Board of Public Works Meeting of November 20, 2025
Agenda

A meeting of the Board of Public Works is scheduled for Thursday, November 20, 2025 at 4:00 p.m. in the Mine Falls Conference Room, 848 West Hollis Street, Nashua, NH 03062.

I. Roll Call

II. Motion: To approve the agenda as submitted.

III. Motion: To approve the minutes of the Board of Public Works Meeting of October 23, 2025.

IV. Public Comment

V. Wastewater Department

- **A. Motion:** To approve the User Warrants as presented**.**
- **B. Motion:** To approve the Energy Recovery generator 3-year maintenance contract with Southworth-Milton, Inc. (Milton CAT) of Milford, MA in an amount not to exceed $338,069. Funding will be through Department: 169 Wastewater; Fund: Wastewater; Account Classification: 54 Property Services.
- **C. Motion:** To approve the Memorandum of Agreement between the City of Nashua and AFSCME 93, Local 365 relating to holiday coverage sign-up procedure and pay structure for Operators at the Wastewater Treatment Facility.

VI. Parks Department

- **A. Motion:** To approve the contract for the replacement of the fire suppression system at Holman Stadium by Xcel Fire Protection Inc. from Salem, NH in the amount of $580,000. Funding will be through Department: 177 Parks; Fund: Bond; Activity: Holman Stadium Improvements.
- **B. Motion:** To approve the abolishment of one Groundskeeper Maintenance position and create one Groundsman 1 position at the Parks Department. Funding is through Department: 177 Parks; Fund: General; Account Classification: 51-Salary & Wages.

VII. Solid Waste Department

- **A. Motion:** To approve an engineering services contract with Sanborn Head & Associates of Concord, NH in the amount of $38,500 to provide construction quality assurance oversight for the 2025 landfill gas collection system modification work. Funding will be through Department: 168 Solid Waste; Fund: Bond; Activity: Landfill Gas Expansion.

B. **Motion:** To approve a contract with SRS Petroleum Services of West Bridgewater, Massachusetts to provide, install, and test at startup a new 5,000 gallon double-walled diesel fuel tank to replace the current landfill fueling system in the amount of $242,800. Funding will be through Department 168 Solid Waste; Fund: Solid Waste; Activity: Landfill upgrade fuel tanks.

C. **Informational:** 2026 DES Rule Change- Disposal fee.

VIII. Fleet Department

A. **Motion:** To approve the purchase of two 2026 freightliner Cab and Chassis with body and snow fighter package from Viking Cives of Williston Vermont in the amount of $300,516 each, through Sourcewell contract pricing. Additionally, approve the purchase and installation of radio system in an amount not-to-exceed $5,000. Funding will be through Department: 161 Street; Fund: Bond; Activity: DPW Street Trucks and Loader.

B. **Motion:** To approve the purchase of one tandem axle 2027 freightliner Cab and Chassis with body and snow fighter package from Viking Cives of Williston Vermont. In the amount of $319,729 each, through Sourcewell contract pricing. Additionally, approve the purchase and installation of radio system in an amount not-to-exceed $5,000. Funding will be through Department: 161 Street; Fund: Trust; Activity: CERF.

C. **Motion**: To approve the purchase of one 2025 Ravo R2 sweeper from ALTA Environmental solutions, in the amount of $238,556.53 pursuant to Sourcewell Contract. Funding will be through Department: 161 Street; Fund: Trust; Activity: CERF.

D. **Motion:** To approve the three-year renewal of Fleet Tracking Software from Fleetio, in the total contract amount not to exceed $128,642. Funding will be through Department:163 Fleet, Fund: General, Account Category: 71 Equipment

IX. Engineering Department

A. **Motion:** To approve the Sewer Service Permits and Fees as submitted.

B. **Motion:** To approve the Pole License Petitions as listed in the staff report.

C. **Motion:** To approve Amendment No. 1 to the construction engineering services contract for the 2025 CIPP Lining of Sewer Interceptor Project with Hazen and Sawyer, PC (Hazen) of Manchester, NH in an amount not to exceed $51,257 Funding through Department: 169 Wastewater; Fund: Bond; Activity Sewer Rehab.

D. **Motion:** To approve Change Order 2 to the Amherst Street Fiber Optic Expansion and Signal Integration Contract with Phoenix Communications of Shrewsbury, MA in an amount not to exceed $25,000. Funding through Departments: Trust Fund Amherst Street Traffic Mitigation $12,500 and D.W. Highway/Spit Brook Road $12,500.

E. **Motion:** To consider the hardship request from Greenman-Pedersen, Inc. to excavate for construction of Parking Services office renovation and addition to the Elm Street garage.

F. **Motion:** To approve the purchase of a Gridsmart overhead 360-degree vehicle detection camera from New England Traffic Solutions of Glastonbury, Connecticut in an amount not to exceed $2,700. Funding will be through: Department 160 Admin/Engineering; Fund: Main Street Traffic Mitigation.

G. **Informational:** Street Opening Permits issued for Streets in Moratorium.

X. Administration Department

A. **Presentation:** Public Works Projects Update

B. **Informational:** Director's report

XI. Commissioner's Comments

XII. Personnel

A. **Motion:** To approve and unseal the nonpublic minutes for Personnel from the Board of Public Works Meeting of October 23, 2025.

B. **Motion:** To accept the resignation of Raul Vazquez, Engineering Inspector effective November 4, 2025

XIII. Non-Public Session - Pursuant to RSA 91-A:3, II(b) The hiring of any person as a public employee

MEETING OF THE BOARD OF PUBLIC WORKS
OCTOBER 23, 2025
MEETING MINUTES

A meeting of the Board of Public Works was held on October 23, 2025, at 4:00 p.m., at the Division of Public Works Administration Building in the Mine Falls Conference Room, 848 West Hollis Street, Nashua, New Hampshire 03062.

Chairman James Donchess, Mayor, declared the meeting to order at 4:00 p.m. and called the roll.

I. ROLL CALL

Members Present:	Members Absent
Chairman, James Donchess, Mayor	Commissioner, June Lemen
Vice-Chairman, Paul Shea, Commissioner	
Commissioner, Matthew Gregg	
Commissioner, Manny Espitia	

Also Present:

Michael B. O'Brien, Sr., Aldermanic Liaison
Richard A. Dowd, Alderman
Lisa Fauteux, Director, Division of Public Works
David Boucher, Superintendent, Wastewater Department
Jon Ibarra, Superintendent, Street Department
Jeff Lafleur, Superintendent, Solid Waste Department
Michael Rush, Superintendent, Fleet Department
Dan Hudson, P.E., City Engineer
Claire Edwards, Executive Assistant, Division of Public Works

II. MOTION: TO APPROVE THE AGENDA AS SUBMITTED.

Chairman, James Donchess, Mayor

Alright, first item is Item 2, Commissioner Gregg.

Lisa Fauteux, Director, Division of Public Works

I was just going to point out what the changes were rising a Goldenrod agenda.

Mayor Donchess

Okay, go ahead.

Ms. Fauteux

I wanted to draw your attention to a couple of changes, and that's why you have a goldenrod agenda. Under Wastewater, Motion C, was removed we still have some work to do on that contract. We've added Motion B, under Solid Waste, and also under the Fleet Department on Motion A, we just added a bond to this because this will be funded through a bond. I just wanted to bring that to your attention.

<u>Mayor Donchess</u>

Alright, so we're looking at the new agenda.

<u>Ms. Fauteux</u>

Correct. Claire gave it to you a new agenda that you should follow. Yeah.

<u>Mayor Donchess</u>

Commissioner Gregg.

<u>Matthew Gregg, Commissioner</u>

Would I say the agenda as submitted just because it's a new one? When I motion to approve it?

<u>Mayor Donchess</u>

Yeah, yeah.

<u>Motion by Commissioner Gregg</u>: To Approve The Agenda As Submitted.

MOTION CARRIED: Unanimously

III. <u>MOTION: TO APPROVE THE MINUTES OF THE BOARD OF PUBIC WORKS MEETING OF September 25, 2025</u>.

<u>Chairman, James Donchess, Mayor</u>

Next, Item 3, Commissioner Espitia.

<u>Motion by Commissioner Espitia</u>: To Approve The Minutes Of The Board Of Public Works Meeting Of September 30, 2025.

MOTION CARRIED: Unanimously

IV. <u>PUBLIC COMMENT</u>

<u>Chairman, James Donchess, Mayor</u>

We have Public Comment. Is there any member of the public who would like to address any of the items on today's agenda? No one is here, so we'll move to Wastewater.

V. WASTEWATER DEPARTMENT

A. Motion: To Approve The User Warrants As Presented.

Chairman, James Donchess, Mayor

Item A, Commissioner Gregg.

Motion by Commissioner Gregg: To Approve The User Warrants As Presented.

MOTION CARRIED: Unanimously.

B. To Approve The Contract With TC Control Group Of Oxford, Massachusetts For The Purchase And Installation Of Gas Monitoring Safety Equipment Throughout The Wastewater Treatment Facility In An Amount Not To Exceed $400,879.00. Funding Will Be Through: Department: 169 Wastewater; Fund: WERF; Account Classification: 81 Capital.

Chairman, James Donchess, Mayor

We have Item B, Commissioner Espitia.

Motion by Commissioner Espitia: To Approve The Contract With TC Control Group Of Oxford, Massachusetts For The Purchase And Installation Of Gas Monitoring Safety Equipment Throughout The Wastewater Treatment Facility In An Amount Not To Exceed $400,879.00. Funding Will Be Through: Department: 169 Wastewater; Fund: WERF; Account Classification: 81 Capital.

Mayor Donchess

Alright, and Commissioner Shea arrived at 4:03 p.m. The motion now is to Item B under Wastewater. Any discussion or questions?

David Boucher, Superintendent, Wastewater

Dave Boucher, Wastewater Superintendent.

Mayor Donchess

Oh, yes, please go ahead.

Mr. Boucher

Thank you, Mayor. The wastewater facility has several buildings on-site. They're multi-level buildings that receive processed water through them. We have a gas monitoring system in most of these buildings. They are at their end of life expectancy. This motion is to purchase all new controllers, sensors, and alarms, and also the cost of installation. I'd be happy to answer any questions.

Mayor Donchess

Anybody?

MOTION CARRIED: Unanimously.

VI. STREET DEPARTMENT

A. Motion: To Approve The Purchase Of Winter Road Salt From Granite State Minerals Of Portsmouth, New Hampshire And Eastern Minerals, Inc. Of Chelsea, Massachusetts In The Amount Of $545,000.00. Funding Will Be Through Department: 161 Streets; Fund: General; Account Classification: 61 Supplies And Materials.

Chairman, James Donchess, Mayor

We're onto the Street Department. Item A, Commissioner Shea.

Motion by Commissioner Shea: To Approve The Purchase Of Winter Road Salt From Granite State Minerals Of Portsmouth, New Hampshire And Eastern Minerals, Inc. Of Chelsea, Massachusetts In The Amount Of $545,000.00. Funding Will Be Through Department: 161 Streets; Fund: General; Account Classification: 61 Supplies And Materials.

Mayor Donchess

Mr. Ibarra.

Jon Ibarra, Superintendent, Street Department

Jon Ibarra, Superintendent of Street Department. This is our annual rock salt purchase. We're looking to award this through the motion to Granite State Miners who won the state bid again this year, so we're piggybacking on that state contract. Happy to answer any questions.

MOTION CARRIED: Unanimously

VII. SOLID WASTE DEPARTMENT

A. Motion: To Approve The Contract With J. Bates & Son, LLC Of Clinton, Massachusetts In The Amount Of $379,120.00. For The Construction Of The 2025 Landfill Gas Collection System Expansion Project. Funding Will Be Through Department: 168 Solid Waste; Fund: Bond; Activity: Landfill Gas Expansion.

Chairman, James Donchess, Mayor

Solid Waste Department. Item A, Commissioner Gregg.

Motion by Commissioner Gregg: To Approve The Contract With J. Bates & Son, LLC Of Clinton, Massachusetts In The Amount Of $379,120.00. For The Construction Of The 2025 Landfill Gas Collection System Expansion Project. Funding Will Be Through Department: 168 Solid Waste; Fund: Bond; Activity: Landfill Gas Expansion.

Jeff Lafleur, Superintendent, Solid Waste Department

Jeff Lafleur, Superintendent of Solid Waste. This is our annual or semi-annual gas collection expansion to capture all the methane that's up in the landfill. We're up at a decent height, that we projected that we should put some in some gas collection to help mitigate any odors or emissions to the atmosphere.

MOTION CARRIED: Unanimously.

B. Motion: To Approve The Contract With Sanborn Head & Associates Of Bedford, New Hampshire In The Amount Of $324,100.00. To Providing Engineering Oversight Of The Four Hills Landfill Leachate PFAS Removal And Destruction Pilot Test. Funding Will Be Through Department: 168 Solid Waste; Fund: Grant; Activity: PFAS Pilot Program.

Chairman, James Donchess, Mayor

Item B, Commissioner Espitia.

Motion by Commissioner Espitia: To Approve The Contract With Sanborn Head & Associates Of Bedford, New Hampshire In The Amount Of $324,100.00. To Providing Engineering Oversight Of The Four Hills Landfill Leachate PFAS Removal And Destruction Pilot Test. Funding Will Be Through Department: 168 Solid Waste; Fund: Grant; Activity: PFAS Pilot Program.

Jeff Lafleur, Superintendent, Solid Waste Department

Jeff Lafleur, Superintendent of Solid Waste. I'm sure you guys remember a few months ago, I came forward asking to accept some grant money from the State of New Hampshire. We had to secure an engineer that was qualified to do the work and help us go through the pilot program. Sanborn Head came out way on top of everything; they're experts in this field, so we decided to go with them, and they're going to do the work with us throughout the pilot program.

MOTION CARRIED: Unanimously

Mayor Donchess

Item C. Excuse me, we completed Wastewater, so now we'll go to the Fleet Department.

VIII. FLEET DEPARTMENT

A. Motion: To Approve The Purchase Of One 624P-Tier John Deere Wheeled Loader From United Construction And Forestry. For The Total Purchase Price Of $399,800.00. Additionally, Approve The Purchase And Installation Of A Radio System In An Amount Not-To-Exceed $5,000.00. Funding Will Be Through Department: 161 Streets; Fund: Bond; Activity: DPW Street Truck and Loader.

Chairman, James Donchess, Mayor

I think Mr. Rush is here. Item A, Commissioner Shea.

Motion by Commissioner Shea: To Approve The Purchase Of One 624P-Tier John Deere Wheeled Loader From United Construction And Forestry. For The Total Purchase Price Of $399,800.00. Additionally, Approve The Purchase And Installation Of A Radio System In An Amount Not-To-Exceed $5,000.00. Funding Will Be Through Department: 161 Streets; Fund: Bond; Activity: DPW Street Truck and Loader.

Michael Rush, Superintendent, Fleet Department

Good evening. Michael Rush, Fleet Superintendent. This is a scheduled purchase. As corrected on your sheets, it is a bond purchase. It is going to replace our 2016 Caterpillar Wheeled Loader that we currently use at the Street Department. This is used year-round for different projects throughout the City. It has a couple of quick attachments to move manhole covers, and structures, and those large plates you see in the road. It's also going to be equipped with a snow-fighter package, plow, and wing to use in our snow operations when we need it for that. It is worth noting that it did come in under budget, and there is a trade-in. We're going to trade one of our backline loaders towards this purchase, and I'm happy to answer any questions you have on the scheduled purchase.

Mayor Donchess

Anyone?

MOTION CARRIED: Unanimously

B. Motion: To Approve The Purchase Of Two 2026 Ford F-350 4 Wheel Drive Trucks From Grappone Ford For The Price Of $91,436.00 Each. Pricing For This Purchase Will Be Off The New Hampshire State Bid Contract. Additionally, Approve The Purchase And Installation Of Radio System In An Amount Not-To-Exceed $5,000.00. Funding Will Be Through Department:177 Parks; Fund: Trust; Activity: CERF.

Chairman, James Donchess, Mayor

Next communication is or excuse me, the next item is B, Commissioner Gregg.

Motion by Commissioner Gregg: To Approve The Purchase Of Two 2026 Ford F-350 4 Wheel Drive Trucks From Grappone Ford For The Price Of $91,436.00 Each. Pricing For This Purchase Will Be Off The New Hampshire State Bid Contract. Additionally, Approve The Purchase And Installation Of Radio System In An Amount Not-To-Exceed $5,000.00. Funding Will Be Through Department:177 Parks; Fund: Trust; Activity: CERF.

Michael Rush, Superintendent, Fleet Department

Michael Rush, Fleet Superintendent. This purchase is to replace two older vehicles in the Parks Department. These trucks are equipped with maintenance bodies on them, and they service all the parks all around the City for pools, swing sets, sprinkler systems, and other maintenance tasks that may need to be completed. They're also equipped with a plow package to assist in winter operations. I’m happy to answer any questions you have on this scheduled purchase.

Discussion:

Commissioner, Mathew Gregg

Yeah, just a question around, question around the current because obviously it's meant to replace them. Those are going to be traded in?

Mr. Rush

Ah, these two units will be moved to the back line. We did take quite a few Park vehicles off the road this year, during their annual inspection, they were deemed not feasible or financially feasible to fix. We sold those at auction, took those off the road. The current vendor did not want to take those in trade. They saw no value in taking them as trades, so we sold those units at auction. We would move these units to the back line, and it will take about a year, maybe a little over a year to get these new ones in.

Commissioner Gregg

And, as a follow-up to that, these are obviously brand new. We know that driving off the lot all of a sudden, they lose their value. Was there any talk about the potential of looking at used vehicles or was part of the whole state bid contracting--

Mr. Rush

So, there is times if it meets the specifications for what we're looking for we'll buy a leftover vehicle. We have done that. For these vehicles, there was no currently leftover vehicles for that, just because of the specifications for the body that we put on them for the service body package.

Commissioner Gregg

Thank you for the due diligence on it.

Mr. Rush

You're welcome.

Mayor Donchess

Alderman O'Brien.

Mayor Donchess

Alderman, O'Brien.

Michael B. O'Brien, Sr., Alderman, Board of Alderman

yeah, Mr. Mayor. Thank you. I do, I'm looking, and this is the purchase of two with uplift packages. Is that a lift gate, is what you're talking about?

Mr. Rush

No lift gates on these. They're just--they're like mechanic service bodies. It's like a big toolbox. Utility body. It was for carrying tools, different various things that they'll use for sprinkler systems, nuts, bolts, zip ties, tape, regular standard hand tools, maybe some power tools. The trucks are all equipped with an inverter to charge the batteries for those cordless tools or corded tools if they need to run a corded tool. They're F-350s, so they can hold like a pallet of bricks in the back if they need to get to somewhere to build something, lumber, and things like that.

Alderman, O'Brien

That's why you need a lift gate. But I'll go with it. Thank you.

Mr. Rush

You're welcome.

Mayor Donchess

Alderman Dowd.

Richard A. Dowd, Alderman

Just curious. When we get those vehicles like that, do we have them rust-proofed?

Mr. Rush

We'll either do it from the dealer or we do have capabilities to do that in-house when manpower is available.

Alderman Dowd

And, these have a bed in the back?

Mr. Rush

They are lined. They have a protective liner I the bed, yes.

Alderman Dowd

Perfect.

Mayor Donchess

Commissioner Espitia.

Commissioner, Manny Espitia

Not super germane, but kind of germane, how are we doing with our fleet for snowplows?

Mr. Rush

As far as readiness?

Commissioner Spite

Um hum.

Mr. Rush

We're about 70 % as of today. We're running everything through the shop still. We are three technicians short in the shops, so we are doing the best we can. We are a tad bit behind, but we will be ready for snow.

Commissioner Espitia

Great. Thank you.

Mr. Rush

You're welcome.

Alderman O'Brien

Mr. Mayor.

Mayor Donchess

Alderman O'Brien.

Alderman O'Brien

The other day, Tuesday, I think it was I went to work out at the "Y", and there's your fleet lined up. They have plows on it and spreaders on the back. It's raining out and I got scared. I said, do they know something on the weather I don't know about?

[Laughter]

But, I assume you're practicing already to get the equipment ready for the--
Mr. Rush

Yup.

Alderman O'Brien

--which is outstanding!

