



THE CITY OF NASHUA

*Division of Public Works
Administration*

"The Gate City"

Board of Public Works Meeting of December 18, 2025 Agenda

A meeting of the Board of Public Works is scheduled for Thursday, December 18, 2025 at 4:00 p.m. in the Mine Falls Conference Room, 848 West Hollis Street, Nashua, NH 03062.

I. Roll Call

II. Motion: To approve the agenda as submitted.

III. Motion: To approve the minutes of the Board of Public Works Meeting of November 20, 2025.

IV. Public Comment

V. Wastewater Department

A. Motion: To approve the User Warrants as presented.

VI. Parks Department

A. Motion: To approve the memorial engraving for 20-year Mine Falls committee member Dick Gillespie.

B. Motion: To approve Change Order #6 to the Portable Toilet Rental Agreement with United Site Services of Westborough, MA in the amount of \$61,760. Funding is through Department: 177 Parks; Fund: General and Trusts; Account Classification: 54 Property Services.

VII. Fleet Department

A. Motion: To approve the undercarriage repairs for the Solid Waste Landfill John Deere 850L Dozer through Milton CAT in the amount of \$30,621.80. Funding will be through Department: 168 Solid Waste; Fund: Solid Waste; Account Classification: 54 Property Services.

VIII. Solid Waste Department

A. Motion: To approve Change Order #3 in the amount of \$118,725 to the contract with Charter Contracting Company of Boston, MA for the Phase IV, Stage 1 Landfill Construction. Funding will be through Department 168 Solid Waste; Fund: Bond; Activity: Landfill Construction Phase 4.

IX. Engineering Department

- A. Motion:** To approve the Sewer Service Permits and Fees as submitted.
- B. Motion:** To approve an engineering services contract with IMEG, Inc. of Nashua, NH in the amount of \$430,000 for professional engineering services for the 2026 Sewer & Drain Rehabilitation Program. Funding will be through Department: 169 Wastewater; Fund: Bond; Activities: CSO Flooding \$322,500 and Sewer Infrastructure Improvements \$107,500.
- C. Motion:** To approve Amendment No. 1 to the engineering services contract with IMEG, Inc. of Nashua, NH in the amount of \$110,120 for professional engineering services for design and bid phase support for the Factory Street Sewer Separation Project. Funding will be through Department: 169 Wastewater; Fund: Bond; Activity: CSO Flooding.
- D. Motion:** To approve Amendment No. 1 to the engineering services contract with Hoyle. Tanner & Associates, Inc. (HTA) of Manchester NH in the amount of \$15,996 for structural engineering services for design and bid phase support for the Factory Street Sewer Separation Project. Funding will be through Department: 169 Wastewater; Fund: Bond; Activity: CSO Flooding.
- E. Motion:** To approve Change Order 2 for the purchase of castings from EJ Prescott, Inc. of Concord, NH in the amount of \$240,900. Funding will be through: 169 Wastewater; Fund: Bond; Activity: Sewer Structures
- F. Informational:** Street Opening Permits issued for Streets in Moratorium.

X. Administration Department

- A. Motion:** To approve the proposed 2026 regular meeting dates for the Board of Public Works.
- B. Informational:** Director's Report

XI. Commissioner's Comments

XII. Personnel

- A. Motion:** To approve and unseal the nonpublic minutes for Personnel from the Board of Public Works Meeting of November 20, 2025.
- B. Motion:** To accept the resignation of Ryan Grieco, Auto Mechanic 2nd Class, effective November 28, 2025.

XIII. Non-Public Session - Pursuant to RSA 91-A:3, II(b) The hiring of any person as a public employee



THE CITY OF NASHUA

"The Gate City"

*Division of Public Works
Wastewater Department*

Board of Public Works Meeting of December 18th, 2025 Wastewater Department

Agenda

A. Motion: To approve the User Warrants as presented.



THE CITY OF NASHUA

"The Gate City"

*Division of Public Works
Parks Department*

Board of Public Works Meeting of December 18, 2025 Parks Department

- A. Motion:** To approve the memorial engraving for 20-year Mine Falls committee member Dick Gillespie.
- B. Motion:** To approve Change Order #6 to the Portable Toilet Rental Agreement with United Site Services of Westborough, MA in the amount of \$61,760. Funding is through Department: 177 Parks; Fund: General and Trusts; Account Classification: 54 Property Services.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: December 18, 2025

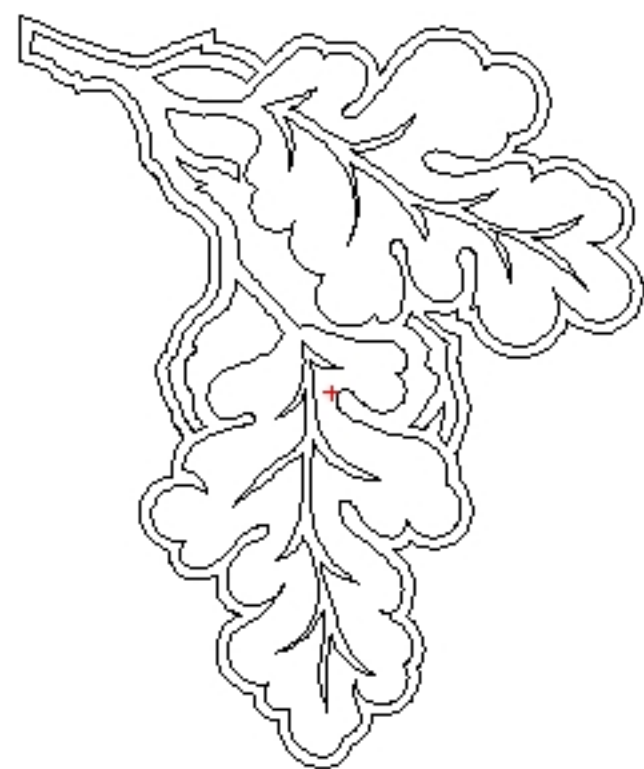
From: Bryan Conant, Superintendent
Parks Department

