

NOTICE OF MEETING

In accordance with the requirements of NH RSA 91-A:2, II

THE Board of Fire Commission

WILL MEET ON
December 3, 2025

AT
5:30 PM

LOCATION
NFR - Training Classroom - 2nd. Floor
177 Lake Street, Nashua NH 03060

The meeting may include a nonpublic session

THE LOCATION OF THIS NOTICE IS POSTED:

Date of Posting:

☒ City Hall Bulletin Board (Elm Street/Rear Entry)	11/17/2025
☐ Nashua Public Library Bulletin Board	
☒ OTHER: Nashua Fire Rescue Headquarters	11/17/2025
☒ Website: https://nashuanh.portal.civicclerk.com/	11/17/2025

AFFIDAVIT OF POSTING

I, Lindsey Proscia, the Administrative Assistant, of the Nashua Fire Rescue
hereby certify that on this month number 11, day 17, 2025, the attached Notice of Meeting was posted
in the two places indicated on the notice, including an internet website, in accordance with the
requirements of NH RSA 91-A:2, II.

**CITY OF NASHUA
BOARD OF FIRE COMMISSION
AGENDA**

**Wednesday, December 03, 2025
177 Lake Street, Nashua, NH**

**Training Classroom
Commission Meeting
5:30 PM**

Roll Call

Pledge of Allegiance

Moment of Silence

Period for Public Comment (RE: Agenda Items)

CONSENT AGENDA:

Minutes:

25 132 November 19, 2025 Regular Meeting Minutes

Reports:

25 133 Departmental Detail Expenditures Report

25 134 Accidental / Damage Report (2)

Communications:

N/A

REGULAR AGENDA:

25 10 Station Five Feasibility Study, December Update/Presentation

Staff Reports:

25 135 A Chief Buxton

25 135 B Assistant Chief Tremblay

25 135 C Assistant Chief Pouliot

Discussion:

25 136 Local 789

Old Business:

25 15 Board of Fire Commission By-Laws

25 88 Fire Alarm Staffing Update

25 126 FY27 Capital Improvements Discussion

11/25/2025 Imp

New Business:

- 25 136** Authorization for action:
2026 Board of Fire Commission Meeting Dates for Review and Approval
- 25 137** Authorization for action:
New Hire List for 2026 Fighter Fighters
- 25 138** Authorization for action:
New Hire List for Fire Alarm Operators
- 25 139** Review of Sealed Non-Public Minutes for 10/05/2022 22 126 D Non-Public Session
- 25 140** Review of Sealed Non-Public Minutes for 02/05/2025 Non-Public Session
- 25 141** Review of Sealed Non-Public Minutes for 04/02/2025 18:28pm-18:42pm Non-Public Session
- 25 142** Review of Sealed Non-Public Minutes for 04/02/2025 19:13pm-19:15pm Non-Public Session
- 25 143** Review of Sealed Non-Public Minutes for 08/12/2025 17:37pm-18:10pm Non-Public Session
- 25 144** Review of Sealed Non-Public Minutes for 10/01/2025 18:48pm-18:52pm Non-Public Session
- 25 145** Review of Sealed Non-Public Minutes for 11/19/2025 25 10 17:34pm-18:21pm Non-Public Session
- 25 146** Review of Sealed Non-Public Minutes for 11/19/2025 25 127 18:40pm-18:47pm Non-Public Session
- 25 147** Review of Sealed Non-Public Minutes for 11/19/2025 25 131 18:50pm-18:57pm Non-Public Session
- 25 148** Review of Sealed Non-Public Minutes for 11/19/2025 25 128 19:01pm-19:03pm Non-Public Session
- 25 149** Review of Sealed Non-Public Minutes for 11/19/2025 25 130 19:04pm-19:06pm Non-Public Session

Personnel:

- 25 131** Personnel Item 1
- 25 150** Personnel Item 2

Remarks by Fire Commission

Period for Public Comment

Date, Time and Location of Next BOFC Meeting:

- Wednesday ~ January 07, 2026 ~ 5:30 pm ~ 177 Lake Street Training Classroom

Date, Time and Location of other Events

- Thursday ~ December 18, 2025 ~ Annual Christmas Basket Distribution ~ 9:00 am ~ Station 2 ~ 177 Lake Street

Adjourn

25 132

**CITY OF NASHUA
BOARD OF FIRE COMMISSION
REGULAR MEETING MINUTES
WEDNESDAY, NOVEMBER 19, 2025**

THE MEETING CAME TO ORDER AT 17:30 PM

MEMBERS PRESENT:

Kevin Burgess
Thomas Kelly
Gary Lambert
Mary Ann Melizzi-Golja
John Steere

MEMBERS NOT PRESENT:

STAFF PRESENT:

Chief Steve M. Buxton
Assistant Chief Eric A. Tremblay
Assistant Chief Adam M. Pouliot
Acting Deputy Fire Chief Scott Mobley
Local 789 President Cy Hebert

STAFF NOT PRESENT:

Business Manager Karen M. Conde

OTHERS PRESENT:

Alderman at Large Michael O'Brien Sr.
Leftfield Senior Project Manager Dave Hurley
Leftfield Project Executive Joe Sullivan

All stood as Commissioner Lambert led the Pledge of Allegiance.
A Moment of Silence was held for all those lost in the fire service.

PUBLIC COMMENT (RE: NFR AGENDA ITEMS)

N/A

CONSENT AGENDA:

Minutes:

25 116	October 1, 2025	Regular Meeting Minutes
25 117	October 22, 2025	Special Meeting Minutes

Reports:

25 118	Departmental Detail Expenditures Report
25 119	Accidental/Damage Report(s) (2)

Communications:

25 120 From: Nashua Police Department
Re: Sky Meadow Incident
25 121 From: Citizen
Re: Cat Rescue
25 122 From: Citizen
Re: Applefest Fire Prevention
25 123 From: Bedford Fire Chief
Re: Sincere Thanks

25 120 thru 25 123 Approval of Consent Agenda Items

Motion by Commissioner Lambert to accept and place on file, as presented, the Consent Agenda items

Seconded by Commissioner Steere

MOTION CARRIED

Motion by Commissioner Melizzi-Golja to amend the agenda by removing Item 25 129, those minutes were approved in an earlier meeting.

