

7:00 PM

Aldermanic Chamber

1. ROLL CALL
2. PUBLIC COMMENT
3. COMMUNICATIONS

From: Tim Cummings, Director of Administrative Services
Jennifer Deshaies, Risk Manager

Re: Communication Providing additional information on O-25-071 Relative to Open Hours for the Outdoor City Hall Restrooms

4. UNFINISHED BUSINESS
5. NEW BUSINESS – RESOLUTIONS
6. NEW BUSINESS – ORDINANCES

O-25-071

Endorsers: Alderman-at-Large Ben Clemons
Alderman-at-Large Melbourne Moran, Jr.
Alderman Tyler Gouveia
Alderman Tim Sennott
Alderman Patricia Klee
Alderwoman-at-Large Shoshanna Kelly

REGARDING OPEN HOURS FOR THE OUTDOOR CITY HALL PUBLIC RESTROOMS**O-25-078**

Endorser: Mayor Jim Donchess
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman-at-Large Melbourne Moran, Jr.
Alderman Chris Thibodeau
Alderman John Sullivan
Alderman Derek Thibeault
Alderman Patricia Klee
Alderman Richard A. Dowd
Alderman-at-Large Lori Wilshire

NO PARKING ON CELINA AVENUE**O-25-079**

Endorser: Mayor Jim Donchess
Alderman-at-Large Melbourne Moran, Jr.
Alderman Tyler Gouveia
Alderman John Sullivan
Alderman-at-Large Ben Clemons
Alderman Derek Thibeault
Alderman-at-Large Lori Wilshire

PROHIBITING CAMPING ON PUBLIC PROPERTY**O-25-080**

Endorser: Mayor Jim Donchess
Alderman-at-Large Melbourne Moran, Jr.

Alderman Tyler Gouveia
Alderman-at-Large Ben Clemons
Alderman Derek Thibeault
Alderman Patricia Klee
Alderman Richard A. Dowd
Alderman John Sullivan
Alderman-at-Large Lori Wilshire

REGARDING CAMPERS AND RECREATIONAL VEHICLES ON PUBLIC PROPERTY

7. PETITIONS
8. TABLED IN COMMITTEE
9. GENERAL DISCUSSION
10. PUBLIC COMMENT
11. REMARKS BY THE ALDERMEN
12. ADJOURNMENT



THE CITY OF NASHUA

Office of Administrative Services

"The Gate City"

TO: Committee on Infrastructure

FROM: Tim Cummings, Director of Administrative Services
Jennifer Deshaies, Risk Manager

Date: October 14, 2025

RE: Communication Providing additional information on O-25-071
Relative to Open Hours for the Outdoor City Hall Restrooms

O-25-071 calls for a pilot program to expand the hours, which the outside door restrooms are available and open to the public. As the fiscal note indicates the cost is estimated to be approximately \$34,000 to undertake this pilot program (as outlined below).

Please be advised the current budget for the Buildings & Grounds department does not cover this expended service and a transfer from contingency would be necessary. Additionally, as noted the operational plan is predicated on staff being available to work overtime shifts. We would need to begin this process immediately in order to begin executing this program if the community is desirous. We would follow a similar procedure that is used for coverage of the Elm Street Middle School when used.

The purpose of this email is to ensure it is clear that time is an issue. We are willing to proceed, but want to flag these issues in advance as we will need to work together to overcome them.

Language from the Fiscal Note in O-25-071:

Assuming a November 1, 2025 start and a May 1, 2026 end (a pilot program of 26 weeks), estimated weekly additional expense of \$1,300; program cost of 26 weeks approximately \$34,000. This includes labor, utilities, paper products, materials and supplies, but does not include any extraordinary type of cleaning services that, if necessary, would be a case-by-case contracted service. Estimate also assumes using existing staff and paying overtime for the expanded hours, specifically on the weekends, without any availability issues.

Thank you.



ORDINANCE

REGARDING OPEN HOURS FOR THE OUTDOOR CITY HALL PUBLIC RESTROOMS

CITY OF NASHUA

In the Year Two Thousand and Twenty-Five

The City of Nashua ordains that Part I “Administrative Legislation”, Chapter 5 “Administration of Government”, Part 1 “General Provisions”, Article I “Miscellaneous Provisions”, Section 5-4 “City lands and buildings” of the Nashua Revised Ordinances, be amended by adding the new underlined language as follows:

“§ 5-4. City lands and buildings.

