

JOINT MEETING – BOARD OF PUBLIC WORKS COMMISSIONERS AND
COMMITTEE ON INFRASTRUCTURE

MARCH 5, 2025

A joint meeting of the Board of Public Works Commissioners and Committee on Infrastructure was held Wednesday, March 5, 2025, at 6:00 p.m. in the Aldermanic Chamber.

The roll call was taken with 6 members of the Board of Public Works Commissioners and Committee on Infrastructure present:

Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Richard A. Dowd
Alderman John Sullivan
Alderman Chris Thibodeau
Commissioner June Lemen
Commissioner Manny Espitia

Members not in Attendance: Alderman Patricia Klee
Commissioner Paul Shea
Commissioner Matthew Gregg

Also in Attendance: Mayor Donchess
Tim Cummings, Administrative Services Director
Lisa Fauteux, Public Works Director
Joe Sullivan, Owner's Project Manager

ROLL CALL

GENERAL INTRODUCTORY REMARKS - None

PUBLIC COMMENT

Mayor Donchess

APPROVAL OF MINUTES

**MOTION BY DOWD TO APPROVE THE MINUTES OF THE JANUARY 13, 2025 MEETING
MOTION CARRIED**

GENERAL OVERVIEW & ORIENTATION

- Project overview and Project Status Update
- Introduction of Leftfield as the Project's OPM

Chairman O'Brien to recognize Administrative Services Director Tim Cummings.

Director Tim Cummings recognized Joe Sullivan, Owner's Project Manager.

APPROVAL OF INVOICES

MOTION BY ALDERMAN DOWD TO APPROVE THE LEFTFIELD, LLC, 1/31/25 INVOICE IN THE AMOUNT OF \$22,000
MOTION CARRIED

APPROVAL OF NEW CONTRACTS/PROPOSALS

MOTION BY DOWD TO APPROVE THE CONTRACT FOR GEOTECHNICAL SERVICES WITH GEOTECHNICAL SERVICES, INC. IN THE AMOUNT NOT TO EXCEED \$8,100
MOTION CARRIED

GENERAL FINANCIAL OVERVIEW

Tim Cummings, Administrative Services Director
Alderman Dowd

OLD OR MISCELLANEOUS BUSINESS ITEMS - None

ADJOURNMENT

MOTION BY ALDERMAN DOWD TO ADJOURN
MOTION CARRIED

The meeting was declared adjourned at 6:30 p.m.

Alderman Michael B. O'Brien, Sr.
Chairman

MARCH 5TH, 2025

NASHUA DIVISION OF PUBLIC WORKS

DPW GARAGE PROJECT



PROJECT TEAM



HKT
architects inc.

HARVEY

What is an OPM ?

An owner's project manager (OPM) is an independent expert on construction project management. They add value to an owner by maintaining the schedule and budget.

They can provide a range of services throughout all stages of a construction project this can include the planning, design, construction, commissioning, as well as the closeout. OPM's help complicated projects run more efficiently and ensure strategic goals are met.

An OPM operates as part of the project team, but they work under a separate contract for the owner. Their role is to act on behalf of the owner to oversee the entire project.

As an expert in all areas of design and construction they offer the owner valuable and unbiased advice during the project's life.

Designing Per Plan

Public Works Garage Plan Designing & Constructing a new garage & fleet / maintenance facility

Brief History or Orientation:

The City's Division of Public Works (DPW) consists of the following seven departments, each at a separate location: **Administration and Engineering.** Located at 848 West Hollis Street are the Director of Public Works and her staff, and the City Engineer and his staff, a total of 21 office employees. **Streets.** At 9 Stadium Drive, the City owns and operates a collection of construction vehicles and snow removal equipment to maintain the 310 miles of city owned roadway with 42 employees. **Fleet.** At 9 Stadium Drive, manages and maintains 324 registered vehicles, 133 support pieces and a large variety of small equipment. A total of 15 employees. **Solid Waste.** At 848 West Hollis Street, the City owns and operates a landfill and recycling center with a staff of 30 employees. Curbside pickup of trash and recyclable are provided. **Wastewater Treatment.** At 2 Sawmill Road, the City owns and operates a Wastewater Treatment Facility which has an average daily flow of 12 MGD and the capabilities to process 110 MGD during a wet weather event with a staff of 30 employees. In addition, the city owns and operates 290 miles of sewer, 13 wastewater pump stations and a stormwater collection system. **Parks.** From 848 West Hollis Street, 22 employees operate and maintain about 90 parks, playgrounds, athletic fields and facilities that are City owned and operated. **Recreation.** At 848 West Hollis Street, 3 employees provide a variety of self-supporting recreational and leisure programs.

The current DPW garage serving these departments is in deteriorating condition and faces high costs for repairs. The City recently constructed a 25,000 square foot office building at 848 West Hollis Street to house the administrative functions of the Division of Public Works and the majority of the 180 full time and 65 seasonal Division of Public Works employees will be located in this facility (thought of as Phase 1). The Division is in need of a Public Works Garage to support operations and maintenance of our fleet which consists of about 300 vehicles on one campus creating staffing and service efficiencies (and to be located at the landfill and thought of as Phase 2).

- Approved by Board of Public January 2025
- Approved by Joint Committee of Infrastructure and Board of Public Works February 2025

Where are we at?