Re: Bench engraving for Dick Gillespie

A. Motion: To approve the memorial engraving for 20 year Mine Falls committee member Dick Gillespie.

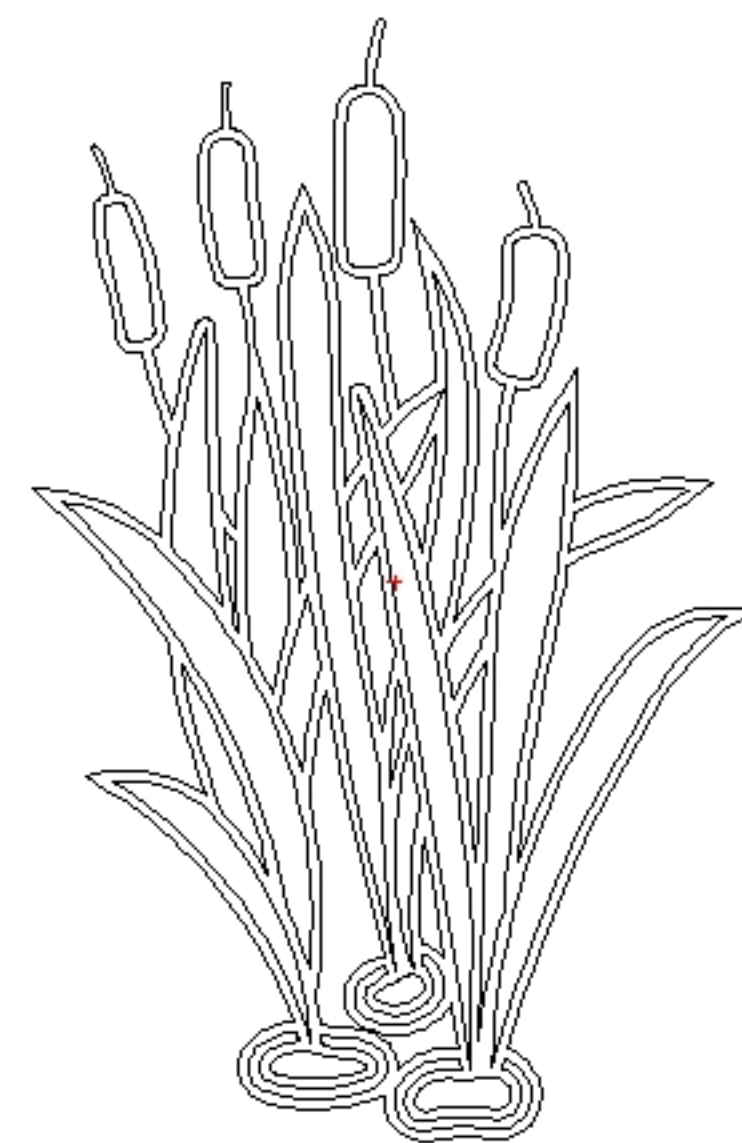
Attachments: Proof of bench.

Discussion: The Mine Falls committee is recommending to the Board of Public Works that a memorial engraving be allowed on a bench near the gatehouse for twenty-year member Dick Gillespie. The engraving will read “In memory of Dick Gillespie “A quiet leader for the stewardship of Mine Falls Park.” There was a unanimous vote in favor of this on the Mine Falls committee.



IN MEMORY OF
DICK GILLESPIE

A QUIET LEADER FOR THE STEWARDSHIP OF
MINE FALLS PARK



48" x 16" Top of Seat

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: December 18, 2025

From: Bryan Conant, Superintendent
Parks Department

Re: Change Order #6 to the Portable Toilet Rental Agreement.

B. Motion: To approve Change Order #6 to the Portable Toilet Rental Agreement with United Site Services of Westborough, MA in the amount of \$61,760. Funding is through Department: 177 Parks; Fund: General and Trusts; Account Classification: 54 Property Services.

Discussion: This contract was executed in October 2023 as a two-year agreement running from January 1, 2024 through December 31, 2025, with the option to extend for two additional one-year terms. The City currently provides seasonal portable restroom service at parks and playgrounds throughout the city, with a total of 35 units deployed. All units are serviced three times per week, and the vendor is responsible for furnishing and maintaining all required supplies. Most units remain in place from mid-April through early November, while three units are maintained year-round.

Change Order #6 exercises the first one-year extension option available under the original contract. In accordance with the contract's 2026 pricing schedule, the monthly rate for a standard unit will be \$197 per unit, and the rate for an ADA unit will be \$249 per unit.



THE CITY OF NASHUA

"The Gate City"

*Division of Public Works
Fleet Department*

Board of Public Works Meeting of December 18, 2025 Fleet Department

- A. Motion:** To approve the undercarriage repairs for the Solid Waste Landfill John Deere 850L Dozer through Milton CAT in the amount of \$30,621.80. Funding will be through Department:168 Solid Waste; Fund: Solid Waste; Account Classification: 54 Property Services.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: December 18, 2025

From: Michael Rush, Superintendent
Fleet Department

Re: Purchase of undercarriage repairs for landfill Dozer.

A. Motion: To approve the undercarriage repairs for the Solid Waste Landfill John Deere 850L Dozer through Milton CAT in the amount of \$30,621.80. Funding will be through Department:168 Solid Waste; Fund: Solid Waste; Account Classification: 54 Property Services

Attachments: Quote from Milton Cat

Discussion: The Solid Waste Department operates two bulldozers in the landfill six days a week. These machines are essential to overall landfill operations and to maintaining compliance with all landfill permits. The bulldozers provide timely cover material and support the compaction and proper spreading of refuse. The John Deere 850L dozer unit# 23-072 works in a highly abrasive environment and periodically requires undercarriage maintenance. Over time, the undercarriage components wear out and must be replaced using specialized tooling and equipment.