...

- F. The Mayor and the City's governing boards and commissions shall administer and regulate the daily use of lands and buildings under their respective authority.
- G. The City Clerk shall schedule use of City Hall by the public, shall collect all rents, if any, from such use, shall keep an account of all monies received, and shall transfer the same to the City Treasurer on the first Tuesday of January, April, July and October of each year.
- H. No resident of the City of Nashua shall be required to pay rent for use of the City Hall or any part thereof.
- I. The outdoor city hall public restrooms shall be open daily from 8 a.m. to 10 p.m.”

This new subsection I shall take effect following its passage and shall expire on May 1, 2026.

LEGISLATIVE YEAR 2025

ORDINANCE:

O-25-071

PURPOSE:

Regarding open hours of outdoor city hall public restrooms

ENDORSER(S):

**Alderman-at-Large Ben Clemons
Alderman-at-Large Melbourne Moran, Jr.**

**COMMITTEE
ASSIGNMENT:**

Committee on Infrastructure

FISCAL NOTE:

Assuming a November 1, 2025 start and a May 1, 2026 end (a pilot program of 26 weeks), estimated weekly additional expense of \$1,300; program cost of 26 weeks approximately \$34,000. This includes labor, utilities, paper products, materials and supplies, but does not include any extraordinary type of cleaning services that, if necessary, would be a case-by-case contracted service. Estimate also assumes using existing staff and paying overtime for the expanded hours, specifically on the weekends, without any availability issues.

ANALYSIS

This legislation provides specific hours for the outdoor city hall public restrooms to be open.

This legislation would become effective upon passage and expire on May 1, 2026, as it is intended as a trial period.

Approved as to form:

Office of Corporation Counsel

By:

Dorothy Clarke

Date:

7 October 2025



ORDINANCE

NO PARKING ON CELINA AVENUE

CITY OF NASHUA

In the Year Two Thousand and Twenty-Five

The City of Nashua ordains that Part II “General Legislation”, Chapter 320 “Vehicles and Traffic”, Article XII “Parking, Stopping and Standing”, Section 320-69 “No parking on certain streets”, of the Nashua Revised Ordinances, as amended, be hereby further amended by adding the new underlined language in the appropriate alphabetical order as follows:

“§ 320-69. No parking on certain streets.

No parking whatsoever shall be permitted on the following streets, except as provided by law:

Name of Street	Side	Location
...		
<u>Celina Avenue</u>	<u>Both</u>	<u>Entire length”</u>

All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

This ordinance shall become effective at the time of removal and/or installation of the necessary sign(s) and/or device(s).

LEGISLATIVE YEAR 2025

ORDINANCE:

O-25-078

PURPOSE:

No parking on Celina Avenue

ENDORSER(S):

Mayor Jim Donchess

**COMMITTEE
ASSIGNMENT:**

Committee on Infrastructure

FISCAL NOTE:

Materials, labor, and vehicle overhead: \$1,202

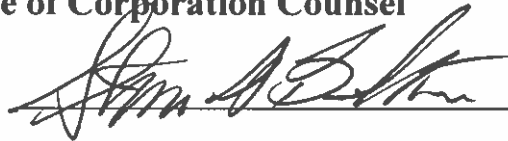
ANALYSIS

This legislation prohibits parking on both sides of the entire length of Celina Avenue.

Approved as to form:

Office of Corporation Counsel

By:



Date:





ORDINANCE

PROHIBITING CAMPING ON PUBLIC PROPERTY

CITY OF NASHUA

In the Year Two Thousand and Twenty-Five

The City of Nashua ordains that Part II “General Legislation”, Chapter 225 “Peace and Good Order” of the Nashua Revised Ordinances, as amended, be hereby further amended by adding the new underlined language as shown:

“ARTICLE IV **Camping on Public Property**

§ 225-6. Prohibition.