Mr. Rush

Whether it's raining or snowing, we have to get the equipment ready. We're out there in weather we still have to get the equipment ready to go. Rain or shine, we're out there getting everything ready to go.

Aldermen O'Brien

I thank you for that, but you scared the heck out of--

[Laughter]

Mr. Rush

I apologize for the fear.

Mayor Donchess

Alright, well, we still have a pending motion, which is Item B.

MOTION CARRIED: Unanimously.

IX. ENGINEERING DEPARTMENT

A. Motion: To Approve The Sewer Service Permits And Fees As Submitted.

Chairman, James Donchess, Mayor

Now, we'll go on to Engineering. Item A, Commissioner Espitia.

Motion by Commissioner Espitia: To Approve The Sewer Service Permits And Fees As Submitted.

MOTION CARRIED: Unanimously

B. Motion: To Approve The Pole License Petition As Listed In The Staff Report.

Chairman, James Donchess, Mayor

Item B, Commissioner Shea.

Motion by Commissioner Shea: To Approve The Pole License Petition As Listed In The Staff Report.

MOTION CARRIED: Unanimously

C. Motion: To Approve The Award Of The Construction Contract For Tinker Road Guardrail Installation To CWS Fence And Guardrail Of Andover, NH In The Amount Of $27,350. Funding Through: 161Streets; Fund: General: Account Classification: 71 Equipment.

Chairman, James Donchess, Mayor

Item C, Commissioner Gregg.

Motion by Commissioner Gregg: To Approve The Award Of The Construction Contract For Tinker Road Guardrail Installation To CWS Fence And Guardrail Of Andover, New Hampshire In The Amount Of $27,350.00. Funding Through: 161Streets; Fund: General: Account Classification: 71 Equipment.

Dan Hudson, P.E., City Engineer

Good afternoon, Dan Hudson, City Engineer. Tinker Road contains a very sharp corner in the vicinity of Number 360. It's been the site, unfortunately, of a number of serious crashes over the past few years, including at least one that multiple fatalities. We have taken a lot of measures to improve the safety by putting up signs, we've regarded the shoulder, we put some Jersey barriers there as a temporary measure, but this location is long for permanent treatment. We bid out the installation of guardrail, and received one bid from CWS Fence and Guardrail of Andover. There's only a few guardrail contractors really that do work in New England. CWS is one of them that probably does the most work of the ones I am aware of, and the bid was in line with other bids we've seen for other projects. We're recommending award of this contract to CWS.

Mayor Donchess

Alderman Dowd.

Richard A. Dowd, Alderman, Board of Aldermen

You get my vote. You guys did a phenomenal job in attacking that issue head-on quickly, and the people on Preserve Drive are absolutely ecstatic because they feel so much safer.

Mr. Hudson

Good. Thanks to the Street Department. They were great in making those improvements and mobilizing those barriers to address the situation where people were running off the road, and into the backyards of the neighboring community on Preserve Drive.

Alderman Dowd

What's the timing on installation?

Mr. Hudson

That's a good question. We have to work with them, work into their schedule, so I'm not exactly sure. I don't have a deadline for that yet, but we'll get it up as soon as we can.

MOTION CARRIED: Unanimously

D. <u>Motion: To Approve Change Order No. 4 To The Greeley Park Stone House Improvements Project In The Amount Not To Exceed $14,592.48.00. Funding Will Be Through: Department 177 Parks; Fund General; Activity: Greeley Park Improvements</u>.

<u>Chairman, James Donchess, Mayor</u>

Next item, Commissioner Espitia.

<u>Motion by Commissioner Espitia</u>: To Approve Change Order No. 4 To The Greeley Park Stone House Improvements Project In The Amount Not To Exceed $14,592.48.00. Funding Will Be Through: Department 177 Parks; Fund General; Activity: Greeley Park Improvements.

<u>Dan Hudson, P.E., City Engineer</u>

This project is going along well. You may have been by and seen the roof missing, the tiles. The new ones are coming, rest assured, but there is a lot of other work that has been occurring on that project, and over the construction, there has been a series of small change orders; we have three to date, totaling $19,341.30. This fourth change order that we are seeking to approve kicks us over the $25,000.00 amount, which triggers your review and finance committee review, so we're seeking approval of that. The changes to date; Change Order 1, we separated some of the larger distribution systems in the utility room for the various uses. We extended the water service to the wading pool. Change Order 2 relocated the electric meter per Eversource requirements, installed conduit, added a vertical grab bar in the bathroom per the Building Department, and installed some other facilities. Change Order 3, we replaced some timber blocking on the roof tile due to some additional damage greater than we expected when we started, and this current change order is to install a tempered water system for the sinks because that's required per the Building Department, and purchase and installation of two lighting foundations. There were some old utility pole-mounted lights in the vicinity of the storehouse, and we're replacing those with some decorative lighting. Be happy to address any additional questions.

<u>Mayor Donchess</u>

Commissioner Shea.

<u>Paul Shea, Commissioner</u>

That building is like or as it has been is kind of like uplit. Is that going to be, are those the lights you're talking about, and is it going to be a similar arrangement?

<u>Mr. Hudson</u>

No. The lights I'm referring to are poles--single-pole lights for the area outside of the building. We are improving the lighting inside the storehouse, so in the I don't know what you call it, the porch area, the first area when you first walk up in the building, around the fountain there'll be some better lighting in that area, which is downlit. I'm not personally familiar with the up lighting, but it's something we can review whether that should remain or not when we're all done, once we get everything up to working condition and lit up, and we can reassess with anything that should be changed.

Commissioner Shea

Okay. I appreciate it. I know one of the topics that we've covered is light pollution, and I want to say it's a ground light, but it could have been on an adjacent lamppost it's kind of like a big ole' halogen type of fixture, and depending on what the new lighting is like that might be something that we could lose or shield in a way that reduces light pollution. Appreciate it.

MOTION CARRIED: Unanimously

E. Motion: To Approve Change Order No. 3 To The 2025 Sewer Replacement Project Contract 1 With Crisp Contracting Of Nashua, New Hampshire In The Amount Not To Exceed $1,000,000.00. Funding Will Be Through: 169 Wastewater; Fund: Bond; Activity: Sewer Rehab.

Chairman, James Donchess, Mayor

We have Item E, Commissioner Shea.

Motion by Commissioner Shea: To Approve Change Order No. 3 To The 2025 Sewer Replacement Project Contract 1 With Crisp Contracting Of Nashua, New Hampshire In The Amount Not To Exceed $1,000,000.00. Funding Will Be Through: 169 Wastewater; Fund: Bond; Activity: Sewer Rehab.

Dan Hudson, P.E., City Engineer

We had bid out the 2025 sewer replacement contract. Crisp was the low bidder. We had entered into a contract with them this year for the tune $810,830.00. They have been performing well. We're seeking to, and they've nearly expended all that funding, we're seeking to change order in $1M so that we can continue the work we're doing, and it will carry us well into next year to continue the work they're doing. They've been doing things such as--we have this extensive CCTV pipeline that we're doing. As we prep pipes for lining, we realize some of the manhole covers have been buried, and they need to be raised to grade. Sometimes there are runs of pipe that didn't have a manhole in them, that we're going to need to add a manhole to facilitate that work. So, they've been doing that kind of work, as well as Crisp helps us with emergency repairs as they come up. If we have a collapsed sewer main, which we still have occasionally they would mobilize and take care of that for us. And, they've done some of the work this year. That's what our request is, to extend this contract. Within the purchase policy, rate increases, if any, from their bid this year. Be happy to address any questions.

Mayor Donchess

Anyone? Go ahead, Commissioner Shea.

Mr. Hudson

They are a company in good standing at the Attorney General's office. Yes.

Paul Shea, Commissioner

Yes, Do they shoot up the--

Mr. Hudson

That was an issue that was resolved today.

Commissioner Shea

Good. That kind of stuff gets missed all the time. It's, yeah, and I am really appreciative that we were able to get it resolved, and didn't have to delay an item, and that's good, but that's not what my question is about.

Mr. Hudson

Oh.

Commissioner Shea

I surmised that from these notes here.

Mr. Hudson

Ok, good. I'm sorry.

Commissioner Shea

But thank you. I just want to confirm my understanding of this, that the 169 Wastewater Fund is from user fees. Is that correct?

Mr. Hudson

Yes, that's correct. This is coming from sewer bonds, so yeah, we pull the annual bond, that's, I guess, the accounting that it runs through, but this is a sewer bond, which is paid through sewer user rates.

Commissioner Shea

Appreciate it, thank you.

Mr. Hudson

You're welcome.

MOTION CARRIED: Unanimously

X. ADMINISTRATION DEPARTMENT

A. INFORMATIONAL: DIRECTOR'S REPORT

Chairman, James Donchess, Mayor

We're onto Administration, and what we have is the Director's Report.

Lisa Fauteux, Director, Division of Public Works

This first slide shows RWC installing under drains on Nutmeg Drive on October 6, to address historic drainage and icing issues.

The City Engineer just spoke a little bit about the Greeley Park Stone house renovations. Cobb Hill Construction is completing renovations. They recently started painting, roofing, and installation of new fixtures in the bathrooms. As shown in these photos from October 13.

Morin Landscaping is shown installing loam in Bicentennial Park on October 6, and concrete pavers in Renaissance Park on October 16. If you haven't been down there, it's coming along really nicely.

A new swing was installed at Belvidere Park, and also some new playground mulch.

You'll probably recall about the epoxy on the floors. All three of our City pools' locker rooms have had the epoxy applied, and they look great.

The Parks Department will be very busy well into the fall with aerification, overseeding, and other field work. This is Lincoln Park being aerated.

The Parks Department replanted the landscape bed in front of the library walk and Odd Fellows.

This is the Parks Department cutting out an area and re-sodding it at Holman Stadium.

We had a huge turnout for Boo Bash. Over 4,000 people it was a beautiful day last Saturday. There was a haunted house, trunk or treat, pumpkin decorating, hay ride, and a fun maze. Thanks to Alderman Klee for her help with our haunted house.

We have over 700 boys and girls registered for our 2025/2026 season of Biddy Basketball. Evaluations and drafts began this week, and the season will begin in November.

We have two trips planned this fall. The first is to see the Celtics play on October 29th, and the second is the holiday season trip to New York City, which is on December 13. The Celtics trip is $150.00 per person, and includes the ticket and coach bus ride to Boston. The New York City trip is $90.00, and includes the round-trip coach bus ride to the city, and there are still seats available for both of these trips.

Our annual June Caron Senior Outing, which features lunch, entertainment, and raffle prizes, will be held on Sunday, November 2, at the Courtyard Marriott in Nashua from 12:00 p.m. to 2:00 p.m., and this of course, is a free event to all residents who are over 60 years old. It sold out. We sold 250 tickets; it's always extremely popular. It actually sold out within the first ten days ticks were available. It's a great event, folks love it.

As the year draws to a close, we want to thank our local businesses that support year each, so we can offer our extensive summer fun program, and I would just like to name them because we do appreciate their support: Hazy Ice Cream, Triangle Credit Unit, Pennichuck, Nashua Silver Knights, Ace Hardware, Clear Choice MD, Johnson's Electric, Harvey, Morin's,Ultiplay, Continental Paving, Eaton & Berube, Giant of Siam, and Smith Plumbing and Heating. So, thank you for your support.

The Street Department crews paved Simon Street following DOT's recent paving of the Everett Turnpike, which created a smooth transition off the highway.

The Street Department crews installed the pillars for the new rapid flashing beacons at 100 Concord Street, enhancing pedestrian visibility and safety.

The Street Department crews worked on a sinkhole at the catch basin in the parking lot of Bicentennial School. The structure was unsafe and required immediate attention.

The Street Department crews repaired a long stretch of sidewalk at 43 Parish Hill Drive. The sidewalk with in poor condition, and it had become a trip hazard.

We continue our citywide efforts to cut back overgrown brush. This crew was on Rivier Street cleaning overgrowth using the mulcher head attached to our mini excavator.

Our Street Department crews repaired the sidewalk at 51 Temple Street making it ADA compliant, again, the structure had deteriorated and become a safety hazard.

This is a repairable washout at 32 Sullivan Street. It had affected a resident's side yard. We added some fill and restored the area, and improved safety for both the property and the roadway.

The Street Department was at 200 Daniel Webster Highway near Fun World restoring another section of sidewalk to a safe and passable condition. Again, you can tell how busy the Street Department is.

They completed three manhole repairs along the Riverwalk downtown behind the library, and Temple Street.

Our welder fabricated a custom leaf box for one of the Parks Department trucks to maximize capacity, ensure efficiency during fall cleanup. This is just one of the many great things that our welder can do, very talented.

Our Fleet team, as you had mentioned, asked about, Commissioner Espitia, they're performing maintenance on all of our vehicles now. This is one of our trackless sidewalk plows ensuring we're ready for the winter.

Residents with hazardous waste to dispose of can attend the last household hazardous waste collection for 2025, which will be at Crown Street on Saturday, November 8, from 8:00 to 12:00 noon.

We will be having extended hours for soft yard waste drop off. The landfill will be open from 8:00 to 4:00 p.m. on Saturday, November 8, 15, 16, 22, and 29, for residents to drop off soft yard waste. The Four Hills Landfill will be closed on Tuesday, November 11 in observance of Veteran's Day. Curbside collection will be delayed by one day that week.

And, also the Four Hills Landfill will be closed on Thursday, November 27, for Thanksgiving, and curbside collections for Thursday and Friday routes will be delayed by one day.

That's it, any questions?

XI. COMMISSIONER COMMENTS

Chairman, James Donchess, Mayor

Alright, thank you very much. Commissioner's Comments. Do any Commissioners have comments? Commissioner Espitia.

Manny Espitia, Commissioner

I just want to say I saw the construction along Kinsley Street. I think a lot of folks have noticed it, but I'm really thankful that ballads are being put in. I think some people like to treat Kinsley Street like a highway, and go above the speed limit quite often, so I think traffic calming measures along that street will be very helpful because there are a lot of residents who live on that street. I'm excited to see--I was very excited to see when they first got--I remember when we approved it, and now seeing it being put in, I'm really excited for that. Thank you.

Mayor Donchess

Commissioner Gregg.

Matthew Gregg, Commissioner

I know that you called on-- we were actually canvassing near the Jeannotte's area, the Holman Stadium area on Sargents. Sargents and Camponella has a playground kind of in that area, like right near Holman Stadium on Sargents Ave., and one of the--we heard enough from people in that area that they were super concerned about the barriers, so that way that it kind of works is it's basically like these posts, with a pole that goes through the posts all the way across it, and it's high enough so that a kid could literally just run into traffic. It's been, I guess, a point of concern for those folks in that area, to see whether or not there could be some sort of fence or something that's actually put in there just to give a little bit more protection around that. I just thought it was interesting that we heard not from one person, not from two, but probably about 15 in that area that they were super concerned about that barrier being the design that it was. I just wanted to bring it—

Lisa Fauteux, Director, Division of Public Works

Okay.

Commissioner Gregg

--to Public Works, and folks, at least take a look at it analyze it, see if there is anything that we can do. It looks like whatever was, I mean, it almost looks like they were like the old horse posts. I don't know how long they've actually been there, but they've obviously been there for quite some time, where there is just kind of a pole that was just put through it to connect them. I would love it if somebody could do an analysis there.

Ms. Fauteux

Sure.

Commissioner Gregg

We definitely heard enough from that group, from that area that they'd love something else.

Ms. Faunus

Okay.

Commissioner Gregg

Cool. Appreciate it.

Ms. Fauteux

Thank you for letting us know. I'll look into it.

Commissioner Gregg

I have a picture of it, too, that I can send you.

Ms. Fauteux

It's interesting that you say that because that is one of my favorite playgrounds. I love that playground, and I never see any kids playing there, so it's good to hear. Obviously, there are some.

Commissioner Gregg

It might be the reason.

Ms. Fauteux

(Unintelligible).

Mayor Donchess

No, kids definitely play there.

Ms. Fauteux

I never, I rarely see kids playing there for some, but that's great.

Michael B. O'Brien, Sr., Alderman, Board of Aldermen

Well, the kids are getting bigger now.

Ms. Fauteux

Well, I think, I think there's a shift--

Mr. O'Brien

(Unintelligible) past.

Ms. Fauteux

There's less smaller children, probably, but I'm glad to hear kids are using it because it is a great playground.

Mayor Donchess

Commissioner's Comments? Alright, thank you. Personnel.

XII. PERSONNEL

A. Motion: To Approve And Unseal The Non-Public Minutes For Personnel From The Board Of Public Works Meeting Of September 30, 2025.

Chairman, James Donchess, Mayor

Item A, Commissioner Gregg.

Motion by Commissioner Gregg: To Approve And Unseal The Non-Public Minutes For Personnel From The Board Of Public Works Meeting Of September 30, 2025.

MOTION CARRIED: Unanimously

B. Motion: To Approve The Creation Of A Second Solid Waste Assistant. The Hourly Wage For This Position Will Be $24.94. Funding Will Be Through Department: 168 Solid Waste; Fund: Solid Waste; Account Classification: 51 Salaries And Wages.

Chairman, James Donchess, Mayor

Item B, Commissioner Espitia.

Motion by Commissioner Espitia: To Approve The Creation Of A Second Solid Waste Assistant. The Hourly Wage For This Position Will Be $24.94. Funding Will Be Through Department: 168 Solid Waste; Fund: Solid Waste; Account Classification: 51 Salaries And Wages.

Mayor Donchess

Mr. Lafleur.

Jeff Lafleur, Superintendent, Solid Waste Department

Jeff Lafleur, Superintendent of Solid Waste. I don't know if you remember back when we were doing the budget, I actually budgeted for this position, stating that the State of New Hampshire is requiring us to do a lot more litter pick up in the landfill. This is the actual creation of the position. I had to go through the Collective Bargaining Unit to get this approved. We did all that, so we're ready to move forward and fill this position to get this going.

MOTION CARRIED: Unanimously

C. <u>Motion: To Accept The Retirement Of Jeff Currier, His Last Day Will Be October 31, 2025.</u>

<u>Chairman, James Donchess, Mayor</u>

Item C, Commissioner Shea.

<u>Motion by Commissioner Shea</u>: To Accept The Retirement Of Jeff Currier, His Last Day Will Be October 31, 2025.

MOTION CARRIED: Unanimously.

XIII. <u>NON-PUBLIC SESSION</u>

A. <u>Non-Public Session Pursuant To R.S.A. 91-A:3, II (B) The Hiring Of Any Person As A Public Employee</u>.

<u>Chairman, James Douches, Mayor</u>

Now, we have a scheduled non-public session. Commissioner Shea.

<u>Motion By Commissioner Shea</u>: To Move By Roll Call That The Board Go Into a Non-Public Session Pursuant R.S.A. 91-A:3, II (b), The Hiring of Any Person As A Public Employee.

***Viva Voce* Roll Call:**

4-Yea (Shea, Gregg, Espitia, Donchess) – 0 Nay

MOTION CARRIED. Unanimously.

The Board entered into a Non-Public Session at 4:35 p.m. and reconvened at 4:48 p.m.

B. <u>To Move By Roll Call To Seal The Minutes Of Board Of Public Works Personnel Non-Public Meeting Of October 23, 2025, Until Such Time As The Majority Of The Board Votes That The Purpose Of The Confidentiality Would No Longer Be Served.</u>

<u>Chairman, James Donchess, Mayor</u>

Alright, we're back in public session. We need a motion, I believe, Commissioner Shea.

<u>Motion by Commissioner Shea</u>: To Move By Roll Call To Seal The Minutes Of Board Of Public Works Personnel Non-Public Meeting Of October 23, 2025, Until Such Time As The Majority Of The Board Votes That The Purpose Of The Confidentiality Would No Longer Be Served.

***Viva Voce* Roll Call:**

4-Yea (Shea, Gregg, Espitia, Donchess) – 0 Nay

XIV. ADJOURNMENT

Chairman, James Donchess, Mayor

Now, we are back in public session, or we're already in public session, but the next motion is, unless anyone wants to add anything, the next motion would be a motion to adjourn. Commissioner Shea.

Motion by Commissioner Shea: To Adjourn.

MOTION CARRIED: Unanimously.

The meeting of the Board of Public Works of October 23, 2025, adjourned at 4:48 p.m.

