for 2026 paving. I'd be happy to address any questions.

MOTION CARRIED: Unanimously

F. Informational: Street Opening Permits Issued For Streets In Moratorium.

Chairman, James Donchess, Mayor

Item F is an information item regarding street opening permits issued for Streets, and if there are no questions on that we'll go to Administration.

IX. ADMINISTRATION DEPARTMENT

A. Motion: To Approve The Proposed 2026 Regular Meeting Dates For The Board Of Public Works.

Chairman, James Donchess, Mayor

Item A, Commissioner Lemen.

Motion by Commissioner Lemen: To Approve The Proposed 2026 Regular Meeting Dates For The Board Of Public Works.

MOTION CARRIED: Unanimously.

B. Informational: Director's Report

Chairman, James Donchess, Mayor

Now, we have the Director's Report, and I'm sure Director Fauteux is handling-

Lisa Fauteux, Director, Division of Public Works

Yup, I'm ready. Okay, the first picture is Robie Park. The ice rink was online. Let's hope it continues to be online. We've got some warm weather and rain coming, so we're a little concerned, but we were able to get it actually up and running earlier than normal.

This is the Parks Department planting a tree on Artillery Lane. This is a replacement for an older tree that had to be cut down.

This is the Parks Department hanging garland on the Riverfront Boardwalks before the Holiday Stroll. Another picture of them hanging lights on the Christmas tree in Renaissance Park.

The Parks and Street Departments worked together to remove and shovel snow at Renaissance Park and Bicentennial Park for the Pearl Harbor ceremony. This is another picture of the Parks Department clearing sidewalks in Renaissance Park.

We also cleared sidewalks between Peddlers and Margaritas. We've been doing a lot more than we normally do.

We had Santa in the Park on December 6 at Greeley Park. A special thanks to Wayne Spence and his group for their yearly toy donations and the time they volunteer to make the event so special. Big thank you to Alderman Klee, Nashua Fire, Thomas Moore College, and Ed Lecius for their support with this event as well. Nearly 200 kids met Santa and received a small gift.

Biddy Basketball is off to a strong start. We have nearly 800 participants this year. The boys and girls, City and junior Biddy have begun play, and Bantam held their evaluations and drafts at the beginning of the month.

For the past several years, Nashua has participated in the Southern New Hampshire Tour of Lights event. We work with other local recreation departments to put this together. Any Nashua

resident who wants to participate can do so by signing up on our Rec Desk, and other towns that are participating are Hudson, Litchfield, Londonderry, Manchester, Salem, and Hampstead. There are lots of lights out there to see.

Our sold-out New York City holiday trip was a great success. It was a little colder than normal, but still a wonderful trip.

The Street Department repaired a sidewalk at 13 Bolic Street due to unsafe walking conditions. We just did an asphalt overlay to improve safety and accessibility.

We repaired the manhole and catch basin located at 21 Riverside Street.

The Street Department responded to an emergency issue at 10 Emerson Road.

Streets built the structure for the sign, as you can see here, and we are waiting--Johnson Electric I believe, is coming in this week, and then Sousa Signs will hand the sign, hopefully in the near future. We're anxious to get that done.

Commissioner, Mathew Gregg

Looks great!

Ms. Fauteux

Yeah, it does.

Commissioner Gregg

Not as big as I imagined it would be.

Ms. Fauteux

Everybody has said that, yeah. I think everybody thought it was going to be--

Commissioner Gregg

--almost--

Commissioner, Manny Espitia

A monstrosity, some would say.

Ms. Fauteux

It's going to look really nice once it's all done, and Superintendent Conant gets the landscaping done that he has planned, it will look nice.

This was just sort of a fun picture. Superintendent Ibarra was interviewed, actually, by Jim Cantore. Many of you probably know him from The Weather Channel. Kind of a famous guy. He was coming back in after a huge snow event, and he was exhausted, and I said, "Jon, would

you mind going--The Weather Channel wants to interview you." Anyway, he did get interviewed, and then they were kind of messing around and pretending he was interviewing Jim.

Commissioner, June Lemen

Director Fauteux, I will just never get over getting a text message from a friend of mine from childhood saying, "Do you know Jon Ibarra?" She goes, "Yeah, I just saw him on the news. What great publicity for Nashua.

Ms. Faunus

It was pretty cool that they were here. I have not been able to find the interview. I've been looking for it. I think I'm going to need to contact The Weather Channel and see if they can send it to us.

The Fleet Department has taken delivery, or actually, Solid Waste is taking delivery of the new articulating dump truck for the landfill. That is of course, used to move a lot of material.

Just a reminder, please make sure that your trash carts and recycling carts are not buried in the snow banks. We can't pick them up if it looks like that, so please make sure that they're shoveled out.

Holiday trees will be picked up curbside on your normal trash pickup day, starting January 5th through January 16th. If you have a tree, put it out to the curb. Please note, though, it cannot be stuck in a snow bank or on a snow bank; it can't have tinsel or ornaments or anything like that. It's got to be clear of all of that. Otherwise, we won't pick it up. Ornaments must be removed.

