

JOINT MEETING – BOARD OF PUBLIC WORKS AND
COMMITTEE ON INFRASTRUCTURE

JUNE 26, 2025

A joint meeting of the Board of Public Works Commissioners and Committee on Infrastructure was held Thursday, June 26, 2025, at 5:30 p.m. at 848 West Hollis Street.

The roll call was taken with 9 members of the Board of Public Works Commissioners and Committee on Infrastructure present:

Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Patricia Klee
Alderman Richard A. Dowd
Alderman John Sullivan
Alderman Chris Thibodeau
Commissioner Paul Shea
Commissioner June Lemen
Commissioner Matthew Gregg
Commissioner Manny Espitia

Members not in Attendance:

Also in Attendance:

Mayor Jim Donchess
Tim Cummings, Administrative Services Director
Lisa Fauteux, DPW Director
Scott LeClair, MEP Consultant
Joe Sullivan, Owners Project Manager, Leftfield

ROLL CALL

GENERAL INTRODUCTORY REMARKS

Alderman O'Brien

The only thing I'm just going to say is this, other committees that we had, other meetings we didn't really have a complete attendance. This group is good, but I'll just say it in general this is not meant pointing any type of fingers or anything. If you can't make a meeting let us know, okay. Our central person is our Administrative Assistant or Mr. Cummings and the reason for that is summertime is coming, we all got something to do and just to make sure we do have a quorum. So in that caution note that's it. So now we'll go into approval of minutes.

PUBLIC COMMENT - None

APPROVAL OF MINUTES

**MOTION BY ALDERMAN KLEE TO APPROVE THE MINUTES OF THE MAY 28, 2025 MEETING
MOTION CARRIED**

GENERAL PROGRESS UPDATE – DPW GARAGE PROJECT

- General Project Update
- Design Update
- Financial Update

Tim Cummings, Administrative Services Director

And if I may, Mr. Chairman.

Chairman O'Brien

Yes.

Tim Cummings, Administrative Services Director

Thank you. So Tim Cummings, Director of Administrative Services. Just a couple housekeeping items I want to touch upon before I hand it over to our Owners Project Manager, Joe Sullivan who's to my right who will go into a more detailed project update for you again in just a few moments.

So a couple quick things I want to make everyone aware of. First and foremost I want to just set the table by making clear that there had been discussion earlier this week, end of last week about the 848 West Hollis Street DPW sign being on this committee's agenda. Upon further consultation with the Legal Department it's actually more appropriate for it to be on the Board of Public Works agenda. So some of you may have been thinking that you'd hear about it this evening. That's not the case, it's more appropriate for lawyer to come before the Board of Public Works so that's an FYI for you all. Secondly, on the agenda it had Keith Kelly noted. As I mentioned, it's Scott Leclair. He's here tonight to speak about some of the sustainability efforts that we are undertaking with this project which we have been working closely with our Sustainability Group in Community Development.

Then lastly, I updated the agenda packet with a revised proposal that is in the packet for \$180,000 and so the agenda reads for the June 19, 2025 proposal from HKT Architect because that's how it was originally filed. But hot off the presses yesterday we were able to work with HKT. I was able to update the packet. We are only going to move forward with schematic design at \$180,000 and that's for the wastewater treatment plant building design and we are in the early stages of that. We'll talk a little bit more about that later on in the agenda. But I did just want to flush that out or flag that for you all at the at the top of this meeting so we were all aware of the latest updates.

So Mr. Chairman, with those comments being made, I'm going to hand it over to Joe Sullivan this evening. He's going to give everyone a quick overview of where we're at relative to the project and be able to answer any questions that you may have. Thank you.

Chairman O'Brien

Okay. Thank you, Director Cummings. Although I would like to Mr. Leclair instead of like back benching you want to come up and join the group. Sounds like you'd be part of the presentation. Do you want to sit next to Mr. Sullivan or you can sit down here there seems to be room, but you are welcome sir. Alright, thank you Mr. Sullivan.

Joe Sullivan, Owners Project Manager, Leftfield

I'd like to just thank you for having me. Small presentation with the updates that a lot of work has been going behind the scenes over the last three to four weeks that we've been working on. The presentation I'll go through each slide in detail. Interrupt me at any time if you have any questions related to any of the information I'm providing you.

Completed tasks over the past month basically. We continually meet weekly and it's more than just meeting weekly with the design team. We meet weekly with the Department of Public Works. We meet with any of the engineers of record that are you know whether it's permitting all the way through any of the consultants for you know, sustainability. We meet with the groups related to any of the components, the materials that we're looking to actually put forth towards this new facility. We currently inquired a pre-engineered we brought that to your attention last meeting that we're looking at making

part of this building pre-engineered building for reducing the cost of the overall project. Harvey's engaged road construction was brought in. We were actually working with their engineers, their structural engineers to work closely with HKT to ensure that you know, the continuity of conventional construction and the pre-engineered go seamless. And the reasons for that is that sometimes when you have a pre-engineered building it's a box and you don't necessarily get all of the necessary design details to really making sure it flows with the conventional construction. So we're doing we purposely did this process to make sure that both parties are talking regularly.

IMEG started the process of planning ahead and permitting with the City of Nashua and the DES. One of the things that we did today, there were nine of us on a call this morning talking about every component and every deliverable that's going to be required by each division as we move through that process. There are going to be a number of permits, a number of approvals that we're going to be looking for moving forward and we're identifying them early on so that if there becomes a issue where something gets dragged later than what our proposed schedule is we want to be able to discuss it and identify it and try to work through those processes.

We actually received a schematic design and we did a another cost estimate just to make sure that we're within striking distance of what we reported earlier. And we are, the bottom line. Where you know, there going to be at each portion whether it's schematic design, design development and all the way to construction documents. There's going to be provisions through that exercise that are going to identify either escalation costs associated with any component or reductions that we're looking to make. And each time we do that it's a detailed conversation with Lisa and the team just to discuss where those items are identified and how we're addressing them as we move forward without jeopardizing the program, that's the bottom line. She's needs to meet her program needs for the next 50 to 75 years and we want to make sure this building accommodates that.

