

7:00 PM

Aldermanic Chamber

1. ROLL CALL
2. PUBLIC COMMENT
3. DISCUSSIONS AND/OR PRESENTATIONS

- Downtown clean team presentation

4. COMMUNICATIONS

From: Tim Cummings, Director of Administrative Services
Jennifer Deshaies, Risk Manager

Re: Communication Providing additional information on O-25-071 Relative to Open Hours for the Outdoor City Hall Restrooms

From: Wayne R. Husband, P.E., Senior Traffic Engineer

Re: Division of Public Works Support of Pending Legislation - O-25-070

5. UNFINISHED BUSINESS
6. NEW BUSINESS – RESOLUTIONS
7. NEW BUSINESS – ORDINANCES

O-25-081

Endorsers: Alderman Derek Thibeault
Alderman Chris Thibodeau
Alderman Richard A. Dowd

AUTHORIZING A STOP SIGN ON SHADOWBROOK DRIVE AT ITS INTERSECTION WITH SPINDLEWICK DRIVE

8. PETITIONS
9. TABLED IN COMMITTEE

O-25-070

Endorser: Alderman Derek Thibeault
Alderman Chris Thibodeau
Alderman Tim Sennott

AUTHORIZING STOP SIGNS ON MASEFIELD ROAD AND DRYDEN AVENUE AT THEIR INTERSECTIONS WITH PEELE ROAD

- tabled at 10/22/25 meeting

O-25-071

Endorsers: Alderman-at-Large Ben Clemons
Alderman-at-Large Melbourne Moran, Jr.
Alderman Tyler Gouveia
Alderman Tim Sennott
Alderman Patricia Klee
Alderwoman-at-Large Shoshanna Kelly

REGARDING OPEN HOURS FOR THE OUTDOOR CITY HALL PUBLIC RESTROOMS

- tabled at 10/21/25 meeting

O-25-072

Endorser: Alderman-at-Large Melbourne Moran, Jr.

REGARDING DISPOSITION OF REAL PROPERTY

- tabled at 10/22/25 meeting

- Petition - L Deerwood Drive - Lot H-103

Tabled at 2/28/24 meeting

10. GENERAL DISCUSSION
11. PUBLIC COMMENT
12. REMARKS BY THE ALDERMEN
13. ADJOURNMENT



THE CITY OF NASHUA

Office of Administrative Services

"The Gate City"

TO: Committee on Infrastructure

FROM: Tim Cummings, Director of Administrative Services
Jennifer Deshaies, Risk Manager

Date: October 14, 2025

RE: Communication Providing additional information on O-25-071
Relative to Open Hours for the Outdoor City Hall Restrooms

O-25-071 calls for a pilot program to expand the hours, which the outside door restrooms are available and open to the public. As the fiscal note indicates the cost is estimated to be approximately \$34,000 to undertake this pilot program (as outlined below).

Please be advised the current budget for the Buildings & Grounds department does not cover this expended service and a transfer from contingency would be necessary. Additionally, as noted the operational plan is predicated on staff being available to work overtime shifts. We would need to begin this process immediately in order to begin executing this program if the community is desirous. We would follow a similar procedure that is used for coverage of the Elm Street Middle School when used.

The purpose of this email is to ensure it is clear that time is an issue. We are willing to proceed, but want to flag these issues in advance as we will need to work together to overcome them.

Language from the Fiscal Note in O-25-071:

Assuming a November 1, 2025 start and a May 1, 2026 end (a pilot program of 26 weeks), estimated weekly additional expense of \$1,300; program cost of 26 weeks approximately \$34,000. This includes labor, utilities, paper products, materials and supplies, but does not include any extraordinary type of cleaning services that, if necessary, would be a case-by-case contracted service. Estimate also assumes using existing staff and paying overtime for the expanded hours, specifically on the weekends, without any availability issues.

Thank you.



THE CITY OF NASHUA

*Division of Public Works
Engineering Department*

"The Gate City"

Memorandum

Date: October 17, 2025
To: Committee on Infrastructure
From: Wayne R. Husband, P.E., Senior Traffic Engineer
Cc: Daniel Hudson, P.E., City Engineer
Re: Division of Public Works Support of Pending Legislation

O-25-070 – Authorizing stop signs on Masefield Road and Dryden Avenue at their Intersections with Peele Road

This legislation proposes to add stop signs to the Masefield Road and Dryden Avenue approaches to Peele Road. Masefield and Dryden are minor street approaches to Peele Road (Collector Street). This satisfies the conditions within the Manual on Uniform Traffic Control Devices (MUTCD). For this reason, the Division of Public Works supports the proposed legislation.