Milton Cat is a specialized heavy equipment dealer and repair facility. They have the appropriate tools and facilities to perform this work efficiently and can return the equipment to us within approximately one to two weeks.

The Fleet Superintendent and Solid Waste superintendent Support this repair from Milton Cat.

Milton

QUOTATION

QUOTATION
QUOTATION DATE
VALID UNTIL

SQ00329214-1
12/09/2025
01/08/2026

BILL TO

City of Nashua Landfill
PO Box 2019
Nashua, NH 03061
USA

SHIP TO

Milton Cat Warehouse - Londonderry
30 Industrial Dr
Londonderry, NH 03053
USA

INVOICE ACCOUNT		ORDER ACCOUNT		CUSTOMER REFERENCE		CUSTOMER PO #		STORE		PAGE
4783350		4783350		JOHN DEERE 850L				Londonderry - Parts		1 of 1
SALESMAN		SHIP VIA		CARRIER ACCOUNT		TERMS		DIVISION		WAREHOUSE
Johnson, Frank		P/U TODAY				Charge - Net10 Prox				14
MAKE	MODEL	SERIAL NUMBER		CUSTOMER EQUIPMENT NUMBER		MILTON CAT EQID		SMU		
QTY	ITEM	DESCRIPTION			RETURNS	UNIT PRICE	DISCOUNT	EXTENDED PRICE		
2	CR5534-45-2-010	TRACK CHAIN			No	3,652.00		7,304.00		
88	1Q4728-2-010	TRACK SHOE			No	110.84		9,753.92		
2	1Q4729-2-010	TRACK SHOE			No	110.84		221.68		
352	6V1792-2-010	TRACK SHOE BOLT			No	1.22		429.44		
352	1S1860-2-010	TRACK SHOE NUT			No	0.49		172.48		
2	ASM3-2-010	LABOR TO ASSEMBLE			No	225.00		450.00		
4	CR4800-2-010	CARRIER ROLLER			No	222.00		888.00		
8	8T0281	Bolt			Yes	4.09		32.72		
16	0164331645-2-010	WASHER			No	0.46		7.36		
8	8t1757-2-010	NUT			No	0.44		3.52		
10	UF189C6T-2-010	BOTTOM ROLLER S/F			No	400.00		4,000.00		
6	UG189C6T-2-010	BOTTOM ROLLER D/F			No	446.00		2,676.00		
64	6V5845-2-010	BOLT			No	1.97		126.08		
64	8T3282-2-010	WASHER			No	0.40		25.60		
2	T344461-2-010	SEGMENT GROUP			No	450.00		900.00		
50	T354544-2-010	BOLT			No	2.82		141.00		
50	T354546-2-010	NUT			No	1.40		70.00		
2	ID2687-2-010	IDLER			No	1,685.00		3,370.00		
0	PA-FREIGHT-IN	FREIGHT IN			No	50.00		50.00		

**Quote
Amount**

30,621.80

Milton CAT is an equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-1.4(a), 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.



THE CITY OF NASHUA

Division of Public Works

Solid Waste Department

"The Gate City"

Board of Public Works Meeting of December 18, 2025 Solid Waste Department

- A. Motion:** To approve Change Order #3 in the amount of \$118,725 to the contract with Charter Contracting Company of Boston, MA for the Phase IV, Stage 1 Landfill Construction. Funding will be through Department 168 Solid Waste; Fund: Bond; Activity: Landfill Construction Phase 4.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: December 18, 2025

From: Jeff Lafleur, Superintendent
Solid Waste Department

Re: Change Order #3 Phase IV, Stage 1 Landfill Construction

A. Motion: To approve Change Order #3 in the amount of \$118,725 to the contract with Charter Contracting Company of Boston, MA for the Phase IV, Stage 1 Landfill Construction. Funding will be through Department 168 Solid Waste; Fund: Bond; Activity: Landfill Construction Phase 4.

Attachment: Charter Contracting, Change Order Request #3, dated December 4, 2025.

Discussion: The motion is to approve a change order for additional costs associated with several bid items for landfill liner materials that will exceed the contract amounts for the Phase IV, Stage I landfill construction. These materials include geosynthetic clay liner (GCL), primary and secondary liner geomembrane and geocomposites. The overages were due to the need to comply with recent NHDES rule changes and are partially a function of field conditions encountered during construction that differed slightly from design/bid conditions.

The contract overage for the GCL is justified since the it is needed to comply with a recent NHDES rule change implemented after the contract with Charter was executed. The liner geomembrane and geocomposite overages are justified due to as-encountered field conditions during construction. Also, the additional geomembrane and geocomposite installed will reduce the amount of these materials needed for Phase IV, Stage II as the materials now extend farther upslope on the closed landfill.



Change Order Request Form

Date: 12/4/2025

Client: City of Nashua, NH

Change Order Request #: 3

Engineer: Sanborn Head & Associates

Project Title: Nashua Four Hills Landfill Phase IV Stage I Landfill Expansion

Description of Change:

The quantity of different cap items have exceeded the current contract amount. The following quantities are anticipated to exceed the current contract amount:

- Bid Item 7e Secondary 60-mil thick, textured HDPE Geomembrane
- Bid Item 7f Secondary Geocomposite
- Bid Item 7h Geosynthetic Clay Liner
- Bid Item 7i Primary 60-mil thick, textured HDPE Geomembrane
- Bid Item 7j Primary Geocomposite

The quantity of geosynthetic clay liner (GCL) will exceed the contract amount due to a NHDES requirement to place GCL to the top of the slope or a distance equal to 10 vertical feet from the toe of slope. The existing drainage sand under the closed landfill was at a lower elevation than shown on the plans meaning that the GCL had to be placed in a larger area to ensure it extended 10 vertical feet from the toe of slope.