OPM PROJECT TEAM

CORE TEAM



Jim Rogers
Principal in Charge



Joe Sullivan
Project Director



Alyssa Chatani
Senior Project Manager



Connor Sullivan
Project Manager

SPECIALISTS & SUPPORT



Hamdi Cobanoglu
Scheduler



Terence Connolly
Quality & Design Review/
Value Management



Jay Faxon
MEP Specialist



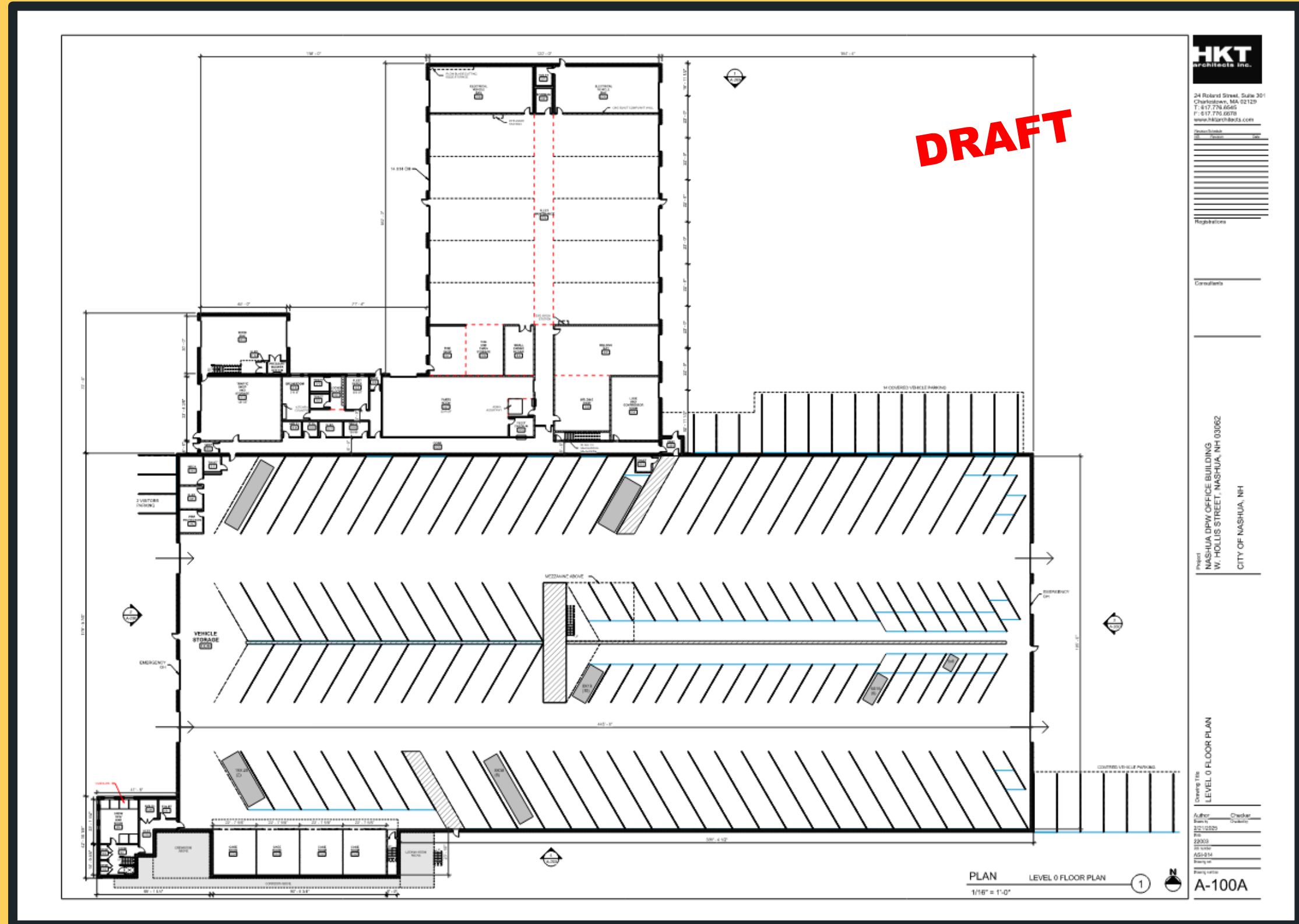
Josh Brewster
Relocation/Move Manager

COMPLETED TASKS

- **Design Charrette took place from February 5th – 6th.**
- **Department, Architect and OPM met and discussed the Program Needs required for Building Operation.**
- **Procurement of Geotechnical Services was completed. GSI has been recommended to perform the services.**
- **Project Team continues to meet weekly, independently and collaboratively.**
- **Coordination has begun with Fire Department to relocate Training Tower.**
- **Conceptual Design has started, with building placement, site logistics and elevation details.**

PROJECT DESIGN

- **Following Design Charrette and Program Needs Meeting, a Draft Design was Presented to Project Team for comment.**
- **Modifications were made to the drawings based on meetings with the city and staff.**
Engineers walked the site, documenting wetlands and site conditions.
- **Civil Engineers and design team reviewed facility layout and traffic radius for equipment.**



NEXT STEPS

- **Geotechnical Borings and Test Pits are scheduled to take place over the next 30 days.**
- **Leftfield continues to check in on a weekly basis with Project Team as the Design Develops.**
- **LeftField continues to monitor Schedule and Budget, holding entire team accountable.**
- **Formal cost estimate along with a reconciliation with the Architects estimator will take place over the next several weeks.**
- **Procurement for LSP will take place through LeftField.**
- **Design Review process occurs each time the drawings are updated from the Architect.**