We will also have a one-time collection of excess holiday trash picked up the week of December 29th. If you have extra holiday trash, just put it near your toter, and we will be by to pick it up at the regular time that we would pick up your trash. Also, all residents, of course, may also bring their trash to the Four Hills Landfill at any time with a \$5.00 landfill permit.

The Solid Waste Department will be closed on Thursday, December 25th, and Thursday, January 1st. Trash pick-ups both weeks will be delayed; Thursday's trash, of course, will be picked up Friday, and Friday's trash will be picked up on Saturday. It's important to note that City Hall is actually closed on Friday. The trash pickup will still be on as scheduled. Like we always say, when in doubt, put it out.

The Solid Waste Department will also be closed on Monday, January 19th in observance of Martin Luther King Day, and trash will be delayed by one day this week as well.

X. COMMISSIONER COMMENTS

Chairman, James Donchess, Mayor

Alright, Commissioner's Comments. Do any commissioners have comments?

Commissioner, June Lemen

I just want to say that I heard great things about the stroll. There are a couple of people who complained, but everybody agrees the City has never looked this good. The garlands, the decorations, it just looks beautiful.

Mayor Donchess

Commissioner Espitia.

Commissioner Manny Espitia

I just want to thank especially the Street Department and all the folks who were involved with the snow removal on the day we had a lot of snow. I know that was a major effort. I think I went out once during that, and the roads looked pretty good. I know that folks were a little upset about the most recent snow, and I think everyone was caught off guard. I think it was handled very quickly, and I thought it was done very well. And, also, we live in New England where we're used to driving with a few inches of snow. I do appreciate the dedication and the response that the team does to make sure that our roads are safe. Thank you.

Lisa Fauteux, Director, Division of Public Works

Mayor, if I may.

Mayor Donchess

Yes.

Ms. Fauteux

I wanted to just give a shout-out. We talk about Superintendent Ibarra, and he certainly is very involved in snow operations, but I also just wanted to give a shout out to our Division Operations Manager, Ryan Lones, who hangs in there and is a big reason why we are as success as we are. Thank you, Ryan, and Matt Leblanc is not here. I was also going to--he is also very involved. It's a team effort.

Commissioner, Matthew Gregg

It will be even better when we get that garage.

Ms. Fauteux

Yeah. Yes, absolutely.

Commissioner Gregg

When we get that garage.

XI. PERSONNEL

A. Motion: To Approve And Unseal The Non-Public Minutes For Personnel From The Board Of Public Works Meeting Of November 20, 2025.

Chairman, James Donchess, Mayor

Alright, Personnel. Item A, Commissioner Gregg.

Motion by Commissioner Gregg: To Approve And Unseal The Non-Public Minutes For Personnel From The Board Of Public Works Meeting Of November 20, 2025.

MOTION CARRIED: Unanimously.

B. Motion: To Accept The Resignation Of Ryan Grieco, Auto Mechanic 2nd Class, Effective November 28, 2025.

Chairman, James Donchess, Mayor

Item B, Commissioner Espitia.

Motion by Commissioner Espitia: To Accept The Resignation Of Ryan Grieco, Auto Mechanic 2nd Class, Effective November 28, 2025.

MOTION CARRIED; Unanimously

XII. NON-PUBLIC SESSION

A. Non-Public Session Pursuant To R.S.A. 91-A:3, II (B) The Hiring Of Any Person As A Public Employee.

Chairman, James Donchess, Mayor

Now somebody has the non-public motion. Commissioner Lemen.

Motion By Commissioner Lemen: To Move By Roll Call That The Board Go Into a Non-Public Session Pursuant R.S.A. 91-A:3, II (b), The Hiring of Any Person As A Public Employee.

Viva Voce Roll Call:

4-Yea (Lemen, Gregg, Espitia, Donchess) – 0 Nay

MOTION CARRIED. Unanimously.

The Board entered into a Non-Public Session at 4:40 p.m. and reconvened at 4:55 p.m.

B. To Move By Roll Call To Seal The Minutes Of Board Of Public Works Personnel Non-Public Meeting Of December 18, 2025, Until Such Time As The Majority Of The Board Votes That The Purpose Of The Confidentiality Would No Longer Be Served.

Motion by Commissioner Lemen: To Move By Roll Call To Seal The Minutes Of Board Of Public Works Personnel Non-Public Meeting Of December 18, 2025, Until Such Time As The Majority Of The Board Votes That The Purpose Of The Confidentiality Would No Longer Be Served.

Viva Voce Roll Call:

4-Yea (Lemen, Gregg, Espitia, Donchess) – 0 Nay

XIII. PRESENTATION: ANNUAL CALENDAR AWARDS

Chairman, James Donchess, Mayor

We have (unintelligible) from the Board of Public Works (unintelligible), June Lemen, Manny Espitia, over here Matty Gregg. So, they are our Commissioners. There are a couple of Aldermen who were here too, but they might have left. And, we have Director Fauteux, Lisa is the Director of Public Works. Matt is the--

Lisa Fauteux, Director

--Assistant Director.

Mayor Donchess

Assistant Director, I forget all their titles. Ryan has a different title; he's the operations manager. Thank you for all your help. Anyway, why don't we go forward and we're going to call the names of each of our award winners or artists.

Scott Perkins

The first one is Hadley Pendarvis at New Searles Elementary.