Charter anticipates that this additional quantity of material will be able to be installed within the current schedule timeframe and therefore is not requesting a schedule extension or compensation for any added schedule duration.

Other line items are anticipated to underrun the contract quantity. These include the following:

- Bid Item 2e Decommission Groundwater Monitoring Wells
- Bid Item 11a 6-inch Diameter Solid and Perforated HDPE Pipe
- Bid Item A6 Soil Excavation and Fill

Rate/Pricing:

Charter is proposing to utilize the contract unit rates for each of the quantities that are anticipated to overrun.

Table 1 on the following page details the total anticipated additional costs. The table includes the anticipated underruns which can offset some of the additional costs.

**TABLE 1: ANTICIPATED ADDITIONAL COSTS**

Bid Item No.	Description	Original Quantity	Unit Price	Original Total Price	Revised Quantity	Revised Total Price	Overrun (+) / Underrun (-)
2e	Decommission Groundwater Wells	300 LF	\$28.00	\$8,400	261 LF	\$7,308	-\$1,092.00
7e	Secondary Geomembrane	36,400 SY	\$9.00	\$327,600	38,870 SY	\$349,830	\$22,230.00
7f	Secondary Geocomposite	36,400 SY	\$15.00	\$546,000	38,870 SY	\$583,050	\$37,050.00
7h	Geosynthetic Clay Liner	20,100 SY	\$14.00	\$281,400	24,957 SY	\$349,398	\$67,998.00
7i	Primary Geomembrane	36,400 SY	\$8.00	\$291,200	38,709 SY	\$309,672	\$18,472.00
7j	Primary Geocomposite	36,400 SY	\$15.00	\$546,000	38,709 SY	\$580,635	\$34,635.00
11a	6-inch Diameter and Solid HDPE Pipe	2,700 LF	\$28.00	\$75,600	1,394 LF	\$39,032	-\$36,568.00
A6	Soil Excavation and Fill	6,000 CY	\$4.00	\$24,000	0 CY	\$0.00	-\$24,000.00
TOTAL							\$118,725.00

Approvals:**Charter Contracting Company:**

Signature

Date: 12/4/2025**City of Nashua:**_____
Signature

Date: _____



THE CITY OF NASHUA

*Division of Public Works
Engineering Department*

"The Gate City"

Board of Public Works Meeting of December 18, 2025 Engineering Department

- A. Motion:** To approve the Sewer Service Permits and Fees as submitted.
- B. Motion:** To approve an engineering services contract with IMEG, Inc. of Nashua, NH in the amount of \$430,000 for professional engineering services for the 2026 Sewer & Drain Rehabilitation Program. Funding will be through Department: 169 Wastewater; Fund: Bond; Activities: CSO Flooding \$322,500 and Sewer Infrastructure Improvements \$107,500.
- C. Motion:** To approve Amendment No. 1 to the engineering services contract with IMEG, Inc. of Nashua, NH in the amount of \$110,120 for professional engineering services for design and bid phase support for the Factory Street Sewer Separation Project. Funding will be through Department: 169 Wastewater; Fund: Bond; Activity: CSO Flooding.
- D. Motion:** To approve Amendment No. 1 to the engineering services contract with Hoyle. Tanner & Associates, Inc. (HTA) of Manchester NH in the amount of \$15,996 for structural engineering services for design and bid phase support for the Factory Street Sewer Separation Project. Funding will be through Department: 169 Wastewater; Fund: Bond; Activity: CSO Flooding.
- E. Motion:** To approve Change Order 2 for the purchase of castings from EJ Prescott, Inc. of Concord, NH in the amount of \$240,900. Funding will be through: 169 Wastewater; Fund: Bond; Activity: Sewer Structures
- F. Informational:** Street Opening Permits issued for Streets in Moratorium.

City of Nashua, Public Works Division

To: Board of Public Works

Meeting Date: December 18, 2025

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: Sewer Service Permits

A. Motion: To approve the Sewer Service Permits and Fees as submitted.

Discussion: Below are Sewer Service Permits issued for the period of November 1st to November 30th, 2025.

Date	Permit No	Location Address	Resident Name/ Company Name	Comments (Residential or Commercial)	Fees	Repair	Entrance	Connection	Betterment	Record Only
11/3/2025	24459	Major Dr and Spalding St Lot: 11-2 Acct: 39794	Nashua Housing Authority	Residential / Increase Use	\$0.00 (1)		X			
11/7/2025	24460	5 Norwich Rd Lot: C-622 Acct: 15028	Scott Lobdell & Michelle Lanigan	Replacement / Residential	\$600.00	X				
11/13/2025	24461	3 Kirk St Lot: 61-31 Acct: 35612	GIMAK Properties, LLC	Residential / New Connection	\$0.00 (2)		X			
11/13/2025	24462	7 Buker St Lot: 61-32 Acct:	GIMAK Properties, LLC	Residential / New Connection	\$295.00		X			
11/17/2025	24463	33 Harvard St Lot: 27-2 Acct: 27730	Aravella Josefina Veras & Kelvin Morales	Residential / Replacement	\$600.00	X				
11/7/2025	24464	10 Emerson Rd Lot: B-595 Acct: 26762	Scott Lobdell & Michelle Lanigan	Residential/ Replacement	\$600.00	X				
11/20/2025	24465	146 1/2 Chestnut St Lot: 100-72 Acct: 29446	Kimberly Aponte	Residential/ Increase Use	\$295.00		X			