Board of Public Works Meeting of November 20, 2025
Wastewater Department

Agenda

A. **Motion:** To approve the User Warrants as presented**.**
B. **Motion:** To approve the Energy Recovery generator 3-year maintenance contract with Southworth-Milton, Inc. (Milton CAT) of Milford, MA in an amount not to exceed $338,069. Funding will be through Department: 169 Wastewater; Fund: Wastewater; Account Classification: 54 Property Services.
C. **Motion:** Approval of Memorandum of Agreement between the City of Nashua and AFSCME 93, Local 365 relating to holiday coverage sign-up procedure and pay structure for Operators at the Wastewater Treatment Facility.

City of Nashua, Public Works Division

To: Board of Public Works — Meeting Date: November 20, 2025

From: David L. Boucher, Superintendent
Wastewater Department

Re: Maintenance Contract for Energy Recovery Generators

B. Motion: To approve the Energy Recovery generator 3-year maintenance contract with Southworth-Milton, Inc. (Milton CAT) of Milford, MA in a total amount not to exceed $338,069. Funding will be through Department: 169 Wastewater; Fund: Wastewater; Account Classification: 54 Property Services.

Discussion: The Energy Recovery facility was constructed in 2020-2021 and was brought online by August 2021. The 2 digester fed generators are complex machines which require specialized training to be able to maintain. As a result, the Wastewater Department developed a scope for a maintenance contract and sought bids from qualified maintenance contractors. Milton CAT was determined to be the most qualified bidder since they are an authorized CAT vendor with well trained technicians, and have access to all spare parts that will be needed during routine maintenance.

The original maintenance contract with Milton CAT ended in April 2025. The contract was extended for 6-months to the end of October 2025. Milton CAT has performed well during the maintenance contract. They have kept the generators running continuously with minimal shutdown. Their technician is well qualified in diagnosing and resolving all issues with the generators. For this reason, we recommend continuing the service contract with Milton CAT for another 3-years.

Milton CAT costs will be based on a prebid sourcing program called Sourcewell. This will allow the City to take advantage of a discounted rate from Milton CAT through a cooperative purchasing process administered by Sourcewell. Milton CAT cost for the next 3-year maintenance contract is in a total amount not to exceed $338,069. We consider this a fair price for the services offered.

City of Nashua, Public Works Division

To:	Board of Public Works	Meeting Date: November 20, 2025
From:	David L. Boucher, Superintendent Wastewater Department	
Re:	Memorandum of Agreement Holiday Coverage WWTF	

C. Motion: To approve the Memorandum of Agreement between the City of Nashua and AFSCME 93, Local 365 relating to holiday coverage sign-up procedure and pay structure for Operators at the Wastewater Treatment Facility.

Attachment: Memorandum of Agreement

Discussion: The purpose of the Memorandum of Agreement is to establish a holiday coverage sign-up procedure and pay structure for Operators at the Wastewater Treatment Facility.

MEMORANDUM OF AGREEMENT
Between
The City of Nashua
and
AFSCME Council 93, Local 365

This Memorandum of Agreement ("MOA") is entered into by and between the City of Nashua ("the Employer") and the American Federation of State, County and Municipal Employees, Council 93, Local 365 ("the Union").

Purpose

The purpose of this MOA is to establish a holiday coverage sign-up procedure and pay structure for Operators at the Wastewater Treatment Facility.

Agreement

The parties hereby agree as follows:

1. **Applicability**
   This MOA applies solely to employees in the classifications of Operator I, Operator II, and Operator III assigned to the Wastewater Treatment Facility.
2. **Holiday Grouping**
   Each calendar year shall be divided into two (2) Holiday Groups as follows:

   Holiday Group 1 (January – June)

   - January: New Year's Day
   - January: Civil Rights Day
   - February: Presidents Day
   - May: Memorial Day

   Holiday Group 2 (July – December)

   - July: Independence Day
   - September: Labor Day
   - October: Columbus Day
   - November: Veterans Day
   - November: Thanksgiving Day
   - December: Christmas Day
3. **Sign-Up Periods**
   a. For Holiday Group 1, sign-up sheets for all holiday shifts shall be posted from November 1 through November 30 of the preceding year.
   b. For Holiday Group 2, sign-up sheets for all holiday shifts shall be posted from May 1 through May 31 of the same year.

4. **Shift Structure**
   Full eight (8) hour shifts will be posted first. A four (4) hour option may be utilized at the discretion of the Superintendent or his/her designee as operationally necessary.
5. **Employee Responsibility**
   Employees who sign up to cover a holiday shift are responsible for fulfilling that commitment. If unable to work the shift, the employee must secure a qualified replacement and shall notify his/her supervisor as soon as said arrangements are made.
6. **Separation from Regular Overtime**
   Holiday shifts are separate and distinct from regular overtime assignments.
7. **Holiday Coverage Incentive**
   If every holiday shift in a Holiday Group is filled with the appropriate number of qualified employees by the end of the sign-up period, employees who work those holiday shifts shall receive double time (2x) for hours worked on the holiday, in addition to holiday pay as provided under the Collective Bargaining Agreement (CBA).
8. **Standard Overtime Rate**
   If every holiday shift in a Holiday Group is not filled with the appropriate number of qualified employees by the end of the sign-up period, employees who work those holiday shifts shall receive their standard overtime rate for hours worked on the holiday, in addition to holiday pay as provided under the Collective Bargaining Agreement (CBA).
9. **Assignment of Unfilled Shifts**
   Any unfilled holiday shifts will be assigned to qualified employees by reverse seniority and then to other qualified employees as needed and provided under the Collective Bargaining Agreement (CBA).
10. **Management Reservation of Rights**
    The Employer reserves the right to rescind this MOA at any time if, in its sole discretion, the agreement is determined not to be operationally successful or sustainable. The Employer agrees to provide the Union with written notice of rescission, and upon such notice, the terms of this MOA shall no longer be in effect.

Duration and Effect

This MOA shall become effective upon execution by both parties and shall remain in full force and effect unless rescinded by the Employer pursuant to Section 10 or superseded by a successor collective bargaining agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Memorandum of Agreement to be executed by their duly authorized representatives.

For the City of Nashua

____

Name: Mayor Jim Donchess
Title: Chair, Board of Public Works

Date: ___________________________

For AFSCME Council 93, Local 365

____

Name: Jason Guerette
Title: President

Date: 11/13/25

____

Name: Steven Champa
Title: Executive Vice President

Date: 11-13-2025

Board of Public Works Meeting of November 20, 2025
Parks Department

A. Motion: To approve the contract for the replacement of the fire suppression system at Holman Stadium by Xcel Fire Protection Inc. from Salem NH in the amount of $580,000. Funding will be through Department: 177 Parks; Fund: Bond; Activity: Holman Stadium Improvements.

B. Motion: To approve the abolishment of one Groundskeeper Maintenance position and create one Groundsman 1 position at the Parks Department.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: November 20, 2025

From: Bryan Conant, Superintendent Parks Department

Re: Approval contract for the upgrades and replacement of Fire Suppression system at Holman Stadium

A. Motion: To approve the contract for the replacement of the fire suppression system at Holman Stadium by Xcel Fire Protection Inc. from Salem NH in the amount of $580,000. Funding will be through Department: 177 Parks; Fund: Bond; Activity: Holman Stadium Improvements.

Discussion: The current system was installed in 2001 when the grandstand at Holman Stadium was renovated. The life expectancy of the pipe is twenty years also the current system is a wet system which has been problematic in the winter months. Just this last winter there was a break in the system that caused 100,000 dollars of erosion damage. The new system will be a nitrogen system which will eliminate the possibility of breaks during the winter months. The City of Nashua's Fire Marshall has reviewed and approves all proposed work.

Standard Form of Agreement Between Owner and Contractor

This agreement is made:

BETWEEN the OWNER: **City of Nashua, New Hampshire**
229 Main Street
Nashua, NH 03060-2019

And the CONTRACTOR: **Xcel Fire Protection, Inc.**
11A Industrial Way, Unit 1
Salem, NH 03079
and its successors, transferees and assignees
(together "**CONTRACTOR**")

For the following Project: **IFB0406-100925**
Holman Stadium Fire Suppression System Replacement

ARTICLE 1 – THE CONTRACT DOCUMENTS

The **CONTRACTOR** shall complete the work described in the Contract Documents for this project. The documents consist of:

1. This Agreement signed by the **OWNER** and **CONTRACTOR**, including the General Terms and Conditions;
2. Construction Specification and Contract Documents entitled "Holman Stadium Fire Suppression System Replacement" dated September 2025
3. Bid Form
4. Bid Schedule submitted **October 16, 2025**;
5. Payment and Performance Bonds and Insurance Certificate;
6. Notice of Award;
7. Notice to Proceed;
8. Written change orders for minor changes in the Work issued after execution of this Agreement; and
9. Fully Executed **OWNER** Purchase Order

The Contract represents the entire and integrated agreement between the parties and supersedes prior negotiations, proposals, representations or agreements, either written or oral. Any other documents which are not listed in this Article are not part of the Contract.

In the event of a conflict between the terms of the Proposals and the terms of this Agreement, a written change order and/or fully executed **OWNER** Purchase Order, the terms of this Agreement, the written change order or the fully executed **OWNER** Purchase Order shall control over the terms of the Proposals

ARTICLE 2 – WORK TO BE PERFORMED

Except as otherwise provided in this contract, **CONTRACTOR** shall furnish all services, equipment, and materials and shall perform all operations necessary and required to carry out and perform in accordance with the terms and conditions of the contract the work described.

DESCRIPTION OF WORK:

Design and installation of an automatic fire sprinkler and alarm system to replace the current fire suppression system at Holman Stadium. Includes removal of the old fire suppression system. All work should be performed in accordance with NFPA-13, 2013 Edition; NFPA-72, 2013 Edition; NFPA-70, 2017 Edition and other applicable state and local codes. The winning bidder will produce a detailed work scope, work schedule, engineered stamped fire alarm plans and specifications and be identified as “For construction review by the City Fire Marshall and Department of Building Safety”.

ARTICLE 3 – PERIOD OF PERFORMANCE

CONTRACTOR shall begin performance upon receipt of a valid Purchase Order issued from the City of Nashua **and** an executed Notice to Proceed.

Completion times for the project will be as follows:

- Substantial Completion shall be by **April 15, 2026**
- Final completion shall be **May 1, 2026**

The above dates shall only be altered by mutually approved written agreement to extend the period of performance or by termination in accordance with the terms of the contract. Liquidated damages of **$250** for each working day will be assessed for delays beyond the established dates for substantial completion and final completion.

ARTICLE 4 – CONTRACT SUM

Subject to additions and deductions by Change Order, the **OWNER** shall pay **CONTRACTOR**, in accordance with the Contract Documents, the Contract Sum of:

FIVE HUNDRED EIGHTY THOUSAND DOLLARS
($ 580,000)

The Contract Sum shall include all items and services necessary for the proper execution and completion of the Work.

ARTICLE 5 – INSURANCE AND INDEMNIFICATION

CONTRACTOR shall carry and maintain in effect during the performance of services under this contract:

- General liability insurance in the amount of $1,000,000 per occurrence; $2,000,000 aggregate;
- Motor Vehicle Liability: $1,000,000 Combined Single Limit;***Coverage must include all owned, non-owned and hired vehicles**; and
- Workers' Compensation Coverage in compliance with the State of NH Statutes, $100,000/$500,000/$100,000.

The parties agree that **CONTRACTOR** shall have the status of and shall perform all work under this contract as an independent **CONTRACTOR**, maintaining control over all its consultants, sub consultants, or subcontractor's. The only contractual relationship created by this contract is between the **OWNER** and **CONTRACTOR**, and nothing in this contract shall create any contractual relationship between the **OWNER** and **CONTRACTOR'**s consultants, sub consultants, or subcontractor's. The parties also agree that **CONTRACTOR** is not an **OWNER** employee and that there shall be no:

1. Withholding of income taxes by the **OWNER**:
2. Industrial insurance coverage provided by the **OWNER**;
3. Participation in group insurance plans which may be available to employees of the **OWNER**;
4. Participation or contributions by either the independent **CONTRACTOR** or the **OWNER** to the public employee's retirement system;
5. Accumulation of vacation leave or sick leave provided by the **OWNER**;
6. Unemployment compensation coverage provided by the **OWNER**.

CONTRACTOR will provide the **OWNER** with certificates of insurance for coverage as listed below and endorsements affecting coverage required by the contract within ten calendar days after the **OWNER** issues the notice of award. The **OWNER** requires thirty days written notice of cancellation or material change in coverage. The certificates and endorsements for each insurance policy must be signed by a person authorized by the insurer and who is licensed by the State of New Hampshire. **General Liability, Employers' Liability and Auto Liability policies must name the OWNER as an additional insured** and reflect on the certificate of insurance.
CONTRACTOR is responsible for filing updated certificates of insurance with the **OWNER's** Risk Management Department during the life of the contract.

- All deductibles and self-insured retentions shall be fully disclosed in the certificate(s) of insurance.
- The specified insurance requirements do not relieve **CONTRACTOR** of its responsibilities or limit the amount of its liability to the **OWNER** or other persons, and **CONTRACTOR** is encouraged to purchase such additional insurance, as it deems necessary.
- The insurance provided herein is primary, and no insurance held or owned by the **OWNER** shall be called upon to contribute to a loss.
- **CONTRACTOR** is responsible for and required to remedy all damage or loss to any property, including property of the **OWNER**, caused in whole or part by **CONTRACTOR** or anyone employed, directed, or supervised by **CONTRACTOR.**

Regardless of any coverage provided by any insurance, **CONTRACTOR** agrees to indemnify and hold harmless the **OWNER**, its agents, officials, employees and authorized representatives and their employees from and against any and all suits, causes of action, legal or administrative proceedings, arbitrations, claims, demands, damages, liabilities, interest, attorney's fees, costs and expenses of any kind or nature in any manner caused, occasioned, or contributed to in whole or in part by reason of any negligent act, omission, or fault or willful misconduct, whether active or passive, of **CONTRACTOR** or of anyone acting under its direction or control or on its behalf in connection with or incidental to the performance of this contract. **CONTRACTOR's** indemnity and hold harmless obligations, or portions thereof, shall not apply to liability caused by the sole negligence or willful misconduct of the party indemnified or held harmless.

General Terms and Conditions

ARTICLE 6 – GENERAL PROVISIONS

1. The Contract represents the entire and integrated agreement between the parties and supersedes prior negotiations, representations or agreements, either written or oral. The Contract may be amended or modified only by a written modification.
2. The term "Work" means the construction and services required by the Contract Documents, and include all other labor, materials, equipment and services provided by the **CONTRACTOR** to fulfill the **CONTRACTOR's** obligations.
3. The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the **CONTRACTOR**. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all.
4. In the case of a discrepancy, calculated dimensions will govern over scaled dimensions, Contract Drawings will govern over Standard Specifications, and Technical Specifications will govern over both Contract Drawings and Standard Specifications. In the case of a discrepancy between the Agreement and other Contract Documents, the more specific or stringent obligation or requirement to the benefit of the **OWNER** shall take precedence.
5. The **CONTRACTOR** shall take no advantage of any apparent error or omission in the Contract Drawings or Technical Specifications, and the Engineer will be permitted to make such corrections and interpretations as may be deemed necessary to fulfill the intent of the Contract Documents.

ARTICLE 7 – OWNER

1. Except for permits and fees, which are the responsibility of the **CONTRACTOR** under the Contract Documents, the **OWNER** shall obtain and pay for other necessary approvals, easements, assessments and charges.
2. If the **CONTRACTOR** fails to correct Work that is not in accordance with the Contract Documents, the **OWNER** may direct the **CONTRACTOR** in writing to stop the Work until the correction is made.
3. If the **CONTRACTOR** defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within a seven (7) day period after receipt of written notice from the **OWNER** to correct such default or neglect with diligence and promptness, the **OWNER** may, without prejudice to other remedies, correct such deficiencies. In such case, a Change Order shall be issued deducting the cost of correction from payments due the **CONTRACTOR.**
4. The **OWNER** reserves the right to perform construction or operations related to the project with the **OWNER's** own forces, and to award separate contracts in connection with other portions of the project.
5. The **CONTRACTOR** shall coordinate and cooperate with separate **CONTRACTORs** employed by the **OWNER.**
6. Costs caused by delays or by improperly timed activities or defective construction shall be borne by the responsible party.

ARTICLE 8 – CONTRACTOR

1. Execution of the Contract by the **CONTRACTOR** is a representation that the **CONTRACTOR** has visited the site, become familiar with local conditions under which the Work is to be performed and correlated personal observations with requirements of the Contract Documents.
2. The **CONTRACTOR** shall carefully study and compare the Contract Documents with each other and with information furnished by the **OWNER**. Before commencing activities, the **CONTRACTOR** shall:

(1) take field measurements and verify field conditions; (2) carefully compare this and other information known to the **CONTRACTOR** with the Contract Documents; and (3) promptly report errors, inconsistencies or omissions discovered to the **OWNER**.

3. Within ten (10) days of notification of award, and prior to commencement of work, the **CONTRACTOR** shall obtain and forward to **OWNER** a Payment Bond and a Performance Bond representing 100% of the contract work.
4. The **CONTRACTOR** shall supervise and direct the Work, using the **CONTRACTOR's** best skill and attention. The **CONTRACTOR** shall be solely responsible for and have control over construction means, methods, techniques, sequences and procedures, and for coordinating all portions of the Work.
5. The **CONTRACTOR**, as soon as practicable after award of the Contract, shall furnish in writing to the **OWNER** the names of subcontractors or suppliers for each portion of the Work. The **OWNER** will promptly reply to the **CONTRACTOR** in writing if, after due investigation, he has reasonable objection to the subcontractors or suppliers listed.
6. Unless otherwise provided in the Contract Documents, the **CONTRACTOR** shall provide and pay for labor, materials, equipment, tools, utilities, transportation, and other facilities and services necessary for proper execution and completion of the work.
7. The **CONTRACTOR** shall deliver, handle, store and install materials in accordance with manufacturers' instructions.
8. The **CONTRACTOR** warrants to the **OWNER** that (1) materials and equipment furnished under the contract will be new and of good quality unless otherwise required or permitted by the Contract Documents; (2) the Work will be free from defects not inherent in the quality required or permitted; and (3) the Work will conform to the requirements of the Contract Documents.
9. The **CONTRACTOR** shall pay sales, consumer, use and similar taxes that are legally required when the Contract is executed.
10. The **CONTRACTOR** shall obtain and pay for the building permit and other permits and governmental fees, licenses and inspections necessary for proper execution and completion of the Work.
11. The **CONTRACTOR** shall comply with and give notices required by agencies having jurisdiction over the Work. If the **CONTRACTOR** performs Work knowing it to be contrary to laws, statutes, ordinances building codes, and rules and regulations without notice to the **OWNER**, the **CONTRACTOR** shall assume full responsibility for such Work and shall bear the attributable costs. The **CONTRACTOR** shall promptly notify the **OWNER** in writing of any known inconsistencies in the Contract Documents with such governmental laws, rules and regulations.
12. The **CONTRACTOR** shall promptly review, approve in writing and submit Shop Drawings, Product Data, Samples and similar submittals required by the Contract Documents. Shop Drawings, Product Data, Samples and similar submittals are not Contract Documents.
13. The **CONTRACTOR** shall confine operations at the site to areas permitted by law, ordinances, permits, the Contract Documents and the **OWNER**.
14. The **CONTRACTOR** shall be responsible for cutting, fitting or patching required completing the Work or to make its parts fit together properly.
15. The **CONTRACTOR** shall keep the premises and surrounding area free from accumulation of debris and trash related to the Work.
16. Upon completion of WORK, **CONTRACTOR** warrants and guarantees to **OWNER**, <u>**for one (1) year**</u>, and that all WORK was completed in accordance with the Contract Documents and will not be defective. **CONTRACTOR's** warranty and guarantee hereunder excludes defects or damage caused by:

    - Abuse, modification, or improper maintenance or operation by persons other than **CONTRACTOR**, subcontractors, suppliers, or any other individual or entity for whom **CONTRACTOR** is responsible; or
    - Normal wear and tear under normal usage.

