

Information Services

Local History

- Statewide NH Archives Group will hold annual business meeting in NPL theater on Thurs, Oct 23. Attendees will be able to explore Hunt Room collections as well as tour the Nashua Historical Society collections after the meeting concludes.
- The Hunt Room Collection Management working group continues to meet to redefine collection scope and solve for the reduction in safe and usable shelving currently available for collection storage.

Info Desk

- Information Services reference librarians met with admin to discuss the upcoming restructuring of library assistants working at the Information Services desk.

Civic Resources

- Website edits still ongoing. Print resources up to date, and were (are being) used in the candidate forum events
- Planning is ongoing for Adult Learning Center class library visit with Chris O'Keefe. It is scheduled for Tuesday, November 18 in the morning. Sarah Lemley, ALC Director of Adult Education will also attend that library tour so we can further discuss options to expand the program to other classes.

Outreach

- Four dates have been scheduled for Information Services to table at Nashua Community College. We will use this opportunity to raise awareness of library resources for students there.

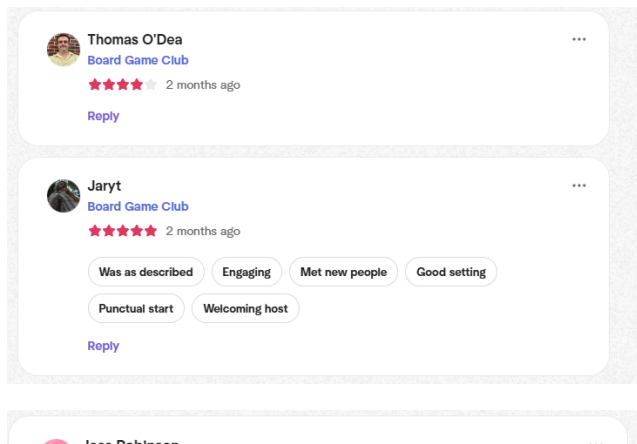
Programming and Marketing

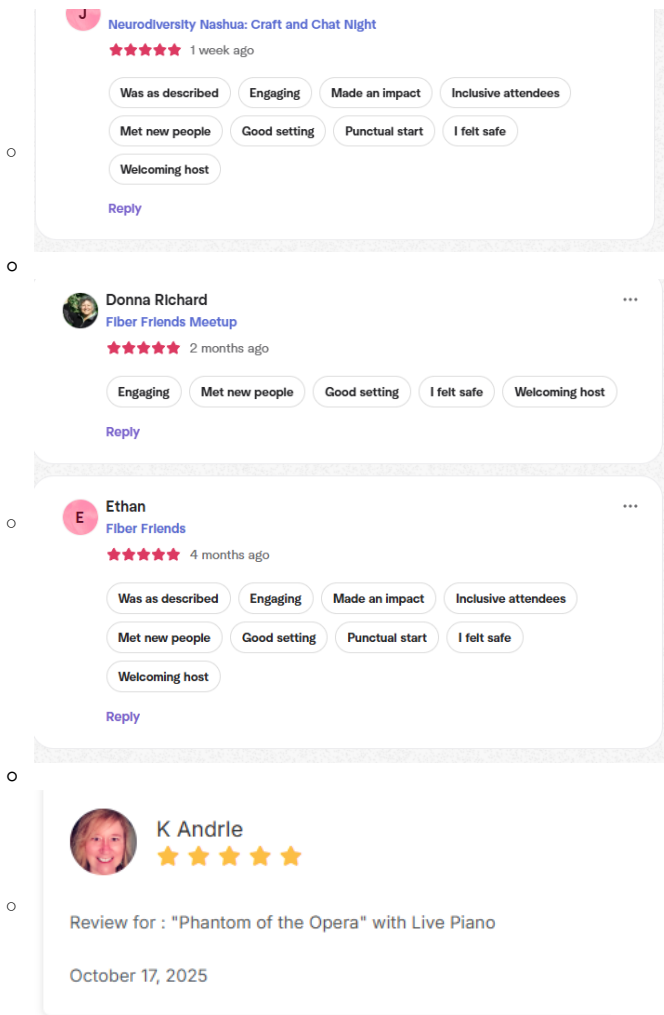
Increasing accessibility for blind and low vision individuals

- We're partnering with the UNH Institute on Disability and NH Talking Books Library to offer a program in December on the latest technology for people who are blind or have low vision.
- Pam completed a web course on "The Role of the ADA Coordinator" from the New England ADA Center.
- Holly purchased and laminated new large print Bingo boards to add to our monthly Bingo program, which saw a record-high 43 participants last month, most of whom have disabilities

Outreach

- We reached out and scheduled tabling at Nashua Community College for Info Services and are working on creating outreach materials tailored specifically for college students. We compared the databases and services we offer versus NCC to make sure we're offering value versus info dumping.
- We're building relationships with new local businesses and organizations for fall and winter programming, including the NE Crokinole League for an Intro to Crokinole class, Magic Lantern Memories LLC for a photo organizing workshop and potential community scanning day, and a local baker for a cookie decorating class.
- We've recently had several positive reviews of our events posted on local event calendars.
 - On MeetUp.com, Board Game Club has a 4.5 star rating, Neurodiversity Nashua has a 5 star rating, and Fiber Friends has a 5 star rating. Descriptions people tagged for us include "welcoming host," "engaging," and "was as described."
 - We received our first rating on AllEvents.In; a five star rating for our recent screening of "Phantom of the Opera" with live piano music.