Mayor Donchess

Hadley is in third grade. Thank you, congratulations. And the next one.

Scott Perkins

Michael Reid of Sunset Heights Elementary.

Mayor Donchess

Michael is in fifth grade. Thank you very much. And next.

Scott Perkins

We have Zinnia Doucette of Mount Pleasant Elementary.

Mayor Donchess

Here you go, and Zinnia is in second grade, right? Second, yeah, I saw it on there, yes. Thanks for coming.

Scott Perkins

Nicholas Stevens, Main Dunstable Elementary.

Mayor Donchess

Where's Nicholas, oh yeah. You're grade 4, right? Fourth grade.

Nicholas Stevens

Yeah.

Mayor Donchess

Alright, congratulations.

Scott Perkins

We have Steven Allen, Broad Street Elementary.

Mayor Donchess

Here you go. You're in fifth grade. Steven is in fifth grade, right? Yes.

Scott Perkins

Madison Thomas, Broad Street Elementary.

Mayor Donchess

Here you go. Madison is in fifth grade.

Scott Perkins

Devanesh Goenka, Charlotte Ave.

Mayor Donchess

Grade 2.

Scott Perkins

And, Lilyann Lisowe, Fairgrounds Middle School.

Mayor Donchess

And, you're in eighth grade, right? Yes. Alright, well, thank you for everybody, for contributing to our annual calendar, and we have for you refreshments if you would like them.

Jeff Lafleur, Superintendent, Solid Waste

We also have actual picture frames for you guys to take into school, already signed. You guys are more than welcome to take those with you.

Ms. Fauteux

Could we, also could we have a picture. Maybe?

Mayor Donchess

Yeah, Yeah, we'll have a picture, and this is Jeff Lafleur he runs the landfill. I didn't introduce him before. So, everyone, come on up. Come on up here.

Mr. Lafleur

Mayor, we also have a lot of teachers. They actually came to (unintelligible). Can we get the teacher up there, too? Make this happen. Teachers, principals, everybody.

[Applause]

Thank you guys very much. I appreciate all you guys did.

XIV. ADJOURNMENT

Chairman, James Donchess

Alright, so we need to have a motion to adjourn. Matt Gregg makes a motion to adjourn.

Motion by Commissioner Gregg: To Adjourn.

MOTION CARRIED: Unanimously

The meeting of the Board of Public Works of December 18, 2025, adjourned at 5:10 p.m.

Board of Aldermen

City of Nashua
229 Main Street
Nashua, NH 03061-2019
(603) 589-3030



MEMORANDUM

TO: Board of Public Works

FROM: Donna Graham, Legislative Affairs Manager

DATE: January 15, 2026

SUBJ.: Referral from Board of Aldermen – Resolution **R-26-007 AUTHORIZING THE MAYOR AND CITY TREASURER TO ISSUE BONDS NOT TO EXCEED FIVE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$5,500,000) FOR THE PUBLIC WORKS DIVISION GARAGE DESIGN**

Please be advised that the Board of Aldermen met on January 13, 2026 and referred the above-referenced Resolution to the Budget Review Committee and Board of Public Works for review and recommendation. A public hearing has been scheduled for Monday, January 26, 2026 at 7:00 p.m. in the aldermanic chamber.

The Board looks forward to receiving your recommendation with respect to the proposed Resolution. Please forward your recommendation to my attention at your earliest convenience and advise which meeting it will be discussed. Thank you in advance.

Attachments – Resolutions R-26-007



RESOLUTION

AUTHORIZING THE MAYOR AND CITY TREASURER TO ISSUE BONDS NOT TO EXCEED FIVE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$5,500,000) FOR THE PUBLIC WORKS DIVISION GARAGE DESIGN

CITY OF NASHUA

In the Year Two Thousand and Twenty-Six

RESOLVED by the Board of Aldermen of the City of Nashua that the Mayor of the City of Nashua and the City Treasurer of the City of Nashua are hereby authorized to issue and sell general obligation bonds of the City in an aggregate principal not to exceed five million five hundred thousand dollars (\$5,500,000). The proceeds of said bonds shall be used for designing and equipping the Public Works Division Garage, and for the payment of all other costs incidental and related thereto. The useful life of the combined project is twenty (20) years.

Pursuant to Nashua City Charter §54-a, this resolution requires a “duly advertised public hearing.” Also see N.H. RSA 33:9, which requires a 2/3 vote for passage of this resolution.

The bonds shall be general obligations of the City of Nashua, payable as to principal and interest from ad valorem taxes, which will be levied without limitation as to rate or amount on all taxable property within the territorial limits of the City of Nashua.

The bonds shall bear the manual or facsimile signatures of the City Treasurer and the Mayor. In accordance with Chapter 91 of the New Hampshire Acts of 2005, bonds issued pursuant to this resolution shall not require an authenticating certificate of a bank or trust company doing business in the State of New Hampshire or the Commonwealth of Massachusetts, or the Commissioner of Revenue Administration.

The bonds are to be issued in fully-registered form by means of a book-entry system or otherwise and shall have such terms and conditions and be in such form, subject to the provisions of this resolution and applicable law, as shall be determined by the Mayor and the City Treasurer.