ARTICLE 9 – CHANGES IN THE WORK

1. After execution of the Contract, changes in the Work may be accomplished by Change Order or by order for a minor change in the Work. The **OWNER**, without invalidating the Contract, may order changes in the Work within the general scope of the Contract consisting of additions, deletions or other revisions, the Contract Sum and Contract Time being adjusted accordingly.
2. A Change Order shall be a written order to the **CONTRACTOR** signed by the **OWNER** to change the Work, Contract Sum or Contract Time.
3. Change Order requests must include material and equipment cost plus labor with a profit margin of no more than 10%. Change Orders **may require approval** by the Board of Public Works and the **OWNER's** Finance Committee vote prior to proceeding.
4. The **OWNER** will have authority to order minor changes in the Work not involving changes in the Contract Sum or the Contract Time and not inconsistent with the intent of the Contract Documents. Such changes shall be written orders and shall be binding on the **OWNER** and **CONTRACTOR.** The **CONTRACTOR** shall carry out such written orders promptly.
5. If concealed or unknown physical conditions are encountered at the site that differ materially from those indicated in the Contract Documents or from those conditions ordinarily found to exist, the Contract Sum and Contract Time shall be subject to equitable adjustment following authorization of the **OWNER** to the charges.

ARTICLE 10 – TIME

1. Time limits stated in the Contract Documents are of the essence to the Contract.
2. If the **CONTRACTOR** is delayed at any time in progress of the Work by changes ordered in the Work, or by labor disputes, fire, unusual delay in deliveries, unavoidable casualties or other causes beyond the **CONTRACTOR's** control, the Contract Time shall be extended by Change Order for such reasonable time as may be determined.

ARTICLE 11 – PAYMENTS AND COMPLETION

1. The Contract Sum stated in the Agreement, including authorized adjustments, is the total amount payable by the **OWNER** to the **CONTRACTOR** for performance of the Work under the Contract Documents.
2. Once every **thirty (30) days**, the **CONTRACTOR** shall submit an itemized Application for Payment for operations completed in accordance with the values stated in the Agreement. Such application shall be supported by such data substantiating the **CONTRACTOR's** right to payment as the **OWNER** may reasonably require.
3. Application for Payment performed under this agreement shall be submitted as follows:

   - Electronically via email to VendorAPInvoices@NashuaNH.gov

   OR

   - Paper Copies via US Mail to:

City of Nashua, City Hall
Accounts Payable
229 Main Street
Nashua, NH 03060

Please do not submit invoices both electronically and paper copy.

In addition, and to facilitate the proper and timely payment of applications, the **OWNER** requires that all submitted invoices contain a valid **PURCHASE ORDER NUMBER**.

4. The **CONTRACTOR** warrants that title to all Work covered by an Application for Payment will pass to the **OWNER** no later than the time of payment. The **CONTRACTOR** further warrants that upon submittal of an Application for Payment, all Work for which Certificates for Payment have been previously issued and payments received from the **OWNER** shall, to the best of the **CONTRACTOR's** knowledge, information and belief, be free and clear of liens, claims, security interests or other encumbrances adverse to the **OWNER's** interests.
5. **OWNER** shall make payments, for work satisfactorily completed and accurately invoiced, on the basis of **CONTRACTORs** Application for Payment, within <u>**30**</u> days of approval by the **OWNER**.
6. The **CONTRACTOR** shall promptly pay each subcontractor and supplier out of the amount paid to the **CONTRACTOR** on account of such entities' portion of the Work.
7. The **OWNER** shall have no responsibility for the payment of money to a subcontractor or supplier.
8. An Application for Payment, a progress payment, or partial or entire use or occupancy of the project by the **OWNER** shall not constitute acceptance of Work not in accordance with the requirements of the Contract Documents.
9. Substantial completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so the **OWNER** can occupy or utilize the Work for its intended use.
10. When the Work or designated portion thereof is substantially complete, the **CONTRACTOR** and **OWNER** shall establish responsibilities for completion and shall fix the time within which the **CONTRACTOR** shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.
11. Upon receipt of a final Application for Payment, the **OWNER** will inspect the Work. When he finds the Work acceptable and the Contract fully performed, the **OWNER** will promptly issue a final Certificate for Payment.
12. Acceptance of final payment by the **CONTRACTOR**, a subcontractor or supplier shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of final Application for Payment.

<u>ARTICLE 12– RETAINAGE</u>

1. The **OWNER** will retain a portion of the progress payment, each month, in accordance with the following procedures:

    a. The **OWNER** will establish an escrow account in the bank of the **OWNER's** choosing. The account will be established such that interest on the principal will be paid to the **CONTRACTOR**. The principal will be the accumulated retainage paid into the account by the **OWNER**. The principal will be held by the bank, available only to the **OWNER,** until termination of the contract.

    b. Until the work is 50% complete, as determined by the **OWNER**, retainage shall be 10% of the monthly payments claimed. The computed amount of retainage will be deposited in the escrow account established above.

    c. After the work is 50% complete, and provided the **CONTRACTOR** has satisfied the **OWNER** in quality and timeliness of the work, and provided further that there is no specific cause for withholding additional retainage no further amount will be withheld. The escrow account will remain at the same balance throughout the remainder of the project.

2. Upon final completion and acceptance of the Work, **OWNER** shall hold 2% retainage during the **<u>1 (one) year</u>** warranty period and release it only after the project has been accepted.

<u>ARTICLE 13 – PROTECTION OF PERSONS AND PROPERTY</u>

1. The **CONTRACTOR** shall be responsible for initiating, maintaining and supervising all safety precautions and programs, including all those required by law in connection with performance of the Contract. The **CONTRACTOR** shall promptly remedy damage and loss to property caused in whole or in part by the **CONTRACTOR**, or by anyone for whose acts the **CONTRACTOR** may be liable.

<u>ARTICLE 14 – CORRECTION OF WORK</u>

1. The **CONTRACTOR** shall promptly correct Work rejected by the **OWNER** as failing to conform to the requirements of the Contract Documents. The **CONTRACTOR** shall bear the cost of correcting such rejected work
2. In addition to the **CONTRACTOR's** other obligations including warranties under the Contract, the **CONTRACTOR** shall, for a period of one year after Substantial Completion, correct work not conforming to the requirements of the Contract Documents.
3. If the **CONTRACTOR** fails to correct nonconforming Work within a reasonable time, the **OWNER** may correct it and the **CONTRACTOR** shall reimburse the **OWNER** for the cost of the correction.

<u>ARTICLE 15 – PROHIBITED INTERESTS</u>

CONTRACTOR shall not allow any officer or employee of the **OWNER** to have any indirect or direct interest in this contract or the proceeds of this contract. **CONTRACTOR** warrants that no officer or employee of the **OWNER** has any direct or indirect interest, whether contractual, non-contractual, financial or otherwise, in this contract or in the business of the **CONTRACTOR**. **CONTRACTOR** also warrants that it presently has no interest and that it will not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this contract. **CONTRACTOR** further warrants that no person having such an interest shall be employed in the performance of this contract. If any such interest comes to the attention of **CONTRACTOR** at any time, a full and complete disclosure of the interest shall be immediately made in writing to the **OWNER.** If **OWNER** determines that a conflict exists and was not disclosed to the **OWNER**, it may terminate the contract at will or for cause.

<u>ARTICLE 16 – TERMINATION OF THE CONTRACT</u>

Termination, Abandonment, Or Suspension at Will

The **OWNER**, in its sole discretion, shall have the right to terminate, abandon, or suspend all or part of the project and contract at will. If the **OWNER** chooses to terminate, abandon, or suspend all or part of the project, it shall provide **CONTRACTOR** 10 day's written notice of its intent to do so. If all or part of the project is suspended for more than 90 days, the suspension shall be treated as a termination at will of all or that part of the project and contract.

Upon receipt of notice of termination, abandonment, or suspension at will, **CONTRACTOR** shall:

a. Immediately discontinue work on the date and to the extent specified in the notice.
b. Provide the **OWNER** with a list of all unperformed services.
c. Place no further orders or sub-contracts for materials, services, or facilities, other than as may be necessary or required for completion of such portion of work under the contract that is not terminated.

d. Immediately make every reasonable effort to obtain cancellation upon terms satisfactory to the **OWNER** of all orders or sub contracts to the extent they relate to the performance of work terminated, abandoned, or suspended under the notice, assign to the **OWNER** any orders or sub contracts specified in the notice, and revoke agreements specified in the notice.

e. Not resume work after the effective date of a notice of suspension until receipt of a written notice from the **OWNER** to resume performance.

In the event of a termination, abandonment, or suspension at will, **CONTRACTOR** shall receive all amounts due and not previously paid to **CONTRACTOR** for work satisfactorily completed in accordance with the contract prior to the date of the notice and compensation for work thereafter completed as specified in the notice. No amount shall be allowed or paid for anticipated profit on unperformed services or other unperformed work.

Termination for Cause

This agreement may be terminated by the **OWNER** on 10 calendar day's written notice to **CONTRACTOR** in the event of a failure by **CONTRACTOR** to adhere to any or all the terms and conditions of the contract or for failure to satisfactorily, in the sole opinion of the **OWNER**, to complete or make sufficient progress on the work in a timely and professional manner. **CONTRACTOR** shall be given an opportunity for consultation with the **OWNER** prior to the effective date of the termination. **CONTRACTOR** may terminate the contract on 10 calendar days written notice if, through no fault of **CONTRACTOR**, the OWNER fails to pay **CONTRACTOR** for 45 days after the date of approval by the **OWNER** of any Application for Payment.

Upon receipt of notice of termination for cause, **CONTRACTOR** shall:

1. Immediately discontinue work on the date and to the extent specified in the notice.
2. Provide the **OWNER** with a list of all unperformed services.
3. Place no further orders or sub-contracts for materials, services, or facilities, other than as may be necessary or required for completion of such portion of work under the contract that is not terminated.
4. Immediately make every reasonable effort to obtain cancellation upon terms satisfactory to the **OWNER** of all orders or sub contracts to the extent they relate to the performance of work terminated, abandoned, or suspended under the notice, assign to the **OWNER** any orders or sub contracts specified in the notice, and revoke agreements specified in the notice.
5. Not resume work after the effective date of a notice of termination unless and until receipt of a written notice from the **OWNER** to resume performance.

In the event of a termination for cause, **CONTRACTOR** shall receive all amounts due and not previously paid to **CONTRACTOR** for work satisfactorily completed in accordance with the contract prior to the date of the notice, less all previous payments. No amount shall be allowed or paid for anticipated profit on unperformed services or other unperformed work. Any such payment may be adjusted to the extent of any additional costs occasioned to the **OWNER** by reasons of **CONTRACTOR's** failure. **CONTRACTOR** shall not be relieved of liability to the **OWNER** for damages sustained from the failure, and the **OWNER** may withhold any payment to the **CONTRACTOR** until such time as the exact amount of damages due to the **OWNER** is determined. All claims for payment by the **CONTRACTOR** must be submitted to the **OWNER** within 30 days of the effective date of the notice of termination.

If after termination for the failure of **CONTRACTOR** to adhere to any of the terms and conditions of the contract or for failure to satisfactorily, in the sole opinion of the **OWNER**, to complete or make sufficient progress on the work in a timely and professional manner, it is determined that **CONTRACTOR** had not so failed, the termination shall be deemed to have been a termination at will. In that event, the **OWNER** shall, if necessary, make an adjustment in the compensation paid to **CONTRACTOR** such that **CONTRACTOR** receives total compensation in the same amount as it would have received in the event of a termination-at-will.

General Provisions for Termination

Upon termination of the contract, the **OWNER** may take over the work and prosecute it to completion by agreement with another party or otherwise. Upon termination of the contract or in the event **CONTRACTOR** shall cease conducting business, the **OWNER** shall have the right to solicit applications for employment from any employee of the **CONTRACTOR** assigned to the performance of the contract. Neither party shall be considered in default of the performance of such obligations is prevented or delayed by any cause, existing or future, which is beyond the reasonable control of such party. Delays arising from the actions or inactions of one or more of **CONTRACTOR's** principals, officers, employees, agents, subcontractors, sub consultants, vendors, or suppliers are expressly recognized to be within **CONTRACTOR's** control.

ARTICLE 17 – DISPUTE RESOLUTION

The parties shall attempt to resolve any dispute related to this contract as follows. Either party shall provide to the other party, in writing and with full documentation to verify and substantiate its decision, its stated position concerning the dispute. No dispute shall be considered submitted and no dispute shall be valid under this provision unless and until the submitting party has delivered the written statement of its position and full documentation to the other party. The parties shall then attempt to resolve the dispute through good faith efforts and negotiation between the **OWNER** Representative and the **CONTRACTOR** Representative. At all times, **CONTRACTOR** shall carry on the work under this contract and maintain and complete work in accordance with the requirements of the contract or determination or direction of the **OWNER**. If the parties are unable to resolve their dispute as described above within 30 days, the parties may request that the dispute be submitted to the Board of Public Works for resolution. If the parties are dissatisfied with the decision of the Board of Public Works, the parties' reserve the right to pursue any available legal and/or equitable remedies for any breaches of this contract except as that right may be limited by the terms of this contract.

ARTICLE 18 – CHOICE OF LAW AND VENUE

This contract shall be governed exclusively by the laws of the State of New Hampshire and any claim or action brought relating to this contract, the work performed or contracted to be performed thereunder, or referable in anyway thereto shall be brought in Hillsborough County (New Hampshire) Superior Court Southern Judicial District or in the New Hampshire 9th Circuit Court—Nashua and not elsewhere

ARTICLE 19 – MISCELLANEOUS PROVISIONS

1. Neither party to the Contract shall assign the Contract as a whole without written consent of the other.
2. Tests, inspections and approvals of portions of the Work required by the Contract Documents or by laws, ordinances, rules, regulations or orders of public authorities having jurisdiction shall be made at an appropriate time.
3. If additional testing is required, the **CONTRACTOR** shall perform these tests.
4. The **OWNER** shall pay for tests except for testing Work found to be defective for which the **CONTRACTOR** shall pay.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be signed and intend to be legally bound thereby.

City of Nashua, NH (signature)	Xcel Fire Protection, Inc. (signature)
James W. Donchess, Mayor	
(Printed Name and Title)	(Printed Name and Title)
Date	Date

BID SCHEDULE

Attach additional supporting documents as appropriate

Bidder: Xcel Fire Protection, Inc.

Address: 11A Industrial Way, Unit1, Salem, NH 03079

Phone: 603-890-3331 E-mail: vbates@xcelfire.com

Project Pricing (TOTAL COST)	
Holman Stadium Fire Suppression System Replacement	$ 580,000.00

TOTAL BID:

Five hundred eighty thousand dollars Dollars No Cents *(Use words)*

Authorized Signature:

Printed Name and Tile: Vincent Bates, V.P. of Sales

Date: 10/16/2025

XCEL FIRE PROTECTION, INC.
INCORPORATED
1992
NEW HAMPSHIRE

BID FORM

PROJECT IDENTIFICATION: Holman Stadium Fire Suppression System Replacement

CONTRACT IDENTIFICATION AND NUMBER: IFB0406-100925

STATE & FEDERAL INDENTIFICATION: N/A

THIS BID IS SUBMITTED TO:
City of Nashua
Central Purchasing
229 Main Street, City Hall
Room 11- Basement Floor
Nashua, NH 03061-2019

1.01 The undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into an agreement with OWNER in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

2.01 BIDDER accepts all of the terms and conditions of the Advertisement or Invitation to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. The Bid will remain subject to acceptance for 90 days after the day of Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of OWNER.

3.01 In submitting this Bid, BIDDER represents, as set forth in the Agreement, that:

A. BIDDER has examined and carefully studied the Bidding Documents and the following Addenda, receipt of all which is hereby acknowledged.

Addendum No.	Addendum Date
1	10/3/2025
2	10/6/2025

B. BIDDER has visited the Site and become familiar with and is satisfied as to the general, local and Site conditions that may affect cost, progress, and performance of the Work.

C. BIDDER is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress and performance of the Work.

D. BIDDER has obtained and carefully studied (or assumes responsibility for having done so) all additional or supplementary examinations, investigations, explorations, tests, studies and data concerning conditions (surface, subsurface and Underground Facilities) at or contiguous to the Site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by BIDDER, and safety precautions and programs incident thereto.

E. BIDDER does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times and in accordance with the other terms and conditions of the Bidding Documents.

F. BIDDER is aware of the general nature of work to be performed by OWNER and others at the Site that relates to the Work as indicated in the Bidding Documents.

G. BIDDER has correlated the information known to BIDDER, information and observations obtained from visits to the Site, reports and drawings identified in the Bidding Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Bidding Documents.

H. BIDDER has given ENGINEER written notice of all conflicts, errors, ambiguities, or discrepancies that BIDDER has discovered in the Bidding Documents, and the written resolution thereof by ENGINEER is acceptable to BIDDER.

I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance of the Work for which this Bid is submitted.

4.01 BIDDER further represents that this Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; BIDDER has not solicited or induced any individual or entity to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other Bidder or over OWNER.

5.01 The requirements of the New Hampshire Revised Statutes Annotated shall apply to this project. The BIDDER is responsible for compliance with all applicable statutes. The entire set of the Revised Statutes Annotated is available online at:

http://gencourt.state.nh.us/rsa/html/indexes/default.html

6.01 BIDDER will complete the Work in accordance with the Contract Documents for the following prices:

SEE ATTACHED BID SCHEDULE

A. BIDDER acknowledges that estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Bid items will be based on actual quantities provided, determined as provided in the Contract Documents.

7.01 BIDDER agrees that the Work will be substantially completed and completed and ready for final payment on or before the dates, in accordance with the Contract Agreement

7.02 BIDDER accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work within the times specified in the Agreement.

8.01 The following documents are attached to and made a condition of this Bid:

A. Bid Form which includes a tabulation of Subcontractors, Suppliers and other individuals and entities required to be identified in this Bid;

B. Bid Schedule;

C. Bid Bond;

E. Construction Contractor's Qualification Statement.

F. Non-Collusion Affidavit

9.01 Communications concerning this Bid shall be addressed to:
(Contractor's mailing address to be filled in by Bidder)

Xcel Fire Protection, Inc.
Attn. Vincent Bates
11A Industrial Way, Unit 1
Salem, NH 03079

Submitted by:

Name of Organization	Xcel Fire Protection, Inc.
Name of Individual	Vincent Bates
Title	V.P. of Sales
Address	11A Industrial Way, Unit 1
	Salem, NH 03079
Telephone	603-890-3331

Submitted to:

Name	Purchasing Dept.
Address	City Hall
	229 Main St., Lower Level, Room 11
	Nashua NH 03061
Telephone	603-589-3330

SUBMITTED on October 16, 2025
If BIDDER is:

An Individual

Name (typed or printed): ______________________________

By: ______________________________(SEAL)
(*Individual's Signature*)

Doing business as: ______________________________

Business address: ______________________________

____

Phone No.: ____________________ Fax No.: ____________________

A Partnership

Partnership Name: ______________________________(SEAL)

Date and State of Organization

____

____

Names of Current General Partners

Name	Title

Type of Partnership

☐ General ☐ Publicly Traded

☐ Limited ☐ Other (describe): ____________________

By: ______________________________
(*Signature of General Partner – attach evidence of authority to sign*)

Name (typed or printed): ______________________________

Business address: ______________________________

____

Phone No.: ____________________ Fax No.: ____________________

A Corporation

Corporation Name: Xcel Fire Protection, Inc. (SEAL)

XCEL FIRE PROTECTION, INC. INCORPORATED ★ 1992 ★ NEW HAMPSHIRE

Date and State of Incorporation: 11/5/1996, New Hampshire

List of Executive Officers

Name	Title
Cathleen Tsetsilas	President
Cathleen Tsetsilas	Treasurer
Christopher McGadden	Secretary

Type (General Business, Professional, Service, Limited Liability): Professional, Service

By: ______________________
(Signature -- attach evidence of authority to sign)

Name (typed or printed): Vincent Bates

Title: V.P. of Sales (Corporate Seal)

XCEL FIRE PROTECTION, INC. INCORPORATED ★ 1992 ★ NEW HAMPSHIRE

Attest: ______________________
(Signature of Corporate Secretary)

Business Address: 11A Industrial Way, Unit1, Salem, NH 03079

Phone No.: 603-890-3331 Fax No.: 603-898-9999

Date of Qualification to do business is 11/5/1996

A Joint Venture

Joint Venture Name: ______________________(SEAL)

Date and State of Organization: ______________________

Name, Address and Form of Organization of Joint Venture Partners: (Indicate managing partner by an asterisk *) ______________________

By: ____

(Signature of joint ventured partner -- attach evidence of authority to sign)

Name (typed or printed): ______________________________

Title: ____

Business Address: ____________________________________

____

Phone No.: ____________________ Fax No.: ____________________

Address for receipt of official communications:

____

____

(Each joint ventured must sign. The manner of signing for each individual, partnership and corporation that is a party to the joint venture should be in the manner indicated above).