Fall Press Coverage

- NPL program and services were covered or mentioned in every major local newspaper this fall. Highlights include:
 - September
 - **Art Gallery/Jeanne Kunze Exhibit and Jeff Rapsis Screening**
 - 9/4 Hippo: [Art Section](#)
 - **Tech Help and Computer Classes**
 - 9/9 InkLink: "[United Way of Greater Nashua launches free digital literacy classes](#)"
 - 9/9 Union Leader: [United Way of Greater Nashua launches free digital literacy classes |](#)
 - **Fraud Presentation**
 - 9/16 Nashua Telegraph: [AARP NH to Host Fraud Presentation on Oct. 8](#)
 - **Building Reno**
 - 9/25 InkLink: [Library redevelopment scenarios and costs presented to aldermen](#)
 - October
 - **LOT, Tiny Film Fest, Playaways, Passport to the World, Nashua Reads, Kanopy**
 - 10/2 Hippo: [25 Reasons to Love Your Library](#)
 - **Candidate Forums**
 - 10/3 InkLink: [Candidates for alderman weigh in on tax rate, affordability, homelessness and more in first of 3 public forums](#)
 - 10/5 Nashua Telegraph: [Nashua Library hosting candidate forums](#)
 - 10/6 Union Leader: [Candidates for alderman in Nashua state their case at the first of four NPL candidate forums](#)
 - **Passport to the World Series**
 - 10/8 NHPR: [Nashua families connect with bilingual storytime |](#)
 - **Spooky Fall Programming**

- 10/16 Hippo: **Costume Parade** featured in [Halloween 2025](#) (page 12) and **Phantom of the Opera with Jeff Rapsis** under Scary Movies (page 18) and **Beyond the Book with Diane Wilson** under Books (page 29)
- **Waypoint Fall Festival**
 - 10/20 InkLink: [Books curated for kinship families donated to library at 4th annual Fall Fest » Nashua Ink Link](#)

Technical Services

- Approximate items added to collection between September 21st – October 20th : 456
- Barcoding project update:
 - "Finished" collections: Adult Audiobooks and Playaways, Large Print, Teen Fiction, Adult Paperbacks, All World Languages, Parenting, Children's and Adult Graphic Novels and Manga, Early Readers, Beginner Chapter Books, Tween Fiction, Teen Manga
 - Currently working on: Picture books (Friday's only), Teen Nonfiction (through 306) , JUV Nonfiction (Just beginning)

Collection Maintenance/Museum Passes

Q1 Museum pass stats

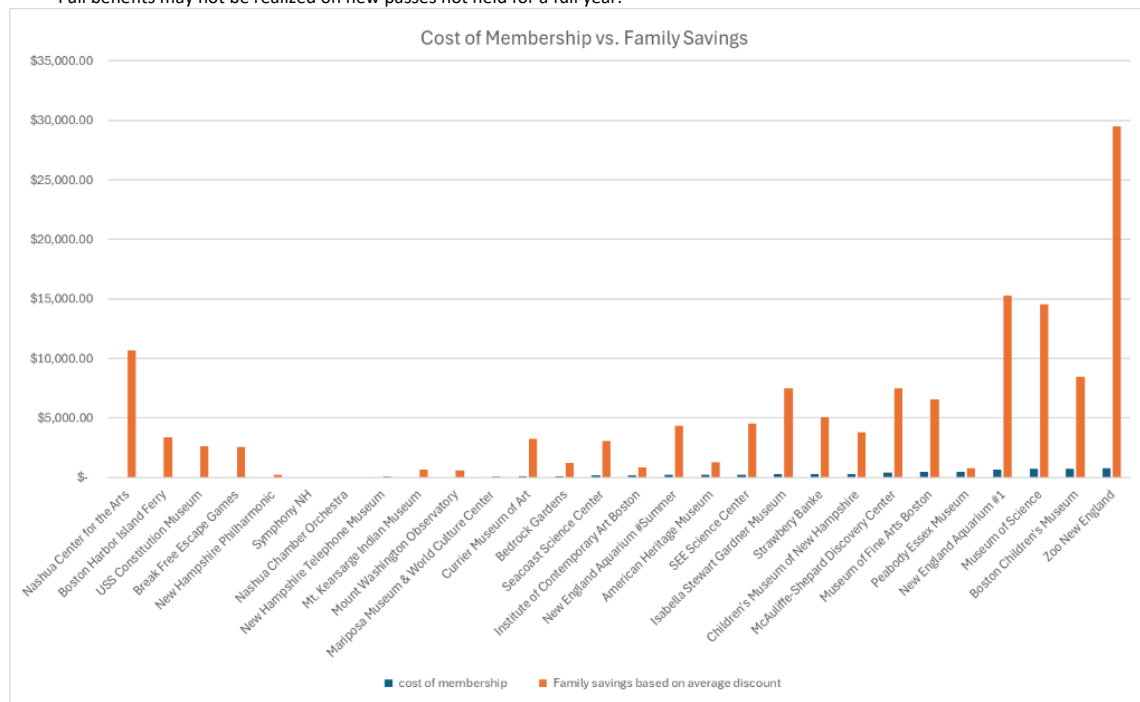
- 914 passes were used
- Estimated savings \$44,014 (based on use by family of 4)