RESOLVED FURTHER that the Mayor is authorized to enter into the required contracts therefor as well as any amendments to be made thereto or any other documentation necessary for the receipt of said funds.

LEGISLATIVE YEAR 2026

RESOLUTION:

R-26-007

PURPOSE:

Authorizing the Mayor and City Treasurer to issue bonds not to exceed five million five hundred thousand dollars (\$5,500,000) for the Public Works Division Garage design

SPONSOR(S):

Mayor Jim Donchess

**COMMITTEE
ASSIGNMENT:**

**Budget Review Committee
Board of Public Works**

FISCAL NOTE:

It is anticipated that the bond would be sold in FY26 for a 20-year term. It is estimated the interest rate will be approximately 4.0% and the total cost of the bond will be approximately \$7,810,000 including interest. The average annual payment will be approximately \$390,500 with the beginning years at a higher amount.

ANALYSIS

This resolution authorizes the City to issue and sell general obligation bonds not to exceed \$5,500,000 for designing and equipping the Public Works Division Garage, and for the payment of all other costs incidental and related thereto. This project is in the FY26 Capital Improvements Committee report.

As this legislation is an authorization to borrow money, this resolution requires a "duly advertised public hearing" pursuant to Nashua City Charter §54-a. NH RSA 33:9 requires a 2/3 vote of all the members for the issuance of bonds. This resolution is also a specific non-budget, supplementary appropriation, permitted by Charter Sec. 53. Requirements for that are notice and a public hearing. A two-thirds vote is required under Charter Sec. 56-b for an item or amount not in the mayor's budget. A roll call is required under Charter Sec. 49.

This legislation should be referred to the Board of Public Works for review and approval.

**Approved as to account
structure, numbers and
amount:**

Financial Services Division

By: /s/Dawn K. Enwright

Approved as to form:

Office of Corporation Counsel

By: Danley Clark

Date: 8 January 2026



THE CITY OF NASHUA

"The Gate City"

*Division of Public Works
Wastewater Department*

Board of Public Works Meeting of January 22, 2026 Wastewater Department

Agenda

A. Motion: To approve the User Warrants as presented.



THE CITY OF NASHUA

Division of Public Works

Solid Waste Department

"The Gate City"

Board of Public Works Meeting of January 22, 2026 Solid Waste Department

- A. Motion:** To approve Amendment 1 to the contract for Phase IV Stage 1 Construction Project CQA Series with Sanborn Head and Associates Inc. in the amount of \$141,732. Funding through Department 168 Solid Waste; Fund: Bond; Activity: Landfill Expansion Phase IV.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: January 22, 2026

From: Jeff Lafleur, Superintendent, Solid Waste Department

Re: Change Order to Construction Quality Assurance Services Contract for Phase IV, Stage I Landfill Construction

A. Motion: To approve Amendment 1 to the contract for Phase IV Stage 1 Construction Project CQA Series with Sanborn Head and Associates Inc. in the amount of \$141,732. Funding through Department 168 Solid Waste; Fund: Bond; Activity: Landfill Expansion Phase IV.

Discussion: The motion is to approve a change order for additional costs for engineering construction quality assurance oversight and regulatory permitting for Sanborn Head & Associates. In summary, this change order is needed due to the following:

- A change in the construction schedule from seven months (January through July 2025) to 13 months (April 2025 through February 2026 [anticipated]) caused by initial delays imposed by NHDES forcing a later start date and necessitating winter construction.
- Higher than expected laboratory testing fees due to increased laboratory costs and additional geosynthetic conformance testing due to additional material being brought to the site after the initial testing was performed.
- Due to the extended construction schedule, there are additional construction meetings and associated project management responsibilities.
- Higher than expected costs due to responding to and working with the NHDES on regulatory changes, permit modification and construction issues.

The contract overage and change order are justified since the increased costs were out of the control of Sanborn Head and were driven by delays imposed by the NHDES from new regulatory requirements, pushing the construction start date farther out and necessitating winter construction (along with early winter conditions this year). The original contract value was \$441,500, with the approval of Amendment 1 in the amount of \$141,732 the total contract value will be \$583,232.

Attachment: January 12, 2026, Sanborn Head & Associates, Change Order Request for Construction Quality Assurance and Engineering Support, Phase IV, Stage I.



Darrin Santos, PG
Environmental Engineer
Nashua Division of Public Works, Solid Waste Department
848 West Hollis Street
Nashua, NH 03062

January 12, 2026
File No. 3066.100

Sent via email

Re: Change Order Request for Construction Quality Assurance and Engineering Support
Phase IV Stage I Construction Project
Four Hills Landfill, Nashua, New Hampshire
NHDES Permit No. DES-SW-SP-95-002

Dear Darrin:

Sanborn, Head & Associates, Inc. (Sanborn Head) appreciates the opportunity to be of service to the City of Nashua (City) by providing construction quality assurance (CQA) and engineering support services associated with the construction of Phase IV Stage I (Project) at the Four Hills Landfill in Nashua, New Hampshire. This change order request was prepared to account for services and schedule related issues that were not contemplated in our original scope of services, dated December 4, 2024, and are in excess of the fee amount previously budgeted for the Project. In summary, this change order reflects the following:

- Change in the anticipated schedule from seven (7) months (January through July 2025) to 13 months (April 2025 through February 2026 [anticipated]).
- Higher than expected laboratory testing fees due to increased laboratory costs and the need to change laboratories due to suspect soil test results, and additional geosynthetic conformance testing due to additional material being brought to the site after the initial testing was performed.
- Due to the extended construction schedule, there are additional construction meetings and associated project management responsibilities.
- Higher than expected costs due to responding to and working with the NHDES on permit modification and construction issues.

