

REPORT OF THE FINANCE COMMITTEE

AUGUST 5, 2026

A meeting of the Finance Committee was held on Wednesday, August 5, 2026, 7:00 p.m. in the Aldermanic Chamber and duly noticed in two places, including the City's website, in accordance with the requirements of RSA 91-A:2 II.

Mayor Jim Donchess, Chairman, presided.

Members of the Committee present: Alderwoman Vengerflutta Smith
Alderman John Sullivan
Alderman-at-Large Ben Clemons
Alderman-at-Large Lori Wilshire
Mayor Jim Donchess, Chairman

Members not in Attendance: Alderman Patricia Klee, Vice Chair
Alderman-at-Large Alicia Gregg

Also in Attendance: Tim Cummings, Administrative Services Director
Amy Girard, Purchasing Manager (via Zoom)
Dawn Enwright, CFO
Dan Healey, City Clerk
Jill Stansfield, Parking Manager
Dan Hudson, City Engineer
Bryan Conant, Superintendent of Parks
Karen Smith, NPD Business Manager
Matt Sullivan, Community Development Director
Camille Correa, Transit Administrator

ROLL CALL

PUBLIC COMMENT

DISCUSSIONS AND/OR PRESENTATIONS

- Presentation Relative to the FY25 Audit Results

Chairman Donchess recognized Scott McIntire from CBIZ.

COMMUNICATIONS

From: Amy Girard, Purchasing Manager

Re: Purchase of Poll Pads in the amount not to exceed \$63,000 funded from General Fund/71- Equipment

**MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE THE PURCHASE OF 27 KNOWINK POLL PADS USED TO CHECK-IN VOTERS ON ELECTION DAY WITH LHS ASSOCIATES IN THE AMOUNT NOT TO EXCEED \$63,000. FUNDING WILL BE THROUGH DEPARTMENT: 107 CITY CLERK; FUND: GENERAL FUND/71-EQUIPMENT
MOTION CARRIED**

From: Amy Girard, Purchasing Manager

Re: Auditing services in the amount not to exceed \$340,000 funded from General Fund/ 53-Professional & Technical Services

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE A TWO-YEAR CONTRACT WITH CBIZ CPAS, P.C., TO COVER THE CITY'S GENERAL PURPOSE FINANCIAL STATEMENTS, FEDERAL SINGLE AUDIT AND SCHEDULES FOR THE FISCAL YEARS 2026 AND 2027 IN THE AMOUNT NOT TO EXCEED \$340,000 (\$149,000 FOR FY26, \$155,000 FOR FY27, \$36,000 FOR SINGLE AUDITS (\$6,000 EACH)). FUNDING WILL

**BE THROUGH DEPARTMENT: 126 FINANCIAL SERVICES; FUND: GENERAL FUND/53-PROFESSIONAL & TECHNICAL SERVICES
MOTION CARRIED**

From: Amy Girard, Purchasing Manager
Re: Amendment for Snow Plowing Services in the amount not to exceed \$50,000 funded from General Fund/ 54-Property Services

**MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE A CONTRACT WITH THE DOTY GROUP, INC., FOR SNOW PLOWING 18 PARKING LOTS AND OPTIONAL SAND/SALT TREATMENT AND SNOW REMOVAL SERVICES IN THE AMOUNT NOT TO EXCEED \$50,000. FUNDING WILL BE THROUGH DEPARTMENT: 166 PARKING; FUND: GENERAL FUND/54-PROPERTY SERVICES
MOTION CARRIED**

From: Amy Girard, Purchasing Manager
Re: FY27 Pavement Management Support Services in the amount not to exceed \$43,700 funded from Bond/ 53-Professional & Technical Services

**MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE AN ENGINEERING CONTRACT FOR PAVEMENT MANAGEMENT SERVICES WITH STANTEC CONSULTING SERVICES, INC., IN THE AMOUNT NOT TO EXCEED \$43,700. FUNDING WILL BE THROUGH DEPARTMENT: 160 ADMIN/ENGINEERING; FUND: BOND/53-PROFESSIONAL & TECHNICAL SERVICES
MOTION CARRIED**

From: Amy Girard, Purchasing Manager
Re: 2026 Toro GM5910 Groundmaster Mower in the amount not to exceed \$173,091.95 funded from CERF/ 81-Capital Outlay/Improvements

**MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE THE PURCHASE OF ONE (1) 2026 TORO GM5910 GROUNDMASTER MOWER FROM TURF PRODUCTS IN THE AMOUNT NOT TO EXCEED \$173,091.95. FUNDING WILL BE THROUGH DEPARTMENT: 177 PARKS; FUND: CERF/81-CAPITAL OUTLAY/IMPROVEMENTS
MOTION CARRIED**

From: Amy Girard, Purchasing Manager
Re: 2026 ABI Force Z23HLT Laser Ready infield groomer in the amount not to exceed \$59,826.61 funded from CERF/ 81- Capital Outlay/Improvements

**MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE THE PURCHASE OF A 2026 ABI FORCE Z23HLT LASER READY INFIELD GROOMER WITH ALTA EQUIPMENT COMPANY IN THE AMOUNT NOT TO EXCEED \$59,826.61. FUNDING WILL BE THROUGH DEPARTMENT: 177 PARKS; FUND: CERF/81-CAPITAL OUTLAY/IMPROVEMENTS
MOTION CARRIED**

From: Amy Girard, Purchasing Manager
Re: Purchase of playground structure and equipment for Jeff Morin Park in the amount not to exceed \$153,483 funded from Grant and Capital Improvements/ 54- Property Services

**MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE THE PURCHASE OF A NEW PLAYGROUND STRUCTURE AND PLAYGROUND EQUIPMENT FOR JEFF MORIN PARK WITH ULTIPLAY PARKS & RECREATION IN THE AMOUNT NOT TO EXCEED \$153,483. FUNDING WILL BE THROUGH DEPARTMENT: 177 PARKS; FUND: GRANT/54-PROPERTY SERVICES \$150,000, CAPITAL IMPROVEMENTS/54-PROPERTY SERVICES \$3,483
MOTION CARRIED**

From: Amy Girard, Purchasing Manager
Re: Purchase of playground structure and equipment for Los Amigos in the amount not to exceed \$145,000 funded from Capital Improvements/ 54- Property Services

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE THE PURCHASE OF A NEW PLAYGROUND STRUCTURE AND PLAYGROUND EQUIPMENT FOR LOS AMIGOS PARK WITH ULTIPLAY PARKS & RECREATION IN THE AMOUNT NOT TO EXCEED \$145,000. FUNDING WILL BE THROUGH DEPARTMENT: 177 PARKS; FUND: CAPITAL IMPROVEMENTS/54-PROPERTY SERVICES
MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: Nashua Police Department HVAC Contract Renewal in the amount not to exceed \$29,920 funded from General Fund/ 54- Property Services

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE THE RENEWAL HVAC MAINTENANCE CONTRACT WITH TRANE US, INC., FOR HVAC ANNUAL PREVENTATIVE MAINTENANCE IN THE AMOUNT NOT TO EXCEED \$29,920. FUNDING WILL BE THROUGH DEPARTMENT: 150 POLICE DEPARTMENT; FUND: GENERAL FUND/54-PROPERTY SERVICES
MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: FY27 NPD Ammunition in the amount not to exceed \$120,632 funded from General Fund/ 61-Supplies & Materials

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE THE PURCHASE OF AMMUNITION WITH EAGLE POINT/TJ MORRIS & SON IN THE AMOUNT NOT TO EXCEED \$120,632. FUNDING WILL BE THROUGH DEPARTMENT: 150 POLICE DEPARTMENT; FUND: GENERAL FUND/61-SUPPLIES & MATERIALS
MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: NPD regulation uniforms and equipment in the amount not to exceed \$120,000 funded from General Fund/61- Supplies & Materials

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE THE PURCHASE OF DEPARTMENT ISSUE CLOTHING WITH MACH V GROUP, LLC, DBA EAST COAST EMERGENCY OUTFITTERS IN THE AMOUNT NOT TO EXCEED \$120,000. FUNDING WILL BE THROUGH DEPARTMENT: 150 POLICE DEPARTMENT; FUND: GENERAL FUND/61-SUPPLIES & MATERIALS
MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: Bulletproof vests in the amount not to exceed \$36,996.75 funded from Grant and General Fund/ 61- Supplies & Materials

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE THE PURCHASE OF SECOND CHANCE SX 02 LEVEL II BULLETPROOF VESTS WITH DCF INVESTIGATIVE SERVICES IN THE AMOUNT NOT TO EXCEED \$36,996.75. FUNDING WILL BE THROUGH DEPARTMENT: 150 POLICE DEPARTMENT; FUND: GRANT/61-SUPPLIES & MATERIALS \$18,498.38, GENERAL FUND/61-SUPPLIES & MATERIALS \$18,498.38
MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: Transit Service Operations-Contract Extension #7 in the amount not to exceed \$459,843 funded from FTA Grant Funds/ 55- Other Services

Without objection, Chairman Donchess accepted a contract that was received after the agenda was prepared.

- *Seventh Amendment to Transit Contracting Agreement between City of Nashua and First Transit, Inc.*

There being no objection, Chairman Donchess accepted the contract and placed it on file.

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE CONTRACT AMENDMENT #7 TO THE EXISTING FIVE-YEAR CONTRACT FOR TRANSIT OPERATIONS SERVICES WITH FIRST TRANSIT (TRANS DEV) IN THE AMOUNT NOT TO EXCEED \$459,843. FUNDING WILL BE THROUGH DEPARTMENT: 186 TRANSPORTATION; FUND: FTA GRANT FUNDS/55-OTHER SERVICES

MOTION CARRIED

NEW BUSINESS – RESOLUTIONS - None

NEW BUSINESS – ORDINANCES – None

TABLED IN COMMITTEE - None

RECORD OF EXPENDITURES

MOTION BY ALDERMAN SULLIVAN THAT THE FINANCE COMMITTEE HAS COMPLIED WITH THE CITY CHARTER AND ORDINANCES PERTAINING TO THE RECORD OF EXPENDITURES FOR THE PERIOD FROM JUNE 12, 2026 THROUGH JUNE 25, 2026 AND FOR THE PERIOD OF JULY 10, 2026 THROUGH JULY 30, 2026

MOTION CARRIED

GENERAL DISCUSSION

PUBLIC COMMENT

REMARKS BY THE ALDERMEN

NON-PUBLIC SESSION

MOTION BY ALDERMAN SULLIVAN THAT THE FINANCE COMMITTEE GO INTO NON-PUBLIC SESSION BY ROLL CALL PURSUANT TO RSA 91-A:3 II (i) “CONSIDERATION OF MATTERS RELATING TO THE PREPARATION FOR AND THE CARRYING OUT OF EMERGENCY FUNCTIONS, INCLUDING TRAINING TO CARRY OUT SUCH FUNCTIONS, DEVELOPED BY LOCAL OR STATE SAFETY OFFICIALS THAT ARE DIRECTLY INTENDED TO THWART A DELIBERATE ACT THAT IS INTENDED TO RESULT IN WIDESPREAD OR SEVERE DAMAGE TO PROPERTY OR WIDESPREAD INJURY OR LOSS OF LIFE.”

SECONDED BY ALDERMAN CLEMONS

A viva voce roll call was taken, which resulted as follows:

Yea:	Alderman Wilshire, Alderman Clemons, Alderman Sullivan, Alderwoman Smith, Chairman Donchess	5
Nay:		0

MOTION CARRIED

The Finance Committee went into non-public session at 7:46 p.m.

The Finance Committee came out of non-public session at 7:49 p.m.

MOTION BY ALDERMAN SULLIVAN THAT THE FINANCE COMMITTEE KEEP THE MINUTES OF THE NON-PUBLIC SESSION CONFIDENTIAL BECAUSE THE DIVULGENCE OF THE CONFIDENTIAL INFORMATION LIKELY WOULD RENDER THE PROPOSED ACTION INEFFECTIVE UNTIL SUCH TIME AS THE BOARD OF ALDERMEN DETERMINES THAT THE PURPOSE OF THE CONFIDENTIALITY WOULD NO LONGER BE SERVED, BY ROLL CALL

A viva voce roll call was taken, which resulted as follows:

Yea:	Alderman Wilshire, Alderman Clemons, Alderman Sullivan, Alderwoman Smith, Chairman Donchess	5
Nay:		0

MOTION CARRIED

ADJOURNMENT

**MOTION BY ALDERMAN WILSHIRE TO ADJOURN
MOTION CARRIED**

The Finance Committee meeting was adjourned at 7:52 p.m.

Alderman John Sullivan
Committee Clerk