Museum pass highlight: Zoo New England for period of 9/30/24 - 9/30/25

- NPL Friends cost per use: \$2. This pass is unique in that it always costs \$2 per use.
- 527 passes were used; this is the most used pass that the Library offers.
- Estimated savings of \$29,512 (based on use by family of 4)
- A family of 4 (2 adults & 2 children) will save \$56 using this pass, although the pass is good for up to 6 people which would be a savings of \$90.

The following chart shows the value provided to the Nashua community compared to the investment in museum memberships.

- The first 7 passes listed require no fee.
- Full benefits may not be realized on new passes not held for a full year.



Information Technology



11/05/25

Director's Report

Department updates

See attached report

Buildings and Grounds

- Heating repairs: 2 of our 4 boilers needed minor repairs this month, but the system is now operating reasonably well. I will be renewing our preventive maintenance contract with Palmer and Sicard for 2026.
- Plaza renovation: No further updates are available due to the ongoing government shutdown

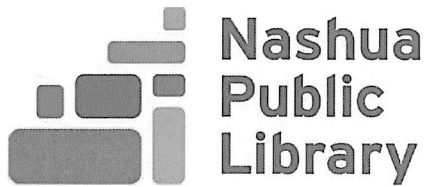
Administration updates

- Facility management: The transition to the centralized city facilities department is likely to take several more months, so I made the decision to post our vacant part time janitor position now. The city's building maintenance team has been over several times to help us with maintenance projects and beginning to get familiar with the building and mechanical systems.
- Candidate forums: Our candidate forum series was a big success, each event had 50+ people in attendance and was live streamed on the Education channel.
- Burbank collection appraisal: work continues on this project, beginning with organizing the works on new storage racks and a visit from the appraiser's colleague to take some measurements and update some photos. I am hopeful that the appraisal will be completed in late December or early January

- Union negotiations: We received the formal “Intent to Bargain” notice from the NPL employee union on Friday, 10/31. I forwarded the notice to the city legal department and anticipate negotiations to begin this winter.

Building renovations

- Attached to this report is the letter submitted to the Board of Aldermen officially requesting the formation of a joint special building committee. This correspondence was discussed at the 10/28 meeting of the Board of Alderman at which time the request for the formation of the committee was approved. I am still waiting for a response from the chair of that committee regarding next steps.
- DesignLab is finishing up the final report on the space needs assessment, I expect to receive a draft this week.
- I am working with Administrative Services on finalizing the RFPs for design services, construction management services and an owner’s project manager for the renovation project; those should be released by the end of this week.
- The RFP for Public/Private partnership development concepts was released by the Economic Development office last week; proposals are due by 12/15 for that project.



October 17, 2025

To: President Lori Wilshire, Board of Aldermen

From: Chairman Linda Laflamme, Board of Trustees

Re: Library renovation update and request to form joint committee

Dear President Wilshire,

In the spirit of collaboration, I am writing today regarding moving forward with plans to preserve, renovate, and re-energize the Nashua Public Library.

As you know, the NPL Board of Trustees has been working with designLAB architects on a space needs assessment and feasibility study related to the renovation or replacement of the current library building due to its age, condition, and antiquated mechanical systems. Four potential approaches were presented by the architects at Trustee and Aldermen meetings in September and have been available to the public for review and comment both in the library and on our website.

After reviewing the scenarios presented by designLAB and considering public input regarding community needs and concerns, the Board of Trustees voted unanimously to move forward with the "renovation with addition" plan at our October 7 meeting. It affords the most efficient use of space and energy, honors the building's legacy, and offers patrons new features not possible with a simple renovation. We intend to enter the next phase of design this fall and aim to begin construction in 2027. RFPs are in the works for design services, as well as a construction manager and a project manager.

To facilitate this project, the Trustees are formally requesting the formation of a joint special building committee made up of the NPL Board of Trustees and the city's Committee on Infrastructure; said committee would operate in the same way as similar bodies convened for recent Police and Fire department projects.

Together we can preserve and improve the library building for Nashua's future, without overburdening today's taxpayers. I look forward to getting started.

Sincerely,

A handwritten signature in black ink, appearing to read "Linda Laflamme". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Linda Laflamme, Chairman