

**Greater Nashua Revolving Loan Fund (RLF) Committee**  
**Meeting Agenda**

Date: **Monday, December 15, 2025**

Time: **12:00 PM to 1:30 PM**

Location: **City Hall, Room 208**

**1. Welcome and Introductions**

**2. Approval of Minutes** of November 17

Review and approval of the November 17, 2025 minutes

**3. Recap Previous Meeting Discussions**

- a. Update from Christine and Dave on loan policies and procedures
- b. Update from Dawn and Lyn on Compliance matters and unencumbering processes
- c. Update from Liz on City and State procedures related to committee governance.

**4. Vision and Mission Discussion** (Keep working together on the RLF vision and mission)

**5. Portfolio updates– RLF (CARES Act & EDA)**

- a. Delinquent Loan Collection Updates
  - i. SyAM
  - ii. Buckwheat
- b. BDC Participation Update in ImageXpert, LLC and ImamageXpert, Inc.; summary of the meeting with legal on participation legal document.

**6. Meeting Schedule-** Next Quarter; Proposed dates: February **16** or **23**; March **16** or **23**; April

**20**

**7. Next Meeting:** Monday, January 26, 2025, at 12:00 PM in Room 208