

Edgewood Cemetery Trustee's Meeting

August 6, 2025

In Attendance:

Morgan Hollis (Vice Chairman)

Mike Lozeau

Bob McIntosh

Carl Andrade

Doug Gagne

Tom Dion

Ken Lennox (Superintendent)

Richard Dowd (Guest) Nashua Alderman

Caroline Morel (Guest on Phone) Randell Paulson

3:09pm Vice Chairman Morgan Hollis—Calls the meeting to order.

Morgan Hollis - Motion to accept previous meeting notes from July 8th, 2025.

2nd by Mike Lozeau to accept meeting notes of July 8th, 2025. Motion Passed.

Ken Lennox presents "Notice of Meeting" to Morgan Hollis (Vice Chairman).

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Morgan H. and Ken L. start the discussion about hiring a Construction Manager (CM) for the building project.

Rick D. mentions how he likes and recommends using local people who know the area.

Morgan H. mentions the CM's that we received bids from:

Aberthaw Construction

Martini Northern

Structure Tone

The Whiting Turner Construction

Turnstone Corporation

The team discusses getting the number of CM's to interview down to two. The trustees decide to drop Structure Tone because of their cost structure.

Caroline M. suggests that we look at CM's that have done projects locally.

She suggests that we do not have to consider if they have built offices or garages.

One thing to consider is if the CM has ever worked on a site that is unusual like the cemetery.

Does the CM have a history of proper and accurate estimating.

One other item to consider is what happens to any funds if CM comes in under estimate.

Caroline M. agrees to participate in the CM interviews.

Doug G. asks about The Whiting Turner Construction which has exclusions (Design Work, Site Visit, Permits, field work).

Caroline says this is not unusual and these are the questions that we need to ask during the interviews.

Richard D. suggests that because of Construction Unknowns we should give budget approval to the leader of the Building Committee.

3:53pm The trustees discuss what two CM's that they would like to interview:

Martini Northern

The Whiting Turner Construction

Turnstone Corporation

Carl A. motions to invite 3 CM's to interview and we will have Caroline M. look at the 3 proposals and see if we can reduce it down to 2.

Doug 2nds the motion.

Motion Passed.

3:57pm Ken suggests that we change how we handle the money received for lot sales. Today \$500 goes into the Maintenance Fund and \$2000 into Perpetual Care Fund.

Ken would like to reverse the funds going into each fund to increase the Maintenance Fund.

Carl A. motions to change the amount to \$1250 in the Maintenance Fund and \$1250 into the Perpetual Care Fund.

Doug G. 2nds.

Motion Passed.

4:02pm Rick D. gives the trustees an update on the Cemetery Employee Raises.

Employees did not get the raises on July 1st even though it was in the budget.

Rick D. says that city has to pass legislation to approve the raises. He is going to work with the city.

He will keep the trustees updated on progress.

4:05pm Morgan H. motions to adjourn meeting.

2nd by Carl A.

Motion Passed.

Respectfully submitted,

Tom Dion (Secretary)