



Board of Health

August 13, 2025
18 Mulberry Street
Nashua, NH 03060
12:30 PM

Our **mission** is to promote, protect, and preserve the health and well-being of the Greater Nashua Region through leadership and community collaboration. Our **vision** is to have an informed, safe, healthy, and resilient community where all people can thrive and prosper. We subscribe to the following **values**: integrity, leadership, adaptability, and respect.

Ethics Committee Planning Meeting

Minutes

Attendees *Dr Cappetta, Stephanie Wolf-Rosenblum, Director-Bobbie D Bagley*

Discussion

Overview

The two board members wanted to meet to review where things are with the Ethics Committee formation. An application process was developed and the application document was sent out to the Public Health Advisory Committee by Director of the DPHCS. Returns were to be submitted to the Administrative Assistant. One application was received and reviewed by those present. The discussion included setting up a meeting for the Ethics Committee. The Director shared in addition to receiving one application, there was one other member of the PHAC possibly interested in participating on the Ethics Committee. An email was sent to this member to encourage their submitting of the application. Other discussion points:

- The ethics committee membership was discussed. The expectation is to have no more than nine (9) members. Which would include representatives from: Risk (1), Legal (1), DPHCS Strategic Leadership Team (2), Community Representative (1), Public Health Practitioner (1), Representative Relevant Professional (1), DPHCS Director and a member of the BOH (1).
- Discussed identifying the staff from the SLT that would be on the Ethics Committee
- Planned for the first Ethics Committee meeting to be September 17, 2025
- Create a lexicon for the Ethics Committee members with key terms related to ethical principals
- Share a story for relevance to an ethical decision i.e. TB

Follow Up

- Director will present the information discussed at the upcoming SLT Meeting scheduled for August 18, 2025
- Email will be sent to Risk and Legal for a representative on Friday, August 15, 2025

- Schedule Ethics Committee Meeting for September 17, 2025
- Send SLT members' names to BOH members

Meeting ended at 1:30 PM