GSI was brought back in. We're going to be doing some additional test pits just because this we're touching 13 acres on this site. There's a lot of material that we need to go through and identify and make sure that you know the soil conditions not only meet the building requirements, but meet the drainage and water infiltration that we're going to end up having to do. And as we approach design development the continual the committee will continue to refine the design and look for the efficiencies so that we can try to reduce the cost to the bare minimum as we move forward.

Project design, the civil drawing actually IMEG has done a lot of work. One of the things that we really wanted to do the department wanted to do a little bit of early work on the property ahead of time to try to save costs. One of those items we needed to really identify the limit of work. And they've done that. They've shown, they actually show the building currently that it fits on the site, it works. We met today to go through some of the infrastructure of the retention of the water that we need to retain on the site. And you know it's challenging and there were a lot of conversations of you know, best systems to use and the most effective and efficient for that site. And we're going to be working over that over the next two weeks to three weeks.

Overall, the building fits and it's actually the flow, traffic flow and the efficiency of it. We worked over the last three weeks to make sure that it all works for the department as well as the public as we move into this building.

Project design you know, the HKT is working very closely with Lisa and her team just to make sure that they're being heard and they're addressing some of their concerns as they move forward. They meet regularly with not only the exterior esthetics, but the interior program requirements and the flow and the use of this building. They're definitive on exactly you know what they're looking for, for this building and the ideal goal is to make sure that they deliver that product at the end of it.

The next slide is I'm going to turn over and I'm sure you have a little bit to share.

Scott LeClair, MEP Consultant

Sure, yeah. So I just wanted to kind of step through the energy efficiency and sustainability measures that we currently have in the project and working through we have several of them, there's a lot of good opportunities here with this side building and the site. So starting right off the top we're using low temperature heating systems. Those are kind of a future proofing concept to allow us to be able to use sort of high efficiency heat pumps and other types of heating systems that are kind of being developed into the future, so that's going throughout the building. Obviously high efficiency lighting and lighting controls. There's a lot of space here and we don't want all the lights to be on all the time, we want to be able to take advantage of that.

One of the big things here is the methane recovery. You may not know that there's two engine generators running down the hill here 24/7 essentially 365 that are burning off the methane gas off the landfill and the heat from that those generators goes up the stacker has been going on and radiators for many years here. So we're going to recover a bunch of that heat and use that to heat essentially the whole facility including this one. So that's a big plus for the project to be able to get that sort of free heat if you know what I mean, that's right there down the hill and been going up the stack for many years. We are using radiant floor systems in the maintenance building to put the heat where the people are and not try to just heat these giant volumes. You know, most of the people are right down below there. We use infrared gradient tube heaters and the vehicle storage. Those again put the heat where we need it particularly for snow melt and things like that during the snow emergencies. Very efficient. Again, don't have to heat up those big spaces just the stuff that's in it.

On the ventilation side we have kind of some relatively robust ventilation requirements because of all the vehicles and different things going on in the building. So we're using energy recovery so that any air that goes out of the building we take the heat and the cooling from it and put it back into the ventilation that's coming in so that we're not using energy. The office spaces are going to be developed kind of similar to this building which has a high efficiency. They call it variable refrigerant volume system which has very high energy efficiency.

We are going to have onsite EV where we need it as well as obviously, in the building and some of these put in the maintenance side. We're looking at increased building envelope performance both on the roof and the wall systems and we're modeling those to make sure we get the sort of best bang for the buck when it comes to those. And then we are making this building solar ready and talking about various options that the city may have either as the project progresses or in the future with being able to use solar electric power to offset the usages of building as well. So some pretty significant sustainability measures going on. Good opportunities. I think we're going to be pretty successful with minimizing the energy use and for this building ticket.

Joe Sullivan, Owners Project Manager, Leftfield

So as we discussed earlier they you know, we indicated that they will be solar ready. All of the infrastructure, all of the conduit leading from point A to point B will be in place in the event that you know, we move forward with solar and we're sizing the building appropriately so it'll be able to carry it as well.

Alderman Dowd

So the schools we've been using a public/private partnership with solar on the schools. So just first concern is you want to make sure the roof can handle the weight of the solar panels.

Joe Sullivan, Owners Project Manager, Leftfield

Yep, that's exactly what the point I was bringing up just a second ago. And you know, back 15 years

ago there were grants out there that were partnering with that. Right now there's nothing out there that's doing that. It's not to say that we're not constantly looking for you know, alternatives that way. But you know if it was built 15 years ago we could have partnered with somebody and had that done initially, but it's just not there available right at the moment.

Alderman Dowd

So Revision Energy isn't doing any more of that?

Joe Sullivan, Owners Project Manager, Leftfield

Yeah, they are but it's not... it's private equities like they're privatizing it that's all.

Tim Cummings, Administrative Services Director

And so if I may Mr. Chairman, just want to quickly jump in on a couple points here. One, working closely hand-in-glove with the Sustainability Group. They are aware of these items and the effort at hand. Speaking to the solar panels and being solar ready there's an appetite, a desire to do something across multiple buildings in the city, you know, so we would like to make sure we're in a position to be able to do that when the time is right. That's something that the Sustainability Group I think wants to work on over the next year or so. So if we could have this roof designed in a way to help support that effort that would be a big win for us from a sustainability perspective.

Lastly, I want to make sure it's clear; there had been talk early on about this micro grid concept. You're not seeing it on the list this evening. That is by no means to say that we're not going to continue pursuing the project. I think it's something that the Sustainability Group and myself along with DPW and Emergency Management we want to see it happen. It's just not necessarily timing wise working out to fit with this project that's mainly driven a lot because I don't know if any of you have had to deal with Eversource, but I'll leave my comments there.

