

COMMITTEE ON INFRASTRUCTURE

DECEMBER 10, 2025

A meeting of the Committee on Infrastructure was held Wednesday, December 10, 2025, at 7:00 p.m. in the Aldermanic Chamber and duly noticed in two places, including the City's website, in accordance with the requirements of RSA 91-A:2 II.

The roll call was taken with 3 members of the Committee on Infrastructure present:

Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Richard A. Dowd
Alderman John Sullivan

Members not in Attendance: Alderman Patricia Klee
Alderman Chris Thibodeau

Also in Attendance: Alderman Thomas Lopez – joined at 7:28 pm
Tim Cummings, Administrative Services Director
Liz Hannum, Economic Development Director
Mark Saunders, Deputy City Engineer

ROLL CALL

PUBLIC COMMENT - None

DISCUSSIONS AND/OR PRESENTATIONS

- Update on Garage Construction Project
- Presentation on Walnut Street Oval/West Pearl Street
- Presentation on East Hollis Street/Bridge Street Intersection Project

Chairman O'Brien recognized Administrative Services Director Tim Cummings.

COMMUNICATIONS

From: Jill Stansfield, Parking Manager
Re: Introduction of Technical Memorandum on Proposed Amendment to Zone 1 Parking Meter Hours

From: Andrew S. Hill, Senior Associate – Desman Design Management
Re: Analysis Regarding Proposed Changes to Zone 1 Enforcement Hours

From: Sam Durfee, AICP, Planning Manager
Re: Referral from the Board of Aldermen on Resolution R-25-221, Relative to Tax Deeded Property Auction

There being no objection, Chairman O'Brien accepted the communications and placed them on file.

Without objection, Chairman O'Brien suspended the rules to allow for a communication that was received after the agenda was prepared.

From: Liz Hannum, Economic Development Director
Matt Sullivan, Community Development Director
Re: Portable Restroom Rental Proposal

There being no objection, Chairman O'Brien accepted the communication and placed it on file.

UNFINISHED BUSINESS – None

NEW BUSINESS – RESOLUTIONS

R-25-221

Endorser: Mayor Jim Donchess

RELATIVE TO TAX DEEDED PROPERTY AUCTION

MOTION BY ALDERMAN SULLIVAN TO RECOMMEND FINAL PASSAGE

MOTION BY ALDERMAN SULLIVAN TO AMEND R-25-221 BY REMOVING THE PROPERTY 35-41 EAST HOLLIS STREET FROM THE LIST OF TAX DEEDED PROPERTY AUCTIONS

MOTION CARRIED

MOTION BY ALDERMAN SULLIVAN TO RECOMMEND FINAL PASSAGE OF R-25-221 AS AMENDED

MOTION CARRIED

NEW BUSINESS – ORDINANCES

O-25-083

Endorsers: Alderman Thomas Lopez
Alderman-at-Large Melbourne Moran, Jr.
Alderman Chris Thibodeau
Alderman-at-Large Ben Clemons
Alderman Tim Sennott
Alderman Patricia Klee

AMENDING THE PARKING METER TIMES IN ZONE 1

MOTION BY ALDERMAN SULLIVAN TO RECOMMEND FINAL PASSAGE, BY ROLL CALL

A viva voce roll call was taken, which resulted as follows:

Yea: 0

Nay: Alderman O'Brien, Alderman Sullivan, Alderman Dowd 3

MOTION FAILED

PETITIONS - None

TABLED IN COMMITTEE

MOTION BY ALDERMAN SULLIVAN TO REMOVE FROM THE TABLE O-25-071

MOTION CARRIED

O-25-071

Endorsers: Alderman-at-Large Ben Clemons
Alderman-at-Large Melbourne Moran, Jr.
Alderman Tyler Gouveia
Alderman Tim Sennott
Alderman Patricia Klee
Alderman-at-Large Shoshanna Kelly

REGARDING OPEN HOURS FOR THE OUTDOOR CITY HALL PUBLIC RESTROOMS

MOTION BY ALDERMAN DOWD TO RECOMMEND INDEFINITE POSTPONEMENT

MOTION CARRIED

MOTION BY ALDERMAN SULLIVAN TO REMOVE FROM THE TABLE O-25-072

MOTION CARRIED

O-25-072

Endorser: Alderman-at-Large Melbourne Moran, Jr.

REGARDING DISPOSITION OF REAL PROPERTY

**MOTION BY ALDERMAN SULLIVAN TO RECOMMEND INDEFINITE POSTPONEMENT
MOTION CARRIED**

Petition - L Deerwood Drive – Lot H-103

- Tabled at 2/28/24 meeting

GENERAL DISCUSSION - None

PUBLIC COMMENT- None

REMARKS BY THE ALDERMEN - None

ADJOURNMENT

**MOTION BY ALDERMAN DOWD TO ADJOURN
MOTION CARRIED**

The meeting was declared closed at 8:55 p.m.

Alderman John Sullivan
Committee Clerk, Pro Tem



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Office of the Mayor – Economic Development
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Liz Hannum
Economic Development Director
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To: Aldermanic Committee on Infrastructure

From: Liz Hannum, Economic Development Director
Matt Sullivan, Community Development Director

Date: December 10, 2025

Re: Portable Restroom Rental Proposal

In response to the discussion and costs associated with extending the hours of the City Hall restrooms (which currently lack ADA accessibility on the ground floor), or opening the Transit Center facilities which would require substantial supervision and were recently renovated, City staff have conducted additional exploration into alternative options that are more cost effective.

The most cost-effective alternative is renting a portable toilet that would be located centrally in the area of highest need. Twice weekly cleaning will cost roughly \$3,000 annually using a local vendor. This cost can be covered in FY2026 within the City's existing operating budget and will not need any additional funding to be appropriated in this fiscal year. Additional budget may be necessary in FY2027.

We propose that instead of investing right now in the upgrades and staffing needed for the City Hall or the Transit Center bathrooms, we move forward with a pilot project of a rented portable toilet to respond to the needs for facilities in the downtown. This will allow for proof of concept in a low-cost way before investing in capital infrastructure.

We anticipate being able to implement these facilities in December.

Sincerely,

Liz Hannum
Economic Development Director
City of Nashua, NH