To the extent possible, Sanborn Head strived to control costs. This is most evident in the Field Observation task where Sanborn Head retained Peak Engineering Technologies (aka Peak Geo Solutions) to provide field observation and documentation services for the majority of the project. The result of retaining Peak Geo solutions is that even with the extended construction schedule, the budget for this task does not need to be increased.

However, as noted above, and assuming that the permitting issues and the construction are completed by the end of February 2026, the cost increases associated with the Material Sampling and Laboratory Testing, Construction Meetings/Project Management, and Engineering Support Services tasks are projected to exceed the originally budgeted value by \$141,732.



The following table summarizes the budget amendment by task.

Task	Original Fee	Billed Through 2025	Budget Adjustment	Revised Fee
Field Observations	\$290,500	\$191,377.30	\$0	\$290,500.00
Material Sampling and Laboratory Testing	\$20,000	\$29,972.60	\$13,000.00	\$33,000.00
Cap Geomembrane Integrity Testing	\$11,000	\$9,731.20	\$(1,268.00)	\$9,732.00
Construction Meetings/Project Management	\$34,000	\$32,000.58	\$20,000.00	\$54,000.00
CQA Report and Record Drawings	\$21,000	\$16,258.70	\$0	\$21,000.00
Engineering Support Services	\$65,000	\$162,018.95	\$110,000.00	\$175,000.00
Total	\$441,500	\$441,359.33	\$141,732.00	\$583,232.00

It is our understanding that the City will issue a revised Purchase Order for the additional fee described herein.

Thank you for the opportunity to be of service to the City. We look forward to completing this exciting project. Please contact us should you require additional information.

Very truly yours,
SANBORN, HEAD & ASSOCIATES, INC.


Ryan L. Clay, PE
Project Manager


Eric S. Steinhauser, PE, CPESC, CPSWQ
Senior Vice President and Principal

RLC/ESS:ess

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THE CITY OF NASHUA

*Division of Public Works
Engineering Department*

"The Gate City"

Board of Public Works Meeting of January 22, 2026 Engineering Department

- A. Motion:** To approve the Sewer Service Permits and Fees as submitted.
- B. Informational:** Street Opening Permits issued for Streets in Moratorium.

City of Nashua, Public Works Division

To: Board of Public Works

Meeting Date: January 22, 2026

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: Sewer Service Permits

A. Motion: To approve the Sewer Service Permits and Fees as submitted.

Discussion: Below are Sewer Service Permits issued for the period of December 1st to December 31st, 2025.

Date	Permit No.	Location Address	Resident Name/ Company Name	Comments (Residential or Commercial)	Fees	Repair	Entrance	Connection	Betterment	Record Only
12/10/2025	24468	24 Ferry Rd Lot: G-39 Acct: 39443	Nashua Humane Society	Commercial / Increase Use	\$1,180		X			
12/16/2025	24469	14 Chester St Lot: 47-245 Acct: 20520	David & Jesse Sherman	Residential / Repair	\$600	X				
12/17/2025	24470	4 Norfolk St Lot: 61B-121 Acct: 25670	Michael Rodriguez & Kassandra Cruz	Residential / Repair	\$600	X				
TOTAL					\$2,380					

City of Nashua, Public Works Division

To: Board of Public Works

Meeting Date: January 22, 2026

From: Daniel Hudson, P.E., City Engineer
Engineering Department

B. Informational: Street Opening Permits issued for Streets in Moratorium.

Discussion: Below is a list of Street Opening Permits issued for streets in moratorium for the period of December 1st to December 31st, 2025.

Date Approved	Permit No.	Excavation Location	Last Paved	Company Name	Type of Work
12/16/2025	25-647	90 Northeastern Blvd	2021	Pennichuck Water Works	Emergency Water Leak Repair
12/19/2025	25-648	4 Norfolk St	2021	Crisp Contracting	Emergency Sewer Service Repair



THE CITY OF NASHUA

"The Gate City"

*Division of Public Works
Administration*

Board of Public Works Meeting of January 22, 2026 Administration

Agenda

- A. Motion:** Nomination and vote for Vice-Chair to the Board
- B. Motion:** Chair's appointment to the BPW Pension Board
- C. Informational:** Director's Report

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: January 22, 2026

From: Lisa Fauteux, Director Public Works
Administration

Re: BPW Vice-Chair

A. Motion: Nomination and vote for Vice-Chair to the Board of Public Works

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: January 22, 2026

From: Lisa Fauteux, Director Public Works
Administration

Re: BPW Pension Board

B. Motion: Chair's appointment to the BPW Pension Board

Board of Public Works Meeting of January 22, 2026

Department Report

Engineering Department

2025 Sewer Replacement Project Contract 1. Crisp Contracting of Nashua, NH has completed base bid work and is continuing with change order work raising manholes to grade in support of the sewer lining program, as well as making emergency sewer repairs where needed.

