

7:00 PM

Aldermanic Chamber

1. ROLL CALL
2. PUBLIC HEARING

PUBLIC HEARING**R-25-155****AMENDING THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ANNUAL ACTION PLAN FOR FISCAL YEAR 2025 RELATIVE TO THE COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG")**TESTIMONY**R-25-157****AUTHORIZING THE MAYOR TO APPLY FOR AND EXPEND THE COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") AND HOME INVESTMENT PARTNERSHIP PROGRAM FUNDS FOR FISCAL YEAR 2026**TESTIMONY

REGULAR MEETING

3. PUBLIC COMMENT
4. COMMUNICATIONS
5. UNFINISHED BUSINESS
6. NEW BUSINESS – RESOLUTIONS

R-25-170

Endorsers: Mayor Jim Donchess
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman-at-Large Melbourne Moran, Jr.
Alderman Thomas Lopez
Alderman Tim Sennott
Alderman Richard A. Dowd
Alderman-at-Large Shoshanna Kelly
Alderman-at-Large Lori Wilshire

RELATIVE TO THE ACCEPTANCE OF GRANT FUNDS PURSUANT TO CONTRACT AMENDMENT #3 IN THE AMOUNT OF \$25,375 FROM THE STATE OF NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES INTO VARIOUS PUBLIC HEALTH AND COMMUNITY SERVICES GRANT ACTIVITIES**R-25-173**

Endorsers: Mayor Jim Donchess
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman-at-Large Melbourne Moran, Jr.
Alderman Tyler Gouveia
Alderman Thomas Lopez
Alderman Patricia Klee
Alderman Richard A. Dowd
Alderman-at-Large Lori Wilshire

RELATIVE TO THE ACCEPTANCE OF \$25,000 FROM THE STATE OF NEW HAMPSHIRE DEPARTMENT OF SAFETY "2024 STATE HOMELAND SECURITY GRANT PROGRAM" INTO FIRE GRANT ACTIVITY "HAZMAT

REFRESHER CLASS”

R-25-178

Endorsers: Mayor Jim Donchess
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman-at-Large Gloria Timmons
Alderman Tim Sennott
Alderman-at-Large Lori Wilshire

ADOPTING THE FISCAL YEAR 2026-2030 (PLAN YEAR 2025-2029) CONSOLIDATED PLAN FOR U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT PARTNERSHIP PROGRAMS

7. NEW BUSINESS – ORDINANCES

8. TABLED IN COMMITTEE

R-25-155

Endorsers Mayor Jim Donchess
:
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman-at-Large Gloria Timmons
Alderman-at-Large Melbourne Moran, Jr.
Alderman Tim Sennott
Alderman Patricia Klee
Alderman Richard A. Dowd
Alderman-at-Large Shoshanna Kelly
Alderman-at-Large Lori Wilshire

AMENDING THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ANNUAL ACTION PLAN FOR FISCAL YEAR 2025 RELATIVE TO THE COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”)

- tabled at 5/19/25 meeting

R-25-157, Amended

Endorsers: Mayor Jim Donchess
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman-at-Large Gloria Timmons
Alderman-at-Large Melbourne Moran, Jr.
Alderman Tim Sennott
Alderman Patricia Klee
Alderman Richard A. Dowd
Alderman-at-Large Shoshanna Kelly
Alderman-at-Large Lori Wilshire

AUTHORIZING THE MAYOR TO APPLY FOR AND EXPEND THE COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”) AND HOME INVESTMENT PARTNERSHIP PROGRAM FUNDS FOR FISCAL YEAR 2026

- tabled at 5/19/25 meeting as amended

9. GENERAL DISCUSSION

10. PUBLIC COMMENT

11. REMARKS BY THE ALDERMEN

12. ADJOURNMENT



RESOLUTION

RELATIVE TO THE ACCEPTANCE OF GRANT FUNDS PURSUANT TO CONTRACT AMENDMENT #3 IN THE AMOUNT OF \$25,375 FROM THE STATE OF NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES INTO VARIOUS PUBLIC HEALTH AND COMMUNITY SERVICES GRANT ACTIVITIES

CITY OF NASHUA

In the Year Two Thousand and Twenty-Five

RESOLVED by the Board of Aldermen of the City of Nashua that the City of Nashua and the Division of Public Health and Community Services are authorized to accept grant funds pursuant to Contract Amendment #3 in the amount of \$25,375 from the State of New Hampshire Department of Health and Human Services into the following Public Health and Community Services Grant Activities for the purpose of supporting staffing capacity and operations to deliver a broad range of public health services in the Greater Nashua Public Health Region.

Activity	Total with Amendment #2 *	Amendment #3 FY26	New Contract Total
Emergency Preparedness	832,708		832,708
Substance Misuse Prevention	451,044		451,044
Strategic Planning Prevention	140,854	-	140,854
COVID Response	100,000	-	100,000
Continuum of Care Facilitation	79,596	-	79,596
Public Health Advisory Council	120,000		120,000
School Based Vaccination Clinics	30,000	16,875	46,875
Overdose Prevention	25,000	-	25,000
Hospital Preparedness	45,600	(10,000)	35,600
COVID Health Disparities	154,796	-	154,796
MRC	74,300	18,500	92,800
Total:	\$ 2,053,898	\$ 25,375	\$ 2,079,273
* Amendment #2 approved via Resolution R-24-038			

This funding will remain in effect through June 30, 2026.

LEGISLATIVE YEAR 2025

RESOLUTION:

R-25-170

PURPOSE:

Relative to the acceptance of grant funds pursuant to Contract Amendment #3 in the amount of \$25,375 from the State of New Hampshire Department of Health and Human Services into various Public Health and Community Services Grant Activities

SPONSOR(S):

Mayor Jim Donchess

**COMMITTEE
ASSIGNMENT:**

Human Affairs Committee

FISCAL NOTE:

The fiscal impact is an additional \$25,375 of grant funding to be used for specific purposes.

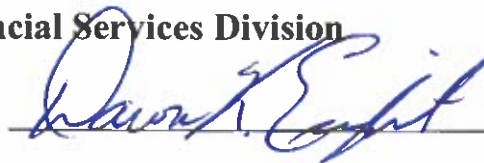
ANALYSIS

This resolution authorizes the City to accept \$25,375 of additional grant funds from the State of New Hampshire Department of Health and Human Services for the purpose of providing regional public health network services in the Greater Nashua Public Health Region. This amendment will increase the total amount of the original contract previously approved via Resolution R-22-037, contract amendment #1 previously approved via Resolution R-22-083, and contract amendment #2 approved via Resolution R-24-038 to a new total contract amount of \$2,079,273. This funding shall be in effect through June 30, 2026.

**Approved as to account
structure, numbers,
and amount:**

Financial Services Division

By:



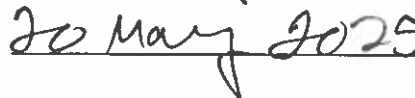
Approved as to form:

Office of Corporation Counsel

By:



Date:





RESOLUTION

RELATIVE TO THE ACCEPTANCE OF \$25,000 FROM THE STATE OF NEW HAMPSHIRE DEPARTMENT OF SAFETY “2024 STATE HOMELAND SECURITY GRANT PROGRAM” INTO FIRE GRANT ACTIVITY “HAZMAT REFRESHER CLASS”

CITY OF NASHUA

In the Year Two Thousand and Twenty-Five

RESOLVED by the Board of Aldermen of the City of Nashua that the City of Nashua and the Fire Department are authorized to accept \$25,000 from the State of New Hampshire Department of Safety “2024 State Homeland Security Grant Program” into Fire Grant Activity “Hazmat Refresher Class” for the purpose of hosting a Hazmat refresher class for the Hazmat Team. This funding shall be in effect through August 31, 2027. No local match is required.

LEGISLATIVE YEAR 2025

RESOLUTION:

R-25-173

PURPOSE:

Relative to the acceptance of \$25,000 from the State of New Hampshire Department of Safety "2024 State Homeland Security Grant Program" into Fire Grant Activity "Hazmat Refresher Class"

SPONSOR(S):

Mayor Jim Donchess

**COMMITTEE
ASSIGNMENT:**

Human Affairs Committee

FISCAL NOTE:

Fiscal impact is a \$25,000 grant to be used for a specific purpose.

ANALYSIS

This resolution authorizes the City to accept funds from the New Hampshire Department of Safety State Homeland Security Grant Program for the purpose hosting a Hazmat refresher class for the Hazmat Team. This funding shall be in effect through August 31, 2027. No local match is required.