Seconded by Commissioner Lambert

MOTION CARRIED

REGULAR AGENDA

25 10 Station Five Feasibility Study, November Update/Presentation

Non-Public Session

MOTION BY Commissioner Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS GO INTO Non-Public Session. BY ROLL CALL, PURSUANT TO RSA 91-A:3 II (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

Seconded by Commissioner Kelly

A viva voce roll call was taken, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>
Commissioner Kelly	<u>X</u>	<u> </u>
Commissioner Lambert	<u>X</u>	<u> </u>
Commissioner Steere	<u>X</u>	<u> </u>
Commissioner Melizzi-Golja	<u>X</u>	<u> </u>
Commissioner Burgess	<u>X</u>	<u> </u>
TOTAL #	<u>5</u>	<u> </u>

MOTION CARRIED

The Board of Fire Commissioners went into non-public session at 17:34 PM

MOTION BY Commissioner Melizzi-Golja TO COME OUT OF THE NON-PUBLIC SESSION AND RETURN TO THE BOARD OF FIRE COMMISSIONERS MEETING.

Seconded by Commissioner Kelly

MOTION CARRIED

The Board of FIRE COMMISSIONERS came out of non-public session at 18:21 PM

MOTION BY COMMISSIONER Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS SEAL THE MINUTES OF THE NON-PUBLIC SESSION BY ROLL CALL UNTIL SUCH TIME AS THE MAJORITY OF THE BOARD VOTES THAT THE PURPOSE OF THE CONFIDENTIALITY WOULD NO LONGER BE SERVED, BY ROLL CALL

Seconded by Commissioner Lambert

A viva voce roll call was taken, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>
Commissioner Kelly	<u>X</u>	<u> </u>
Commissioner Lambert	<u>X</u>	<u> </u>
Commissioner Steere	<u>X</u>	<u> </u>
Commissioner Melizzi-Golja	<u>X</u>	<u> </u>
Commissioner Burgess	<u>X</u>	<u> </u>
TOTAL #	<u>5</u>	<u> </u>

MOTION CARRIED

Staff Reports:

25 124 A Chief Buxton

Chief Buxton discussed his submitted report.

- Accidents – Incident with Engine 3 that resulted in discipline
- Encountered some challenges with the Drill Yard Relocation project
 - Teak Drive residents not in favor of the change
 - Proposal for driveway was denied at the zoning board of adjustment
 - Resubmitted and gone through conversation commission
 - New submission is to bring water line in through Teak Drive (1,100 ft as opposed to from the landfill is about 3500
 - Chief Buxton had a meeting with Paula Johnson and will have a meeting with John Collins
 - Preparatory Meeting Monday afternoon
 - Zoning Board of Adjustment meeting on Tuesday 11/25/2025
- Deputy Glenn Telgen is still out of work, will be out of work for a significant amount of time. Giving the family time to make decisions on how to move forward in his career and give them the time and space they need in this challenging time.
 - Operationally Captain Mobley is Acting Deputy Fire Chief in Deputy Telgen's absence and in control of Group 1, doing a fine job so far.
- Would like to discuss an investigation, that had to be conducted, with the commission in Non-Public.

Motion by Commissioner Steere to accept Item 25 124 A, Chief Buxton's November commission report, as presented, and place on file.

Seconded by Commissioner Lambert

MOTION CARRIED

25 124 C Assistant Chief Pouliot

Assistant Chief Pouliot discussed his submitted report.

- Going to Finance Committee Meeting tonight for the roof replacement at Station 6
- Facility Maintenance budget is tight and the repairs just keep coming
 - Half of the bond money is encumbered for projects.
 - Should be able to make it through the year but it will be tight and other projects that the money was intended for maybe put on hold.
- New Hires
 - First round of interviews were done
 - From the first round 15 candidates moved on to the Chief's interviews
 - Confident we will fill the open positions and possibly have a backup list.

Motion by Commissioner Kelly to accept Item 25 124 C Assistant Chief Pouliot's November commission report, as presented, and place on file.

Seconded by Commissioner Steere

MOTION CARRIED

25 124 B Assistant Chief Tremblay

Assistant Chief Tremblay discussed his submitted report.

- Picture of new Engine 2 – Scheduled to done December 16th.
 - Will go to the Mechanic Shop for equipment installation
- New Ladder is at the Mechanic Shop –
 - They are installing the equipment
 - Station 1 will get training
 - Should be on the floor about the December 15th timeframe
- FMO Electric Vehicles are working out
 - Recall on shifter issue early on but resolved

Motion by Commissioner Steere to accept Item 25 124 B Assistant Chief Tremblay's November commission report, as presented, and place on file.

Seconded by Commissioner Kelly

MOTION CARRIED

Discussion:

25 115 Local 789

Local 789 President Cy Hebert discussed the following:

- Issue with outstanding MERP joiner agreement with City Hall
 - Chief Buxton helped facilitate a meeting
 - Chief Buxton, Local 789 President Cy Hebert and Director Cummings had a meeting
 - Able to get some dialog on what City Hall's hold-up was
 - Demartineau Associates Trust to work out the language

- Hopeful that this can be wrapped up before the December meeting and get a final version signed
- Joiner agreement was very generic in language and Director Cummings was concerned about the generic language. After talking to the trust company, they were willing to change all the generic language Director Cummings was concerned about. It didn't apply to anything the program was doing with NFR.

Commissioner Burgess thanked Local 789 for the invites to the Ball. It was a very nice night.

Motion by Commissioner Steere to accept Item 25 115, as presented and placed on file.
Seconded by Commissioner Lambert

MOTION CARRIED

Old Business:

25 15 Board of Fire Commission By-Laws

No update, leave on agenda

25 88 Fire Alarm Staffing Update

Chief Buxton Discussed the following:

- Two candidates ready to start
 - When background checks came back one did not clear all the matrix laid out.
 - One hired
 - Training starts December 1st
 - Will be on shift just before the Holidays
- Three others were interviewed and will have second round interviews with them on Monday, 11/24/2025.

Motion by Commissioner Steere to accept and place on file as presented Item 25 88
Seconded by Commissioner Kelly

MOTION CARRIED

New Business:

25 126 FY27 Capital Improvements Discussion – Informational only

Chief Buxton informed the commission that the Capital Improvements Plan will be presented at the December Meeting.