And then Mr. Chairman finally, if we're done on the sustainability slide I did want to quickly go back to the civil because I did want to kind of just quickly tease out and note something and I'm not sure if the mouse is working here and I'm not going to be 100% accurate, but as we've developed the design what we learned was is right in and around this area right here there's the Fire Training Facility and so to be able to accommodate the Fire Department who we've been working very closely with we're going to look to relocate that training facility to another side of the landfill. Some of you may have already heard about this because there's a permitting initiative that needs, needs to occur. There was a neighborhood meeting that that occurred because we didn't want to surprise anyone. This is really a hot off the presses as we've developed the design and saw how close we were starting to get into that area. We wanted to flush that out with you this evening as well to just make you aware that that's part of the part of the conversation here so folks know that that's something that that will be coming down the pike as well. And again, we've been working with the Fire Department on that so I just wanted to kind of tease that out as well. Yes, Mr. Chairman.

Chairman O'Brien

Yeah, thank you Director Cummings. And you brought it up, but in moving the Fire Department Facility I'm not sure exactly where it's going to be the footprint of it, but I imagine we're laying new sewer connections and the like for this Public Works Garage.

Tim Cummings, Administrative Services Director

Oh, the sewer connection on the Public Works Garage, yes.

Chairman O'Brien

Right. Are we close to where the you know, the fire facility will be and so in other words, put a port that the Fire Department if they so choose in the future, will be able to connect to it.

Tim Cummings, Administrative Services Director

I don't know if we've gotten that far to say whether there would be a sewer line. I do know that there will be a water line so I would have to check on that.

Chairman O'Brien

What comes in, goes out.

Lisa Fauteux, DPW Director

So there will be a water line and there'll be two new hydrants. I believe we talked about septic rather than yeah, rather than running sewer.

Chairman O'Brien

Okay, I just wanted to throw it out there while we get the hole in the ground correct for efficiency.

Tim Cummings, Administrative Services Director

The points well taken that you got to have a two way kind of thought process and we're trying to design it and work towards that.

Chairman O'Brien

Yeah, okay. Alderman Dowd.

Alderman Dowd

So I think it's a Gillis Street. Is that the name of the street? It's a....

Tim Cummings, Administrative Services Director

I know it's in the rear of the landfill.

Alderman Dowd

It's the rear of the landfill and it's off a public street.

Lisa Fauteux, DPW Director

Fire is proposing to come in through Teak.

Tim Cummings, Administrative Services Director

Teak. So anyway I just wanted to since we're doing an overall project update I thought it was important just to mention that so folks were aware. Thank you.

Joe Sullivan, Owners Project Manager, Leftfield

Yeah, and then to Tim's point they're working simultaneously right now. So one's not affecting the other right now. They're being really proactive working with the Fire Department.

Tim Cummings, Administrative Services Director

And to that point they're two independent projects.

Joe Sullivan, Owners Project Manager, Leftfield

Right, bottom line funding.

Lisa Fauteux, DPW Director

Yes.

Chairman O'Brien

Now clearly understand they are to independent and you know and the like, but while you got the whole dug that's all. That was anticipation further expansion. Okay.

Joe Sullivan, Owners Project Manager, Leftfield

So the next steps were Harvey's and the pre-engineering group are going to work closely with the team. We're looking at every facet with this building to look at the efficiencies and the design features to make sure that the constructability is the longevity of the materials are key. Lisa, I can tell you I've worked with a lot of Department of Public Works and I can't tell you the level of detail she's putting into the effort of this building. I commend her for it because there's not a lot of Department of Public Works Directors that get that deeply involved in ensuring like to the point where the exterior facade is a certain way, but the interior components in the function of the building even to the traffic flow level of detail, it's phenomenal. So her guidance through this process has been you know, instrumental at getting the building that you're going to deserve.

Chairman O'Brien

If I may opine to that. Look at this building, a lot of this has Director Fauteux's footprint from the color scheme to everything else like that so very nice.

Joe Sullivan, Owners Project Manager, Leftfield

We did discuss Nashua's color of purple into this but I don't think that's...

Chairman O'Brien

Well, the house next door to me is.

Joe Sullivan, Owners Project Manager, Leftfield

GSI has been on site. They're the group that's doing the additional test pits. That's happening July 2. I know it's going to be a tough week, a lot of you know, time off during that period but most of our consultants are still working through that process to make sure that we meet our deadlines. We're coordinating with the fine materials overall functionality of the project as we move forward. We're working closely with all of the consultants from HKT. The civil engineer has begun prepping for the permitting. You know, AOT is a the submission is a priority for us. The tasks are being tracked on a

weekly basis. As I indicated, we met with them today. Each of the divisions are going to be putting together a deliverable list in a required timeline associated with it so that we can disclose that information not only to the Aldermen and the Joint Committee, but to the city to make sure that we're on track and if we start going off the rails, why and how we're going to come back.

And then Harvey will continue to review the constructability and identify cost savings as we move forward. We've already done that and they attend every weekly meeting with us. So they're you know, they're pre-design group is comments throughout this whole process. As a designer comes with some ideas and the city comes up with theirs. We're looking at it from our expertise and the CM's expertise to make sure that the efficiencies are there as well and that's it.

Tim Cummings, Administrative Services Director

So relative to a quick financial update just so folks know progress wise where we're at. Harvey is underway or has just concluded a costing exercise which appears to be where we're on track, maybe slightly over projection. Looking to do some value engineering over the next couple of weeks, see if we can get that alignment. I anticipate at next month's meeting we'll be able to give a little bit more robust financial update once we've concluded the exercise that we're currently under. But I did want to just quickly touch upon that for the group because project cost is as we know, is a big driver of this project. So that concludes Mr. Chairman, the project update for this evening.

Chairman O'Brien

Thank you, Director Cummings. At this time, I'll open up to questions from members of the Committee. Alderman Thibodeau.

Alderman Thibodeau

Just for my own understanding what is AOT?

Tim Cummings, Administrative Services Director

Do you want me?

Joe Sullivan, Owners Project Manager, Leftfield

No, go ahead.

Tim Cummings, Administrative Services Director

So AOT is an acronym that we use for an alteration of terrain permit which is a state level permit that projects in the State are required to obtain before any type of major construction or earth movement occurs.

Alderman Thibodeau

Thank you.

Chairman O'Brien

Further questions by the board? Seeing none. Gentlemen, I thank you for your presentation.

Tim Cummings, Administrative Services Director

Thank you.

Alderman Klee

Mr. Chairman, a copy of the presentation will go to Donna.

Tim Cummings, Administrative Services Director

Yes, correct.

Chairman O'Brien

On that note, Director Cummings could you be a carrier of tonight's minutes to give to Ms. Graham our Administrative Assistant since we're off location.

Tim Cummings, Administrative Services Director

Absolutely. At the end of this evening I will hand them off.

Alderman Dowd

She's on vacation for a week so you give them to...

Tim Cummings, Administrative Services Director

Susan, Susan Bailey no problem. Happy to do it.

Chairman O'Brien

Alright, very good.

APPROVAL OF INVOICES – DPW GARAGE PROJECT

**MOTION BY ALDERMAN KLEE TO APPROVE THE MAY 31, 2025 LEFTFIELD, LLC, INVOICE IN THE AMOUNT OF \$22,000
MOTION CARRIED**

**MOTION BY ALDERMAN KLEE APPROVE THE MAY 22, 2025 HKT ARCHITECTS, INC., IN THE AMOUNT OF \$228,009.55
MOTION CARRIED**

Alderman Sullivan

Mr. Chairman.

Chairman O'Brien

Yes.

Alderman Sullivan

Point of order. I see there's another invoice dated June 24 for \$341,000 on the agenda.

Tim Cummings, Administrative Services Director

Oh, if you're going off the outline, it's not on the outline?

Chairman O'Brien

No, it's not on the outline.

Tim Cummings, Administrative Services Director

So this happened yesterday when this was printed in advance.

Chairman O'Brien

Yeah, why is this happening.

MOTION BY ALDERMAN KLEE TO APPROVE THE JUNE 24, 2025 HKT ARCHITECTS, INC., IN THE AMOUNT OF \$341,188.58

ON THE QUESTION

Chairman O'Brien

I will call for the vote and when this gets transcribed please include it, because it wasn't on the outline.

Alderman Klee

I will write it on this.

Chairman O'Brien

So therefore I will call for the vote. All those in favor

Alderman Klee

Before we vote.

Unknown Speaker

So we don't have the information.

Alderman Klee

Right, so I think Director Cummings needs to speak to it?

Tim Cummings, Administrative Services Director

Yeah, thank you. So what I believe happened is maybe some packets were printed out earlier than when the agenda was updated as I announced. At the top of the meeting, we had some amendments to the agenda which are publicly noticed appropriately and online, but if you had printed them earlier than that then which I believe is probably what happened with Ms. Graham. Not sure about what may have happened with DPW, but that's probably what happened which is why there's a little bit of a technical issue right now.

Chairman O'Brien

Okay. Yes, Alderman Sullivan.

Alderman Sullivan

Thank you, Mr. Chairman. So I'm seeing the invoice on page 35 of 44 on the online packet. So I have it, I do have it.

Tim Cummings, Administrative Services Director

So again, it's correctly done and it's online correctly. It's just that packets were printed earlier than when the amended agenda came out. That's why you have just a little outdated information.

Chairman O'Brien

And that is why without objection, why I'm not accepting new communications before the agenda was prepared? Because it sounds like it was done. Some of us just don't have to completely hot off the press issue.

Tim Cummings, Administrative Services Director

Right.

Chairman O'Brien

Okay. So if that is okay. So again to revisit, no discussion on the motion?

Alderman Klee

Do the other members need to be explained.

Unknown Speaker

Yeah, can somebody because what is it?

Tim Cummings, Administrative Services Director

Absolutely, I'm sorry. So what you have is before you is the services that were rendered by our architecture firm HKT basically through June 24 of 2025. It's for the design services that we basically saw this evening for the work that's been done. For folks edification, we are probably approximately a third of the way through design at this time. This is what this amount of money essentially represents. It has been reviewed and vetted and is being recommended for approval this evening.

Chairman O'Brien

Director Cummings explanation. Any further discussion? Seeing none.

MOTION CARRIEDTim Cummings, Administrative Services Director

So I believe that's all there is for approvals for invoices Mr. Chairman this evening. At this point, if we could we could segue to General Update on the Wastewater Treatment Plant which I'd like to kick off and then hand it over to Mr. Sullivan.

GENERAL PROGRESS UPDATE – WASTEWATER TREATMENT FACILITY

- Overall Project Update

- Design Update (Concept Plan)
- Discussion on Next Steps (Look Ahead)

Chairman O'Brien

Director Cummings.

Tim Cummings, Administrative Services Director

Yes, thank you. So we don't have a presentation yet this evening because we are very early on in the development of this project. And what Mr. Sullivan and maybe even Director Fauteux will talk a little bit about is the work that's been to-date, which is really developing of a concept plan. Once we get through that exercise we will then really start design in earnest. I anticipate a proposal being approved later on this evening that would actually authorize the design work to take place. And that work is what will lead towards the presentations that you'll start to see over the following months and in the work that develops the pictures that we don't have right now. So with that being said, Mr. Chairman I'm going to hand it over to Mr. Sullivan who can talk a little bit about the concept planning effort that's taken place to-date.

Chairman O'Brien

Mr. Sullivan, yes.