Approved as to account structure, numbers, and amount: **Financial Services Division**

By: 

Approved as to form:

Office of Corporation Counsel

By: 

Date: 20 May 2025



RESOLUTION

**ADOPTING THE FISCAL YEAR 2026-2030 (PLAN YEAR 2025-2029)
CONSOLIDATED PLAN FOR U.S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME
INVESTMENT PARTNERSHIP PROGRAMS**

CITY OF NASHUA

In the Year Two Thousand Twenty-Five

RESOLVED by the Board of Aldermen of the City of Nashua

That the Board of Aldermen hereby adopt by reference the “Consolidated Plan of the City of Nashua” for the period of July 1, 2025 to June 30, 2030. A Consolidated Plan must be submitted to and approved by the U.S. Department of Housing and Urban Development (“HUD”) at least every five years and the Annual Action Plan yearly. The Consolidated Plan and Annual Action Plans are designed to help the City evaluate and to make data driven, place-based investment decisions, including a strategic plan that provides a course of action for building livable communities; and

That the “Consolidated Plan” shall be on file for inspection at the City Clerk’s Office and the Community Development Division, 229 Main Street, City Hall, Nashua, NH; and the Nashua Public Library, 2 Court Street, Nashua, NH.

LEGISLATIVE YEAR 2025

RESOLUTION:

R-25-178

PURPOSE:

**Adopting the Fiscal Year 2026-2030 (Plan Year 2025-2029)
Consolidated Plan for U.S. Department of Housing and Urban
Development Community Development Block Grant and Home
Investment Partnership Programs**

SPONSOR(S):

Mayor James Donchess

**COMMITTEE
ASSIGNMENT:**

Human Affairs Committee

FISCAL NOTE:

None to adopt the Consolidated Plan. Fiscal impact over the five-year consolidated planning period is anticipated to be an estimated \$3,375,000 of CDBG entitlement funds, \$2,125,000 of HOME entitlement funds and program revenue of \$250,000 for a total of \$5,750,000.

ANALYSIS

This resolution adopts the five year FY 2026-2030 (PY 2025-2029) Consolidated Plan for CDBG and HOME Programs through the U.S. Department of Housing and Urban Development.

Approved as to form:

Office of Corporation Counsel

By: _____

Marilyn Clarke

Date: _____

4 June 2025



RESOLUTION

AMENDING THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ANNUAL ACTION PLAN FOR FISCAL YEAR 2025 RELATIVE TO THE COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”)

CITY OF NASHUA

In the Year Two Thousand Twenty-Five

WHEREAS, R-24-043, as amended, authorized the Mayor to file an application with the U.S. Department of Housing and Urban Development (“HUD”) for the Community Development Block Grant (“CDBG”), and the HOME Investment Partnership Program, and to execute all understandings, assurances and agreements as required therein for certain activities funded in FY 2025 (HUD Program Year 2024);

WHEREAS, R-25-125, which authorized an amendment to the FY 2025 annual action plan for CDBG, allocated \$148,208.82 of CDBG funds within the FY2025 Action Plan for Public Facilities, Unallocated; and

WHEREAS, a further substantial amendment to the FY 2025 Annual Action Plan is proposed to award \$100,000 of the Public Facilities, Unallocated funds to be expended on improvements to Park Social for Public Infrastructure Improvements to be completed in FY2026.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF NASHUA, that the following FY2025 (PY2024) CDBG Annual Action Plan shall be amended as follows:

1. FY 2025 CDBG Public Facilities, Unallocated: Decrease funding from \$148,208.82 to \$48,208.82.
2. FY 2025 CDBG funds for Park Social reconstruction: Increase funding from \$0 to \$100,000.

LEGISLATIVE YEAR 2025

RESOLUTION:

R-25-155

PURPOSE:

Amending the U.S. Department of Housing and Urban Development Annual Action Plan for Fiscal Year 2025 relative to the Community Development Block Grant ("CDBG")

SPONSOR(S):

Mayor Jim Donchess

**COMMITTEE
ASSIGNMENT:**

Human Affairs Committee

FISCAL NOTE:

None.

ANALYSIS

This resolution amends the HUD Annual Action Plan for Fiscal Year 2025 to change the use in funds from the approved unallocated funds to a newly developed activity.

**Approved as to account
structure, number and
amount:**

Financial Services Division

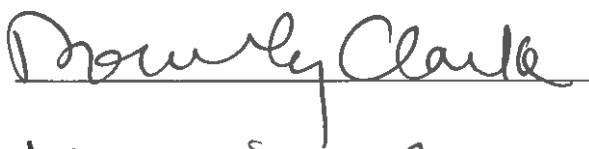
By:



Approved as to form:

Office of Corporation Counsel

By:



Date:





RESOLUTION

AUTHORIZING THE MAYOR TO APPLY FOR AND EXPEND THE COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”) AND HOME INVESTMENT PARTNERSHIP PROGRAM FUNDS FOR FISCAL YEAR 2026

CITY OF NASHUA

In the Year Two Thousand Twenty-Five

RESOLVED by the Board of Aldermen of the City of Nashua

That the Mayor be, and hereby is, authorized to file an application with the U.S. Department of Housing and Urban Development (“HUD”) for the annual Community Development Block Grant (“CDBG”) under the provisions of Title I of the Housing and Community Development Act of 1974, as amended, and the HOME Investment Partnership Program (“HOME program”) under the provisions of Title II of the Cranston-Gonzales National Affordable Housing Act, and to execute all understandings, assurances and agreements as required therein.

That the following CDBG activities shall be carried out with an estimated annual grant of \$595,000.00, including an estimated 15% or \$89,250.00 cap for non-construction public services and 20% or \$119,000.00 cap for administrative and planning activities; estimated program income of \$0; and reprogrammed prior year funds in the amount of \$141,952.00.

1. Project Delivery - \$100,000
Construction management related to physical CDBG projects and Housing Improvement Program, including but not limited to the direct cost of the Urban Programs Department staff for conducting environmental reviews, drafting scope of work, preparation of bid documents, bidding, construction management and Davis Bacon compliance.
2. CDBG Grant Administration - \$119,000.00
General administration and planning costs of carrying out the CDBG and other related HUD projects by the Urban Programs Department, including but not limited to regulatory compliance monitoring, IDIS management, preparation of required grant reports, advertising, recording fees, etc.
3. Housing & Rental Improvement Program - \$100,000
Financial and technical assistance to eligible low-moderate income residents. Financial assistance provided in the form of 0% deferred payment loans and/or grants for certain emergency work, as described in the Program’s Guidelines. Minor rehabilitation work, including code and safety corrections, repairs, accessibility, etc. Emergency work,

RESOLUTION

R-25-157

costing at least \$1,000 and up to \$5,000, may be offered in the form of a grant rather than a loan to owner-occupants at or below 50% AMI.

4. Public Service Agency Activities – \$89,250.00

Non-construction operating expenses for area non-profit agencies providing services to low to moderate income clients located in Nashua.

5. Public Facilities Projects – \$328,702.00

Construction and renovation projects conducted by non-profit agencies and City of Nashua Departments to benefit low to moderate income clients located in Nashua.

That all open and active CDBG activities from previous Action Plans be carried forward and entered in the FY26 Action Plan as applicable.

That the following HOME activities be carried out with an estimated annual grant of \$400,000.00 and prior year programmed funds in the amount of \$879,699.25:

1. HOME Grant Administration - \$40,000.00

Administration of the HOME Program by the Urban Programs Department, including determining eligibility, technical assistance to participants, compliance with program regulations, underwriting, preparation and review of construction specs, environmental review, long-term monitoring and reporting to HUD.

2. Community Housing Development Organization (CHDO) Reserve - \$60,000.00

Mandatory set aside, equal to 15% of the annual grant, for specific activities to be undertaken by a private nonprofit, community-based organization that has staff with the capacity to develop affordable housing for the community it serves. In order to qualify for designation as a CHDO, the organization must meet certain requirements pertaining to their legal status, organizational structure, capacity and experience as it relates to the project they are developing.

3. Homebuyer Assistance Program - \$0

Direct financial assistance toward down payment and closing costs for eligible low-income homebuyers purchasing a home in Nashua, including counseling, underwriting and other direct costs. This program will be funded through FY 2023 HOME funds in the amount of \$55,000.

4. Affordable Housing Development – \$1,179,699.25 (\$300,000.00 + \$879,699.25)

Acquisition, rehabilitation and /or conversion of residential and/or non-residential buildings to create affordable rental and/or home-owner housing, occupied by HOME-eligible households. Projects may be developed by non-profit, for-profit, public or private entities.

That all open and active HOME activities from previous Action Plans be carried forward and entered in the FY26 Action Plan as applicable.

LEGISLATIVE YEAR 2025

RESOLUTION:

R-25-157

PURPOSE:

Authorizing the Mayor to apply for and expend the Community Development Block Grant (“CDBG”) and Home Investment Partnership Program Funds for Fiscal Year 2026

SPONSOR(S):

Mayor Jim Donchess

**COMMITTEE
ASSIGNMENT:**

Human Affairs Committee

FISCAL NOTE:

Fiscal impact will be an estimated total of \$595,000.00 in CDBG funds and an estimated total of \$1,179,699.25 in HOME Investment Partnership funds to be used for specific purposes.

ANALYSIS

This resolution authorizes the Mayor to apply for and expend the Fiscal Year 2026 annual Community Development Block Grant and HOME Investment Partnership Funds.

Approved as to form:

Office of Corporation Counsel

By: /s/Dorothy Clarke

Date: April 16, 2025