Motion by Commissioner Steere to accept and place on file as presented Item 25 126
Seconded by Commissioner Lambert

MOTION CARRIED

Personnel

Non-Public Session

25 127 Personnel Matter

MOTION BY Commissioner Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS GO INTO Non-Public Session. BY ROLL CALL, PURSUANT TO RSA 91-A:3 II (e), Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph.

Seconded by Commissioner Steere

A viva voce roll call was taken, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>
Commissioner Kelly	<u>X</u>	<u> </u>
Commissioner Lambert	<u>X</u>	<u> </u>
Commissioner Steere	<u>X</u>	<u> </u>
Commissioner Melizzi-Golja	<u>X</u>	<u> </u>
Commissioner Burgess	<u>X</u>	<u> </u>
TOTAL #	<u>5</u>	<u> </u>

MOTION CARRIED

The Board of Fire Commissioners went into non-public session at 18:40 PM

MOTION BY Commissioner Melizzi-Golja TO COME OUT OF THE NON-PUBLIC SESSION AND RETURN TO THE BOARD OF FIRE COMMISSIONERS MEETING.

Seconded by Commissioner Kelly

MOTION CARRIED

The Board of FIRE COMMISSIONERS came out of non-public session at 18:47 PM

MOTION BY COMMISSIONER Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS SEAL THE MINUTES OF THE NON-PUBLIC SESSION BY ROLL CALL UNTIL SUCH TIME AS THE MAJORITY OF THE BOARD VOTES THAT THE PURPOSE OF THE CONFIDENTIALITY WOULD NO LONGER BE SERVED, BY ROLL CALL

Seconded by Commissioner Kelly

A viva voce roll call was taken, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>
Commissioner Kelly	<u>X</u>	<u> </u>
Commissioner Lambert	<u>X</u>	<u> </u>
Commissioner Steere	<u>X</u>	<u> </u>
Commissioner Melizzi-Golja	<u>X</u>	<u> </u>
Commissioner Burgess	<u>X</u>	<u> </u>
TOTAL #	<u>5</u>	<u> </u>

MOTION CARRIED

Non-Public Session

25 131 Personnel Matter

MOTION BY Commissioner Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS GO INTO Non-Public Session. BY ROLL CALL, PURSUANT TO RSA 91-A:3 II (c) MATTERS WHICH, IF DISCUSSED IN PUBLIC, WOULD LIKELY ADVERSELY AFFECT THE REPUTATION OF ANY PERSON, OTHER THAN A MEMBER OF THIS BOARD, UNLESS SUCH PERSON REQUESTS AN OPEN MEETING. THIS EXEMPTION SHALL EXTEND TO INCLUDE ANY APPLICATION FOR ASSISTANCE OR TAX ABATEMENT OR WAIVER OF A FEE, FINE OR OTHER LEVY; IF BASED ON INABILITY TO PAY OR POVERTY OF THE APPLICANT.

Seconded by Commissioner Steere

A viva voce roll call was taken, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>
Commissioner Kelly	<u>X</u>	<u> </u>
Commissioner Lambert	<u>X</u>	<u> </u>
Commissioner Steere	<u>X</u>	<u> </u>
Commissioner Melizzi-Golja	<u>X</u>	<u> </u>
Commissioner Burgess	<u>X</u>	<u> </u>
TOTAL #	<u>5</u>	<u> </u>

MOTION CARRIED

The Board of Fire Commissioners went into non-public session at 18:50 PM

MOTION BY Commissioner Melizzi-Golja TO COME OUT OF THE NON-PUBLIC SESSION AND RETURN TO THE BOARD OF FIRE COMMISSIONERS MEETING.

Seconded by Commissioner Lambert

MOTION CARRIED

The Board of FIRE COMMISSIONERS came out of non-public session at 18:57 PM

MOTION BY COMMISSIONER Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS SEAL THE MINUTES OF THE NON-PUBLIC SESSION BY ROLL CALL UNTIL SUCH TIME AS THE MAJORITY OF THE BOARD VOTES THAT THE PURPOSE OF THE CONFIDENTIALITY WOULD NO LONGER BE SERVED, BY ROLL CALL

Seconded by Commissioner Kelly

A viva voce roll call was taken, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>
Commissioner Kelly	<u>X</u>	<u> </u>
Commissioner Lambert	<u>X</u>	<u> </u>
Commissioner Steere	<u>X</u>	<u> </u>
Commissioner Melizzi-Golja	<u>X</u>	<u> </u>
Commissioner Burgess	<u>X</u>	<u> </u>
TOTAL #	<u>5</u>	<u> </u>

MOTION CARRIED

Non-Public Session

25 128 October 1, 2025

1st Non-Public Session Minutes SEALED
Station Five Feasibility Study

MOTION BY Commissioner Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS GO INTO Non-Public Session. BY ROLL CALL, PURSUANT TO RSA 91-A:3 II (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

Seconded by Commissioner Kelly

A viva voce roll call was taken, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>
Commissioner Kelly	<u>X</u>	<u> </u>
Commissioner Lambert	<u>X</u>	<u> </u>
Commissioner Steere	<u>X</u>	<u> </u>
Commissioner Melizzi-Golja	<u>X</u>	<u> </u>
Commissioner Burgess	<u>X</u>	<u> </u>
TOTAL #	<u>5</u>	<u> </u>

MOTION CARRIED

The Board of Fire Commissioners went into non-public session at 19:01 PM

MOTION BY Commissioner Melizzi-Golja TO COME OUT OF THE NON-PUBLIC SESSION AND RETURN TO THE BOARD OF FIRE COMMISSIONERS MEETING.