Joe Sullivan, Owners Project Manager, Leftfield

Thank you, Mr. Chair. So actually believe it or not, a lot of background activity has already occurred with the wastewater maintenance facility. We the facility, the city, and the architect attended a six hour Charette. A Charette is basically a program design meeting to talk about all of the essentials necessary for this building. We physically walk the site to see the locality of it, we look at the functionality as far as traffic patterns, flow traffic coming into the waste treatment plan. So there's been a lot of discussion on that. The first part of the process is typically figuring out what exactly is the necessity within that structure. And that tells us like how many people are working there, what type of equipment is needed in there, how many you know, vehicles are going to be stored in that particular façade. And what they do at that point, they take that and they come up with a square footage and they create a box. And all that box is showing the outlines of that all of those components can fit in. It doesn't necessarily mean it's positioned appropriately. That's part of the design as it evolves. That's one portion of it.

It also gives, it starts to give us an overall square footage of a particular building. And it gives us the opportunity to take that square box as I indicated, as part of the shred and stop placing it on the site to make sure it fits and make sure that maybe you know, we have to reposition it in an L shape or will we have to do an entrance way over or the elevations may not work because of some stipulations on gradation.

So part of that group meeting was equipment. We have the specialist that HKT brought on that identifies all the specialized equipment that that building might particularly need and that gives us an identified equipment list to figure out cost because all of this is going to evolve into an overall budget. And that's what our job is to figure out initially, what's the size of the building, what are the components and what are the needs for it and then looking at the site and locality to figure out you know, the cost conceptions with it. So all of that happens; they're in the process of currently working through and it's conceptual obviously. They're going to come up with that design. We'll meet again with the City and the department to make sure what they heard and what they're designing is what they need. That's what it comes down to.

So once that we're working through that right now. As Director Cummings had indicated the next phase is going to be moving the engineers and architect to get us to moving into locality where we can actually start to format a design plan that'll not only show on the civil drawings but it'll show on the on the site that the building works, and it'll flow appropriately. Any questions?

Chairman O'Brien

Any questions members of the committee. Yes.

Alderman Dowd

I think I know the answer, but I assume this is Enterprise Funds.

Tim Cummings, Administrative Services Director

Yes. Yes, so if I could Mr. Chairman to speak.

Chairman O'Brien

Go head.

Tim Cummings, Administrative Services Director

So this is a capital project that has planned on and it has been known and is a project that has been through the appropriate vetting process. We are in the early stages of developing a project cost for it so we're at a point now where we're looking to take the work that's been done to-date through that Charrette process and then we're going to move towards starting to develop the design. That initial design will tell us what we anticipate the total project cost to be and so that's why this evening you're going to see a wastewater treatment plant project proposal for HKT Architect to do schematic design only for \$180,000 and Mr. Chairman, I'm not sure if you want me to go further in my comments on that particular proposal because we're not at that agenda item. Happy to leave my comments there for right now and then continue on as appropriate but I do want to talk about that when they when it's the appropriate time.

Chairman O'Brien

Yeah, you might have to clue me. I wonder if that was also.

Tim Cummings, Administrative Services Director

So that's the last item on your agenda but it reads \$868,970 and what it should read is \$180,000.

Chairman O'Brien

Okay.

Joe Sullivan, Owners Project Manager, Leftfield

We've made some, we had some....

Tim Cummings, Administrative Services Director

Late, late last minute adjustments yesterday when we were meeting with the architect and to telegraph the comments that I was about to make when we got to that agenda item, we weren't

ready or comfortable yet to suggest that we authorize almost a million dollars in design work. We wanted to take a little bit more of an incremental step so we're suggesting this evening that we only do the \$180,000. Then we can come back to you with a little bit more of an understanding of the total project cost design and also have an understanding of what all the other soft costs may look like. And then we can talk about how we want to move the project forward once we have a little bit more information.

Chairman O'Brien

Alderman Dowd.

Alderman Dowd

Yeah, this already got vetted through CIC and was ranked and....

Tim Cummings, Administrative Services Director

Correct. Yes, Alderman Dowd.

Chairman O'Brien

And one question for me. This will assist us with our permits with the State, Federal, EPA and everything else like that. A lot of this is I'm sure, potentially mandated to basically put back cleaner water than what we're taking.

Tim Cummings, Administrative Services Director

Yes, absolutely. The overall genesis for why we're doing the project and then the project itself is going to need some permitting. We're not at that level of design yet to know what the permits are but I anticipate us knowing that by the time we conclude this phase of the process.

Chairman O'Brien

Okay, thank you. Open up for questions from the committee. Seeing none we'll move on to approval of invoices.

APPROVAL OF INVOICES – WASTEWATER TREATMENT FACILITY - None

APPROVAL CONTRACTS/PROPOSALS/AMENDMENTS

**MOTION BY ALDERMAN KLEE TO APPROVE A CONTRACT PROPOSAL WITH GEOTECHNICAL SERVICES, INC., TO PROVIDE GEOTECHNICAL ENGINEERING SERVICES FOR THE DPW GARAGE PROJECT TEST PITS IN THE AMOUNT OF \$900
MOTION CARRIED**

MOTION BY ALDERMAN KLEE TO APPROVE A CONTRACT FEE PROPOSAL FOR THE SCHEMATIC DESIGN, DESIGN DEVELOPMENT AND PERMITTING PHASES OF DESIGNER SERVICES FOR THE WASTEWATER MAINTENANCE & STORAGE GARAGE PROJECT WITH HKT ARCHITECTS, INC., IN THE AMOUNT OF \$180,000

ON THE QUESTION

Chairman O'Brien

Any discussion on the Motion. Alderman Sullivan.

Alderman Sullivan

So in the packet there are a lot of red lines or cross outs on here so I'm assuming that the contract that I'm looking at with all the cross outs, that would have been for \$868,000. However, with all of the amendments you made, you brought it down to \$180,000?

Tim Cummings, Administrative Services Director

Correct.

Alderman Sullivan

Okay, just wanted to make sure.

Lisa Fauteux, DPW Director

We should also clarify this is for schematic only.

Tim Cummings, Administrative Services Director

Correct, schematic design. Schematic design only.

Alderman Sullivan

Alright.

Chairman O'Brien

Yes, Commissioner Espitia.

Commissioner Manny Espitia

No, I think it's right. I think it's we're still in the early phases of this project and I think starting off early with the schematics makes a lot of sense. So I appreciate you all taking a look and you know, starting off with schematics and then we'll see from there where we go so, but I am in favor of it.

Chairman O'Brien

Okay, additional questions or comments? Director Cummings.

Tim Cummings, Administrative Services Director

Yes, thank you. Just so folks are aware that if this is approved this evening, I would anticipate approximately eight week timeframe for the development of the of the design. So you could look to see something end of August you know type timeframe, maybe in the September meeting, but in that type of time frame I would look to come back before you to have a more earnest conversation and I just wanted to make the group aware of that.

Chairman O'Brien

And in your crystal ball shovel ready by spring?

Tim Cummings, Administrative Services Director

Oh Mr. Chairman, I think what we need to all be cognizant of is as we trade off on not progressing the design as quickly we are not going to be able to make commitments to get construction underway. And

so I think you know that would be hard for me to say at this time. So folks are aware, I wouldn't necessarily plan on it for then, but hopefully in calendar year 26 absolutely.

Chairman O'Brien

Okay, and the reason I brought it up Director Cummings is because the fortunately or unfortunately you had to put it somewhere. The sewage treatment plant is surrounded by a residential neighborhood and I'm sure they would appreciate a heads up. I'm sure they're not going to be... they flush too so I bet they would be very happy that it's handled but to let at least out there that they know that a pending project is in the wings.

Tim Cummings, Administrative Services Director

Yes. Mr. Chairman, yep, yep.

Joe Sullivan, Owners Project Manager, Leftfield

So thank you, Director Cummings. Part of our process and our involvement will be public outreach. So our goal is once we have a more defined program we'll start to do that public outreach. And that could be a public forum, it could be a locality and we'd like to do that for a number of different reasons. We put you know, there'll be a number for them to contact. It won't be the cities it's going to be ours because we're the ones running the project. We want to be able to handle that and I want to hear some of their concerns as we move forward in with the building. And the other part of it is where you had mentioned the construction. Typically most designers take 10 months to really get a good set of drawings together. We're looking at this building and hopefully maybe even looking at a pre-engineered building for this facility as well to try to save and curb costs. So you know, they to get a building out you know, for pricing or cm or whether we designed to build. The issues come down to when you really rush a designer you end up having deficiencies and the specifications and drawings and I hate change orders so we're going to make sure that the design is 100% before it goes out onto the street. So when I look at it every one of you and said we're on time and under budget, I can say that truthfully. Okay.

Chairman O'Brien

I appreciate that, that you notify the community?

Joe Sullivan, Owners Project Manager, Leftfield

Okay.

Chairman O'Brien

Further questions or comments? Okay then I will call for the vote.

MOTION CARRIED

OTHER EXPENDITURES FOR APPROVAL - None

OLD BUSINESS

Tim Cummings, Administrative Services Director

Actually, Mr. Chairman if I may. One last...

Chairman O'Brien

Yes, you may.

Tim Cummings, Administrative Services Director

So want to just talk about two things before we adjourn this evening. One, the next time we meet I'm thinking the next time we meet would be in an August or September time frame. Don't think we necessarily need to get together in the month of July. I'm going to suggest maybe after this meeting August 22, August 23 whatever that date is.

Lisa Fauteux, DPW Director

The next Board of Public Works?

Tim Cummings, Administrative Services Director

Yeah, if that works for the group we can certainly look towards that. Or if other folks have a different idea, happy to entertain that. But I want to just telegraph that we won't be meeting in July. Probably the end of August.

Lisa Fauteux, DPW Director

Would be the August meeting?

Tim Cummings, Administrative Services Director

Yeah, probably the end of August would be the next time we get together. And then my last comment, I put in the updated packets which you might not have, just the design of the sign for 848 West Hollis Street. Again, nothing that we need to discuss here this evening, but I know there was conversation about it. So if you wanted to see what that design looks like it is in your packet for you to see for reference. So that's all I have this this evening Mr. Chairman. Thank you.

Chairman O'Brien

Alderman Klee.

Alderman Klee

So when would the...

Lisa Fauteux, DPW Director

August 28th.

Alderman Klee

And that would be here at 5:30?

Tim Cummings, Administrative Services Director

I would say 5:30, yes.

Lisa Fauteux, DPW Director

5:00 or 5:30. We'll see; we finished early.

Tim Cummings, Administrative Services Director

So we're going to have to talk about that at another point in time. I've heard some commentary about maybe trying to start at 6:00 p.m. as well.

Lisa Fauteux, DPW Director

Oh, okay.

Tim Cummings, Administrative Services Director

From some members of the committee so offline I will talk to everyone and see if we can figure that out as well, but at this time we'll say 5:30 and go from there.

Alderman Dowd

If it's 6:00 bring pizza.

Chairman O'Brien

Pepperoni

Tim Cummings, Administrative Services Director

If that's the Chair's preference.

Alderman Sullivan

Sorry. That's the same night as Joint Special at 7:00 so I just wanted...

Alderman Dowd

Yup, we might have to move it to 7:30.

Alderman Sullivan

Your call.

Alderman Dowd

Do we have time to eat?

ADJOURNMENT

The next joint meeting is scheduled for Thursday, August 28, 2025 at 5:30 p.m. in the aldermanic chamber.

