
**JOINT SPECIAL SCHOOL BUILDING COMMITTEE MEETING
THURSDAY, SEPTEMBER 25, 2025
NHS NORTH BOARD ROOM**

A meeting of the Joint Special Building Committee was held at Nashua High School North on Thursday, September 25, 2025. Alderman Dowd called the meeting to order at 7:02 p.m.

Present: Mr. Dowd, Ms. Wilshire, Mr. Sennott, Ms. Raymond, Ms. Bishop, and Mr. Johnson

Also Present: Mr. Shawn Smith, Dr. Mario Andrade, Mr. Brendan Arel, and Mr. Michael Space

Also Present: Members of the Public, Channel 22 Videographer

PREVIOUS MEETING MINUTES APPROVAL – August 28, 2025

*Alderman Dowd moved to waive the reading of the JSSBC meeting minutes of August 28, 2025, accept them and place them on file. **Approved***

REMARKS BY CHAIRMAN – Alderman Dowd

Final numbers will be brought forward from Harvey on the GMP. It is anticipated that there will be a return of \$750,000 from Birch Hill and \$350,000 from the contingency account, totaling \$1.5 million.

SCHOOL ADMINISTRATION – Dr. Andrade

No comment.

Mr. Shawn Smith

No comment.

CONSTRUCTION MANAGER'S REPORT – HARVEY

Birch Hill & Main Dunstable Elementary Schools – Mr. Brendan Arel

- Main Dunstable
 - Final bill to be brought forward
- Birch Hill
 - Final bill to be brought forward in October
 - Tracking three (3) remaining items:
 - Wall pads – October
 - Sidewalks – September 26
 - Marquis section of sign – mid October
- Substantial Completion – form provided

New Searles Elementary School – Mr. Mike Space

- Entire building essentially complete
- Expecting final CO shortly – temporary CO received
- Replace existing roof exhaust fans – ongoing (end of October)
- Install BR pass-through box – pending (end of September)
- Install awning windows – pending (mid-October)
- Replace existing main distribution panel – pending (February break)
- Replace electrical room door – pending (February break)
- New sign will be installed over canopy
- New plantings were installed last week

PCOs and PCCOs

1. PCCO #010 (MD) – Return savings for Main Dunstable in the amount \$459,048.86.

Ms. Raymond moved to approve PCCO #010 for the Main Dunstable Elementary School in a credit amount of \$459,048.86. So voted unanimously.

UPDATE ON STELLOS: Shawn Smith

- There are two (2) quotes that Alderman Dowd previously approved for work to begin:
 - Lavallee Brensinger Architects for structural analysis (masonry)
 - Emerson Swan to procure a water filter for McCarthy Middle School

Mr. Johnson moved to approve Lavallee Brensinger Architects for the structural analysis work at Stellos Stadium in an amount not to exceed \$5,000. So voted unanimously.

Alderman Sennett moved to approve Emerson Swan to provide a water filter for the Brian S. McCarthy Middle School in an amount to exceed \$4,811.00. So voted unanimously.

- Mr. Smith presented the findings of the Brensinger structural analysis report.
 - Two columns are cracking (due to water infiltration). Roof work should take care of further damage. Both columns are not load bearing but require repair.
- Alderman Dowd will review with Ms. Enwright, City Financial Officer, if any monies left on the bond can go into the expendable trust fund.

INVOICE APPROVAL

Invoice Approval – [View Invoices](#)

- a. Emerson Swan, Total \$4,811.00
 - i. Invoice #1670553, \$4,811.00 – Brian S. McCarthy
- b. Harriman, Total \$3,765.00
 - i. Invoice #2508027, \$1,882.50 – Birch Hill Elementary
 - ii. Invoice #2508028, \$1,882.50 – Main Dunstable Elementary
- c. Harvey Construction, Total \$914,477.88
 - i. Application #29, \$274,535.47 – Birch Hill Elementary
 - ii. Application #29, \$333,498.23 – Main Dunstable Elementary
 - iii. Application #5, \$306,444.18 – New Searles Elementary
- d. Lavallee Brensinger Architects, Total \$921.93
 - i. Invoice #22502, \$921.93 – Stellos Stadium
- e. O'Rourke, Total \$4,350.00
 - i. Invoice #7-Sep-25, \$4,350.00 – Stellos Stadium
- f. Rhino Shield, Total \$27,466.68
 - i. Invoice #03, \$27,466.68 – Stellos Stadium
- g. Turner Group Invoice, Total \$39,200.00
 - i. Invoice #29316, \$8,400.00 – Security Upgrades
 - ii. Invoice #29521, \$30,800.00 – Security Upgrades

Birch Hill/Main Dunstable Invoices: \$611,798.70
Brian S. McCarthy Middle School: \$4,811.00
Security Vestibule Invoices: \$350,644.18
Stellos Stadium: \$27,738.61

Total Invoices: \$994,992.49

Ms. Wilshire moved to approve the invoices in the following order Birch Hill/Main Dunstable Invoices: \$611,798.70; Brian S. McCarthy Middle School Invoices: \$4,811.00; Security Vestibule Invoices: \$350,644.18; Stellos Stadium Invoices: \$27,738.61; for total invoices to be paid: \$994,992.49. So voted unanimously.

COMMENTS BY COMMITTEE MEMBERS:

- *Ms. Bishop thanked Brenden Arel of Harvey Construction for all of the work on the BH and MD project.*
- *Mr. Smith reminded the committee of the two rededication ceremonies. Birch Hill on Tuesday, October 7, at 2 pm and Main Dunstable on Thursday, October 9, also at 2 pm. Invitations were sent from the Superintendent's office.*

Ms. Wilshire moved to adjourn. Motion passes 6-0 at 7:25 pm.

Submitted by Tara C. Kinsella