Seconded by Commissioner Kelly

MOTION CARRIED

The Board of FIRE COMMISSIONERS came out of non-public session at 19:03 PM

Motions made in non-public:

MOTION BY COMMISSIONER Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS SEAL THE MINUTES OF FIRST THE NON-PUBLIC SESSION FROM THE WEDNESDAY, 10/01/2025, MEETING BY ROLL CALL UNTIL SUCH TIME AS THE MAJORITY OF THE BOARD VOTES THAT THE PURPOSE OF THE CONFIDENTIALITY WOULD NO LONGER BE SERVED, BY ROLL CALL

Seconded by Commissioner Lambert

A viva voce roll call was taken, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>
Commissioner Kelly	<u>X</u>	<u> </u>
Commissioner Lambert	<u>X</u>	<u> </u>
Commissioner Steere	<u>X</u>	<u> </u>
Commissioner Melizzi-Golja	<u>X</u>	<u> </u>
Commissioner Burgess	<u>X</u>	<u> </u>
TOTAL #	<u>5</u>	<u> </u>

MOTION CARRIED

Non-Public Session

25 130 October 22, 2025

Non-Public Session Minutes SEALED
Station Five Feasibility Study

MOTION BY Commissioner Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS GO INTO Non-Public Session. BY ROLL CALL, PURSUANT TO RSA 91-A:3 II (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

Seconded by Commissioner Kelly

A viva voce roll call was taken, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>
Commissioner Kelly	<u>X</u>	<u> </u>
Commissioner Lambert	<u>X</u>	<u> </u>
Commissioner Steere	<u>X</u>	<u> </u>
Commissioner Melizzi-Golja	<u>X</u>	<u> </u>
Commissioner Burgess	<u>X</u>	<u> </u>
TOTAL #	<u>5</u>	<u> </u>

MOTION CARRIED

The Board of Fire Commissioners went into non-public session at 19:04 PM

MOTION BY Commissioner Kelly TO COME OUT OF THE NON-PUBLIC SESSION AND RETURN TO THE BOARD OF FIRE COMMISSIONERS MEETING.

Seconded by Commissioner Lambert

MOTION CARRIED

The Board of FIRE COMMISSIONERS came out of non-public session at 19:06 PM

Motions made in non-public:

MOTION BY COMMISSIONER Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS SEAL THE MINUTES OF THE NON-PUBLIC SESSION FROM THE WEDNESDAY, 10/22/2025, MEETING BY ROLL CALL UNTIL SUCH TIME AS THE MAJORITY OF THE BOARD VOTES THAT THE PURPOSE OF THE CONFIDENTIALITY WOULD NO LONGER BE SERVED, BY ROLL CALL

Seconded by Commissioner Kelly

A viva voce roll call was taken, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>
Commissioner Kelly	<u>X</u>	<u> </u>
Commissioner Lambert	<u>X</u>	<u> </u>
Commissioner Steere	<u>X</u>	<u> </u>
Commissioner Melizzi-Golja	<u>X</u>	<u> </u>
Commissioner Burgess	<u>X</u>	<u> </u>
TOTAL #	<u>5</u>	<u> </u>

MOTION CARRIED

Remarks by Fire Commissioners

N/A

Public Comment

N/A

Date, Time and Location of Next BOFC Meeting:

- Wednesday ~ December 3, 2025 ~ 5:30 pm ~ 177 Lake Street Training Classroom

Date, Time and Location of other Events

- Thursday ~ December 18, 2025 ~ Annual Christmas Basket Distribution ~ 9:00 am ~ Station 2 ~ 177 Lake Street

Adjourn

Motion by Commissioner Lambert to adjourn the meeting at 19:07PM

Seconded by Commissioner Steere

MOTION CARRIED



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2026
THROUGH NOVEMBER 30, 2025

25 133

1000	GENERAL FUND	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
152	FIRE							
51	SALARIES & WAGES							
51100	WAGES FULL TIME	17,102,724.00	17,102,724.00	-	1,241,067.43	6,773,124.99	10,329,599.01	
51300	OVERTIME	178,544.00	178,544.00	-	21,713.46	104,614.35	73,929.65	
51309	OVERTIME-TRAINING	50,000.00	50,000.00	-	-	34,147.15	15,852.85	
51330	OVERTIME-SHIFT COVERAGE	3,385,113.00	3,385,113.00	-	292,346.10	1,781,916.20	1,603,196.80	
51500	WAGES ELECTED OFFICIALS	13,500.00	13,500.00	-	-	3,530.25	9,969.75	
51600	LONGEVITY	85,000.00	85,000.00	-	82,356.03	82,356.03	2,643.97	
51614	SICK INCENTIVE	40,000.00	40,000.00	-	-	-	40,000.00	
51700	STIPENDS	182,000.00	182,000.00	-	12,104.58	71,146.05	110,853.95	
51712	SPECIAL DETAIL-PENSIONABLE	2,300.00	2,300.00	-	-	-	2,300.00	
51900	SALARY ADJUSTMENTS	89,196.00	89,196.00	-	18,150.67	18,150.67	71,045.33	
51990	YEAR END PAYROLL PARTIAL WEEK CHARGEBAC	57,658.00	57,658.00	-	-	-	57,658.00	
		\$ 21,186,035.00	\$21,186,035.00	\$ -	\$ 1,667,738.27	\$ 8,868,985.69	\$ 12,317,049.31	41.86 %
52	FRINGE BENEFITS							
52100	FICAMEDICARE	427,394.00	427,394.00	-	33,057.29	170,501.96	256,892.04	
52150	PENSION EXPENSE	5,926,095.00	5,926,095.00	-	492,483.02	2,478,114.79	3,447,980.21	
52300	BENEFITS	4,402,325.00	4,402,325.00	-	325,911.38	1,794,999.75	2,607,325.25	
52400	(MERP) MEDICAL EXPENSE REIMBURSEMENT PLF	154,800.00	154,800.00	-	12,225.00	60,825.00	93,975.00	
52800	EDUCATIONAL ASSISTANCE	26,750.00	26,750.00	-	11,096.60	15,532.20	11,217.80	
		\$ 10,937,364.00	\$10,937,364.00	\$ -	\$ 874,773.29	\$ 4,519,973.70	\$ 6,417,390.30	41.33 %
53	PROFESSIONAL & TECHNICAL SERVICES							
53135	MEDICAL SERVICES	220,000.00	220,000.00	192,640.00	-	-	27,360.00	
53142	CONSULTING SERVICES	25,000.00	25,000.00	6,750.00	-	2,250.00	16,000.00	
53455	TESTING SERVICES	12,000.00	12,000.00	9,217.47	-	-	2,782.53	
		\$ 257,000.00	\$257,000.00	\$ 208,607.47	\$ -	\$ 2,250.00	\$ 46,142.53	82.05 %
54	PROPERTY SERVICES							
54100	ELECTRICITY	175,000.00	175,000.00	-	2,060.44	55,450.94	119,549.06	
54107	HEATING OIL	2,100.00	2,100.00	-	-	-	2,100.00	
54114	HEATING GAS	75,000.00	75,000.00	-	718.28	7,600.63	67,399.37	
54141	WATER	50,000.00	50,000.00	-	851.46	15,731.08	34,268.92	
54225	INSPECTION SERVICES	20,000.00	20,000.00	428.80	-	18,706.20	865.00	
54228	PEST CONTROL SERVICES	3,000.00	3,000.00	1,987.00	-	781.00	232.00	
54243	HVAC MAINTENANCE	50,000.00	50,000.00	14,835.34	2,014.40	22,834.41	12,330.25	