2025 CIPP Lining of Sewer Interceptors. Insituform Technologies, LLC is continuing to clean, CCTV, and line interceptors and large pipe sewer using cured-in-place pipe (CIPP) technology.

2025 CIPP Sewer Main Lining. National Water Main Cleaning Company is continuing to clean and CCTV sewer mains in preparation for CIPP lining.

MS4 Stormwater Permit. A Stormwater Coalition meeting was held on December 11th.

2025 Paving Program. Main line paving work is complete for this year.

2026 Paving Program. Paving contracts will be advertised in January with bids due in February.

Lock and Whitney Project. This project, which will enhance bicycle and pedestrian accommodations, is currently in the Engineering Study phase. Alternative concepts are being developed and a proposed action meeting will be held in the coming months. An update was presented to the Infrastructure Committee on Dec. 10th.

Sidewalk Prioritization. Engineering drafted a sidewalk prioritization report analyzing data collected by Engineering Department staff and the Nashua Regional Planning Commission. The report outlines the conditions of the sidewalks and makes recommendations for repairs with associated costs, and will be reviewed with the BPW and BOA.

Veterans and Taylor Falls Bridges Rehabilitation. Construction by Beck & Bellucci (B&B) of Franklin, NH is nearly complete with only replacement of light poles remaining.

East Hollis Street and Bridge Street Intersection. Consultant McFarland Johnson (MJ) is progressing the Final Design of this project and acquisition of easements will soon commence.

Walnut Street Oval Reconstruction. Consultant Hoyle, Tanner & Associates (HTA), completed Final design of a “child” project that includes construction of some advanced portions of the work. Bids were received on Jan. 8th and are under review. The remainder of the project is planned to be advertised for construction in early 2027. Initial discussions with property owners abutting the oval are ongoing.

Heritage Rail Trail East Project. Final Design of the proposed pedestrian and bicycle trail between Main Street and Temple Street is ongoing. An update was presented to the Infrastructure Committee on Dec. 10th.

Riverfront Parks Project. Contractor Morin's Landscaping of Hollis, NH has completed most of the work in Parc de la Renaissance and Bicentennial Park and will return in the spring to install irrigation and plantings. They will also complete the paved walkway connection to the boardwalk near Front Street.

Greely Park Stone House Improvements. Cobb Hill Construction has substantially completed this project with minor punch list items remaining to finalize the project.

Amherst Street Fiber Optic Expansion. Phoenix Communications has mobilized and installed fiber optic cable along Amherst Street. The next item to be completed is connection of seven existing traffic signals.

Clocktower Bridge Replacement. E.D. Swett of Concord, NH has completed construction of the gas main, new bridge beams and new bridge deck and curb. The site was temporarily paved for the winter with final paving and guardrail installation to occur in the spring.

Traffic Items. Engineering responded to the following requests, completed coordination, field review, evaluation and drafting ordinance language where appropriate. Continued oversight of consultant (VHB Engineers) as they finalize traffic signal timing adjustments along DW Highway and Spit Brook Road. Begin review of the relocation and expansion plans for the Gate City Casino on Innovative Way (near Exit 1) at the site of the existing Sheraton Hotel. Reviewed a request to add "Do Not Enter" and possible "One Way" and speed limit signage along portions of Marshall Street to address traffic concerns noted by area constituents. Review and troubleshoot existing traffic signal locations to determine potential solutions to traffic communications problems within TACTICs (Traffic Management System).

Private Development. Reviews included newly submitted or resubmitted plans for: 18 Abbott St, 107 Amherst St, 36-38 Courtland S, 169 Daniel Webster Highway, 16 East Glenwood & Linton St, 72 Linwood St, 170 Main Dunstable Rd, 16 Pennichuck St and 848 West Hollis St.

Sewer Service Backups/Investigations. The following locations reported sewer backups and investigations and/or assistance was provided: 33 Orange St, 4 Norfolk St, 48 Tennyson Ave, 100 Middle Dunstable Rd, 24 Ferry Rd, 311 Daniel Webster Hwy, 32-34 Grand Ave, 124 Kinsley St, 17 Morningside Dr, and 5-7 Bridle Path

Street Opening Permits. Engineering issued 10 Street Opening Permits in December. With winter weather upon us, requests for permits are reviewed and approved only for emergencies and when DPW deems it to be in the City's best interest.

Encumbrance Permits. Engineering issued 2 Encumbrance Permits in December.

Sewer Permits. Engineering issued 3 Sewer Permits in December.

Parks Department

Holman Stadium. The field renovation work consisting of sodding and edging has been completed. A walk through was conducted to come up with a winter maintenance work list. Winterization of the stadium has been completed. Currently X-cell fire is in the process of replacing the fire suppression system, so far, no surprises and work is going smooth. The new light poles should arrive next week and weather permitting the work will commence.

Stellos Stadium. The facility has been winterized. Roofing repairs are currently being made to fix some leaks into the locker-room and storage area. Painting is taking place in the locker-rooms and bathrooms to freshen up the facility for the upcoming year.