ORDINANCE

AUTHORIZING A STOP SIGN ON SHADOWBROOK DRIVE AT ITS INTERSECTION WITH SPINDLEWICK DRIVE

CITY OF NASHUA

In the Year Two Thousand and Twenty-Five

The City of Nashua ordains that Part II “General Legislation”, Chapter 320 “Vehicles and Traffic”, Article III “Stop and Yield Intersections”, Section 320-4 “Stop intersections”, subsection D of the Nashua Revised Ordinances, as amended, be hereby further amended by adding the following new underlined language in the appropriate alphabetical order:

“§ 320-4. Stop intersections.

...

- D. The following intersections are hereby designated as stop or through streets, and authority is hereby granted for the erection of a stop sign at the corner so designated in accordance with the tenor of this chapter:

Stop Sign on	Sign Location	At Intersection of
...		
<u>Shadowbrook Drive</u>	<u>Southwest corner</u>	<u>Spindlewick Drive</u>
...		

All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

This ordinance shall become effective at the time of removal and/or installation of the necessary sign(s) and/or device(s).

LEGISLATIVE YEAR 2025

ORDINANCE:

O-25-081

PURPOSE:

Authorizing a stop sign on Shadowbrook Drive at its intersection with Spindlewick Drive

ENDORSER(S):

Alderman Derek Thibeault

**COMMITTEE
ASSIGNMENT:**

Committee on Infrastructure

FISCAL NOTE:

Materials, Labor and Vehicle Overhead: \$166

ANALYSIS

This legislation authorizes a stop sign on the southwest corner of Shadowbrook Drive at its intersection with Spindlewick Drive.

The erection, removal and maintenance of all traffic control devices must conform to applicable state statutes and the latest edition of the Manual on Uniform Traffic Control Devices. RSA 47:17 VIII (a). The Board should consult with the city's Traffic Engineer to determine if this ordinance is in compliance.

Approved as to form:

Office of Corporation Counsel

By: 

Date: 22 October 2025



ORDINANCE

AUTHORIZING STOP SIGNS ON MASEFIELD ROAD AND DRYDEN AVENUE AT THEIR INTERSECTIONS WITH PEELE ROAD

CITY OF NASHUA

In the Year Two Thousand and Twenty-Five

The City of Nashua ordains that Part II “General Legislation”, Chapter 320 “Vehicles and Traffic”, Article III “Stop and Yield Intersections”, Section 320-4 “Stop intersections”, subsection D of the Nashua Revised Ordinances, as amended, be hereby further amended by adding the following new underlined language in the appropriate alphabetical order:

“§ 320-4. Stop intersections.

...

- D. The following intersections are hereby designated as stop or through streets, and authority is hereby granted for the erection of a stop sign at the corner so designated in accordance with the tenor of this chapter:

Stop Sign on	Sign Location	At Intersection of
...		
<u>Dryden Avenue</u>	<u>Northeast corner</u>	<u>Peele Road</u>
<u>Masefield Road</u>	<u>Northeast corner</u>	<u>Peele Road</u>

...”

All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

This ordinance shall become effective at the time of removal and/or installation of the necessary sign(s) and/or device(s).

LEGISLATIVE YEAR 2025

ORDINANCE:

O-25-070

PURPOSE:

Authorizing stop signs on Masfield Road and Dryden Avenue at their intersections with Peele Road

ENDORSER(S):

Alderman Derek Thibeault

**COMMITTEE
ASSIGNMENT:**

Committee on Infrastructure

FISCAL NOTE:

Materials, Labor and Vehicle Overhead: \$332

ANALYSIS

This legislation authorizes stop signs on the northeast corners of Masfield Road and Dryden Avenue at their intersections with Peele Road.

The erection, removal and maintenance of all traffic control devices must conform to applicable state statutes and the latest edition of the Manual on Uniform Traffic Control Devices. RSA 47:17 VIII (a). The Board should consult with the city's Traffic Engineer to determine if this ordinance is in compliance.

Approved as to form:

Office of Corporation Counsel

By: Dorothy Clarke

Date: 26 September 2025



ORDINANCE

REGARDING OPEN HOURS FOR THE OUTDOOR CITY HALL PUBLIC RESTROOMS

CITY OF NASHUA

In the Year Two Thousand and Twenty-Five

The City of Nashua ordains that Part I “Administrative Legislation”, Chapter 5 “Administration of Government”, Part 1 “General Provisions”, Article I “Miscellaneous Provisions”, Section 5-4 “City lands and buildings” of the Nashua Revised Ordinances, be amended by adding the new underlined language as follows:

“§ 5-4. City lands and buildings.