Sewer Service Permits

Page 2 of 2

Date	Permit No	Location Address	Resident Name/ Company Name	Comments (Residential or Commercial)	Fees	Repair	Entrance	Connection	Betterment	Record Only
11/21/2025	24466	24 Lund Rd Lot: 123-34 Acct: 31396	Richard Daggy Soheili	Residential / Replacement (Roots)	\$0.00 (3)	X				
11/24/2025	24467	10-12 Lock St Lot: 43-75 Acct: 14076	SDA Global Partners, LLC	Residential / Replacement (4-Unit)	\$0.00 (3)	X				
TOTAL					\$2,390.00					

Note:

- (1) Cost waived per Development Agreement.
- (2) Property obtained credit from existing condition.
- (3) Property owner hired private contractor to complete repair in the right-of-way.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: December 18, 2025

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: 2026 Sewer & Drainage Rehabilitation Program – Engineering Services

B. Motion: To approve an engineering services contract with IMEG, Inc. of Nashua, NH in the amount of \$430,000 for professional engineering services for the 2026 Sewer & Drain Rehabilitation Program. Funding will be through Department: 169 Wastewater; Fund: Bond; Activities: CSO Flooding \$322,500 and Sewer Infrastructure Improvements \$107,500.

Discussion: The Engineering Department manages the City's sewer and drain collection system rehabilitation work, including CCTV, pipe lining, pipe and structures replacement, as well as planning, survey, design, permitting, bidding, construction administration, and field inspection during construction. The effort is significant and requires contracted support, and IMEG, Inc. of Nashua, NH has provided similar services to the City for several years.

IMEG has broad experience in sewer and drain work and their current work on the City's paving program makes for seamless coordination of sewer, drain, paving and utility projects.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: December 18, 2025

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: Factory Street Sewer Separation Project – Engineering Services

C. Motion: To approve Amendment No. 1 to the engineering services contract with IMEG, Inc. of Nashua, NH in the amount of \$110,120 for professional engineering services for design and bid phase support for the Factory Street Sewer Separation Project. Funding will be through Department: 169 Wastewater; Fund: Bond; Activity: CSO Flooding.

Discussion: The Engineering Department is proposing to remove stormwater runoff from a 56-acre area of downtown, located west and south of the Walnut Street Oval, from the combined sewer system. Stormwater runoff from the area is currently collected and conveyed to Factory Street in two separate closed drainage systems, where it discharges into the combined sewer system. The proposed project will extend the closed drain system to an existing drainage outfall on the Nashua River, thereby lowering flows in the Nashua River Sewer Interceptor, reducing Combined Sewer Overflows (CSOs), and recovering sewer treatment capacity at the Wastewater Treatment Facility.

The scope of services included in this contract amendment includes but is not limited to survey, design, analysis, permitting, traffic control plan preparation, easement plans, construction plans and bid documents preparation, and bid phase support.

IMEG has broad experience in similar sewer work and their current support on the City's sewer rehab and paving programs makes for seamless coordination of sewer, drain, paving and utility projects.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: December 18, 2025

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: Factory Street Sewer Separation Project – Structural Engineering Services

D. Motion: To approve Amendment No. 1 to the engineering services contract with Hoyle. Tanner & Associates, Inc. (HTA) of Manchester NH in the amount of \$15,996 for structural engineering services for design and bid phase support for the Factory Street Sewer Separation Project. Funding will be through Department: 169 Wastewater; Fund: Bond; Activity: CSO Flooding.

Discussion: The Engineering Department is proposing to remove stormwater runoff from a 56-acre area of downtown, located west and south of the Walnut Street Oval, from the combined sewer system. Stormwater runoff from the area is currently collected and conveyed to Factory Street in two separate closed drainage systems, where it discharges into the combined sewer system. The proposed project will extend the closed drain system to an existing drainage outfall on the Nashua River, thereby lowering flows in the Nashua River Sewer Interceptor, reducing Combined Sewer Overflows (CSOs), and recovering sewer treatment capacity at the Wastewater Treatment Facility.

The scope of services of this contract includes but is not limited to retaining wall and coffer dam design, soils analysis, and construction plans and bid document preparation for structural engineering elements of the project.

HTA has broad experience in similar work, and their current work on the Water Street Bridge Rehabilitation, which abuts the proposed separated drainage system expansion makes for seamless coordination between projects.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: December 18, 2025

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: 2024 Castings Change Order No. 2

E. Motion: To approve Change Order 2 for the purchase of castings from EJ Prescott, Inc. of Concord, NH in the amount of \$240,900. Funding will be through: 169 Wastewater; Fund: Bond; Activity: Sewer Structures.

Discussion: As a part of the annual paving program, associated work includes replacing all broken and non-standard manhole and catch basin castings. To minimize material costs, the City purchases the castings in bulk and supplies them to paving contractors for installation.

EJ Prescott, Inc was selected via bidding in 2024 and has successfully supplied the City with castings in 2024 (original contract) and 2025 (Change Order No. 1). They have agreed to extend their contract and supply additional castings in 2026 with incremental pricing adjustments within purchasing policy guidelines.

City of Nashua, Public Works Division

To: Board of Public Works

Meeting Date: December 18, 2025

From: Daniel Hudson, P.E., City Engineer
Engineering Department

F. Informational: Street Opening Permits issued for Streets in Moratorium.

Discussion: Below is a list of Street Opening Permits issued for streets in moratorium for the period of November 1st to November 30th, 2025.

Date Approved	Permit No.	Excavation Location	Last Paved	Company Name	Type of Work
11/10/2025	25-623	3 Progress Ave	2021	Crisp Contracting, LLC	Emergency Sewer Work
11/17/2025	25-633	34 Edinburgh Dr	2024	Pennichuck Water Works	Emergency Water Leak Repair



THE CITY OF NASHUA

"The Gate City"

*Division of Public Works
Administration*

Board of Public Works Meeting of December 18, 2024 Administration

Agenda

- A. Motion:** To approve the proposed 2026 regular meeting dates for the Board of Public Works.
- B. Informational:** Director's Report

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: December 18, 2025

From: Lisa Fauteux, Director Public Works Administration

Re: 2026 BPW Regular Meeting Schedule

A. Motion: To approve the proposed 2026 regular meeting dates for the Board of Public Works.

Discussion: Proposed 2026 meeting dates are as follows:

All are the 4th Thursday of the month except where noted.

