

Nashua Public Library Board of Trustees

May 6, 2025

7:00 PM

MINUTES

A meeting of the Nashua Public Library Board of Trustees was held Tuesday, May 6, 2025, scheduled at 7:00 PM at the Nashua Public Library, 2 Court Street, Nashua, NH, 03060

1. Call to Order

Chairman Laflamme called the meeting to order at 7:01 pm.

2. Attendance

Present: Linda Laflamme, Scott Jaquith, Padmaja Kunapareddy, John Kennedy, Kristin Kane, Manuel Espitia, Library Director Jen McCormack, Assistant Director Jenn Hosking

3. Public Comment

Stephen Scaer expressed concern about the library's participation in the City's Pride celebration.

4. Review of monthly bills and trust fund requests

Motion by Ms. Kane, seconded by Mr. Jaquith, to approve payment of the April bills from the regular budget for \$46,148.48.

Vote: Yes 6, No 0

Motion: PASSED

Motion by Ms. Kane, seconded by Mr. Kennedy, to approve \$675 be expended from the Miscellaneous Donations Trust to purchase library-branded t-shirts for staff.

Vote: Yes 6, No 0

Motion: PASSED

5. Approval of minutes from previous meeting

Motion by Mr. Espitia, seconded by Mr. Jaquith, to approve the minutes of the April 1, 2025 regular meeting.

Vote: Yes 6, No 0

Motion: PASSED

6. Bond authorization recommendation

Motion by Mr. Espitia, seconded by Ms. Kunapareddy, to recommend Resolution **R-25-147** authorizing the Mayor and City Treasurer to issue bonds not to exceed \$1,000,000 for the library building project design.

Vote: Yes 6, No 0

Motion: PASSED

7. Rescheduling June meeting

Due to the Board of Alderman hearing on Resolution R-25-147 scheduled for June 3, 2025 at 7 pm, the next monthly Board of Trustees meeting will be rescheduled to Wednesday, June 4, 2025 at 7 pm.

8. Burbank Trust policy discussion

Director McCormack shared a draft of Burbank trust committee guidelines and collection policies for review and discussion. The Board decided Mr. Jaquith will serve as the liaison to the Burbank committee and work with Director McCormack to develop further the document that will be brought back to the Board for approval at the September 2025 meeting.

9. Staff Appointment

Stephanie Burke, Reference Librarian. Starting date 5/12/25, Starting salary \$53,104.81 (Grade 5, Step 2)

Motion by Ms. Kunapareddy, seconded by Ms. Kane, to approve the staff appointment of Stephanie Burke, reference librarian, at the starting salary of \$53,104.81 (Grade 5, Step 2) and a start date of May 12, 2025.

Vote: Yes 6, No 0

Motion: PASSED

10. Annual meeting and election of officers

In accordance with the Bylaws of the Board of Trustees, an election of officers took place.

Motion by Mr. Espitia, seconded by Mr. Jaquith, to nominate Linda Laflamme to the position of Chairman for the 2025-2026 term.

Vote: Yes 6, No 0

Motion: PASSED

Motion by Ms. Kunapareddy, seconded by Mr. Espitia, to nominate Dave Pinsonneault to the position of Secretary for the 2025-2026 term.

Vote: Yes 6, No 0

Motion: PASSED

11. Other Business

Motion by Mr. Jaquith, seconded by Ms. Kunapareddy, to approve the fiscal year 2026 library calendar as presented.

Vote: Yes 6, No 0

Motion: PASSED

Director McCormack shared the City's Budget Review Committee will meet Monday, May 17, 2025 at 7 pm to review division trust funds. She will plan to attend and invited trustees to also attend.

Mr. Espitia expressed gratitude to the library staff for hosting the community conversation on Friday, May 1, 2025 in conjunction with the Arlington Street Community Center.

Ms. Kane provided an update from the City's Trustee of Trust Funds committee.

12. Adjourn

Motion by Mr. Jaquith, seconded by Mr. Espitia, to adjourn the meeting at 8:13 pm.

Vote: Yes 6, No 0

Motion: PASSED

Jaid Kusmierz

Attest: