Nashua Public Library Board of Trustees
October 7, 2025
7:00 PM
MINUTES

A meeting of the Nashua Public Library Board of Trustees was held Tuesday, October 7, 2025, scheduled at 7:00 PM at the Nashua Public Library, 2 Court Street, Nashua, NH, 03060

1. Call to Order

   Chairman Laflamme called the meeting to order at 7:00 PM

2. Attendance

   Present: Linda Laflamme, Scott Jaquith, Kristin Kane, John Kennedy, Library Director Jennifer McCormack, Assistant Director Jenn Hosking

3. Public Comment

   Stephen Scaer expressed concern about some books in the children's collection.

   Beth Scaer expressed concern about a book in the children's collection.

4. Bills and trust fund requests

   Motion by Mr. Jaquith, seconded by Mr. Kennedy, to approve the payment of September bills from the regular budget for $41,308.77 and the fines budget for $71.99.

   Vote: Yes 4, No 0
   Motion: PASSED

   Motion by Ms. Kane, seconded by Mr. Jaquith, to approve

   - $15,000.00 be expended from the Burbank Trust to fund a Burbank art collection appraisal by E. Linda Poras, Fine Art Appraiser
   - $2,000.00 be expended from Miscellaneous Donations to fund Lori Silva's participation in the Family Place Libraries training institute scheduled for October 20-23, 2025
   - $300.00 be expended from Miscellaneous Donations to fund an honorarium for Rony Camille to facilitate three Aldermanic candidate forums.

   Vote: Yes 4, No 0
   Motion: PASSED

5. Approval of minutes from June and September meetings

   Motion by Mr. Jaquith, seconded by Mr. Kennedy, to approve the minutes of the June 4, 2025 and September 10, 2025 regular meetings with correction to typographical errors identified.

   Vote: Yes 4, No 0
   Motion: PASSED

6. Building renovation next steps
   Selection of preferred option, authorizing the Director to solicit proposals for design services

   Motion by Mr. Jaquith, seconded by Ms. Kane, to move forward to the design phase with the addition concept presented by DesignLabs.

Vote: Yes 4, No 0
Motion: PASSED

Motion by Mr. Kennedy, seconded by Ms. Kane, to authorize Director McCormack to solicit bids for design services, an owner's construction manager, and a construction manager.

Vote: Yes 4, No 0
Motion: PASSED

7. Board vacancy discussion

Chairman Laflamme is interested in filling the vacant board position soon. Candidates with experience in fundraising may prove beneficial in the coming years.

8. Staff Appointment: Library Assistant in Youth Services
Candidate resume available at the meeting

Motion by Ms. Kane, seconded by Mr. Kennedy, to authorize Chairman Laflamme to approve the hire and starting salary of a library assistant in youth services pending administration's recommendation prior to the next regular meeting.

Vote: Yes 4, No 0
Motion: PASSED

9. Other Business

Chairman Laflamme requested an update from Ms. Kane regarding the Trustee of Trust Funds contract award to an investment management firm.

Director McCormack shared DesignLabs is working on a final report of the space needs assessment for the Board.

10. Adjourn

Motion by Mr. Kennedy, seconded by Mr. Jaquith to adjourn the meeting at 8:06 PM.

Vote: Yes 4, No 0
Motion: PASSED

Attest: