

**The Public Minutes of the Board of Assessors  
Meeting of December 4, 2025**

A meeting of the Board of Assessors was held on Thursday, December 4, 2025 in the 3<sup>rd</sup> Floor Auditorium at Nashua City Hall, located at 229 Main Street, Nashua, NH 03060. The meeting was called to order at 9AM by Robert Earley.

**Members Present:**

Robert Earley, Jay Minkarah, Charles Dobens

**Contracted Assessors:**

Bob Gagne

**Assessing Staff Present:**

Jessica Marchant, Michelle Welsh, Susan Bailey

**Other City of Nashua Staff Present:**

None

**Chairman Robert Earley**

I'll call the meeting of the Nashua Board of Assessors to order at 9:05 AM on Thursday, December 4, 2025. Let the record show that present from the Board are Jay Minkarah, and myself, Robert Earley.

**MOTION BY** Jay Minkarah to waive the reading of the public minutes from the Board of Assessors meeting held on November 6, 2025, accept them and place them on file.

**SECONDED BY** Robert Earley

**VOTE: All in favor**

**MOTION BY** Jay Minkarah to waive the reading of the non-public minutes from the Board of Assessors meeting held on Thursday, November 6, 2025, accept them and place them on file.

**SECONDED BY** Robert Earley

**VOTE: All in favor**

Chairman Charles Dobens arrived at 9:08 AM.

**UPDATES:**

2026 Meeting Schedule was presented.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

- **Administrative Abatement – Tax Abatement for Uncollectible Taxes**

Jessica Marchant explained 6 Larchen Lane had sat vacant since owner passed away in 2021. Park management will be retaining ownership, removing the home and replacing with a new one.

There was discussion among board members and staff relating to details of the park management requesting all back taxes be abated and written off as uncollectible.

**MOTION BY** Robert Earley to approve the abatement request for 6 Larchen Lane with the condition the home is demolished within six months.

**SECONDED BY** Jay Minkarah

**VOTE: All in favor**

**PUBLIC COMMENT:**

None

**COMMENTS BY BOARD MEMBERS:**

None

**MOTION BY** Robert Earley to go into non-public session for two reasons, first to discuss matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant, pursuant to RSA 91-A:3, II (C). Second, under 91-A:3, II (L), for the “consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.”

**SECONDED BY** Jay Minkarah

**VOTE:**

**Mr. Minkarah** - Yes

**Mr. Earley** – Yes

**Mr. Dobens** – Yes

The Board entered non-public session at 9:16 AM

The Board resumed public session at 9:25 AM

**MOTION BY** Robert Earley to seal the minutes of the non-public session because divulgence of the information likely would 1) affect adversely the reputation of any person other than a member of this public body, and 2) render the proposed action ineffective.

**SECONDED BY** Jay Minkarah

**VOTE: All in favor**

**MOTION BY** Robert Earley to release the non-public minutes of November 6, 2025 as submitted.

**SECONDED BY** Jay Minkarah

**VOTE: All in favor**

**MOTION BY** Robert Earley to adjourn.

**SECONDED BY** Jay Minkarah

**VOTE: All in favor**

The board adjourned at 9:26 AM

Respectfully submitted,  
Susan Bailey