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2026
THROUGH NOVEMBER 30, 2025

1000	GENERAL FUND	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
152	FIRE							
54 PROPERTY SERVICES								
54280	BUILDING/GROUNDS MAINTENANCE	50,000.00	50,000.00	2,969.56	4,402.90	20,238.55	26,791.89	
54400	SOFTWARE LICENSING	31,000.00	31,000.00	-	-	24,999.08	6,000.92	
54407	SOFTWARE MAINTENANCE	20,000.00	20,000.00	-	-	2,400.00	17,600.00	
54414	HARDWARE MAINTENANCE	15,000.00	15,000.00	-	-	4,708.68	10,291.32	
54487	EQUIPMENT REPAIRS & MAINTENANCE	20,000.00	20,000.00	1.00	-	601.00	19,398.00	
54600	VEHICLE REPAIRS & MAINTENANCE	50,000.00	50,000.00	1,759.41	5,318.93	14,962.17	33,278.42	
54821	EQUIPMENT RENTAL	2,000.00	2,000.00	-	-	-	2,000.00	
		\$ 563,100.00	\$563,100.00	\$ 21,981.11	\$ 15,366.41	\$ 189,013.74	\$ 352,105.15	37.47 %
55 OTHER SERVICES								
55118	TELEPHONE-CELLULAR	14,000.00	14,000.00	1,650.40	1,038.41	5,137.61	7,211.99	
55200	DUES AND MEMBERSHIPS	3,500.00	3,500.00	2,148.00	100.00	428.00	924.00	
55307	MILEAGE REIMBURSEMENTS	200.00	200.00	11.90	3.55	260.10	(72.00)	
55400	CONFERENCES AND SEMINARS	10,000.00	10,000.00	-	-	1,664.00	8,336.00	
55421	EMPLOYEE TRAINING & CERTIFICATIONS	30,000.00	30,000.00	1,919.00	450.00	2,500.00	25,581.00	
55600	PRINTING SERVICES	500.00	500.00	-	-	-	500.00	
55607	POSTAGE & DELIVERY	1,500.00	1,500.00	-	-	453.49	1,046.51	
55699	OTHER CONTRACTED SERVICES	2,000.00	2,000.00	264.24	82.62	235.76	1,500.00	
		\$ 61,700.00	\$61,700.00	\$ 5,993.54	\$ 1,674.58	\$ 10,678.96	\$ 45,027.50	27.02 %
61 SUPPLIES & MATERIALS								
61100	OFFICE SUPPLIES	10,000.00	10,000.00	359.56	81.28	2,293.24	7,347.20	
61107	CLOTHING & UNIFORMS	155,000.00	155,000.00	1,805.15	735.00	119,100.85	34,094.00	
61110	PROTECTIVE CLOTHING	100,000.00	100,000.00	4,379.49	1,300.53	3,875.04	91,745.47	
61135	EDUCATIONAL SUPPLIES	4,000.00	4,000.00	-	-	-	4,000.00	
61142	MEDICAL SUPPLIES	20,000.00	20,000.00	2,751.13	-	7,454.07	9,794.80	
61156	CHEMICALS	1,000.00	1,000.00	-	-	-	1,000.00	
61166	GASES	1,000.00	1,000.00	2.19	71.89	277.81	720.00	
61245	TRAINING MATERIALS	4,000.00	4,000.00	-	-	-	4,000.00	
61299	MISCELLANEOUS SUPPLIES	5,000.00	5,000.00	0.38	58.14	1,627.29	3,372.33	
61300	FUEL, UNLEADED	18,000.00	18,000.00	-	-	4,374.69	13,625.31	
61307	FUEL, DIESEL	54,000.00	54,000.00	339.29	293.00	15,511.38	38,149.33	
61428	CLEANING & JANITORIAL SUPPLIES	30,000.00	30,000.00	1,731.06	1,640.66	7,740.73	20,528.21	
61435	FIRE EXTINGUISHERS	5,000.00	5,000.00	1.00	-	2,167.50	2,831.50	
61499	BUILDING SUPPLIES	3,000.00	3,000.00	-	-	209.98	2,790.02	



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2026
THROUGH NOVEMBER 30, 2025

1000	GENERAL FUND	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
152	FIRE							
61	SUPPLIES & MATERIALS							
61538	LIME AND FERTILIZER	2,000.00	2,000.00	525.03	-	1,339.97	135.00	
61650	COPIER SUPPLIES	1,000.00	1,000.00	-	-	-	1,000.00	
61699	EQUIPMENT MAINT SUPPLIES	25,000.00	25,000.00	248.34	109.82	750.00	24,001.66	
61705	TIRES	40,000.00	40,000.00	0.50	440.00	10,988.58	29,010.92	
61709	LUBRICANTS	10,000.00	10,000.00	2.42	-	4,358.46	5,639.12	
61799	VEHICLE PARTS & SUPPLIES	75,000.00	75,000.00	5,245.85	1,700.82	48,746.79	21,007.36	
61807	PUBLICATIONS	4,000.00	4,000.00	-	-	-	4,000.00	
61830	SUBSCRIPTIONS	1,000.00	1,000.00	-	-	-	1,000.00	
61900	MEALS	1,000.00	1,000.00	-	533.14	1,696.58	(696.58)	
61910	MEALS - FUNCTIONS	1,000.00	1,000.00	-	-	-	1,000.00	
		\$ 570,000.00	\$570,000.00	\$ 17,391.39	\$ 6,964.28	\$ 232,512.96	\$ 320,095.65	43.84 %
68	OTHER EXPENSES							
68335	ARSON INVESTIGATION EXPENSES	4,000.00	4,000.00	1.24	-	1,407.26	2,591.50	
68337	NEW HIRE APPLICATION EXPENSES	125,000.00	125,000.00	8,482.34	966.94	3,954.82	112,562.84	
68355	SPECIAL AWARDS	5,000.00	5,000.00	-	-	-	5,000.00	
		\$ 134,000.00	\$134,000.00	\$ 8,483.58	\$ 966.94	\$ 5,362.08	\$ 120,154.34	10.33 %
71	EQUIPMENT							
71025	SMALL TOOLS	4,000.00	4,000.00	-	-	-	4,000.00	
71400	EMERGENCY RESCUE EQUIPMENT	50,000.00	50,000.00	12,083.69	1,103.28	11,291.01	26,625.30	
71414	PHOTOGRAPHIC EQUIPMENT	1,000.00	1,000.00	-	-	-	1,000.00	
71432	FIRE APPARATUS EQUIPMENT	50,000.00	50,000.00	4,106.08	2,700.00	23,647.33	22,246.59	
71450	AUDIO VISUAL EQUIPMENT	1,000.00	1,000.00	-	-	-	1,000.00	
71800	FURNITURE & FIXTURES	25,000.00	25,000.00	401.38	2,341.39	3,811.33	20,787.29	
71999	MISCELLANEOUS EQUIPMENT	30,000.00	30,000.00	1.00	-	1,136.70	28,862.30	
		\$ 161,000.00	\$161,000.00	\$ 16,592.15	\$ 6,144.67	\$ 39,886.37	\$ 104,521.48	35.08 %
TOTAL - FIRE		\$ 33,870,199.00	\$33,870,199.00	\$ 279,049.24	\$ 2,573,628.44	\$ 13,868,663.50	\$ 19,722,486.26	41.77 %



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2026
THROUGH NOVEMBER 30, 2025

1000	GENERAL FUND	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
TOTAL - GENERAL FUND		\$ 33,870,199.00	\$33,870,199.00	\$ 279,049.24	\$ 2,573,628.44	\$ 13,868,663.50	\$ 19,722,486.26	41.77 %



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2026
THROUGH NOVEMBER 30, 2025

1001	GENERAL FUND -CAP IMPROVEMENTS	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
152	FIRE							
81	CAPITAL OUTLAY/IMPROVEMENTS							
81100	CAPITAL IMPROVEMENTS	-	213,423.53	41,250.00	8,750.00	127,847.49	44,326.04	
81300	MACHINERY AND EQUIPMENT	-	173,635.43	108,407.97	3,955.00	9,280.00	55,947.46	
		\$ -	\$387,058.96	\$ 149,657.97	\$ 12,705.00	\$ 137,127.49	\$ 100,273.50	74.09 %
	TOTAL - FIRE	\$ -	\$387,058.96	\$ 149,657.97	\$ 12,705.00	\$ 137,127.49	\$ 100,273.50	74.09 %
	TOTAL - GENERAL FUND -CAP IMPROVEMENTS	\$ -	\$387,058.96	\$ 149,657.97	\$ 12,705.00	\$ 137,127.49	\$ 100,273.50	74.09 %
	GRAND TOTAL:	\$33,870,199.00	\$34,257,257.96	\$428,707.21	\$2,586,333.44	\$14,005,790.99	\$19,822,759.76	



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BuxtonS@NashuaNH.gov

25 135

To: Chairman Kevin Burgess
From: Chief Steve M. Buxton
Date: November 26, 2025
Re: December Commission Meeting Report

FY26 Update

As of this report, twenty-two weeks of FY26 have been completed. Please find the detailed financial summary attached.

- The operating budget is tracking as expected.
- The payroll budget is also tracking as expected.

General Updates

- **Training Grounds Relocation Project:**
 - We are currently working with DPW to file for a variance to bring the water line in from Teak Drive as this is the most feasible option for water supply to the site.
 - This has been approved at the conservation commission
 - This plan heads to the ZBA on November 25, 2025.
 - In addition, we are working with DPW exploring the construction of a road through the landfill that would be adequate for our apparatus to travel on, and still provide a second access point to the site.
- **Pine Hill Road Station Feasibility Study: Progress is ongoing.**
- **Capital Improvement Program:**
 - We have received a request to begin work on our Capital Improvements Program for FY27. The initial due date is December 12th, 2025.
- **FY27 Budget**
 - Business Manager Conde and I met with the new CFO (Dawn Enwright). She is hoping to have a budget process that will take place about a month earlier than it currently has been taking place. We plan to begin our budget work in the very near future to be able to start discussing it with the BoFC in December.

- **Authorizations:**
 - 2026 Firefighter new hire list.
 - Fire Alarm Operator new hire list.

Personnel Update

- **Promotions:** 0
- **Open Positions:** 9
 - 6 in Suppression
 - 2 in Fire Alarm. 3 individuals in the process
- **Retirements:** 0
- **Resignations:** 0
- **Long-Term Leave:** 2
- **Investigations:** 2
- **Disciplinary Actions:**
 - 1 verbal warning
 - 2 written warnings

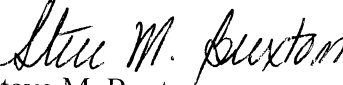
Grievances

- No outstanding grievances at this time.