It shall be unlawful for any person to use or cause to be used any of the streets, sidewalks, squares or any other public property as a camping place absent prior written permission from the Board of Aldermen or its designee. As used in this section, the term “camp” or “camping” shall mean the use of property as a temporary or permanent place of dwelling, lodging or residence, or as a living accommodation at any time, that has not been authorized by the Board of Aldermen or its designee. Camping may include, but is not limited to, any one or more of the following: storage of personal belongings; using tents, tarps or other temporary structures for sleeping or storage of personal belongings; hanging clothes line; carrying on cooking activities or making any fire in an unauthorized area; or any of such activities in combination with either sleeping or making preparations to sleep (including but not limited to the laying down of cots, cushions, sheets, blankets, sleeping bags or other bedding for the purpose of sleeping).”

This ordinance shall take effect upon passage.

LEGISLATIVE YEAR 2025

ORDINANCE:

O-25-079

PURPOSE:

Prohibiting camping on public property

ENDORSER(S):

Mayor Jim Donchess

**COMMITTEE
ASSIGNMENT:**

Committee on Infrastructure

FISCAL NOTE:

Cost of enforcement.

ANALYSIS

This legislation proposes to add a new article to the Peace and Good Order chapter of the Nashua Revised Ordinances, which would prohibit camping on public property. The legislation is modeled on an existing Manchester ordinance.

RSA 47:17 gives the City the authority to pass ordinances to regulate public grounds and provide for the well-being of the city.

Approved as to form:

Office of Corporation Counsel

By:

_____

Date:

OCTOBER 9, 2025



ORDINANCE

REGARDING CAMPERS AND RECREATIONAL VEHICLES ON PUBLIC PROPERTY

CITY OF NASHUA

In the Year Two Thousand and Twenty-Five

The City of Nashua ordains that Part II “General Legislation”, Chapter 320 “Vehicles and Traffic” of the Nashua Revised Ordinances, as amended, be hereby further amended by adding the new underlined language as shown:

1. In Article I “General Provisions”, Section 320-1 “Definitions”:

“§ 320-1. Definitions.

The following terms, whenever used in this chapter, shall have the following meanings, unless a different meaning clearly appears from the context:

CAMPER – A temporary dwelling for travel, recreation and vacation use including:

A. TRAVEL TRAILER – A vehicle which is towed, identified by the manufacturer as a travel trailer, built on a chassis eight feet or less wide and 30 feet or less in length and designed to move on a highway.

B. PICKUP COACH – A structure designed to be mounted on a truck chassis or cut-down car.

C. MOTOR HOME – A self-propelled vehicle with a dwelling constructed as an integral part of the vehicle.

D. CAMPING TRAILER – A canvas or other foldable structure built on a chassis with wheels and designed to move on the highway.

...

RECREATIONAL VEHICLE – A vehicle that is:

- A. Built on a single chassis;
- B. Four hundred square feet or less when measured at the largest horizontal projection;
- C. Designed to be self-propelled or permanently towable by a light-duty truck; and
- D. Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel or seasonal use.”

2. In Article XIII “Parking, Stopping and Standing”:

“§ 320-77.2. Campers and recreational vehicles.

- A. It shall be unlawful for any camper or recreational vehicle to park or remain on any public property, except on public streets where and when parking is otherwise permitted.
- B. Regardless of the fines listed in Section 320-87, any person violating this section shall be fined \$100.00.
- C. This section shall not apply to recreational vehicles or campers used by city employees, city contractors, or permitted vendors in the performance of their official duties.”

This ordinance shall take effect upon passage.

LEGISLATIVE YEAR 2025

ORDINANCE:

O-25-080

PURPOSE:

Regarding campers and recreational vehicles on public property

ENDORSERS:

Mayor Jim Donchess

**COMMITTEE
ASSIGNMENT:**

Committee on Infrastructure

FISCAL NOTE:

Cost of enforcement.

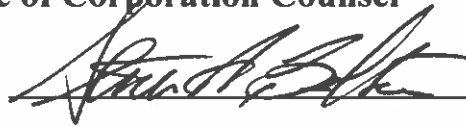
ANALYSIS

Using the same definitions of camper and recreational vehicle as found in the City's land use code, this legislation prohibits campers and recreational vehicles from parking or remaining on any public property, except on public streets where and when parking is otherwise permitted.

Approved as to form:

Office of Corporation Counsel

By:



Date:

October 9, 2025