January 22, 2026
February 26, 2026
March 26, 2026
April 21, 2026 *Tuesday
May 28, 2026
June 25, 2026
July 23, 2026
August 27, 2026
September 24, 2026
October 22, 2026
November 19, 2026 *3rd Thursday
December 17, 2026 *3rd Thursday

Board of Public Works Meeting of December 18, 2025

Department Report

Engineering Department

2023 Sewer Replacement Contract 3. RWC Enterprises of Nashua, NH has completed change order work and the contract.

2025 Sewer Replacement Project Contract 1. Crisp Contracting of Nashua, NH has completed base bid work and is continuing with change order work raising manholes to grade in support of the sewer lining program, as well as making emergency sewer repairs where needed.

2025 Sewer Replacement Project Contract 2. N. Granese and Sons of Salem, MA has completed all contract work.

2025 CIPP Lining of Sewer Interceptors. Insituform Technologies, LLC is continuing to clean, CCTV, and line interceptors and large pipe sewer using cured-in-place pipe (CIPP) technology.

2025 CIPP Sewer Main Lining. National Water Main Cleaning Company is continuing to clean and CCTV sewer mains in preparation for CIPP lining.

MS4 Stormwater Permit. A Stormwater Coalition meeting was held on November 13th.

2025 Paving Program. Main line paving work is complete for this year.

Lock and Whitney Project. This project, which will enhance bicycle and pedestrian accommodations, is currently in the Engineering Study phase. Alternative concepts are being developed and a proposed action meeting will be held in the coming months. An update was presented to the Infrastructure Committee on Dec. 10th.

Safe Transportation for Every Pedestrian. William P. Davis Excavating, LLC has completed all work for this project.

Sidewalk Prioritization. Engineering drafted a sidewalk prioritization report analyzing data collected by Engineering Department staff and the Nashua Regional Planning Commission. The report outlines the conditions of the sidewalks and makes recommendations for repairs with associated costs, and will be reviewed with the BPW and BOA early next year.

Veterans and Taylor Falls Bridges Rehabilitation. Construction by Beck & Bellucci (B&B) of Franklin, NH is nearly complete with only replacement of light poles remaining.

East Hollis Street and Bridge Street Intersection. Consultant McFarland Johnson (MJ) is progressing the Final Design of this project and acquisition of easements will soon commence. An update was presented to the Infrastructure Committee on Dec. 10th.

Walnut Street Oval Reconstruction. Consultant Hoyle, Tanner & Associates (HTA), has completed Final design of a “child” project that includes construction of some advanced portions of the work which is currently out to bid. The remainder of the project is planned to be advertised for construction in early 2027. Initial discussions with property owners abutting the oval are ongoing. An update was presented to the Infrastructure Committee on Dec. 10th.

Heritage Rail Trail East Project. Final Design of the proposed pedestrian and bicycle trail between Main Street and Temple Street is ongoing. An update was presented to the Infrastructure Committee on Dec. 10th.

Riverfront Boardwalks Project. Contractor Sea & Shore is has completed installation of the boardwalk and substation screening elements on the north side of the Nashua River.

Riverfront Parks Project. Contractor Morin’s Landscaping of Hollis, NH has completed most of the work in Parc de la Renaissance and Bicentennial Park and will return in the spring to install irrigation and plantings. They will also complete the paved walkway connection to the boardwalk near Front Street.

Pine Street Midblock Pedestrian Crossing. Dagle Electrical Construction Corp. of Wilmington, MA has completed this project.

Greely Park Stone House Improvements. Cobb Hill Construction has substantially completed this project with minor punch list items to be completed in order to finalize the project.

Amherst Street Fiber Optic Expansion. Phoenix Communications will be mobilizing soon begin expansion of the fiber optic network along Amherst Street, including integration of seven existing traffic signals.

Clocktower Bridge Replacement. E.D. Swett of Concord, NH has installed the new bridge beams and the gas main has been installed on the new bridge. The deck will be poured and the bridge site will be temporarily paved this winter with final paving in Spring 2026.

Traffic Items. Engineering responded to the following requests, completed coordination, field review, evaluation and drafting ordinance language where appropriate. Installed new stop sign (replacing yield sign) at the recently reconstructed intersection of Crown Street and Arlington Street, continued coordination with Ocean State Signal on TACTICS Traffic Management system upgrade, oversight of consultant (VHB Engineers) as they continue with traffic signal timings and adjustments (including observations on “Black Friday” weekend) along DW Highway and Spit Brook Road. Installed repaired Gridsmart processor in the cabinet at Prospect Street and Main Street. Installed new Gridsmart camera system at Lowell Street and Canal Street (with assistance from New England Signal Inc.). Installed new stop sign at the Wilson Street approach to Almont Street (near Bishop Guertin High School). Installed new stop sign with “LED” flashing lights at the East Dunstable Road Approach to Lamb Road (near Bicentennial School). Installed new stop signs with “LED” flashing lights at the Buckmeadow Road and Gilson Road approaches to Main Dunstable Road, and installed stop signs (per recent approved ordinances) at the Masefield Road and Dryden Avenue approaches to Peele Road.

Private Development. Reviews included newly submitted or resubmitted plans for: 18 Abbott St, 107 Amherst St, 169 Daniel Webster Highway, 68 Farmington Rd, 3 Kirk St, 170 Main Dunstable Rd, 11-13 Mulberry St, 16 Pennichuck St, 106 Pine St and 848 West Hollis St.