Meetings & Notable Events

- Labor-Management Meetings
- Staff Meeting
- Training Grounds Relocation Meetings
- Pine Hill Road Station Feasibility Study
- NHAFC Board & Regular Meetings
- City Hall Meetings (Mayor, BOA, Legal, Administrative Services, Risk, CFO)
- Coordinated Labor Meeting

Respectfully submitted,


Steve M. Buxton
Chief of Department



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Eric Tremblay
Assistant Fire Chief
Emergency Services
(603) 589-3472
eric@NashuaNH.gov

25-135 B

To: Chief of Department Steve M. Buxton
Chairman Kevin Burgess
From: Assistant Chief Eric Tremblay
Date: November 24, 2025
Re: Monthly Report

Monthly Activity Report

- Year to date Statistics from Fire Alarm dated 10/09/25:
 - 46,078 Calls for Service
 - 29,559 Phone Calls
 - 140,957 Radio Transmissions
 - 740 Box Alarms
- Call Summary see attachment

Significant Incidents

- 3 Diamondback Ave Building Fire
 - Pre-incident value \$780,500
 - Est fire loss \$680,000
 - Potential savings \$100,500
- 53 Bridge Street Building Fire
 - Pre-incident value \$376,300
 - Est fire loss \$4,000
 - Potential savings \$372,300
- 131 Searles Road Building Fire
 - Pre-incident value \$251,500
 - Est fire loss \$20,000
 - Potential savings \$231,500
- Mutual Aid
 - Bedford, NH Cover Assignment
 - Dunstable MA, Cover Assignment
 - Hudson, NH scene of a building fire

Emergency Services

- Truck Committee
 - Took delivery of the new Ladder 1
 - In service training is scheduled for the week of December 14

- Engine 2 with the new Enforcer cab has started production.



-
- Personal Protective Committee
 - Met with vendors to have a presentation on the status of PFAS free gear and the new NFPA standard.
- Equipment committee
 - New SCBA bid has been awarded. Awaiting delivery and in service training

Fire Alarm Division

Status of Circuits:

- All City and Station Circuits working appropriately.
 - Performed large scale upgrade to Circuit 15 (Amherst St / Somerset Parkway area)

Ongoing Actions / Long Term Projects:

- Re-Routing Circuit 12 under highway
 - Potentially splitting circuit in half into two circuits
- Ongoing Monthly Training with Dispatchers
 - Implementing a QA/QI program with a committee
 - A committee has been assigned by the labor group.
- Overhauling the Dispatcher Manual into a Procedure and Policy Manual work continues

Training/Safety Division

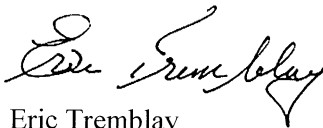
Division Update:

- Completed Actions:
 - All members have been fit tested and had their recertification on the SCBA
 - All companies completed the annual roll in drills
 - Training grounds rented to outside agency
 - Companies had an opportunity to train on a last minute acquired structure.
- Pending Actions:
 - We are in contact with the Nashua Housing Authority regarding the availability of Major Drive for training. The tentative time frame is late August/September. TSD will be putting together training plans based on possible uses of the complex. – No new updates

Meetings Attended

- Local 789 Labor Management Meetings
 - Meeting on Certifications
- October Staff Meeting
- October NH Association of Fire Chiefs Meeting
- Truck Committee Meeting
- Attended candidate physical fitness testing
- Attended class in Reading, MA

Respectfully,

A handwritten signature in black ink, appearing to read "Eric Tremblay", written in a cursive style.

Eric Tremblay
Assistant Fire Chief

Incident Type Report (Summary)

Nashua Fire Rescue

Date Range: From 09/25/2025 to 10/27/2025

Company: All Companies

Incident Type	Count	Pct of Incidents	Total Est Loss	Total Est Loss
1 Fire				
100 Fire, other	1	0.08%	\$0	0.00%
111 Building fire	6	0.46%	\$1,859,300	100.00%
113 Cooking fire, confined to container	1	0.08%	\$0	0.00%
1131 Cooking Fire - Chili Pot	2	0.15%	\$0	0.00%
131 Passenger vehicle fire	4	0.31%	\$0	0.00%
140 Natural vegetation fire, other	1	0.08%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	1	0.08%	\$0	0.00%
151 Outside rubbish, trash or waste fire	1	0.08%	\$0	0.00%
Totals	17	1.30%	\$1,859,300	100.00%
2 Overpressure Rupture, Explosion, Overheat(no fire)				
Totals	0	0.00%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
300 Rescue, EMS incident, other	1	0.08%	\$0	0.00%
311 Medical assist, assist EMS crew	31	2.37%	\$0	0.00%
320 Emergency medical service incident, other	1	0.08%	\$0	0.00%
321 EMS call, excluding vehicle accident with injury	707	54.09%	\$0	0.00%
322 Motor vehicle accident with injuries	29	2.22%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	6	0.46%	\$0	0.00%
324 Motor vehicle accident with no injuries.	34	2.60%	\$0	0.00%
331 Lock-in (if lock out , use 511)	1	0.08%	\$0	0.00%
352 Extrication of victim(s) from vehicle	1	0.08%	\$0	0.00%
353 Removal of victim(s) from stalled elevator	11	0.84%	\$0	0.00%
381 Rescue or EMS standby	2	0.15%	\$0	0.00%
Totals	824	63.05%	\$0	0.00%
4 Hazardous Condition (No Fire)				
400 Hazardous condition, other	1	0.08%	\$0	0.00%
411 Gasoline or other flammable liquid spill	2	0.15%	\$0	0.00%
412 Gas leak (natural gas or LPG)	9	0.69%	\$0	0.00%
413 Oil or other combustible liquid spill	2	0.15%	\$0	0.00%
423 Refrigeration leak	1	0.08%	\$0	0.00%
424 Carbon monoxide incident	5	0.38%	\$0	0.00%
440 Electrical wiring/equipment problem, other	2	0.15%	\$0	0.00%
442 Overheated motor	1	0.08%	\$0	0.00%
444 Power line down	1	0.08%	\$0	0.00%
480 Attempted burning, illegal action, other	1	0.08%	\$0	0.00%
Totals	25	1.91%	\$0	0.00%
5 Service Call				
500 Service Call, other	2	0.15%	\$0	0.00%
511 Lock-out	2	0.15%	\$0	0.00%
512 Ring or jewelry removal	1	0.08%	\$0	0.00%
531 Smoke or odor removal	2	0.15%	\$0	0.00%
550 Public service assistance, other	10	0.77%	\$0	0.00%
551 Assist police or other governmental agency	5	0.38%	\$0	0.00%
552 Police matter	23	1.76%	\$0	0.00%
553 Public service	7	0.54%	\$0	0.00%
554 Assist invalid	89	6.81%	\$0	0.00%
555 Defective elevator, no occupants	5	0.38%	\$0	0.00%
561 Unauthorized burning	17	1.30%	\$0	0.00%

Incident Type	Count	Pct of Incidents	Total Est Loss	Total Est Loss
571 Cover assignment, standby, moveup	2	0.15%	\$0	0.00%
Totals	165	12.62%	\$0	0.00%
6 Good Intent Call				
600 Good intent call, other	32	2.45%	\$0	0.00%
611 Dispatched & canceled en route	27	2.07%	\$0	0.00%
622 No incident found on arrival at dispatch address	18	1.38%	\$0	0.00%
651 Smoke scare, odor of smoke	6	0.46%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be smoke	1	0.08%	\$0	0.00%
671 HazMat release investigation w/no HazMat	5	0.38%	\$0	0.00%
Totals	89	6.81%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, other	3	0.23%	\$0	0.00%
711 Municipal alarm system, malicious false alarm	4	0.31%	\$0	0.00%
712 Direct tie to FD, malicious false alarm	4	0.31%	\$0	0.00%
730 System malfunction, other	3	0.23%	\$0	0.00%
731 Sprinkler activation due to malfunction	5	0.38%	\$0	0.00%
733 Smoke detector activation due to malfunction	25	1.91%	\$0	0.00%
735 Alarm system sounded due to malfunction	10	0.77%	\$0	0.00%
736 CO detector activation due to malfunction	12	0.92%	\$0	0.00%
740 Unintentional transmission of alarm, other	11	0.84%	\$0	0.00%
741 Sprinkler activation, no fire - unintentional	1	0.08%	\$0	0.00%
743 Smoke detector activation, no fire - unintentional	51	3.90%	\$0	0.00%
744 Detector activation, no fire - unintentional	13	0.99%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	37	2.83%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	8	0.61%	\$0	0.00%
Totals	187	14.31%	\$0	0.00%
8 Severe Weather & Natural Disaster				
Totals	0	0.00%	\$0	0.00%
9 Special Incident Type				
Totals	0	0.00%	\$0	0.00%
Totals	1,307		\$1,859,300	



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25-135C

To: Chief of Department Steve Buxton
Chairman Kevin Burgess
From: Assistant Fire Chief Adam Pouliot
Date: November 25, 2025
RE: December Commission Meeting Report

Hiring Process:

Firefighter/ EMT Positions

- The Chief level interviews have been completed for Firefighter/ EMT positions. A list of 11 candidates will be moved on to the Board of Fire Commission. 6 will be hired to fill current openings and 5 will be listed as alternates.
- A list for hiring approval will be presented at the December meeting.

Fire Alarm Operator Positions

- A second candidate has been removed from the process that started late summer. The only remaining candidate from that list has cleared all preemployment screenings and will start on December 1.
- Application and interview process were completed again to fill the other 2 positions.
- 3 names were moved on to a chief level interview.
- A hiring list will be presented to the Board of Fire Commission for approval at the December meeting. Start date for the next hires should be sometime in January.

New Pine Hill Road Station Feasibility Study:

- Leftfield is working with Gale Engineering to review the project and present to the FAA.
- Our first public meeting to present the project will be December 10th at Station 5.

Facility Maintenance:

- Significant repairs were performed to the heating system at Station 5.
- We have a significant failure in building controls at station 4. With the help of IT, we were able to get the computer system for the building controls functioning again and were able to find a company that will service the obsolete control systems. Part are on order and we will hopefully have the work completed in the next couple of weeks. Some areas of the building are over heating and some have no heat.

- The roof project at Station 6 has been approved. We will be having a meeting in a couple of weeks with DeSalvo Contracting to come up with a timeline for replacement.

Homeless Concerns:

- The encampment at Pine Street Extension will be closed by the City on December 15th. There are approximately 75 people living here. We have been seeing an uptick in emergency calls at this location. PD is responding to the encampment daily.
- NFR will not be involved in the closure. The bulk of the needed work will be done by the PD and cleanup will be done by public works.

EMS Division:

- Completed CPR refresher and ensured all cards were issued.
- Attended 4 sessions of distracted driver prevention training at Nashua South and North high schools.

Mechanical Division:

- Tires replaced on Engines 3 and 9,
- Replaced alternator on Engine 5,
- Repaired ladder 1 accident damage enough so the truck could be used if needed.
- Replaced EGR cooler on ladder 1.

Fire Marshal's Office:

Ongoing construction projects:

- Henry Hanger Apartments, 110 East Hollis Street. Multiple failed inspection. Even though the building is near completion there are numerous issues on both the building dept. side and FMO side to be addressed. Could still be a while before building is occupied.
- 579 Amherst St, (Former Uno's). New repair facility for Best Ford.
- 3 & 5 Avery Lane (off East Hollis Street)
- 441 & 445 South Main Street (Rivier University)

Demolition projects:

- The demolition work at the former NIMCO Building and Bagshaw building in the Mill Yard has been mostly completed.
- The demolition of 103 Temple Street is ongoing.

Inspections/ enforcement:

- Total Inspections YTD: 1,686
 - Total Hours Logged: 1165
- Plan Reviews Processed YTD: 195
- Permits Processed YTD (including Place of Assembly): 1112

Fires:

- 44 Amherst Street: Deck fire cause is accidental, improper disposal of smoking materials.
- Searles Road: Shed fire cause is accidental.
- 49 Canal Street: Care fire cause is suspicious and is still under investigation.

Respectfully Submitted,

Adam Pouliot
Assistant Fire Chief



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Business Manager
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CondeK@NashuaNH.gov

25 136

TO: Board of Fire Commissioners
Chief Steve M. Buxton
Assistant Chief Eric A. Tremblay
Assistant Chief Adam M. Pouliot
FROM: Karen M. Conde, Business Manager
DATE: December 3, 2025
RE: Approval of BOFC Meetings for 2026

Nashua Fire Rescue Board of Fire Commission meetings are scheduled on the first Wednesday of each month. Allowing for holiday adjustments, the list below follows that plan with tentative dates for Board approval for 2026 meetings.

January 7, 2026	July 1, 2026
February 4, 2026	August: No Meeting Unless Needed
March 4, 2026	September 2, 2026
April 1, 2026	October 7, 2026
May 6, 2026	November 4, 2026
June 3, 2026	December 2, 2026