
**JOINT SPECIAL SCHOOL BUILDING COMMITTEE MEETING
THURSDAY, AUGUST 28, 2025
NHS NORTH BOARD ROOM**

A meeting of the Joint Special Building Committee was held at Nashua High School North on Thursday, August 28, 2025. Ms. Bishop called the meeting to order at 7:01 p.m.

Present: Ms. Wilshire, Mr. Sullivan, Ms. Raymond, Ms. Bishop, Mr. Johnson, Ms. Lopez and Ms. Prinn

Also Present: Alderman Sennett, Mr. Shawn Smith, Mr. Brendan Arel, Mr. Michael Space

Also Present: Members of the Public, Channel 22 Videographer

PREVIOUS MEETING MINUTES APPROVAL – July 24, 2025

*Ms. Raymond moved to waive the reading of the JSSBC meeting minutes of July 24, 2025, accept them and place them on file. **Approved***

REMARKS BY CHAIRMAN – Alderman Dowd

None.

SCHOOL ADMINISTRATION – Dr. Andrade

I was at New Searles, Main Dunstable and Birch Hill Elementary schools this week. Thank you for all the great work done over the summer. All the buildings look fantastic, very welcoming and inviting.

Mr. Shawn Smith

The rededication ceremonies have been set for Birch Hill on Tuesday, October 7, at 2 pm and for Main Dunstable on Thursday, October 9, also at 2 pm. Invitations will go out soon. Also, during the invoice approvals, I will be suggesting withholding part of the retainage to EEI's invoices as they haven't made quite the progress on the punch list. A slide presentation of the progress of Stellos Stadium will be presented later this evening.

CONSTRUCTION MANAGER'S REPORT – HARVEY

Birch Hill & Main Dunstable Elementary Schools – Mr. Brendan Arel

- Punch List
 - Harriman completed the interior walkthrough on August 14th.
 - The Harriman civil team did the exterior walkthrough on August 20th.
 - ADA tip downs, sidewalks, parking lot striping, fire lanes, final signage
- Received the final Certification of Occupancy today, August 28th.
- New bike racks brought over from McCarthy middle (size did not work) to both schools.
- Two items remain at Birch Hill
 - Modification to new sign – adding marquee lettering
 - Walls pads (coming in late)
- Expect to be returning in October with final PCCOs and cost savings to report.

New Searles Elementary School – Mr. Mike Space

- Big push to get the job as close to finish prior to opening
- New sign coming for over the canopy at the main entrance
- Drainage was installed for rain or snow coming off the canopy – no water build-up
- New sidewalks are complete
- Tinted security film was installed on the cafeteria windows
- Main office, principal's office, conference rooms all have new windows that let a lot of light in
- The original admin offices are now two new classrooms.

UPDATE ON STELLOS: Shawn Smith

- Mr. Smith provides updates on Stellos Stadium, including the replacement of turf, installation of a fence with safety padding, and new lighting
- The addition of gates and crash bars for emergency access and the replacement of window shutters and the press box
- The concourse painting is nearly complete and plans for a paved walkway on the west side of the field are discussed
- Mr. Smith highlighted issues with water penetration and the need for further work with the roofers and structural engineers
- Outstanding items:
 - Garage doors
 - Painting
 - New LED lights installed
 - Provide a report on the investigation into the masonry issues at Stellos Stadium

PCOs and PCCOs

1. PCCO #002 (NSES) – Replace existing receiving door – five-foot wooden door with plexiglass vision to be replaced by a 6-foot metal door with security glazing.

Alderman Wilshire moved to approve PCCO #002 to replace the receiving door for the New Searles Elementary School in an amount not to exceed \$22,953.36. So voted unanimously.

INVOICE APPROVAL

Invoice Approval – [View Invoices](#)

- a. Aloha Garage Doors, Total \$16,875.00
 - i. Invoice #1415132, \$16,875.00 – Stellos Stadium
- b. Energy Efficient, Total ~~\$512,727.76~~ \$432,727.76
 - i. Application #15, \$127,195.51 – Birch Hill Elementary – (Retainage)
 - ii. Application #15, \$129,168.37, Main Dunstable Elementary – (Retainage)
 - iii. Application #16, ~~\$127,195.50~~ \$87,195.50 – Birch Hill Elementary
 - iv. Application #16, ~~\$129,168.38~~ \$89,168.38 – Main Dunstable Elementary
- c. Harriman, Total \$1,170.00
 - i. Invoice #2507033, \$285.00 – Birch Hill Elementary
 - ii. Invoice #2507034, \$885.00 – Main Dunstable Elementary
- d. Harvey Construction, Total \$1,705,521.59
 - i. Application #28, \$468,903.72 – Birch Hill Elementary
 - ii. Application #28, \$365,481.39 – Main Dunstable Elementary
 - iii. Application #4, \$871,136.48 – New Searles Elementary
- e. Kaloutas & Co., Inc, Total \$50,542.80
 - i. Application #2, \$50,542.80 – Stellos Stadium
- f. Musco, Total \$25,310.94
 - i. Invoice #441978, \$25,310.94 – Stellos Stadium
- g. New England Traffic Solutions, Total \$3,300.00

- i. Invoice #9464, \$3,300.00 – Pennichuck Middle School
- h. O'Rourke, Total \$4,350.00
 - i. Invoice #15-Aug-25, \$4,350.00 – Stellos Stadium (Paid on 8/22/25)
- i. Rhino Shield, Total \$27,316.66
 - i. Invoice #01, \$27,316.66 – Stellos Stadium
- j. RPF Environmental, Total \$1,281.20
 - i. Invoice #2500574, \$1,281.20 – New Searles Elementary
- k. Turner Group Invoice, Total \$17,000.00
 - i. Invoice #29415, \$17,000.00 – Security Upgrades

Birch Hill/Main Dunstable Invoices: \$1,268,282.87

Pennichuck Middle School: \$3,300.00

Security Vestibule Invoices: \$889,417.68

Stellos Stadium: \$124,395.40

Total Invoices: \$2,285,295.95

Ms. Raymond moved to approve the invoices in the following order Birch Hill/Main Dunstable Invoices: \$1,268,282.87; Pennichuck Middle School Invoices: \$3,300.00; Security Vestibule Invoices: \$889,417.68; Stellos Stadium Invoices: \$124,395.40; for total invoices to be paid: \$124,395.40.

Mr. Smith explained the withholding of retainage and the need for the EEI to complete the remaining work. Questions were asked and answered. Alderman Sullivan suggested withholding more retainage to ensure completion.

Alderman Sullivan moved to amend the motion to modify invoices to reflect retaining an additional \$20,000 (totaling \$100,000) for the EEI work.

Conversation continued on the value of the work left undone. Alderman Sullivan withdrew his motion.

Ms. Raymond moved to approve the invoices in the following order Birch Hill/Main Dunstable Invoices: \$1,268,282.87; Pennichuck Middle School Invoices: \$3,300.00; Security Vestibule Invoices: \$889,417.68; Stellos Stadium Invoices: \$124,395.40; for total invoices to be paid: \$2,285,295.95. So voted unanimously.

Ms. Wilshire moved to adjourn. Motion passes 7-0 at 8:01 pm.

Submitted by Tara C. Kinsella