Sewer Service Backups/Investigations. The following locations reported sewer backups and investigations and/or assistance was provided: 4-6 Belknap St, 10 Emerson St, 10-12 Lock St, 24 Lund Rd, 5 Norwich Dr, 33 Harvard St, 3 Kirk St, 68 Fairmount St, 51 Robinson Rd, 14 Chester Rd, 40 Nightingale Dr, Major Dr, Spalding St, C St, and 102 Gilson Rd.

Street Opening Permits. Engineering issued 25 Street Opening Permits in November. With winter weather upon us, requests for permits will be reviewed and approved only for emergencies and when DPW deems it to be in the City's best interest.

Encumbrance Permits. Engineering issued 11 Encumbrance Permits in November.

Sewer Permits. Engineering issued 9 Sewer Permits in November.

Fleet Department

Fleet Repair Shop

- Street department repairs and maintenance ongoing daily. Equipment ready for winter operations.
- Solid waste department repairs and maintenance ongoing daily.
- Parks department repairs and maintenance ongoing daily. Equipment ready for winter operations
- Wastewater department repairs and maintenance on going daily.
- Fleet Department has started ready for winter operations for all departments.

Weld Shop

- Continuing repairs for winter equipment.
- Daily welding repairs ongoing on all needed equipment.
- Continued rust and corrosion repairs to all vehicles and equipment ongoing

Fleet Progress for November 2025

- Completed Scheduled Repair Orders (98)
- Road Service Calls (21)
- Door traffic un-scheduled Repairs (38)
- Tire Repairs/Replacements (34)
- Miscellaneous Maintenance (11)

Snow Storm Report Fleet

- 12-2/12-3 snow storm repairs (37)

Fleet open positions:

One (1) Mechanic 1st class positions open

One (1) Mechanic 2nd class position open

Parks Department

Holman Stadium. The 2025 season has been a year of extremes it has been hot and dry. This has really highlighted the need for a new irrigation system, new surface and subsurface drainage. The Silver Knights season has ended. This year, they did not make the playoffs. Attendance was up this year, which is a positive highlight. Daily maintenance takes place at a very high level, which is exceedingly evident in the superb field conditions at Holman Stadium. Currently we have rebuilt the maintenance building that the staff utilize to maintain the facility as well as renovating and rebuilding the old press box in left field. New lights and fire suppression system will be installed in 2026.

Stellos Stadium. The fall sports season has ended and the stadium is being winterized for the season and most work now focuses on painting the bathrooms and locker rooms, this takes place every winter insuring the stadium is ready for the season ahead. Several other upgrades, including painting of the concourse and epoxy flooring in the locker rooms and new roll up doors on the bathrooms have been accomplished this year.

Projects. We are looking to start work, or work is ongoing, at the following location

- Stonehouse renovation work should be completed by early Spring of 2026.
- Bandshell renovation has started and will be finished in the Spring of 2026
- Wading pool renovation to start next spring.
- Playground inspections are ongoing with any issues that arise being addressed.
- Splash pad at Park Social plans are developing.
- Secure funding to replace Centennial and Rotary Pool.
- Holman Stadium field lights will be finished by May 1, 2026.
- Holman Stadium fire suppression system went out to Bid and was awarded to X-cel Fire. Work will start shortly.

Greeley Park. The park continues to be used heavily every day. The Stone house renovations started June 16th. The wading pool will be renovated this spring. The band shell renovation has been awarded to Cobb Hill with renovations starting October 20th and still ongoing

Mine Falls Park. The last meeting was held on December 2nd. The committee collaborated on ideas for the upcoming trail days for 2026 and selected meeting and trail day dates.

Irrigation. Over 60 sites consisting of irrigation systems, pools, seasonal buildings, and the stadiums have been winterized for the year.

Tree Work. Tree work continues to be a heavy focus for the department. The department has an extensive backlog of tree maintenance work for this winter and just like last year we will accomplish most, if not all of the job scopes. A majority of this work involved trees in the right of way that were problematic or hazardous for the abutting resident.

Vandalism. Vandalism incidents have been reported on an almost weekly basis. Our maintenance staff continue to remove graffiti and repair damage as quickly as possible; however,

response times vary due to fluctuating workloads, staffing levels and weather conditions throughout the year.

Recreation Department

Events:

Santa in the Park – Nearly 200 children joined us for pictures, gifts and candy canes!

Holiday Lights Tour – Nashua is participating with 11 other southern NH Communities to list holiday lights car tours. All involved properties signed up to have their home listed and residents can drive through whichever communities they like at their own pace.

Department Trips:

Our next trip will be the NYC Holiday Trip on December 13th - this trip is sold out!

New Field Fees:

Emails have been sent to all groups who have reserved fields in past.

- Lighted Fields \$50/2 hours
- Non-lighted Fields \$25/2 hours

Solid Waste Department

- The final Household Hazardous Waste Collection was held on Saturday, November the 8th.

Recyclables Shipped in November 2025:

- 285 tons of single stream recycled materials.
- 12 tons of E-waste.
- 107 tons of scrap metal.
- 4 tons of propane tanks.
- 6 tons textiles and books.
- 411 appliances evacuated of CFC's.
- 3 pails of rechargeable batteries.
- The charge for single stream recycling for November is \$85.03/ ton.

Recycling Bins & Carts:

- 29 Recycling carts were sold in November.
- 8 Recycling bins were given to 4 residents including 4 new residents.
- 17 Trash carts distributed or replaced.
- 27 Trash carts repaired.

Permits Sold for 2026:

- 1030 Residential Permits.

- 11 Commercial Permits.

Curbside Collection:

- 1622 tons of MSW.
- 241 tons of Recycling.
- 854 tons of Soft Yard Waste.

