

Edgewood Cemetery Trustee's Meeting

July 29, 2026

In Attendance:

- Tom Maffee (Chairman)
- Doug Gagne
- Carl Andrade
- Mike Lozeau
- Brian Morrissey
- Tom Dion
- Ken Lennox (Superintendent)
- Bob McIntosh

- Tyler Simmons -Randall-Paulson (Guest)
- Caroline Morel – Randall-Paulson (Guest)

3:30pm Chairman Tom Maffee—Calls the meeting to order.

Carl A. - Motion to accept previous meeting notes of June 10, 2026.

2nd by Mike L. to accept meeting notes of June 10, 2026. Motion Passed.

Ken Lennox presents “Notice of Meeting” to Tom Maffee (Chairman).

3:33pm Bob McIntosh joins the meeting.

Ken asks for approval to pay the invoice to Gottesman & Hollis P.A. for \$5,061.50 for legal/court costs to move Whitman Fund over to Edgewood.

Carl A. moves to pay the invoice to Gottesman & Hollis P.A. for \$5,061.50 out of the Whitman Fund.

2nd by Brian M.

Motion Passed.

3:37pm Ken asks for approval to add a new water line to Snow Park (the new section). He has a quote from Stylianos Irrigation for \$1,865.00 to run 150 feet of underground water line.

Brian M. motions to pay for the hire of Stylianos Irrigation to run a new line in Snow Park for \$1,865.00 to be paid out of the Maintenance Account.

2nd by Mike M.

Motion Passed.

Ken asks to approve the purchase of water spigot supplies and shut off boxes for the new water line at Evergreen. The supplies would cost \$1,000.00.

Carl A. motions to approve the \$1,000.00 for water spigot supplies and shut off boxes for Evergreen Cemetery.

2nd by Brian M.

Motion Passed.

3:44pm Caroline M. wants to discuss the Add on Services Letter and the Production Schedule of the new building.

The Add on Services Letter contained three pieces of information and additions to the original contract.

- 1) Civil Survey by Hayner Swanson for the additional road behind the building running to Cushing Ave. For the additional survey it is \$6,000.
- 2) Additional Scope to cover meeting time. The additional time is a total of 15 hours and an additional \$2,700.00
- 3) Value Engineering Scope not in original proposal. Drastic Modifications from the original schematic design and Design changes and additional meetings with Turnstone. The additional cost is \$19,300.00

The total additional cost is \$28,000.

Brian M. motions to pay Randall-Paulson the additional \$28,000.00 when we get an invoice.

2nd by Carl A.

Motion passed.

The team is now discussing the Production Schedule.

Bolt and Anchor drawing and Reaction Drawings should be delivered by August 14th or 15th.

Construction Drawings should be delivered by September 4th.

It will take about 4 weeks after Construction Drawings being delivered to get the Guaranteed Maximum Price. Should be last week of September or early October.

4:08pm Carl A. motions to adjourn.

2nd by Mike L.

Motion Passed.

Respectfully submitted,

Tom Dion (Secretary)