LIST OF SUBCONTRACTORS
(to be submitted with bid)

The name and address of each subcontractor who will be paid at least five percent (5%) of the prime contractor's total bid shall be listed below. To be deemed a responsive bid, this form must be submitted even if no subcontractors are required to be listed. In that case, the bidder should state "None" (or similar language stating that no subcontractors need to be listed) in the space below.

Name	Address of Subcontractor	Portion of Work
New England Builders & Contractors	464 Merrimack St., Methuen, MA 01844	Ceiling removal, replacement, repair.
Markarian Electric	586 Pleasant St., #5, Watertown, MA 02472	Electrical/ Fire Alarm

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: November 20, 2025

From: Bryan Conant, Superintendent of Parks

RE: Abolish one Groundskeeper Maintenance position and create one Groundsman 1 position.

B. Motion: To approve the abolishment of one Groundskeeper Maintenance position and create one Groundsman 1 position at the Parks Department.

Discussion: Based on the daily operational needs of the Parks & Recreation Department, we are seeking to take advantage of the open Groundskeeper maintenance position and create another Groundsman 1 position. We currently have six Groundsman 1 positions and eight Groundskeeper Maintenance positions. Based on the current work load, the department would benefit from having an additional Groundsman 1 position as this position is a labor intense position.

Board of Public Works Meeting of November 20, 2025
Solid Waste Department

A. Motion: To approve an engineering services contract with Sanborn Head & Associates of Concord, NH in the amount of $38,500 to provide construction quality assurance oversight for the 2025 landfill gas collection system modification work. Funding will be through Department: 168 Solid Waste; Fund: Bond; Activity: Landfill Gas Expansion

B. Motion: To approve a contract with SRS Petroleum Services of West Bridgewater, Massachusetts to provide, install, and test at startup a new 5,000 gallon double-walled diesel fuel tank to replace the current landfill fueling system in the amount of $242,800. Funding will be through Department 168 Solid Waste; Fund: Solid Waste; Activity: Landfill upgrade fuel tanks.

C. Informational: 2026 DES Rule Change- Disposal fee.

City of Nashua, Public Works Division

To: Board of Public Works — Meeting Date: November 20, 2025

From: Jeff Lafleur, Superintendent, Solid Waste Department

Re: Landfill Engineering Services Contract – 2025 Landfill Gas Collection System Expansion CQA Services

A. Motion: To approve an engineering services contract with Sanborn Head & Associates of Concord, NH in the amount of $38,500 to provide construction quality assurance oversight for the 2025 landfill gas collection system modification work. Funding will be through Department: 168 Solid Waste; Fund: Bond; Activity: Landfill Gas Expansion

Attachment: Sanborn Head and Associates October 31, 2025 Scope of Engineering Support Services, 2025 LFG System Expansion CQA Services letter

Discussion: Sanborn Head and Associates (SHA) is the City's primary engineering consultant for landfill and solid waste related issues, including landfill gas management, design and construction; groundwater, air and solid waste permitting; capacity analyses; regulatory representation; and general landfill operations.

In December 2025, the landfill gas collection system will be expanded, including installation of eight new vertical recovery wells and four horizontal wells. A separate contract was awarded to J Bates & Son to complete the LFG modification work and SHA will provide field CQA oversight and reporting to satisfy NHDES requirements. Expansion of the landfill gas collection system is needed to reduce landfill gas emissions from the landfill (in compliance with our Title V Air Permit), capture methane for production of electricity on-site, and to control odors.

SHA has demonstrated a thorough understanding of the issues and requirements of the Four Hills facility, and provide consistent, high quality engineering and consulting services to the department in a timely manner. They have demonstrated superior abilities relative to regulatory reporting, permitting, design and construction oversight. Therefore, they are considered a sole source for these services.

6 *Bedford Farms Drive, Suite 201*
Bedford, NH 03110

Mr. Jeff Lafleur
Superintendent
Nashua Division of Public Works, Solid Waste Department
840 West Hollis Street
Nashua, NH 03062

October 31, 2025

Sent via Email

Re: Scope of Engineering Support Services
2025 LFG System Expansion CQA Services
Four Hills Landfill
Nashua, New Hampshire

Dear Jeff:

Sanborn, Head & Associates, Inc. (Sanborn Head) appreciates the opportunity to provide this scope of services to the City of Nashua (City) relative to construction quality assurance (CQA) services for the 2025 LFG System Expansion Project at the Four Hills Landfill. The scope of services presented herein is based on communication with the City regarding the services needed to support this effort.

SCOPE OF SERVICES

Task 1 – Construction Phase Services

Under this task, Sanborn Head will perform construction-phase engineering services in support of the installation of the gas collection and control system (GCCS) components depicted on the construction drawings and technical specifications approved by the New Hampshire Department of Environmental Services (NHDES). This effort will include:

- Preparing for and attending a pre-construction meeting at the Four Hills Landfill to review the project and proposed construction timeline with the selected contractor (Contractor). We assume that the City will prepare the agenda and meeting minutes for this meeting.
- Reviewing the Contractor's submittals for conformance with the specifications for the project.
- Providing proposed pipe alignments to the Contractor for stake-out in the field by the Contractor's surveyor and reviewing Contractor requests for field changes.
- Performing construction observation services to document the installation of critical GCCS components for conformance with the drawings and technical specifications approved by the NHDES. We assume three site visits will occur each week (on average), depending on the nature of the work being performed at the time, and a 7-week overall duration for the project. While on site, Sanborn Head's representative will meet with representatives of the City and the Contractor, observe construction (including pipe pneumatic testing performed by the Contractor), take photographs, and document our observations. We understand that a representative of the City will be able to observe construction activities when Sanborn Head is not on site.

- Preparing bi-weekly construction summaries for the NHDES. Based on a projected 7-week duration of construction, we anticipate preparing no more than four (4) bi-weekly reports.
- Performing a final site walk-thru with the City to evaluate the completeness of the Contractor's work and conformance with the construction documents, and if necessary, generating a punch-list of items to be completed by the Contractor prior to Sanborn Head signing off on substantial completion of the project.

Task 2 – CQA Report & Record Drawings Preparation
As-built survey of the constructed components will be facilitated by the Contractor and provided to Sanborn Head in AutoCAD format (i.e., .dwg). Following completion of construction, Sanborn Head will be responsible for the following:

- Preparing a Construction Quality Assurance (CQA) Report for the project. The CQA Report will address the construction activities observed by Sanborn Head and the City, test results, and variations in construction relative to the drawings and specifications, if any. The statements presented in the CQA Report will be limited to the extent of our observations, our understanding of the City's observations and documentation, and our review of submittals and test results. The CQA Report will be signed and sealed by a professional engineer licensed in the State of New Hampshire. Two paper copies and an Adobe Acrobat (i.e., .pdf) electronic copy of the report will be issued to the City.
- Preparing Record Drawings for the Project. The Record Drawings will be based on as-built documentation and survey provided to Sanborn Head by the Contractor. The Record Drawings will be included as an attachment to the CQA report.

FEE AND BASIS OF BILLINGS
The fee for each task under this scope of services is provided in the table below and is based on the estimated time commitment required to complete the services described above in addition to expenses associated with printing, mileage, and tolls. We will invoice based on actual accrued time and expenses in accordance with the Schedule of Fees included with our multi-year agreement that is in place with the City. We will not perform services beyond those defined herein without first receiving written authorization from the City.

Task	Task Description	Fee
1	Construction Phase Services	$31,300
2	CQA Report & Record Drawings Preparation	$7,200
	TOTAL	**$38,500**

SCHEDULE
Sanborn Head is available to begin working on this project following written authorization to proceed from the City.

TERMS OF ENGAGEMENT
Sanborn Head has a multi-year agreement in place with the City. It is our understanding that the City will issue a Purchase Order for the scope of services described herein.

CLOSING
Thank you for the opportunity to provide this scope of services. We look forward to working with you on this project. Please contact us should you require additional information.

Very truly yours,
SANBORN, HEAD & ASSOCIATES, INC.

Ryan L. Clay, PE
Senior Project Manager

Eric S, Steinhauser, PE, CPESC, CPSWQ
Senior Vice President and Principal

RLC/ESS: rlc

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City of Nashua, Public Works Division

To:	Board of Public Works	Meeting Date: November 20, 2025
From:	Jeff Lafleur, Superintendent, Solid Waste Department	
Re:	Installation of Replacement Landfill Diesel Fuel Tank System	

B. Motion: To approve a contract with SRS Petroleum Services of West Bridgewater, Massachusetts to provide, install, and test at startup a new 5,000-gallon double-walled diesel fuel tank to replace the current landfill fueling system in the amount of $242,800. Funding will be through Department 168 Solid Waste; Fund: Solid Waste; Activity: Landfill upgrade fuel tanks.

Discussion: The landfill currently has an 8,000-gallon diesel fuel aboveground storage tank (AST) to fuel landfill vehicles and equipment. The tank is almost 30 years old and was installed before more rigorous environmental and fire protection rules were in place. The tank is required to be internally inspected and corrosion tested for recertification every decade and the next corrosion test is needed in 2026. There is a high probability the current tank would not pass recertification as the age of the tank is over 30years old. The new tank installation will meet current NHDES and NFPA regulations with additional environmental safeguards, and fire safety features.

Company	Contact	email	Bid Total
LaMountain Bros., Inc.	Henry LaMountain	hank@lamountainbros.com	$285,460.37
Stephens-Marquis Associates, Inc.	Cody Marquis	cody@marquiscg.com	$295,400.00
Dependable Service Company	Randall Kessler	rkessler@dependablecompany.com	$293,390.00
SRS Petroleum Services	Jeff Liquori	Jeff@srspetroleuum.com	$242,800.00
Green Site Services Group, Inc	Thomas Clark	tclark@gssgi.com	$255,000.00

City of Nashua, Public Works Division

To: Board of Public Works | Meeting Date: November 20, 2025

From: Jeff Lafleur, Superintendent
Solid Waste Department

C. Informational: 2026 DES Rule Change- Disposal fee

Discussion: Slide attached.

149-R:5 Solid Waste Disposal Surcharge. –

I. Beginning January 1, 2026, solid waste disposed of at a New Hampshire landfill, incinerator, or waste-to-energy facility shall be subject to a surcharge at the rate of $3.50 per ton. Notwithstanding RSA 149-M:4, XXII, materials used as cover at landfills shall not be subject to the surcharge.

II. Such surcharge shall be paid by the customer of a facility that holds a permit issued pursuant to RSA 149-M for a New Hampshire landfill, incinerator, or waste-to-energy facility. This surcharge will be paid by the customer in addition to any other disposal tipping fee collected by the disposal facility, and such disposal facility shall remit the surcharge quarterly to the department on forms and with supporting documentation as provided for in rulemaking conducted pursuant to RSA 149-R:6, I, II, and III.

III. The first payment of the surcharge shall be due to the department no later than April 30, 2026, and within 30 days of each quarter's end thereafter.

IV. The department shall deposit surcharges collected under this section into the fund.

V. Failure to pay surcharges within 30 days of the date due shall result in the assessment of interest at a rate established by rule pursuant to RSA 149-R:6, VII. The commissioner may waive all or any portion of interest for good cause. The department shall deposit interest collected under this section into the fund.

Board of Public Works Meeting of November 10, 2025
Fleet Department

A. Motion: To approve the purchase of two 2026 Freightliner Cab and Chassis with body and snow fighter package from Viking Cives of Williston Vermont in the amount of $300,516 each, through Sourcewell contract pricing. Additionally, approve the purchase and installation of radio system in an amount not-to-exceed $5,000. Funding will be through Department: 161 Street; Fund: Bond; Activity: DPW Street Trucks and Loader.

B. Motion: To approve the purchase of one tandem axle 2027 Freightliner Cab and Chassis with body and snow fighter package from Viking Cives of Williston Vermont in the amount of $319,729 each, through Sourcewell contract pricing. Additionally, approve the purchase and installation of radio system in an amount not-to-exceed $5,000. Funding will be through Department: 161 Street; Fund: Trust; Activity: CERF.

C. Motion: To approve the purchase of one 2025 Ravo R2 Sweeper from ALTA Environmental Solutions, in the amount of $238,556.53 pursuant to Sourcewell Contract. Funding will be through Department: 161 Street; Fund: Trust; Activity: CERF.

D. Motion: To approve the three-year renewal of Fleet Tracking Software from Fleetio, in the total contract amount not to exceed $128,642. Funding will be through Department:163 Fleet, Fund: General, Account Category: 71 Equipment

City of Nashua, Public Works Division

To: Board of Public Works   Meeting Date: November 20, 2025

From: Michael Rush, Superintendent
Fleet Department

Re: Purchase of two 2026 Freightliner Cab and Chassis with Plow Package.

A. Motion: To approve the purchase of two 2026 freightliner Cab and Chassis with body and snow fighter package from Viking Cives of Williston Vermont in the amount of $300,516 each, through Sourcewell contract pricing. Additionally, approve the purchase and installation of radio system in an amount not-to-exceed $5,000. Funding will be through Department: 161 Street; Fund: Bond; Activity: DPW Street Trucks and Loader.

Attachments: Quote from Viking Cives, Cab and Chassis

Discussion: This scheduled CERF purchase will replace the street department's two single axle dump trucks 16-015 and 16-066.These assets are dump trucks with plow and sander up fit packages. These trucks are showing signs of corrosion to the undercarriage, body, hydraulic components, plow equipment and some of the electrical components.

The Freightliner chassis and snow fighter package is a similar purchase to the current international chassis that are up for replacement with the exception of additional anti-ice system (Brine). The truck build comes with a 5 year 100,000 mile extended truck cab and chassis warranty. A 5 year unlimited mileage warranty on the Allison transmission, and a 5 year 150,000 mile warranty on the power plant through freightliner of New Hampshire. Viking Cives will be up fitting a plow, sander and brine package. There will be a one-year warranty parts and labor for the plow, anti-ice and sander package with continued support from Viking Cives for the life of the trucks. Trucks 05-029,06-067 and 06-068 will be traded towards these purchases as reflected in the quote.

Assets 16-015 and 16-066 will be kept as back up and in service until it is no longer feasible to continue repairs. At that time, it will go to auction or be traded.

The Superintendents of Streets and Fleet recommend this purchase.

Viking-Cives of Vermont
74 Armand Lane

Willison, VT 05495
Phone: (802) 660-9991
Fax: (802) 660-9992

www.vikingcives.com

QUOTATION

Quote ID: **Error! Reference source not found.**

Customer: City of Nashua
9 Stadium Drive
Nashua, NH 03061
Sourcewell ID# 64177
Contact: Mike Rush
Phone: 603-589-4703

Quote Number: **062222-VCM**
Quote Date: 10/15/25
Quote valid until: 12/15/25
Sourcewell Contract

Salesperson: Mike Murray

Part Number	Description	Quantity	Unit Price	Amount
	SW-TK0100 10' Single Axle Package w/Controls	1	$176,850.00	**$176,850.00**
	SW-TK0430 Single Axle Chassis Per Attached Quotation	1	$123,666.00	**$123,666.00**
	Quote Includes All Equipment Listed Below			
	Power Tilt Hitch w/Wing Mount	1		
	FH20 Cable Over Hydraulic Front Mast Assembly	1		
	Standard Hinge – 10 Degree Extended	1		
	Patrol Rear Support w/Detachable 3 Point Attach	1		
	GL3000PMC Wing Plow Guidance Laser w/Custom Support	1		
	1112WHDTE Trip Edge Wing	1		
	HD Hydraulic Arms (Cushion Spring Lower)	1		
	HD Sabre Blade	1		
	Moldboard Shoes (Pair)	1		
	Sabre Curb Guard	1		
	R1142TE Trip Edge Moldboard w/Heavy Duty Trip Angle	1		
	PRR Hydraulic Reversible Push Frame w/Cushion Valve Relief	1		
	Standard Push Lug Swivel	1		
	Three Chain Level Lift	1		
	HD Sabre Blades	1		
	Moldboard Shoes (Pair)	1		
	Rubber Deflector and Fluorescent Plow Whips	1		
	Front Mounted Load Sense Pump	1		
	Stainless Frame Mounted Oil Reservoir w/Low Oil Sensor	1		
	8 Section Load Sharing Implement/Spreader Valve in Enclosure	1		
	Pedestal Mount CS106 2 Stick Electronic Implement Control	1		
	Closed Loop CS660-4 Electronic Spreader Control w/Driver	1		
	Wireless Temperature Sensor	1		
	SS Steel Hydraulic Piping to the Front and Rear/SS Couplers	1		
	Beau Roc SSM1 11'x 36 x 42 Body w/Mono Shell Construction	1		
	¼" AR450 Floor	1		
	3/16" 201B Stainless Sides and Headboard	1		
	3/16" 201B Stainless Air Release Tailgate w/Doors (3), Apron	1		
	Stainless ½ Cab Shield	1		

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Phone: (802) 660-9991
Fax: (802) 660-9992
www.vikingcives.com

QUOTATION

Quote ID: **Error! Reference source not found.**

Part Number	Description	Quantity	Unit Price	Amount
	SA Standard Recess Mounted Telescopic Hoist	1		
	Electric Cover w/30 Deg Alum Arms, Asphalt Tarp, Tensioner	1		
	Semi-Automatic Tire Chains	1		
	Pintle Plate w/45 Ton Hook, D-Rings, and Electrical Plug	1		
	Front and Rear Mud Flaps w/Anti Sails on the Front Flaps	1		
	Swenson EVDA 10' Stainless Dual Auger V-Box w/Shield	1		
	Stainless Leg Stand and Flip Up Chute	1		
	Twin 105 Gallon Liquid Calcium Tanks w/Electric Power Unit	1		
	925 Gallon Three Lane Ant-Ice Unit w/Stand	1		
	LED Heated Cab Shield (4), Corner, and Wing Strobes	1		
	LED Heated Stop/Tail/Turns and Back Ups and LED Markers	1		
	LED Heated Plow Lights and Amber Fogs	1		
	LED Heated Spot Lights	4		
			Quote Total:	**$300,516.00**
			Trade:	**$0.00**
			Total Due:	**$300,516.00**

The following items may be added:

Part Number	Description	Quantity	Unit Price	Amount

Customer must fill out the information below before the order can be processed…

Accepted by:	
Date:	
P.O. number:	

1. The price and terms on this quotation are not subject to verbal changes or other agreements unless approved in writing by the seller. All quotations and agreements are contingent upon strikes, accidents, fires, availability of material, and all other causes beyond our control. Prices are based on cost and conditions existing on the date of quotation and are subject to change by the seller before final inspection.
2. Typographical and stenographic errors are subject to correction.
3. Conditions not specifically stated herein shall be governed by the established trade customs. Terms inconsistent with those stated herein which may appear on purchaser's final order will not be binding on the seller.
4. Terms are due upon receipt unless prior credit has been established or established accounts are set up with Net 30-day terms.
5. Quoted price does not include any applicable taxes and is subject to state and local tax, as well as Federal excise tax unless proper forms are submitted and established when applicable.
6. All orders are FOB Viking facility unless noted otherwise.

Notes:

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: November 20, 2025

From: Michael Rush, Superintendent
Fleet Department

Re: Purchase of one tandem axle 2027 Freightliner Cab and Chassis with Plow Package.

B. Motion: To approve the purchase of one tandem axle 2027 freightliner Cab and Chassis with body and snow fighter package from Viking Cives of Williston Vermont in the amount of $319,729 each, through Sourcewell contract pricing. Additionally, approve the purchase and installation of radio system in an amount not-to-exceed $5,000. Funding will be through Department: 161 Street; Fund: Trust; Activity: CERF.

