
**JOINT SPECIAL SCHOOL BUILDING COMMITTEE MEETING
THURSDAY, OCTOBER 23, 2025
NHS NORTH BOARD ROOM**

A meeting of the Joint Special Building Committee was held at Nashua High School North on Thursday, October 23, 2025. Alderman Dowd called the meeting to order at 7:00 p.m.

Present: Mr. Dowd, Ms. Wilshire, Mr. Sullivan, Mr. Sennott, Ms. Raymond, Mr. Johnson, Ms. Lopez, and Ms. Prinn

Also Present: Mr. Shawn Smith, Dr. Mario Andrade, Mr. Brendan Arel, and Mr. Michael Space

Also Present: Members of the Public, Channel 22 Videographer

PREVIOUS MEETING MINUTES APPROVAL – September 25, 2025

*Alderman Dowd moved to waive the reading of the JSSBC meeting minutes of September 25, 2025, accept them and place them on file. **Approved***

REMARKS BY CHAIRMAN – Alderman Dowd

Mentioned the rededication ceremonies at Birch Hill Elementary and Main Dunstable Elementary. Alderman Dowd thanked Nick Gomes for his band and the music.

Alderman Dowd gave an overview of the project costs and remaining funds for the middle school project, Birch Hill and Main Dunstable project, New Searles security vestibule project, and the Stellos Stadium project.

The Lions Club has donated a tree for McCarthy Middle School in honor of Brian McCarthy.

SCHOOL ADMINISTRATION – Dr. Andrade

On November 19, the district will hold a community forum at Pennichuck Middle School at 6:00 PM to review the facilities master plan to get input from the community. Harriman will be facilitating that conversation.

Mr. Shawn Smith

There is an addition to the agenda – a proposed pathway to the visitor’s side of the stadium.

CONSTRUCTION MANAGER’S REPORT – Harvey Construction

Birch Hill & Main Dunstable Elementary Schools – Mr. Brendan Arel

- Birch Hill
 - Present the final PCCO to return project savings
 - One last item is the marquis section of sign – November 11

New Searles Elementary School – Mr. Mike Space

- Received the final CO today, 10/23/25
- New sign installed over canopy
- Installed BR pass-through box
- Replaced electrical room door
- New plantings installed
- Began installing awning windows
- Outstanding items:
 - Replace existing roof exhaust fans – ongoing (end of October)
 - Replace existing main distribution panel – pending (February break)

UPDATE ON STELLOS - Shawn Smith

Mr. Smith presented a request for a shed to store the new field grooming equipment and the chair pads to protect the turf at Stellos. A shed has been selected from Reeds Ferry Shed.

Ms. Raymond moved to approve the purchase of a shed from Reeds Ferry Sheds for the Stellos Stadium in an amount not to exceed \$16,818.60. So voted unanimously.

Stellos walkway - When the fence surrounding the field itself (keep people from running onto the field) was installed, it prevented people from going straight from the parking lot to the visitor's side. A paved walkway is required. An RFP has been created and we are waiting for quotes.

Ms. Raymond moved to authorize the Joint Special Chairman to approve a contract with a selected vendor for the Stellos walkways not to exceed \$60,000.00. So voted unanimously.

PCOs and PCCOs

1. PCCO #007 (BH) – Return savings for Birch Hill Elementary School in the amount \$732,732.84.

Ms. Wilshire moved to approve PCCO #007 for the Birch Hill Elementary School in a credit amount of \$732,732.84. So voted unanimously.

INVOICE APPROVAL[View Invoices](#)

- a. Harvey Construction, Total \$273,948.55
 - i. Application #30, \$88,490.77 – Birch Hill Elementary
 - ii. Application #5, \$185,457.78 – New Searles Elementary
- b. Lavallee Brensinger Architects, Total \$1,941.24
 - i. Invoice #22677, \$1,941.24 – Stellos Stadium
- c. NorthStar Construction, Total \$5,000.00
 - i. Invoice #23299, \$5,000.00 – Stellos Stadium
- d. Overhead Door, Total \$4,950.00
 - i. Invoice #18765391, \$4,950.00 – Stellos Stadium
- e. Turf Products, Total \$39,811.17
 - i. Invoice #1523923-00, \$39,811.17 – Brian S. McCarthy Middle School

Birch Hill/Main Dunstable Invoices: \$88,490.77

Brian S. McCarthy Middle School Invoices: \$39,811.17

Security Vestibule Invoices: \$185,457.78

Stellos Stadium: \$11,891.24

Total Invoices: \$325,650.96

Mr. Sullivan moved to approve the invoices in the following order Birch Hill/Main Dunstable Invoices: \$88,490.77; Brian S. McCarthy Middle School Invoices: \$39,811.17; Security Vestibule Invoices: \$185,457.78; Stellos Stadium Invoices: \$11,891.24; for total invoices to be paid: \$325,650.96. So voted unanimously.

Mr. Sullivan requested an update on the EEI work still to be done. The district is holding payment until all work is complete.

COMMENTS BY COMMITTEE MEMBERS

- *Alderwoman Wilshire thanked Brendan Arel for all his work on the BH and MD project. “You're always ready, on top of everything, and I wanted to thank you.”*
- *Mr. Johnson wanted to make sure that the Stellos field is replaced at regular intervals and we're not risking injury to kids.*
- *Ms. Lopez questioned the completion of the Stellos project. Mr. Smith gave the list of outstanding items.*

Ms. Lopez moved to adjourn. Motion passes 8-0 at 7:41 pm.

Submitted by Tara C. Kinsella