...

- F. The Mayor and the City's governing boards and commissions shall administer and regulate the daily use of lands and buildings under their respective authority.
- G. The City Clerk shall schedule use of City Hall by the public, shall collect all rents, if any, from such use, shall keep an account of all monies received, and shall transfer the same to the City Treasurer on the first Tuesday of January, April, July and October of each year.
- H. No resident of the City of Nashua shall be required to pay rent for use of the City Hall or any part thereof.
- I. The outdoor city hall public restrooms shall be open daily from 8 a.m. to 10 p.m.”

This new subsection I shall take effect following its passage and shall expire on May 1, 2026.

LEGISLATIVE YEAR 2025

ORDINANCE:

O-25-071

PURPOSE:

Regarding open hours of outdoor city hall public restrooms

ENDORSER(S):

**Alderman-at-Large Ben Clemons
Alderman-at-Large Melbourne Moran, Jr.**

**COMMITTEE
ASSIGNMENT:**

Committee on Infrastructure

FISCAL NOTE:

Assuming a November 1, 2025 start and a May 1, 2026 end (a pilot program of 26 weeks), estimated weekly additional expense of \$1,300; program cost of 26 weeks approximately \$34,000. This includes labor, utilities, paper products, materials and supplies, but does not include any extraordinary type of cleaning services that, if necessary, would be a case-by-case contracted service. Estimate also assumes using existing staff and paying overtime for the expanded hours, specifically on the weekends, without any availability issues.

ANALYSIS

This legislation provides specific hours for the outdoor city hall public restrooms to be open.

This legislation would become effective upon passage and expire on May 1, 2026, as it is intended as a trial period.

Approved as to form:

Office of Corporation Counsel

By: *Dorothy Clarke*

Date: *7 October 2025*



ORDINANCE

REGARDING DISPOSITION OF REAL PROPERTY

CITY OF NASHUA

In the Year Two Thousand and Twenty-Five

The City of Nashua ordains that Part I “Administrative Legislation”, Chapter 5 “Administration of Government”, Part 4 “Officers and Employees”, Article XVII “Purchasing Manager”, of the Nashua Revised Ordinances, be amended by adding the new section and underlined language as follows:

“§ 5-88.1 Disposition of Real Property.

When the City is selling City-owned real property which could be developed into ten (10) or more residential units, then there shall be in the deed from the City a requirement that a portion of the units, as defined in the following table, shall be affordable to households earning sixty percent (60%) of the area median income (the “AMI Units”), and of those AMI Units, fifty percent (50%) will be required to accept housing choice voucher holding households.

<u>Multifamily Rental Unit Number</u>	<u>Number of Units Accepting Voucher Holders</u>
<u>10-49</u>	<u>10%</u>
<u>50-99</u>	<u>15%</u>
<u>100+</u>	<u>20%</u>

If there is an exceptional burden on the property, including but not limited to severe environmental contamination, the Mayor, upon the recommendation of the Community Development Division Director, may allow for either an exception from the above affordability requirements as justice may require, or allow in-lieu payment to the Housing Revolving Fund.”

All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

This legislation shall take effect upon passage, but shall not apply to the disposition of Elm Street Middle School site, Map/Lot 98-43 or the “Nimco” site comprised of 1 Pine Street Extension (Lot 77-30), 3 Pine Street Extension (Lot 77-2A), and “L” Pine Street (Lot 77-7).

LEGISLATIVE YEAR 2025

ORDINANCE: O-25-072

PURPOSE: Regarding Disposition of Real Property

ENDORSER(S): Alderman-at-Large Melbourne Moran

COMMITTEE
ASSIGNMENT: Committee on Infrastructure

FISCAL NOTE: Indeterminate, however, the market value of real estate subject to affordability requirements may be less than real estate without such requirements.

ANALYSIS

This legislation adds a section to the purchasing ordinances. The purpose of the new section is to require an affordability component in certain sales of City-owned real property.

R-24-021 and R-25-168 address the sale and development of the Nimco site. R-24-032 supported issuance of an Request for Proposals for the Elm Street Middle School site.

Approved as to form: Office of Corporation Counsel

By: /s/Celia K. Leonard

Date: October 8, 2025