Attachments: Quote from Viking Cives, Cab and Chassis

Discussion: This scheduled CERF purchase will replace the street department's 16-079 a tandem axle dump truck with plow and sander up fit package. This truck is showing signs of corrosion to the undercarriage, body, hydraulic components, plow equipment and some of the electrical components.

The Freightliner chassis and snow fighter package is a similar purchase to the current chassis that is up for replacement with the exception of additional anti-ice system (Brine). The truck build comes with a 5 year 100,000 mile extended truck cab and chassis warranty. A 5 year unlimited mileage warranty on the Allison transmission, and a 5 year 150,000 mile warranty on the power plant through freightliner of New Hampshire. Viking Cives will be up fitting a plow, sander and brine package. There will be a one-year warranty parts and labor for the plow, anti-ice and sander package with continued support from Viking Cives for the life of the truck. Truck 14-614 a back-line plow truck that is at end of service life and will be traded towards this purchase as reflected in the quote.

Truck 16-079 will be kept as back up and in service until it is no longer feasible to continue repairs. At that time, it will go to auction or be traded.

The Superintendents of Streets and Fleet recommend this purchase.

Viking-Cives of Vermont
74 Armand Lane

Willison, VT 05495
Phone: (802) 660-9991
Fax: (802) 660-9992

www.vikingcives.com

QUOTATION

Quote ID: **Error! Reference source not found.**

Customer: City of Nashua
9 Stadium Drive
Nashua, NH 03061
Sourcewell ID# 64177
Contact: Mike Rush
Phone: 603-589-4703

Quote Number: **062222-VCM**
Quote Date: 10/15/25
Quote valid until: 12/15/25
Sourcewell Contract

Salesperson: Mike Murray

Part Number	Description	Quantity	Unit Price	Amount
	SW-TK0100 15' Tandem Axle Package w/Controls	1	$188,450.00	**$188,450.00**
	SW-TK0430 Tandem Axle Chassis Per Attached Quotation	1	$131,279.00	**$131,279.00**
	Quote Includes All Equipment Listed Below			
	Power Tilt Hitch w/Wing Mount	1		
	FH20 Cable Over Hydraulic Front Mast Assembly	1		
	Standard Hinge – 10 Degree Extended	1		
	Patrol Rear Support w/Detachable 3 Point Attach	1		
	GL3000PMC Wing Plow Guidance Laser w/Custom Support	1		
	1112WHDTE Trip Edge Wing	1		
	HD Hydraulic Arms (Cushion Spring Lower)	1		
	HD Sabre Blade	1		
	Moldboard Shoes (Pair)	1		
	Sabre Curb Guard	1		
	R1142TE Trip Edge Moldboard w/Heavy Duty Trip Angle	1		
	PRR Hydraulic Reversible Push Frame w/Cushion Valve Relief	1		
	Standard Push Lug Swivel	1		
	Three Chain Level Lift	1		
	HD Sabre Blades	1		
	Moldboard Shoes (Pair)	1		
	Rubber Deflector and Fluorescent Plow Whips	1		
	Front Mounted Load Sense Pump	1		
	Stainless Frame Mounted Oil Reservoir w/Low Oil Sensor	1		
	8 Section Load Sharing Implement/Spreader Valve in Enclosure	1		
	Pedestal Mount CS106 2 Stick Electronic Implement Control	1		
	Closed Loop CS660-4 Electronic Spreader Control w/Driver	1		
	Wireless Temperature Sensor	1		
	SS Steel Hydraulic Piping to the Front and Rear/SS Couplers	1		
	Beau Roc SSM1 15'x 48 x 54 Body w/Mono Shell Construction	1		
	¼" AR450 Floor	1		
	3/16" 201B Stainless Sides and Headboard	1		
	3/16" 201B Stainless Air Release Tailgate w/Doors (3), Apron	1		
	Stainless ½ Cab Shield	1		

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Phone: (802) 660-9991
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QUOTATION

Quote ID: **Error! Reference source not found.**

Part Number	Description	Quantity	Unit Price	Amount
	SA Standard Recess Mounted Telescopic Hoist	1		
	Electric Cover w/30 Deg Alum Arms, Asphalt Tarp, Tensioner	1		
	Semi-Automatic Tire Chains	1		
	Pintle Plate w/45 Ton Hook, D-Rings, and Electrical Plug	1		
	Front and Rear Mud Flaps w/Anti Sails on the Front Flaps	1		
	Swenson EVDA 14' Stainless Dual Auger V-Box w/Shield	1		
	Stainless Leg Stand and Flip Up Chute	1		
	Twin 375 Gallon Liquid Calcium Tanks w/Electric Power Unit	1		
	925 Gallon Three Lane Ant-Ice Unit w/Stand	1		
	LED Heated Cab Shield (4), Corner, and Wing Strobes	1		
	LED Heated Stop/Tail/Turns and Back Ups and LED Markers	1		
	LED Heated Plow Lights and Amber Fogs	1		
	LED Heated Spot Lights	4		
			Quote Total:	**$319,729.00**
			Trade:	**$0.00**
			Total Due:	**$319,729.00**

The following items may be added:

Part Number	Description	Quantity	Unit Price	Amount

Customer must fill out the information below before the order can be processed…

Accepted by:	
Date:	
P.O. number:	

1. The price and terms on this quotation are not subject to verbal changes or other agreements unless approved in writing by the seller. All quotations and agreements are contingent upon strikes, accidents, fires, availability of material, and all other causes beyond our control. Prices are based on cost and conditions existing on the date of quotation and are subject to change by the seller before final inspection.
2. Typographical and stenographic errors are subject to correction.
3. Conditions not specifically stated herein shall be governed by the established trade customs. Terms inconsistent with those stated herein which may appear on purchaser's final order will not be binding on the seller.
4. Terms are due upon receipt unless prior credit has been established or established accounts are set up with Net 30-day terms.
5. Quoted price does not include any applicable taxes and is subject to state and local tax, as well as Federal excise tax unless proper forms are submitted and established when applicable.
6. All orders are FOB Viking facility unless noted otherwise.

Notes:

City of Nashua, Public Works Division

To: Board of Public Works — Meeting Date: November 20, 2025

From: Michael Rush Superintendent
Fleet Department

Re: Purchase of one 2025 Ravo R2 sidewalk sweeper

C. Motion: To approve the purchase of one 2025 Ravo R2 Sweeper from ALTA Environmental Solutions, in the amount of $238,556.53 pursuant to Sourcewell Contract. Funding will be through Department: 161 Street; Fund: Trust; Activity: CERF.

Attachments: ALTA detailed Quote

Discussion: The Street Department utilizes one sidewalk sweeper daily from April to the start of snow to keep the City of Nashua streets and sidewalks clean and free from debris. After testing a demo in Spring of 2025 of the various sweepers available it was determined that this sweeper would work best for our road and sidewalk condition and debris level.

The Ravo R2 sweeper provides exceptional maneuverability in all road conditions and enabling the operator to clean closer to the curb and obstacles with its 3 adjustable brooms for multiple cleaning tasks. This functionality is controlled remotely from inside the cab, keeping the operator safely out of traffic.

Additionally, the Ravo R2 includes small pressure washer and a rear suction hose that can extend from the back to wash and collect debris that the brushes may miss or cannot reach. It is equipped with advanced safety features such as camera systems and proximity sensors to ensure the safety of both the operator and the public.

The Ravo R2 also boasts a high-efficiency filtration system that effectively captures fine dust and prevents it from being released into the atmosphere. It comes with a standard two-year warranty 2,000-hour warranty. The system runs on a single-engine, Tier 4 emission-compliant powertrain.

This Ravo R2 Sweeper will replace sweeper 15-142 which is a 2015 tenant sidewalk sweeper that currently has frequent repairs and breakdowns, parts are also typically delayed. This sweeper will be traded towards this purchase as well as sweepers 12- 047 and 12-092 which were back up sweepers prior to the newer purchases.

The Street and Fleet Superintendents support this purchase from ALTA Equipment.

ALTA
MATERIAL HANDLING

Sourcewell Awarded Contract

FAYAT ENVIRONMENTAL SOLUTIONS
RAVO FAYAT GROUP

FESA 2024 Ravo R2 Sourcewell Price List 03/01/2024 V1

Dealer Name	Alta LLC	**Sourcewell Discount**	5%
Customer Name	Nashua DPW	**Order Number**	
Customer Physical Address	848 West Hollis Street	**Quotation Date**	10/27/25
City, State, Zipcode	Nashua NH	**Sourcewell Contract #**	093021-FAY
Contact Person	Michael Rush		
Contact Title	Fleet Manager		
Contact Email Address	rushm@nashuanh.gov		
Contact Phone Number	603-801-1140		
Customer Sourcewell Number	Pending		

QTY	ITEM CODE	DESCRIPTION	MANDATORY ADDL OPTIONS	Sourcewell List Price Ea	Sourcewell Total List Price
	ENGINE				
1	MATMC210AZXT5	2025 AZURA MC210 sweeper **DIESEL** - KUBOTA V3800 STAGE V / TIER 4 - **55.4 kW @ 2 200 rpm (74 hp)**		$ 232,262.00	$ 232,262.00
	PREPARATIONS FOR ATTACHMENTS				
1	MATMC210AZXPREP	AZURA FLEX: Preparation for front attachments (mechanical interface with hydraulic and water couplings)		STD	STD
	DRIVE SIDE				
1	**STD**	**Right drive side**		STD	STD
	TRANSIT SPEED				
1	MATMC210V40	Transit speed 25 MPH (with reinforced rear axle, ratio 7.8:1)		STD	STD
	DRIVE TRAIN				
1	**STD**	**2 or 4 steer wheels in working mode, 2 front steer wheels in travel mode with automatic steer system**		STD	STD
1	MATOPTMC210ESSFREI	Braked rear axle (calipers), ratio 7.8:1		STD	STD
1	MATOPTMC210P16MS	4 x 16' All season M+S wheels		STD	STD
1	**SIGNALISATION**				
	MARKING				
1	**MATMC210RAL9010**	**Color RAL 9010 (White)**		STD	STD
	LIGHTS				
1	MATOPTMC210FEULEDR	LED low & high beam headlights		STD	STD
1	**STD**	**LED daytime running lights, LED rear lights**		STD	STD
1	MATOPTMC210FLEDTB	2 x lower LED working lights		STD	STD
1	MATOPTMC210FEULEDT	2 x upper LED working lights		STD	STD
1	**STD**	**LED rotating beacon on the cabin roof**		STD	STD
1	MATOPTMC210PREPGYR	Preparation for additional rotating beacon on hopper (without LED rotating beacon)		STD	STD
1	MATOPTMC210GYRLED	Additional LED rotating beacon on hopper		STD	STD
1	MATOPTMC210IMMAT	Front registration plate holder with frame on top of the cabin		STD	STD
1	MATOPTMC210FEUECAV	2 x flashing LED lights on front of the machine		STD	STD
1	MATOPTMC210FEUECLA	2 x flashing LED lights on rear of hopper		STD	STD
1	MATOPTMC210FEUECCO	2 x flashing LED lights on sides of the hopper		STD	STD
	SOUND				
1	**STD**	**Reversing warning buzzer**		STD	STD
1	**CABIN**				
	SAFETY				
1	MATOPTMC210CEIN3PT	3-points seat belts		STD	STD
1	MATOPTMC210RETELE2	Electrically adjustable + heated panoramic vertical mirrors C2		STD	STD
1	MATOPTMC210MIRROIR	Wide-angle rear-view mirror on the passenger side		STD	STD
1	MATOPTMC210MIR2	Additional wide-angle rear-view mirror on the driver side		STD	STD
1	**STD**	**7' display screen with: speedometer, logbook, diagnostic help and data extraction/update via USB**		STD	STD
1	**STD**	**Rear view camera & suction nozzle camera (display screen in cabin)**		STD	STD
1	MATOPTMC210CAMANGL	Blind spot camera on the opposite driving side (additional display screen in cabin) *not compatible with 360° camera*		$ 2,345.00	$ 2,345.00
1	**MATMC210TIERRA**	**Tierra telematics system**		STD	STD
1	MATMC210TRACK	Electrical preparation for GPS tracking device		$ 577.02	$ 577.02
	COMFORT				
1	**STD**	**Roller sun blind (driver and passenger)**		STD	STD
1	**STD**	**Adjustable steering column in height and depth**		STD	STD
1	**STD**	**Air conditioning with climate control system**		STD	STD
1	MATOPTMC210SIEGELE	Air suspended driver seat (with multiple settings & headrest)		STD	STD
1	MATOPTMC210SIEGEP	Passenger seat (non suspended)		$ 719.99	$ 719.99
1	**STD**	**AM / FM radio (with USB - SD - Aux - Bluetooth hands free kit)**		STD	STD
1	MATOPTMC210KEYART	Center control panel (keypad) with double articulation		STD	STD
1	MATOPTMC210BOUT	Bottle holder		STD	STD
1	**WATER**				
1	MATOPTAZX210STO52	Storz DN52 water couplings on machine		STD	STD
1	MATOPTAZX210FILREM	Water filling filter		STD	STD
1	MATOPTMC210STO52M	Filling hose: [Storz DN52 - Storz DN52] couplings		STD	STD
1	MATOPTMC210CJARD	Garden hose 1 1/2' coupling + adapters: [Storz DN52 - 1 1/2'], [DSP DN40 - 1 1/2'], [GKF DN38 - 1 1/2] and [GKM DN38 - 1 1/2]		$ 370.22	$ 370.22
1	**MATMC210CONTSTD**	**Standard hopper (water capacity: 280L for petrol engine / 300L for diesel engine)**		STD	STD
1	MATOPTAZX210HP	High pressure water pump (5GPM @ 2175 PSI)		STD	STD
1	**WORKING MODE**				
1	**STD**	**Start & Sweep button**		STD	STD
1	**STD**	**Rapid lift of the nozzle / broom unit**		STD	STD
1	**STD**	**Blocking of nozzle trap in upper position**		STD	STD
1	**STD**	**Independent water valve for dampening the nozzle and brooms**		STD	STD
1	MATOPTMC210ROUESUS	Suspended suction nozzle wheels		STD	STD
1	MATOPTMC210BALMIXT	2 mixed brooms (polyester & steel) instead of polyester		STD	STD
1	**STD**	**Potentiometer to adjust pressure/relief and rotating speed of side brooms**		STD	STD
1	MATOPTAZX210ANGLE	Gutter broom angle adjustment from cabin		$ 1,890.00	$ 1,890.00
1	MATOPTMC210INDCOUV	Independent lifting of the hopper and hopper lid (not compatible with reversal of side broom rotation)		$ 2,500.00	$ 2,500.00
1	**ATTACHMENTS**				
	WASHING				
1	MATOPTAZX210LANCHP	HP hand lance with 33FT hose equiped with quick coupling	HP water pump	STD	STD

FESA 2024 Ravo R2 Sourcewell Price List 03/01/2024 V1

Dealer Name	Alta LLC	**Sourcewell Discount**	5%
Customer Name	Nashua DPW	**Order Number**	
Customer Physical Address	848 West Hollis Street	**Quotation Date**	10/27/25
City, State, Zipcode	Nashua NH	**Sourcewell Contract #**	093021-FAY
Contact Person	Michael Rush		
Contact Title	Fleet Manager		
Contact Email Address	rushm@nashuanh.gov		
Contact Phone Number	603-801-1140		
Customer Sourcewell Number	Pending		

QTY	ITEM CODE	DESCRIPTION	MANDATORY ADDL OPTIONS	Sourcewell List Price Ea	Sourcewell Total List Price
	SWEEPING				
1	MATOPTAZX2103BALVR	3rd broom with frontal broom angle adjustment from cabin	Prep. for front attachments	$ 19,787.00	$ 19,787.00
1	MATOPTAZX3BLANGLE	Gutter broom angle adjustment of the 3rd broom from cabin	3rd broom	STD	STD
1	MATOPTAZX3BLLED	LED working light on third broom arm	3rd broom	STD	STD
1	MATOPTAZX2103BPIED	Quick release jockey wheels for 3rd broom	3rd broom	$ 1,789.00	$ 1,789.00
1	MATOPTAZX210HERBVR	Weed cutting broom + anti-splash flap for 3rd broom (instead of polyester)	3rd broom	$ 626.71	$ 626.71
1	MATOPTAZX3BLMIX	Mixed broom (polyester & steel) for 3rd broom (instead of polyester)	3rd broom	STD	STD
1	**SAFETY**				
1	MATOPTMC210COUPBAT	Automatic battery isolator switch		STD	STD
1	MATOPTMC210HYDSECU	Hydraulic low level and overheating safety cut out		STD	STD
1	**STD**	**Manual hopper safety prop**		STD	STD
1	**MAINTENANCE**				
1	**MATMC210HUILESTD**	**Standard hydraulic oil ISO VG 46**		STD	STD
1	MATOPTMC210GRAAUTO	Automatic centralised lubrication		$ 5,540.55	$ 5,540.55
1	**ADDITIONAL EQUIPMENT**				
1	MATOPTMC210P16PMS	16' All season M+S front wheel(s)		$ 526.25	$ 526.25
1	MATOPTMC210P164SAR	16' All season M+S rear wheel(s)		$ 526.25	$ 526.25
1	MATOPTMC210MANUSB	Additional memory stick with Electronic Technical Manuals		STD	STD
1	MATOPTMC210MANUELP	Complete set of technical manuals in hard copy		STD	STD
1	MATOPTMC210JEUCLE	Additional set of keys (total 3 sets)		$ 49.25	$ 49.25
1	MATOPTMC210OUTIL	Tool kit		$ 244.90	$ 244.90
1	**ADDITIONAL WARRANTY**				
1	MATGAR2PMOKM	Total warranty 2 year/2000h parts/work/km		STD	STD

Subtotal :	$ 269,754.12
Sourcewell Discount:	$ (14,197.59)
Trade ins 2 -2012 Tymco sweepers vin # 1FVAC4DX2CHBP9701- Tennant Green machine sweeper	**$ (17,000.00)**
Ravo R2 Subtotal:	$ 238,556.53

We are pleased to offer this quotation for a Ravo R2 with the options listing above per the terms and conditions of the Sourcewell Contract Number 093021-FAY and the additional terms sheet attached.