Street Department

Street Department Completed Tasks

- 1 Manhole repairs
- 10 Pothole repairs
- 4 Catch Basin Repairs
- 6 Curb Repairs & Sidewalk Repairs

Asphalt Repairs

- Street Department crews continue to fill potholes city wide
- Street Department crew working on a Sidewalk and Curbing
- Street Department crew repaired Catch Basin and Manhole issues

Traffic

- 147 traffic signal problems were responded to and fixed
- 89 traffic signs problems were addressed and repaired
- Numerous electrical issues involving street lights have been addressed

Street Department Clean-up, Sidewalks and Tasks

- Cleaning Main Street sidewalk in preparation for the Holiday Stroll
- Sidewalk repair at 13 Bolic Street
- Manhole and Catch Basin repair 21 Riverside Street
- Replaced sewer connection at 10 Emerson Road
- Preparing Equipment for first winter storm December 2, 2025

Wastewater Department

Operations: The operations crew has had another productive month at the wastewater treatment facility. The crew continues to complete daily plant checks and month safety inspections. The operations department has also safely received multiple chemicals deliveries. All in all, it has been another very successful and sage month at our facility.

Maintenance: This past month, the maintenance crew has been working at Northgate Pump Station. They have been working with a pump contractor on troubleshooting and repairing a pump that we have had issues with recently. The crew has also been completing PM's on various equipment around the facility and tying up jobs outdoors before the colder weather arrives. The electricians continue to identify and correct electrical issues throughout the plant.

Collections: The collections crew have completed all monthly checks of our CSO's and siphons, as well as completing weekly pump station inspections. This past month all pump station wet wells have been cleaned with the vac truck. Collections responded to backups on Acton St, Pike St and other streets where they used the Vactor to jet the mains and clear the blockage. Collections have continued CCTV work for Engineering on Tenby Dr, Baldwin St and other streets to help identify problems. Collections have continued culvert cleaning.

Laboratory: The Laboratory continues daily analyses for permit compliance and process control. The monthly QC checks for November are acceptable. The Facility received our final NPDES permit on November 4, 2025, which includes new compliance testing starting on February 1, 2026. A quote was obtained from Eurofins for all new compliance sample analysis along with a cost comparison for in-house testing. The laboratory is currently in the process of preparing new sampling procedures, methods of analysis and data sheets/reporting material for new testing. We are also, preparing hazardous waste containment area and acid wash area for required test. The laboratory received the semiannual proficiency test from ERA on November 5, 2025, which will be analyzed by our Process Chemist. The results are due to be reported December 18, 2025. On November 13, 2025, RMI conduct a quarterly SQC sampling for PFAS and compliance. We are still waiting for the results. A full inventory of all laboratory hazardous waste was conduct and sent to three vendors for quotes. The lowest bidder was Republic Services and a pickup is scheduled for December 8, 2025.

Phase II Pump Station Upgrades: This project is substantially complete. There are only 2 remaining punch list items, one for spare parts and the other is a SCADA issue at one station. The contractor DeFelice is working on getting the missing spare parts and is having their subconsultant, EII, working on fixing the SCADA issue.

Dry Well Piping and Valve Replacement: Northeast Earth Mechanics (NEEM) has completed all of the major work on this project. The substantial completion form has been signed off along with a punch list of items to fix. They are working on a few remaining punch list items.

Phase I Upgrades Project: Wright Pierce is continuing with the final design, and coordinating with the Wastewater Department on items when needed. They have completed the 60% design and are working towards the 90% design; which is should be ready by early February. A variance from the State Fire Marshall to allow for the installation of two new, larger chlorine storage tanks has been granted.

Fire Alarm Upgrades: The Contractor, Minuteman Security and Life Safety, has installed all new fire alarm components in the smaller buildings and are currently working in the control (main) building. They have installed the new main fire alarm control panel and are working on transferring over the fire alarm control wires into the new panel. The installations should be

completed and tested by the end of December. Final testing and approval will be by the Fire Marshall.

Class A Biosolids Study: The City is moving to final design



THE CITY OF NASHUA

Division of Public Works

Administration Department

"The Gate City"

Board of Public Works Meeting of December 18, 2025 Personnel

Agenda

- A. **Motion:** To approve and unseal the nonpublic minutes for Personnel from the Board of Public Works Meeting of November 20, 2025.
- B. **Motion:** To accept the resignation of Ryan Grieco, Auto Mechanic 2nd Class, effective November 28, 2025.

City of Nashua, Public Works Division

To: Board of Public Works

Meeting Date: December 18, 2025

From: Michael Rush, Superintendent
Fleet Department

Re: Resignation for Ryan Grieco

B. Motion: To accept the resignation of Ryan Grieco, Auto Mechanic 2nd Class, effective November 28, 2025.

Attachments: Resignation Letter & Acceptance Letter

Discussion: Mr. Grieco has worked for the Division of Public Works since August of 2024. We wish him the best of luck in his future endeavors.

Ryan Grieco

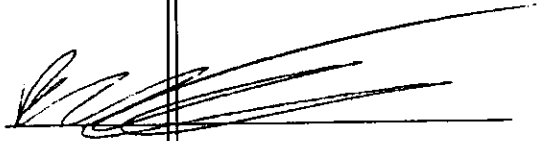
Letter of Resignation

Date: 11/18/2025

I Ryan Grieco am resigning from my position at the City of Nashua as Mechanic 2nd Class as of November 28th 2025.

Sincerely

Ryan Grieco

A handwritten signature in black ink, appearing to read 'Ryan Grieco', written over a horizontal line.



THE CITY OF NASHUA

"The Gate City"

*Division of Public Works
Fleet Department*

November 19, 2025

Mr. Ryan Grieco

Dear Mr. Grieco,

I acknowledge and accept your resignation, effective November 28, 2025. The City of Nashua extends our best wishes for success in your future endeavors.

Sincerely,

Michael Rush

Fleet Superintendent