**MOTION BY ALDERMAN KLEE TO ADJOURN
MOTION CARRIED**

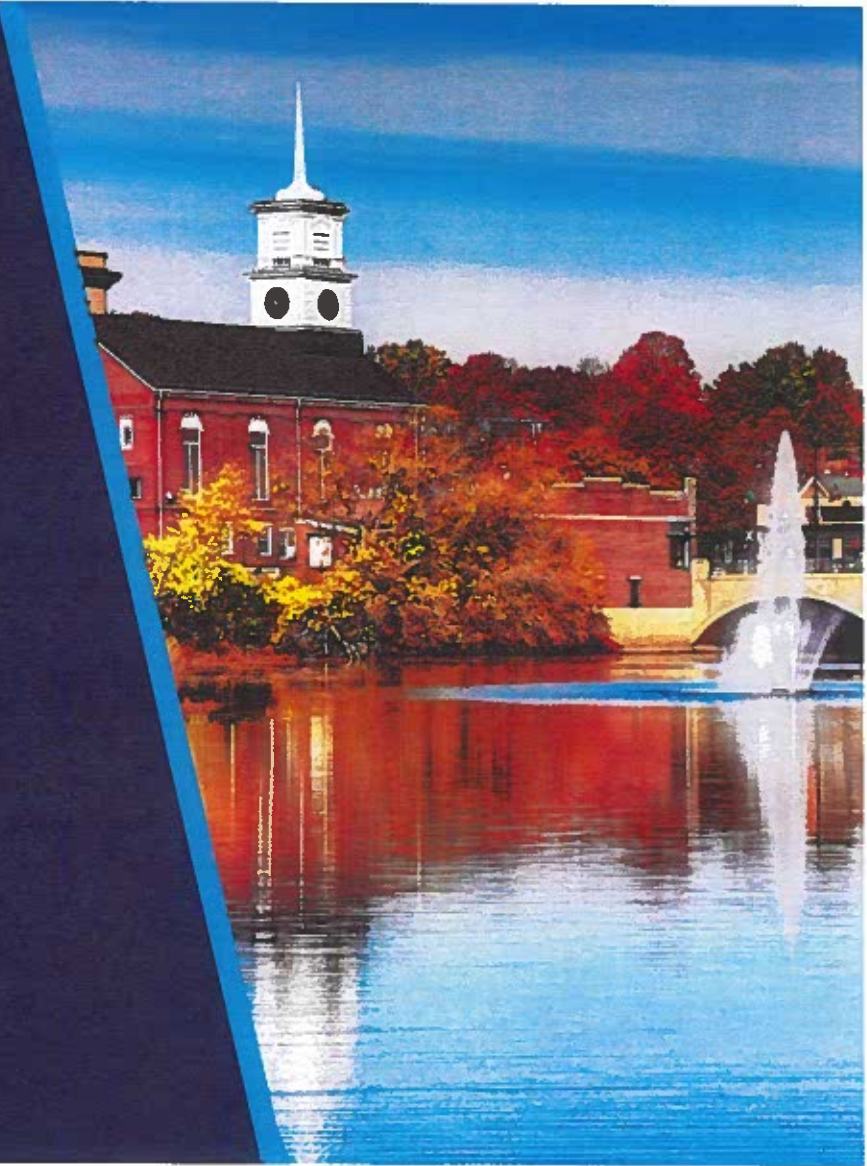
The meeting was declared adjourned at 6:19 p.m.