Ravo R2 Subtotal:	**$ 238,556.53**
Training:	Included
Dealer Prep:	Included
Freight:	Included
Total Sourcewell Price:	**$ 238,556.53**

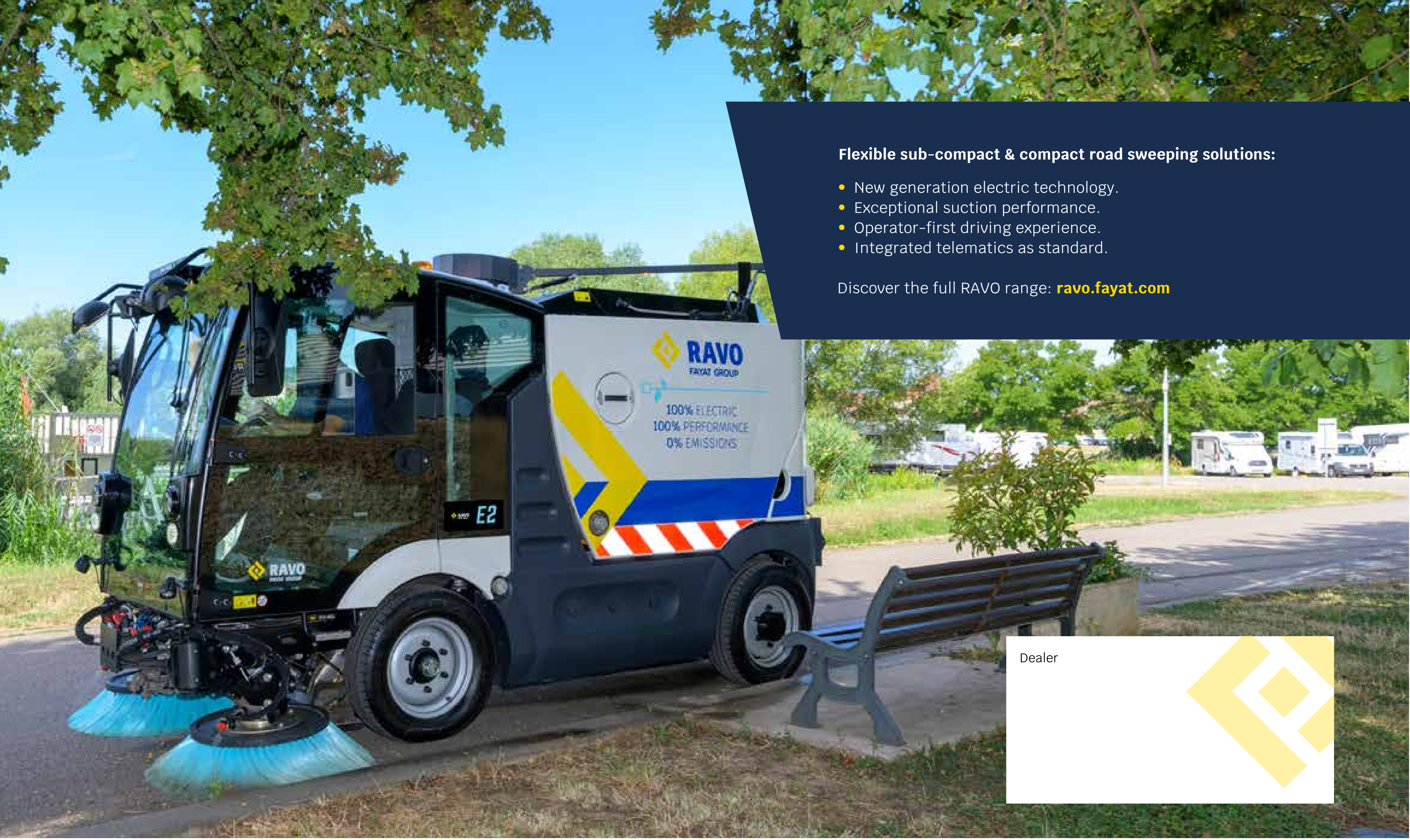
For Acceptance:

Signed: ______________________________ ______________________________

Michael Rush — Mike Beisang

Fleet Manager — Product Sales Manager

Date: ______________________________ ______________________________



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- New generation electric technology.
- Exceptional suction performance.
- Operator-first driving experience.
- Integrated telematics as standard.

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Dealer

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CARING FOR A **CLEAN FUTURE**

Board of Public Works Meeting of November 20, 2025
Engineering Department

A. Motion: To approve the Sewer Service Permits and Fees as submitted.
B. Motion: To approve the Pole License Petitions as listed in the staff report.
C. Motion: To approve Amendment No. 1 to the construction engineering services contract for the 2025 CIPP Lining of Sewer Interceptor Project with Hazen and Sawyer, PC (Hazen) of Manchester, NH in an amount not to exceed $51,257 Funding through Department: 169 Wastewater; Fund: Bond; Activity Sewer Rehab.
D. Motion: To approve Change Order 2 to the Amherst Street Fiber Optic Expansion and Signal Integration Contract with Phoenix Communications of Shrewsbury, MA in an amount not to exceed $25,000. Funding through Departments: Trust Fund Amherst Street Traffic Mitigation $12,500 and D.W. Highway/Spit Brook Road $12,500.
E. Motion: To consider the hardship request from Greenman-Pedersen, Inc. to excavate for construction of Parking Services office renovation and addition to the Elm Street garage.
F. Motion: To approve the purchase of a Gridsmart overhead 360-degree vehicle detection camera from New England Traffic Solutions of Glastonbury, Connecticut in an amount not to exceed $2,700. Funding will be through: Department 160 Admin/Engineering; Fund: Main Street Traffic Mitigation.
G. Informational: Street Opening Permits issued for Streets in Moratorium.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: November 20, 2025

From: Michael Rush Superintendent, Fleet Department

Re: Renewal of Fleet Maintenance and Asset Tracking Software

D. Motion: To approve the three-year renewal of Fleet Tracking Software from Fleetio, in the total contract amount not to exceed $128,642. Funding will be through Department:163 Fleet, Fund: General, Account Category: 71 Equipment

Discussion: This motion seeks approval to renew the annual subscription for the Fleet Department's fleet maintenance software program, Fleetio. Year one of the contract in the amount of $40,014; year two and three will increase 7% for a total contract value not to exceed $128,642.

Fleetio is responsible for managing and maintaining records of all vehicle repairs and scheduled maintenance. The software integrates advanced technologies such as GPS tracking and soon to be added fuel management, allowing real-time data collection and monitoring. In addition to maintenance tracking, Fleetio serves as a digital work order platform that allows all of our technicians to create individual work orders and maintain accurate documentation for each scheduled repair or maintenance task. It also functions as the Fleet Department's primary system for inventory management and tracking all parts and materials used in maintenance and repairs.

Through these capabilities, Fleetio helps identify and alert Fleet staff to potential equipment issues before they become costly. For example, if a vehicle's check engine light is activated, Fleetio automatically notifies the fleet staff with the vehicle number. This enables the team to contact the driver or send a technician to investigate the issue promptly, helping to prevent breakdowns and expensive mechanical failures.

City of Nashua, Public Works Division

To: Board of Public Works — Meeting Date: November 20, 2025

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: Sewer Service Permits

A. Motion: To approve the Sewer Service Permits and Fees as submitted.

Discussion: Below are Sewer Service Permits issued for the period of October 1st to 31st, 2025.

Date	Permit No	Location Address	Resident Name/ Company Name	Comments (Residential or Commercial)	Fees	Repair	Entrance	Connection	Betterment	Record Only
10/1/2025	24454	7 Morse St Lot: 6-25 Acct: 27546	Woodcastle Homes, LLC	Residential / New Connection	$295.00		X			
10/1/2025	24455	8 Morse Ave Lot: 6-26 Acct: 47275	Woodcastle Homes, LLC	Residential / New Connection	$295.00		X			
10/9/2025	24456	2 Vivien Dr Lot: A-562 Acct:	Flatley, John J	Residential / New Connection	$295.00		X			
10/24/2025	24457	340 Amherst St Lot: G-57 Acct: 20034	LAW Realty Co, Inc.	Commercial / Change in use (1)	$0.00		X			
10/23/2025	24458	106 Lock St Lot: 46-46 Acct: 18282	Vilolu LLC / Tom Mosson	Residential / New Connection	$295.00			X		
				Total	$1,180.00					

Note:
(1) Change in use did not increase usage. No amount due.

City of Nashua, Public Works Division

To: Board of Public Works | Meeting Date: November 20, 2025

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: Pole License Petitions

B. Motion: To approve the Pole License Petitions as listed in the staff report.

Discussion: The Engineering Department received the following pole license petitions:

- PSNH #21-1790: 1021/10 for one pole on Roby Road.
- PSNH #21-1792: 873/13 for one pole on Norton Street.
- PSNH #21-1793: 1076/3 for one pole on Scripture Street.

The Engineering Department has reviewed the plans and installation locations and recommends approval of these pole license petitions.

City of Nashua, Public Works Division

To: Board of Public Works — Meeting Date: November 20, 2025

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: 2025 CIPP Lining of Sewer Interceptor Construction Administration Services Amendment No. 1

C. Motion: To approve Amendment No. 1 to the construction engineering services contract for the 2025 CIPP Lining of Sewer Interceptor Project with Hazen and Sawyer, PC (Hazen) of Manchester, NH in an amount not to exceed $51,257 Funding through Department: 169 Wastewater; Fund: Bond; Activity Sewer Rehab.

Discussion: Hazen was previously engaged to provide construction administration services for the 2025 CIPP Lining of Sewer Interceptor project, which included cleaning and installing approximately 6,320 linear feet of manhole-to-manhole CIPP (Cured-in-Place Pipe) liner within existing 16- to 30-inch diameter sanitary sewers located along various residential and arterial streets, as well as in cross-country easements.

A change order was executed in June to include additional lining on the Spectacle Brook Interceptor, consisting of approximately 3,400 LF of 16- to 18-inch pipe and 940 LF of 24-inch pipe. With this added scope, the required construction administration and inspection effort needs to be increased accordingly.

City of Nashua, Public Works Division

To: Board of Public Works | Meeting Date: November 20, 2025

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: Amherst Street Fiber Optic Expansion and Signal Integration - Change Order 2

D. Motion: To approve Change Order 2 to the Amherst Street Fiber Optic Expansion and Signal Integration Contract with Phoenix Communications of Shrewsbury, MA in an amount not to exceed $25,000. Funding through Departments: Trust Fund Amherst Street Traffic Mitigation $12,500 and D.W. Highway/Spit Brook Road $12,500.

Discussion: The City of Nashua has contracted Phoenix Communications to expand the fiber optic network along Amherst Street and to diagnose and repair miscellaneous fiber network issues citywide.

Change Order No. 2 proposes to increase the number of days for network troubleshooting and repairs. The following sections of the network have been identified for diagnostics and repair:

- Amherst Street – Baldwin Street to Broad Street
- D.W. Highway – Independence Drive to Danforth Road

Phoenix Communications has successfully diagnosed and repaired other network issues in the City in recent months.

City of Nashua, Public Works Division

To:	Board of Public Works	Meeting Date: November 20, 2025
From:	Daniel Hudson, P.E., City Engineer Engineering Department	
Re:	Request to Excavate – Five Year Moratorium – Garden Street	

E. Motion: To consider the hardship request from Greenman-Pedersen, Inc. to excavate for construction of Parking Services office renovation and addition to the Elm Street garage.

Attachment: Letter from Greenman-Pedersen, Inc. dated October 23, 2025 with map of impacted area.

Discussion: Garden Street was last paved in September 2024. Greenman-Pedersen, Inc. is requesting a hardship waiver to excavate on Garden Street in order to facilitate the 2026 construction of the Parking Services office renovation and addition to the Elm Street Garage.

Moratorium waivers may be granted by the Board of Public Works under §285-13, Section A of the City Ordinances. This ordinance prohibits construction on streets paved within the last five years, except for emergency or hardship purposes.

Greenman-Pedersen, Inc. is also requesting that restoration be limited to a 12-inch wide paving strip along the new curb, with no curb-to-curb milling. The proposed scope of work will not impact the existing travel lanes.

October 23, 2025

Daniel Hudson, PE
City Engineer
City of Nashua
848 W Hollis St
Nashua, NH 03062

SUBJECT: Garden St Moratorium Waiver Request

Dear Mr. Hudson:

On behalf of City of Nashua Parking Services, we respectfully request to be placed on the Nashua Board of Public Works meeting agenda to seek a moratorium waiver and alternate restoration on Garden St at the intersection with Elm St. This request is for an approximate 12-inch-wide curb paving strip for new curb only, with no curb to curb milling necessary. No utility trenching or road excavation is included in the current scope of work for Garden St.

The purpose of this work is the facilitate 2026 construction of Parking Services office renovation and addition to the Elm St garage office space. The current office space is currently within the Elm St garage footprint, to meet the operational needs of Parking Services, an expansion of the office along Elm St and Garden St appears necessary.

Alternate design considerations were considered with our consultants for this expansion with none meeting the office space square footage needs of Parking Services. In the attached preliminary engineering plans, one linear pavement cut on the Garden St paved shoulder would be made to re-align the granite curb and sidewalk along the north side of the Elm St garage. No construction impacts to travel lanes of Garden St is required for this work.

Please refer to the attached preliminary engineering drawings for reference.

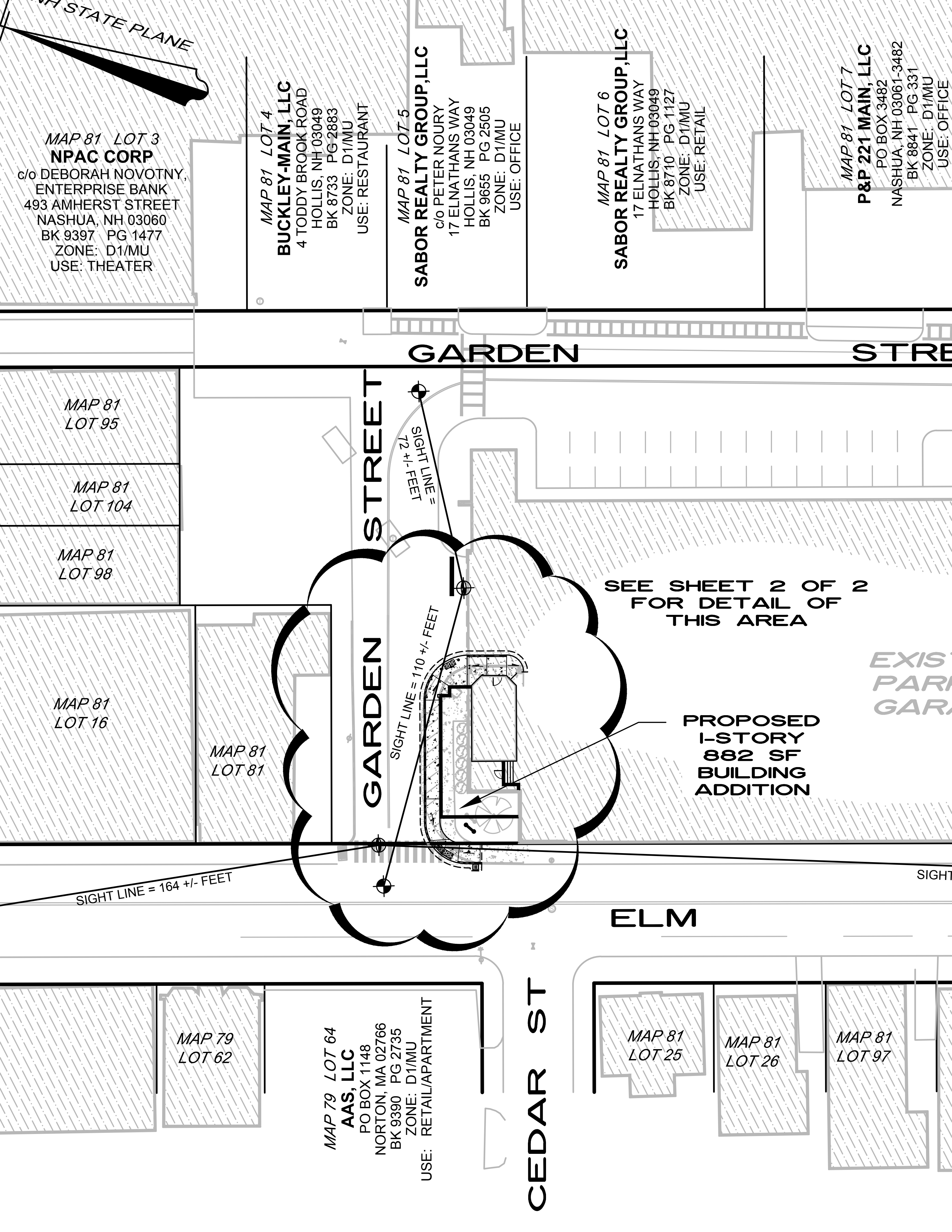
Sincerely,

GREENMAN-PEDERSEN, INC.

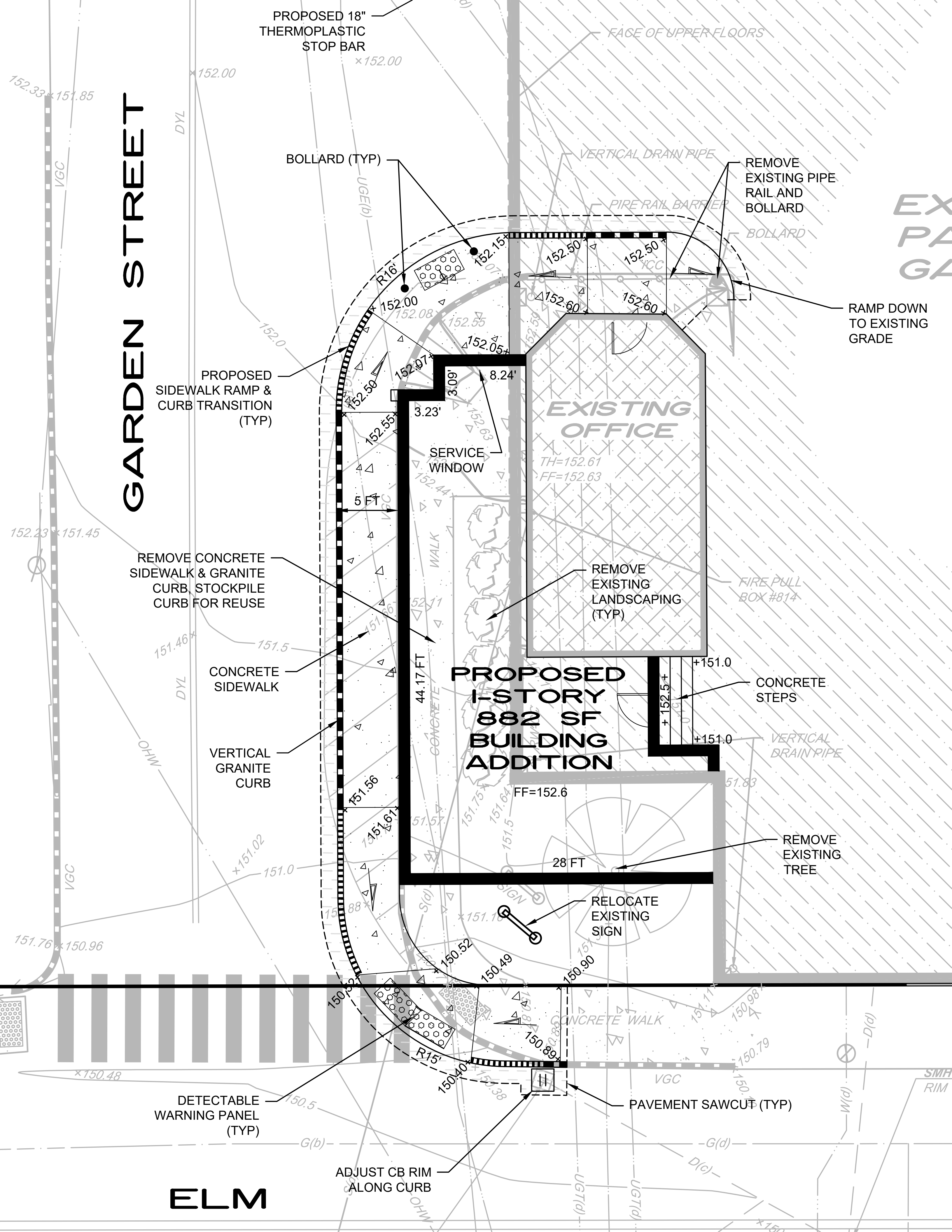
Tim Lemire, PE
Director of Construction Engineering
115 South River Rd, Building B, Suite 1
Bedford, NH 03110

enclosure(s)

cc: Jill Stansfield
Tim Cummings
Lisa Fauteux



NH STATE PLANE
MAP 81 LOT 3
NPAC CORP
c/o DEBORAH NOVOTNY,
ENTERPRISE BANK
493 AMHERST STREET
NASHUA, NH 03060
BK 9397 PG 1477
ZONE: D1/MU
USE: THEATER
MAP 81 LOT 4
BUCKLEY-MAIN, LLC
4 TODDY BROOK ROAD
HOLLIS, NH 03049
BK 8733 PG 2883
ZONE: D1/MU
USE: RESTAURANT
MAP 81 LOT 5
SABOR REALTY GROUP,LLC
c/o PETER NOURY
17 ELNATHANS WAY
HOLLIS, NH 03049
BK 9655 PG 2505
ZONE: D1/MU
USE: OFFICE
MAP 81 LOT 6
SABOR REALTY GROUP,LLC
17 ELNATHANS WAY
HOLLIS, NH 03049
BK 8710 PG 1127
ZONE: D1/MU
USE: RETAIL
MAP 81 LOT 7
P&P 221 MAIN, LLC
PO BOX 3482
NASHUA, NH 03061-3482
BK 8841 PG 331
ZONE: D1/MU
USE: OFFICE
GARDEN STREET
MAP 81 LOT 95
MAP 81 LOT 104
MAP 81 LOT 98
MAP 81 LOT 16
MAP 81 LOT 81
GARDEN STREET
SIGHT LINE = 72 +/- FEET
SIGHT LINE = 110 +/- FEET
SEE SHEET 2 OF 2 FOR DETAIL OF THIS AREA
EXIST PARK GARA
PROPOSED 1-STORY 882 SF BUILDING ADDITION
SIGHT LINE = 164 +/- FEET
SIGHT
ELM
CEDAR ST
MAP 79 LOT 62
MAP 79 LOT 64
AAS, LLC
PO BOX 1148
NORTON, MA 02766
BK 9390 PG 2735
ZONE: D1/MU
USE: RETAIL/APARTMENT
MAP 81 LOT 25
MAP 81 LOT 26
MAP 81 LOT 97



PROPOSED 18" THERMOPLASTIC STOP BAR
FACE OF UPPER FLOORS
GARDEN STREET
BOLLARD (TYP)
VERTICAL DRAIN PIPE
REMOVE EXISTING PIPE RAIL AND BOLLARD
PIPE RAIL BARRIER
BOLLARD
RAMP DOWN TO EXISTING GRADE
R16'
PROPOSED SIDEWALK RAMP & CURB TRANSITION (TYP)
8.24'
3.09'
3.23'
SERVICE WINDOW
EXISTING OFFICE
TH=152.61
FF=152.63
5 FT
REMOVE CONCRETE SIDEWALK & GRANITE CURB, STOCKPILE CURB FOR REUSE
REMOVE EXISTING LANDSCAPING (TYP)
FIRE PULL BOX #814
CONCRETE SIDEWALK
44.17 FT
PROPOSED 1-STORY 882 SF BUILDING ADDITION
CONCRETE STEPS
VERTICAL GRANITE CURB
VERTICAL DRAIN PIPE
FF=152.6
28 FT
REMOVE EXISTING TREE
RELOCATE EXISTING SIGN
CONCRETE WALK
R15'
DETECTABLE WARNING PANEL (TYP)
PAVEMENT SAWCUT (TYP)
ADJUST CB RIM ALONG CURB
ELM

City of Nashua, Public Works Division

To: Board of Public Works — Meeting Date: November 20, 2025

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: Purchase of an overhead 360-degree vehicle detection camera for the Main Street/Water Street /Park Street intersection

F. Motion: To approve the purchase of a Gridsmart overhead 360-degree vehicle detection camera from New England Traffic Solutions of Glastonbury, Connecticut in an amount not to exceed $2,700. Funding will be through: Department 160 Admin/Engineering; Fund: Main Street Traffic Mitigation.