Downtown. The Department focused a lot of time and resources decorating downtown in preparation for the Holiday Season and Holiday Stroll. The staff did a wonderful job with decorating downtown. Many compliments have been received from people in attendance at the Holiday Stroll. Currently the staff is working on taking down the decorations.

Projects. We are looking to start work, or work is ongoing, at the following locations.

- Playground inspections are ongoing with any issues that arise being addressed
- Tree work throughout various city parks.
- Renovating the Centennial Pool locker-room.
- Renovating the fire suppression system At Holman Stadium.
- Secure funding to replace Centennial and Rotary Pool.
- Secure funding for updates at Holman Stadium and Greeley Park.

Ice Rinks. The parks staff has had all three rinks up at various points this winter, hopefully the weather temperatures stay consistent which will enhance the quality of the ice.

Tree Work. In January tree work will be a big focus for the department. It is a good time of the year for this, as the foliage has dropped and staff isn't busy with normal growing season work. Most of this work will begin with backlogged work that could not be completed during busier times this year. Staff will then shift to planned work or annual maintenance items.

Greeley Park. The park continues to be used heavily every day. The park bathrooms have been winterized. The Stone house and bandshell renovation will wrap up in the spring.

Mine Falls Park. The committee picked its trail day and meeting dates for next year at its last meeting in December.

Irrigation Winterization. Over 60 sites consisting of irrigation systems, pools, seasonal buildings, and the stadiums have been winterized for the year. This is done to prevent freezing damage during the winter. This is accomplished by using a large compressor to blow out all water in the lines. Due to the amount of irrigation systems throughout the city, this usually takes about a month.

Recreation Department

Events

Schedule for the 2026 Summerfun Season has been completed

Superheroes in the Park – June 13th

Fairytale Festival – July 18th

Wheels n Wings – TBD

Halloween Boo Bash – 17th

June Caron Senior Outing – November 1st

Santa in the Park – December 5th

Department Trips

Currently being scheduled for the 2026 – looking to add new destinations such as Revolution Soccer game or boat ride on Lake Winnepesaukee

Biddy Basketball

We are more than half way through our Biddy season with only a few weather glitches thus far

Summer Camps

Schedules and Directors are being finalized and registration opens at the beginning of March

Fleet Department

Fleet Repair Shop

- Street department repairs and maintenance ongoing daily. Equipment ready for winter operations.
- Solid waste department repairs and maintenance ongoing daily.
- Parks department repairs and maintenance ongoing daily. Equipment ready for winter operations
- Wastewater department repairs and maintenance on going daily.
- Fleet Department has started ready for winter operations for all departments.

Weld Shop

- Continuing repairs for winter equipment.
- Daily welding repairs ongoing on all needed equipment.
- Continued rust and corrosion repairs to all vehicles and equipment ongoing

Fleet Progress for December 2025

- Completed Scheduled Repair Orders (81)
- Road Service Calls (13)
- Door traffic un-scheduled Repairs (9)
- Tire Repairs/Replacement (28)
- Miscellaneous Maintenance (7)

Snow Storm Report Fleet

- December snow/ice event repairs (233)

Fleet open positions:

- Mechanic 1st class position open

Solid Waste Department

The Solid Waste Department ended soft yard waste collections for the year. A total of 3778 tons of yard waste was collected curbside during the 2025 season.

Recyclables Shipped in December 2025:

- 382 tons of single stream recycled materials.
- 11 tons of E-waste.
- 251 tons of scrap metal.
- 8 tons textiles and books.
- 261 appliances evacuated of CFC's.
- 4 pails of rechargeable batteries.
- The charge for single stream recycling for December is \$84.41 / ton.

Recycling Bins & Carts:

- 33 Recycling carts were sold in December.
- 4 Recycling bins were given to 2 residents including 1 new resident.
- 25 Trash carts distributed or replaced.
- 40 Trash carts repaired.

Permits Sold for 2026:

- 3083 Residential Permits.
- 91 Commercial Permits.

Curbside Collection:

- 1848 tons of MSW.
- 282 tons of Recycling.

Wastewater Department

Operations: The operations crew had yet another productive month at the wastewater treatment facility—proving once again that no job is too messy for this team. Daily plant checks and monthly safety inspections were completed as scheduled, and multiple chemical deliveries were received safely (and without incident). The crew also gave the wet weather facility some much-needed TLC, repairing and flushing pumps and replacing motors and drives to keep everything running smoothly. Primary tanks 1, 2, and 5 were cleaned and inspected, leaving them cleaner than anyone ever expects wastewater tanks to be. All in all, it was another very successful month at our facility, and everything continues to flow exactly as it should.

Maintenance: This month, the maintenance crew has been hard at work keeping the facility running smoothly, focusing on preventive pump maintenance so everything continues to flow as intended (always a good thing around here). They also tackled several safety upgrades, including installing a new safety net in the Digester Complex—because dropping equipment several stories is exciting for exactly no one. The new net ensures tools and equipment make it safely to the gallery below, without any dramatic free-fall experiments. The crew has also started running new plumbing to the basement of the Wet Weather Sedimentation Building in preparation for a new emergency shower and eyewash station, just in case anyone's day takes an unexpected turn. Coming up next, with help from an outside contractor, they'll be replacing the large drain gate hydraulic cylinders in the tanks at the screenings and disinfection facility (CSO14), which definitely sounds as intense as it is. Overall, the maintenance crew continues to do an outstanding job, combining skill, creativity, and teamwork to solve problems that would make most people slowly back out of the room—while making it look easy.