Alderman Patricia Klee
Committee Clerk

June 26th, 2025

NASHUA DIVISION OF PUBLIC WORKS

I. GARAGE & MAINTENANCE PROJECT

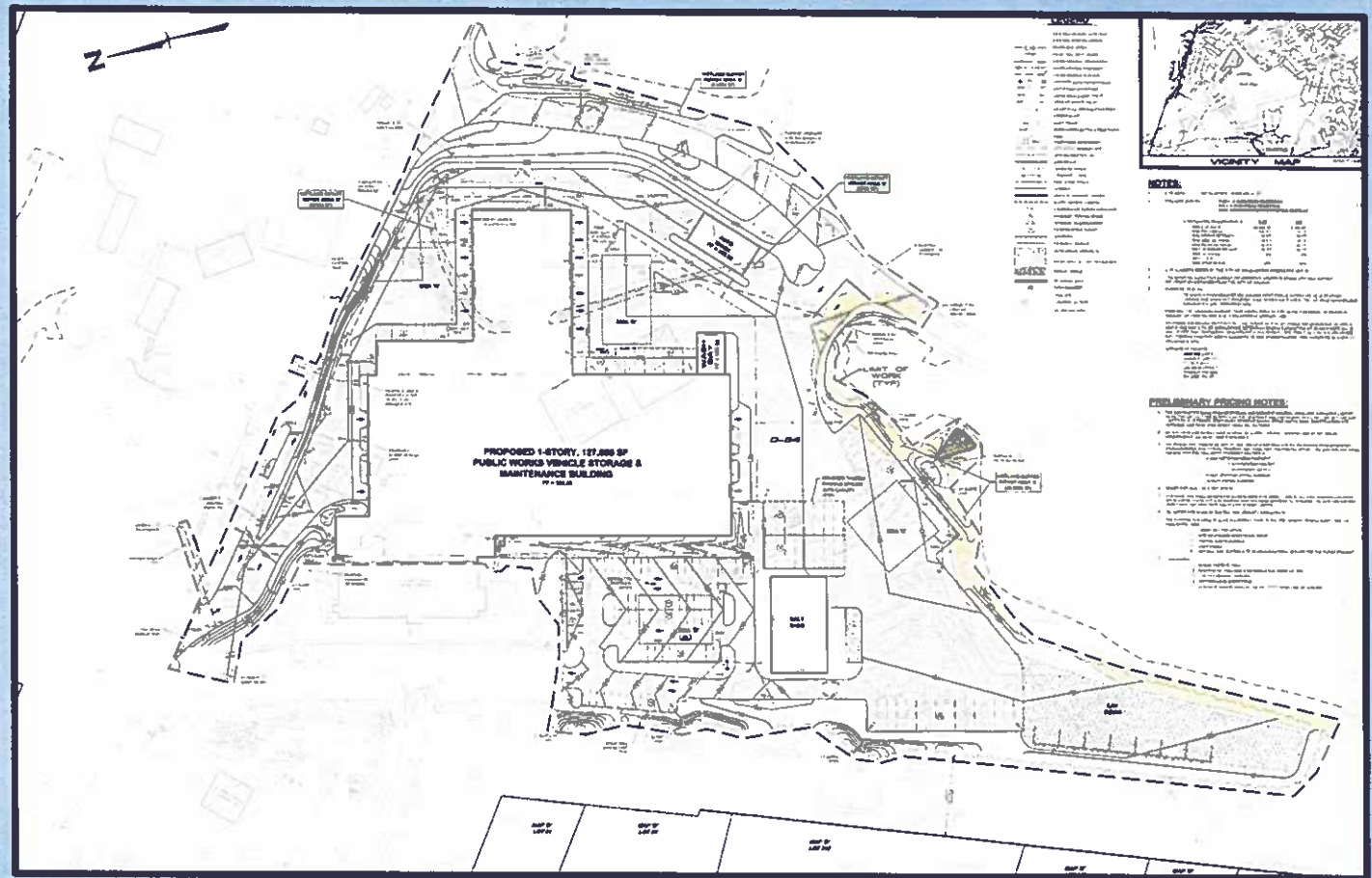


COMPLETED TASKS

- **Project Team continues to meet weekly, reviewing and refining the design to fit Program Needs.**
- **BODE Construction was brought onboard via Harvey Construction to assist in the design of the Pre-Engineered Structure.**
- **IMEG has started the process of planning ahead of permitting within the City of Nashua.**
- **Cost Estimation is underway, both from LeftField and Harvey Construction, using updated floor plans, Site plan and Equipment Lists.**
- **GSI is being brought back onboard to perform additional soil testing via Test Pits regarding Perimeter Drainage.**
- **As we approach Design Development, the Project Team continues to refine the design to minimize overall project cost.**

PROJECT DESIGN – CIVIL DRAWING

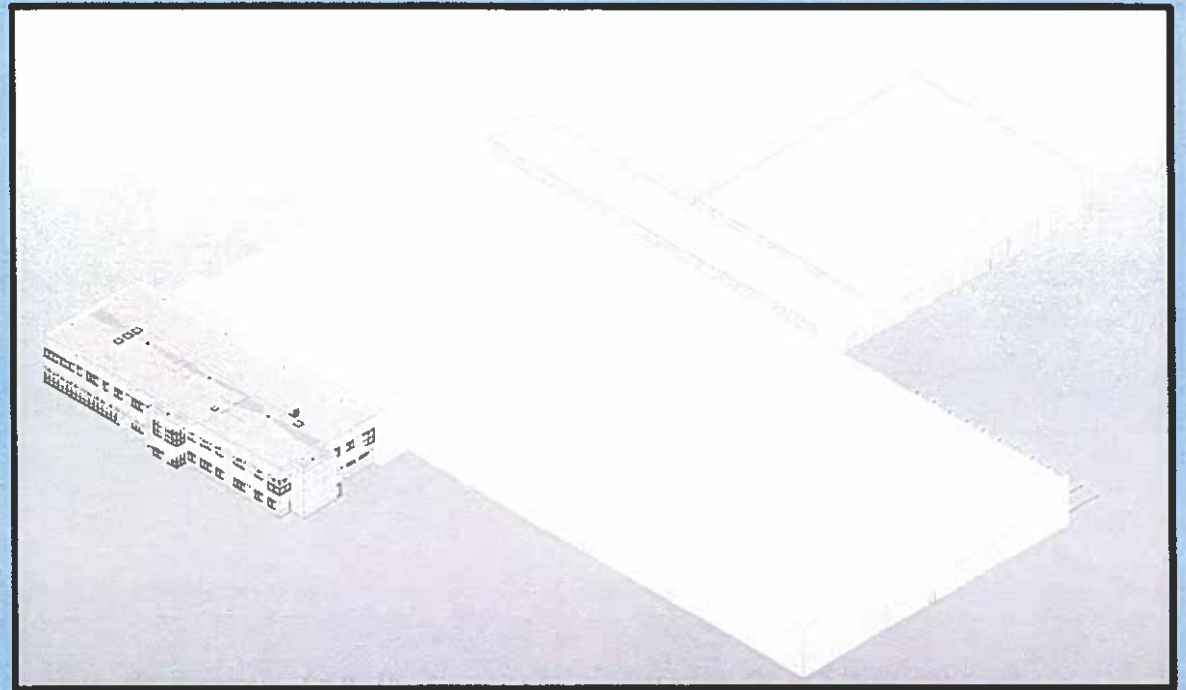
- Limit of Work has been set by IMEG, our project Civil Engineer. Giving the Project Team a better understanding where and what work can be done as an early package.



1. GARAGE & MAINTENANCE PROJECT

PROJECT DESIGN

- To minimize the project cost, Harvey Construction and HKT have been in collaboration on which materials will benefit the longevity and cost of the Project.
- The Project Team has continued to meet regularly to determine the aesthetic and functionality of building layout.



SUSTAINABILITY EFFORTS

Proposed Energy Efficiency Items

- **Low Temperature Hydronic Heating**
- **High Efficiency LED Lighting**
- **Methane Recovery Plant CHP**
- **Hot Water Radiant Floor in Maintenance Building**
- **Infrared Radiant Tube Heater in Vehicle Storage Building**
- **High Efficiency Energy Recovery Ventilators**
- **VRF for Office Spaces**
- **On-Site EV Charging Stations**
- **Building Envelope Performance**
- **Solar Ready (Future Photovoltaic (“PV”) Solar Panels**

NEXT STEPS

- **BODE Engineers continues to meet and collaborate with our Project Team on the Pre-Engineered Structure.**
- **GSI is due onsite July 2nd to pull and test additional soil for perimeter drainage.**
- **Project Team continues coordination to refine materials and overall functionality of the Project.**
- **Our Project's Civil Engineer has begun prepping ahead of Permitting. AOT is the submission priority. These tasks are tracked on a weekly basis.**
- **Leftfield continues to track schedule on a weekly basis, maintaining project fluency and efficiency.**
- **Harvey will continue to review Constructability, identifying cost saving measures.**