Discussion: The City of Nashua seeks to improve vehicle detection at the signalized Main Street/Water Street/Park Street intersection, particularly on the Water Street approach, to reduce periodic missed calls and unnecessary delays. This request is for the use of the Main Street traffic corridor funds to purchase an overhead 360-degree Gridsmart camera to be mounted on a mast arm over the intersection.

New England Traffic Solutions is the exclusive authorized New England distributor for Gridsmart products, and the proposed camera will be compatible with and supplement existing Gridsmart equipment already in use at the subject location.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: November 20, 2025

From: Daniel Hudson, P.E., City Engineer
Engineering Department

G. Informational: Street Opening Permits issued for Streets in Moratorium.

Discussion: Below is a list of Street Opening Permits issued for streets in moratorium for the period of October 1st to 31st, 2025.

Date Approved	Permit No.	Excavation Location	Last Paved	Company Name	Type of Work
10/06/2025	25-566	Monroe Ave @ Thorndike St	2023	Crisp Contractor, LLC	Emergency Sewer Work
10/16/2025	25-581	66 McKean St	2025	Crisp Contracting, LLC	Emergency Sinkhole Repair

Board of Public Works Meeting of November 20, 2025
Administration

Agenda

A. **Presentation:** Public Works Projects Update
B. **Informational:** Director's report

Board of Public Works Meeting of November 20, 2025
Department Report

Engineering Department

2023 Sewer Replacement Contract 3. RWC Enterprises of Nashua, NH is continuing change order work and is nearing completion of this contract.

2025 Sewer Replacement Project Contract 1. Crisp Contracting of Nashua, NH is continuing base bid work raising manholes to grade as they are found across the City in support of the sewer lining program, as well as making emergency sewer repairs where needed. A change order is pending approval to continue with similar work in 2026.

2025 Sewer Replacement Project Contract 2. N. Granese and Sons of Salem, MA has completed base contract work, with final restoration remaining.

2025 CIPP Lining of Sewer Interceptors. Insituform Technologies, LLC is continuing to clean, CCTV, and line interceptors and large pipe sewer using cured-in-place pipe (CIPP) technology.

2025 CIPP Sewer Main Lining. National Water Main Cleaning Company is continuing to clean and CCTV sewer mains in preparation for CIPP lining.

MS4 Stormwater Permit. A Stormwater Coalition meeting was held on October 9th.

2025 Paving Program. Main line paving work is complete for this year, with final punch list work and clean up remaining.

Lock and Whitney Project. This project, which will enhance bicycle and pedestrian accommodations, is currently in the Engineering Study phase. Alternative concepts are being developed and a proposed action meeting will be held in the coming months.

Safe Transportation for Every Pedestrian. William P. Davis Excavating, LLC has completed all work with the exception of installation of RRFB's.

Sidewalk Prioritization. Engineering drafted a sidewalk prioritization report analyzing data collected by Engineering Department staff and the Nashua Regional Planning Commission. The report outlines the conditions of the sidewalks and makes recommendations for repairs with associated costs, and will be reviewed with the BPW and BOA early next year.

Veterans and Taylor Falls Bridges Rehabilitation. Construction by Beck & Bellucci (B&B) of Franklin, NH is nearly complete with only replacement of light poles remaining.

East Hollis Street and Bridge Street Intersection. Consultant McFarland Johnson (MJ) is addressing Preliminary Design comments received from the NHDOT. The project will soon move to Final Design and acquisition of easements.

Walnut Street Oval Reconstruction. Consultant Hoyle, Tanner & Associates (HTA), has completed Final design of a "child" project and congressionally directed spending funding has been obligated for construction. Initial discussions with property owners abutting the oval are ongoing.

Heritage Rail Trail East Project. Final Design of the proposed pedestrian and bicycle trail between Main Street and Temple Street is ongoing. A ROW meeting was held with NHDOT and acquisition of easements will commence later in the year.

Riverfront Boardwalks Project. Contractor Sea & Shore is has completed installation of the boardwalk and substation screening elements on the north side of the Nashua River.

Riverfront Parks Project. Contractor Morin's Landscaping of Hollis, NH is continuing work in Parc de la Renaissance and Bicentennial Park, installing concrete pavers on walkways, lighting, trees, sod, and preparation for other plantings.

Pine Street Midblock Pedestrian Crossing. Dagle Electrical Construction Corp. of Wilmington, MA has completed most of the mid-block crossing with only colorized crosswalk treatment pending.

Greely Park Stone House Improvements. Cobb Hill Construction is completing rehabilitation work on the Stone House. They have finished site work, replaced the concrete floor, and replaced the tile roof.

Amherst Street Fiber Optic Expansion. Phoenix Communications will be mobilizing soon begin expansion of the fiber optic network along Amherst Street, including integration of seven existing traffic signals. Eversource has confirmed that no make-ready work is needed.

Clocktower Bridge Replacement. E.D. Swett of Concord, NH is galvanizing beams to be used for the replacement bridge and will return to the site in December to resume construction.
Traffic Items. Engineering responded to the following requests, completing coordination, field review, evaluation and drafting ordinance language where appropriate. Installed new stop signs on Harbor Avenue at Bowers Street with "All Way Stop" placards, also installed "Stop Ahead" signs in advance of the new stop signs, installed "No Parking" signs on a section of Marshall Street, installed new stop signs on Newbury Street at Underhill Street, installed new stop sign on East Dunstable Road at Lamb Road in the new raised island, coordinated with Ocean State Signal on TACTICS Traffic Management system upgrade, repaired vehicle detection issues at Costco Driveway on DW Highway, and completed repairs to fiber optic cable along segments of DW Highway and Spit Brook Road.

Private Development. Reviews included newly submitted or resubmitted plans for: 18 Abbott St, 147 Daniel Webster Highway, 16 East Glenwood & Linton St, 3 Kirk St, 11-13 Mulberry St, 15 New St, 90 Northwest Blvd, 16 Pennichuck St and 106 Pine St.

Sewer Service Backups/Investigations. The following locations reported sewer backups and investigations and/or assistance was provided: 15 Burnside Dr, 18 Hooker St, 340 Amherst St, 51 Elgin St, 89 Ledgewood Dr, 9 Pratt St, 4-6 Belknap St, 10 Fairmount St, and 11 Burnside Dr.

Street Opening Permits. Engineering issued 68 Street Opening Permits in October.
Encumbrance Permits. Engineering issued 22 Encumbrance Permits in October.
Sewer Permits. Engineering issued 5 Sewer Permits in October.

Fleet Department

Fleet Repair Shop

- Street department repairs and maintenance ongoing daily. Equipment being prepared for Winter operations.
- Solid waste department repairs and maintenance ongoing daily. Equipment prepared for fall yard waste season
- Parks department repairs and maintenance ongoing daily. Equipment ready for fall operations. Preparing for winter operations
- Wastewater department repairs and maintenance on going daily.
- Fleet Department has started preparing for winter operations for all departments.

Weld Shop

- Continuing repairs for winter equipment operations.
- Daily welding repairs ongoing on all needed equipment.
- Continued rust and corrosion repairs to all vehicles and equipment ongoing

Fleet Progress for October 2025

- Completed Scheduled Repair Orders (82)
- Road Service Calls (22)
- Door traffic un-scheduled Repairs (19)
- Tire Repairs/Replacements (53)
- Miscellaneous Maintenance (1)

Fleet open positions:
Three (3) Mechanic 1st class positions open
One (1) Fleet Service repetitive

Parks Department

Holman Stadium. The 2025 season has been a year of extremes it has been hot and dry. This has really highlighted the need for a new irrigation system, new surface and subsurface drainage. The Silver Knights season has ended. This year, they did not make the playoffs. Attendance was up this year, which is a positive highlight. Daily maintenance takes place at a very high level, which is exceedingly evident in the superb field conditions at Holman Stadium. Currently we have rebuilt the maintenance building that the staff utilize to maintain the facility as well as renovating and rebuilding the old press box in left field. New lights and fire suppression system will be installed by the beginning of May 2026.

Stellos Stadium. Fall High school sports have resumed and are in full swing and most work now focuses on game prep and post-game cleanup/maintenance. Stellos Stadium has a full schedule of games through November. Several other upgrades, including painting of the concourse and epoxy flooring in the locker rooms and new roll up doors on the bathrooms have been accomplished this year.

Field Work. Infield grooming on baseball and softball fields are being done on a weekly basis. This ensures the fields stay in good condition. Lining soccer fields is also being done on a weekly basis to ensure visible lines. Cultural practices like aerification and over seeding new turfgrass cultivars will start to take place this month.

Projects. We are looking to start work, or work is ongoing, at the following location

- Stonehouse renovation work should be completed by November 24th.
- Bandshell renovation has started.
- Wading pool renovation to start next spring.
- Playground inspections are ongoing with any issues that arise being addressed.
- Splash pad at Park Social plans are developing.
- Epoxy Flooring for pool locker rooms are done and completed.
- Secure funding to replace Centennial and Rotary Pool.
- Holman Stadium field lights will be finished by May 1, 2026.
- Holman Stadium fire suppression system went out to Bid and was awarded to X-cel Fire.

Greeley Park. The park continues to be used heavily every day. The Stone house renovations started June 16th. The wading pool will be going out to bid. The band shell renovation has been awarded to Cobb Hill with renovations starting October 20th.

Mine Falls Park. The last meeting was held on November 3rd . The committee collaborated on ideas for the upcoming trail days for 2026.

Irrigation. 0ver 60 sites consisting of irrigation systems, pools, seasonal buildings, and the stadiums need to be winterized for the year. Water audits are currently being done to ensure all systems are working at peak capacity. Irrigation sprinklers are being changed out when we find heads that don’t work properly anymore. The winterization will be all done by November 7th.

Tree Work. Tree work continues to be a heavy focus for the department. The department was very successful in completing an extensive backlog of tree maintenance work this past winter. A majority of this work involved trees in the right of way that where problematic or hazardous for the abutting resident.

Vandalism. Vandalism incidents have been reported on an almost weekly basis. Our maintenance staff continue to remove graffiti and repair damage as quickly as possible; however, response times vary due to fluctuating workloads, staffing levels and weather conditions throughout the year.

Recreation Department

Events

Halloween Boo Bash - We had approximately 4000 people attended our Halloween Boo Bash this year

June Caron Senior Outing - Was held on November 2nd and we hosted 250 Nashua seniors for lunch, entertainment and prizes

Department Trips - Our next trip will be the NYC Holiday Trip on December 13th

Biddy Basketball - Biddy Basketball has begun for the 2025/2026 season**.** Over 700 Nashua children signed up to participate this year

New Field Fees - Emails will be going out in the next few weeks to all groups/leagues that utilize City fields regarding the new field fees.

New Fees:

Lighted Fields $50/2 hours
Non-lighted Fields $25/2 hours

Solid Waste Department

- 175 Bulky item pickups and 88 metal items stops were collected. Bulky and metal pickups ended for the year on October the 17th.

Recyclables Shipped in October 2025:
- 310 tons of single stream recycled materials.
- 16 tons of E-waste.
- 42 tons of scrap metal.
- 18 tons of scrap tires.
- 5 tons of lead acid batteries.
- 8 tons textiles and books.
- 428 appliances evacuated of CFC's.
- 4 pails of rechargeable batteries.
- The charge for single stream recycling for October is $80.05/ ton.

Recycling Bins & Carts:
- 26 Recycling carts were sold in October.
- 6 Recycling bins were given to 3 residents including 2 new residents.
- 18 Trash carts distributed or replaced.
- 31 Trash carts repaired.

Permits Sold for 2025:
- 16279 Residential Permits.
- 651 Commercial Permits.

Curbside Collection:

- 1929 tons of MSW.
- 276 tons of Recycling.
- 565 tons of Soft Yard Waste.

Street Department

Street Department Completed Tasks

- 3 Manhole repairs
- 16 Pothole repairs
- 7 Catch Basin Repairs
- 5 Berms
- 7 Curb Repairs & Sidewalk Repairs
- 3 Sinkholes

Asphalt Repairs

- Street Department crews continue to fill potholes city wide
- Street Department crew working on a Sidewalk and Curbing
- Street Department crew worked on Paving Thornton Road

Traffic

- 161 traffic signal problems were responded to and fixed
- 98 traffic signs problems were addressed and repaired
- Numerous electrical issues involving street lights have been addressed

Street Department Clean-up, Sidewalks and Tasks

- Cleaning Sidewalks
- Sidewalk repairs
- Removing overgrown brush around signs and sidewalks.
- Holman Stadium Press Box is near completion.
- Landfill preparation for New DPW Street and Fleet Building on going.
- Cleaning was completed on Main Street for Veterans Day Parade Novermber 11th
- Street Sweeping continues

Wastewater Department

Operations: The operations crew has had another productive month at the wastewater treatment facility. The crew continues to complete daily plant checks and month safety inspections. The operations department has also safely received multiple chemicals deliveries. All in all, it has been another very successful and sage month at our facility.

Maintenance: The maintenance crew has completed the repairs on secondary clarifier NO.3 and it is back online. They will begin preparing to do the required work on clarifier NO.1 in the next few weeks. This past month they have completed the install of the 2nd new grinder in the primary digester, and have made necessary repairs on some of the recycled sand pumps in the wet weather facility. Also, in the wet weather facility, we have begun services on the polymer injection skids. This involves new pump packing as needed and thorough inspections of all pump components to identify any other defects. The crew will also be introducing flush water lines into the skids to help streamline cleaning operations after a storm event. The electricians have continued to troubleshoot and repair electrical systems across the facility. They have made significant progress in upgrading the lights in the gas scrubbing room of the digester complex.

Collections: The collections crew have completed all monthly checks of our CSO's and siphons, as well as completing weekly pump station inspections. Collections responded to backups on Sawyer St, Dublin Ave and other streets where they used the Vactor to jet the mains and clear the blockage. Collections have continued CCTV work for Engineering on Westwood Dr, Catalina Ln and other streets to help identify problems. Collections have continued cleaning catch basins in the Cherrywood Dr neighborhood and culvert cleaning is ongoing.

Laboratory: The Laboratory continues daily analyses for permit compliance and process control. The monthly QC checks for October are acceptable. We have received the results for SQC sampling that was collected on September 23, 2025. The results are acceptable and have been placed on file. A full report was finally received for the SQC sampling that was conducted by RMI on July 28, 2025. The results are acceptable and have been placed on file. On October 21, 2025 the lab staff collected Nashua's annual compliance samples for the IPP program to assist with the yearly report to EPA. The Process Chemist continues to calibrate/adjust the HACH SC4500 meter, pH meter and colorimeter for Operations weekly. The laboratory Supervisor attended the annual pretreatment conference on October 21-23, 2025. On October 15, 2025, the laboratory Supervisor conducted the annual Facility Ethics and Data integrity training. The laboratory was able to collected annual compliance sampling at CSO-003, 005 and 014 SDF on October 21, 2025

Phase II Pump Station Upgrades: This project is substantially complete. A punch list of items to fix has been given to the contractor (DeFelice). Most of the punch items are complete but still have several items remaining.

Dry Well Piping and Valve Replacement: Northeast Earth Mechanics (NEEM) has completed all of the major work on this project. The substantial completion form has been signed off along with a punch list of items to fix. They are working on the punch list items

Phase I Upgrades Project: Wright Pierce is continuing with the final design, and coordinating with the Wastewater Department on items when needed. They have completed the 60% design and are working towards the 90% design; which is should be ready by early January. A variance from the State Fire Marshall to allow for the installation of two new, larger chlorine storage tanks has been granted

Fire Alarm Upgrades: The Contractor, Minuteman Security and Life Safety, continues with fire alarm installations throughout the plant. The have installed all new fire alarm components in the smaller buildings and are currently working in the control (main) building. A new fiber line needs to be installed from water booster building to grit building, which is scheduled for mid-November. The last item to install will be a new main fire alarm control panel which will require moving all the control wires from the existing panel to new panel to be installed in the place of the existing panel. That is tentatively scheduled for the first week of December.

Class A Biosolids Study: The City is moving to final design

THE CITY OF NASHUA

"The Gate City"

Division of Public Works

Administration Department

Board of Public Works Meeting of November 20, 2025
Personnel

Agenda

A. Motion: To approve and unseal the nonpublic minutes for Personnel from the Board of Public Works Meeting of October 23, 2025.

B. Motion: To accept the resignation of Raul Vazquez, Engineering Inspector effective November 4, 2025

848 West Hollis Street • Nashua, New Hampshire 03062 • Phone (603) 589-3140

City of Nashua, Public Works Division

To: Board of Public Works — Meeting Date: November 20, 2025

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: Raul Vazquez Resignation

B. Motion: To accept the resignation of Raul Vazquez, Engineering Inspector effective November 4, 2025

Attachments: Resignation and Acceptance Letter

Discussion: Raul served the Engineering Department for five months as an Engineering Inspector. We appreciate his contributions and wish him the best in his future endeavors.

Saunders, Mark

From: Raul Vazquez
Sent: Monday, November 10, 2025 12:27 PM
To: Saunders, Mark
Subject: Resignation from position

Follow Up Flag: Follow up
Flag Status: Completed

Mark,
It is with great sorrow that due to health reasons, I must resign from my position as Utility Inspector. I am grateful for the opportunity to have worked at the DPW and all the people were a pleasure to interact with. If my situation changes and the opportunity to work at the DPW is possible then I would apply again. Thank you for everything yourself and Dan have done through this difficult time.

Best wishes,
Raul Vazquez

THE CITY OF NASHUA
Division of Public Works
Engineering Department

"The Gate City"

November 7, 2025

Raul A. Vazquez

Dear Raul,

This letter is to acknowledge and accept your resignation, effective November 4, 2025.

Thank you for your service, we wish you the best in your future endeavors. Sincerely,

Daniel Hudson, P.E.
City Engineer

Cc: Lisa Fauteux, Director
Mark Saunders, P.E., Deputy City Engineer
Human Resources Department

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