Collections: The Collections crew successfully completed all monthly inspections of the combined system overflows and siphons, proving once again that nothing escapes their watchful eyes. Weekly pump station inspections continued as scheduled, because gravity and wastewater don't take breaks. The team responded to sewer backups on Howard Street, Eighth Street, and a few other adventurous locations, deploying the vacuum truck to persuade blockages to move along. Collections also continued collaborating with Engineering on various CCTV projects, keeping a close eye on things most people would rather not see. Meanwhile, the crew stayed busy inspecting and maintaining culverts throughout the city and clearing snow from catch

basins to help prevent streets from turning into impromptu skating rinks once the snow starts melting.

Laboratory: The Laboratory continues daily analyses for permit compliance and process control. The monthly QC checks for December are acceptable. The semiannual proficiency test from ERA were reported on December 18, 2025, and the results haven't been released from ERA, due to software issues. SQC results from November 13, 2025, are within compliance. On December 8, 2025, Republic Services remove the full inventory of hazardous waste from within the laboratory. On December 11, 2025, Health and Safety conduct our annual fume hood inspections. Our annual instrument calibration is scheduled to be performed by Main Cal on January 7, 2026. The laboratory is still in the process of preparing for new compliance testing requirements which entail new methods of analysis, along with new quality control testing, data material, and reporting material for new testing. The laboratory is also, preparing a hazardous waste containment area and hydrochloric acid soak area for glassware.

Phase II Pump Station Upgrades: This project is substantially complete. There is only one item remaining on the punch list, spare parts for the pump stations. Once received the project will have reached final completion. Project closeout documents are being prepared.

Dry Well Piping and Valve Replacement: Northeast Earth Mechanics (NEEM) has completed all of the work on this project, however, additional work to recoat the mezzanine level floor in the dry well was recently added to the project. This is being added to the project thru a no-cost change order to provide a floor coating with sand mixed in so a rough surface will result to help prevent slipping. The final completion date will be extended to around February 23rd to meet the schedule of the coating contractor doing this work.

Phase I Upgrades Project: Wright Pierce is continuing with the final design, and coordinating with the Wastewater Department on items when needed. They have completed the 60% design and are working towards the 90% design; which is should be ready by early February.

Fire Alarm Upgrades: The Contractor, Minuteman Security and Life Safety, has installed all the new fire alarm components and the new fire alarm system is fully functional. It was tested and accepted by the Fire Marshall on December 22nd. There is a small punch list of items for the contractor to address after which the project closeout documents will be finalized and the project will be complete.

Class A Biosolids Study: The project continues to move forward and is now entering final design. Because of the size of the project, the work will be completed in stages. We'll first reach a 60 percent design milestone, which gives us an opportunity to review the design, confirm details, and adjust if needed, before moving to the final 100 percent design. This phased approach helps us stay on schedule and maintain strong cost control



THE CITY OF NASHUA

Division of Public Works

Administration Department

"The Gate City"

Board of Public Works Meeting of January 22, 2026 Personnel

Agenda

- A. **Motion:** To approve and unseal the nonpublic minutes for Personnel from the Board of Public Works Meeting of December 18, 2025.
- B. **Motion:** To accept the retirement of Kevin Brodeur, Wastewater Operator, effective January 25, 2026.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: January 22, 2026

From: David Boucher, Wastewater Department Superintendent

Re: Resignation of Kevin Brodeur

B. Motion: To accept the retirement of Kevin Brodeur, Operator, effective January 25, 2026.

Attachments: Retirement Letter & Acceptance Letter

Discussion: Mr. Brodeur has worked for the Division of Public Works since 2013. He has been an asset to the City and we wish him the best of luck in his future endeavors.



City of Nashua
Board of Public Works Retirement System
229 Main Street
Nashua, NH 03062

****FOR SERVICE RETIREMENT OR RESIGNATION USE ONLY****

Note: To avoid delays in processing your request, your retirement date must be at least 45 calendar days from today's date.

Name:

Kevin Brodeur

Address:

[REDACTED]

Merrimack St

Date:

12/1/25

Please accept this letter as the formal notification of my (Please circle one) retirement or resignation from the City of Nashua. My last day of employment will be 1/25/2026. (Date)

KB

Sincerely,

Kevin Brodeur
(Signature)

Contact Phone Number:

[REDACTED] 6

Email:

[REDACTED]



THE CITY OF NASHUA

*Wastewater Treatment Facility
Department of Public Works*

"The Gate City"

December 5, 2025

Kevin Brodeur
[REDACTED]
[REDACTED]

Dear Kevin,

I have received and accept your retirement letter dated 12/1/2025 with a last date of employment effective January 25, 2026. We thank you for your service to the City and best wishes on your future endeavors.

Sincerely,

A handwritten signature in cursive script that reads "David L. Boucher".

David L. Boucher
Wastewater Superintendent