

CITY OF NASHUA
BOARD OF FIRE COMMISSION
REGULAR MEETING MINUTES
WEDNESDAY, JULY 1, 2026

THE MEETING CAME TO ORDER AT 17:30 PM

MEMBERS PRESENT:

Kevin Burgess
Thomas Kelly
Gary Lambert
Mary Ann Melizzi-Golja
John Steere

MEMBERS NOT PRESENT:

STAFF PRESENT:

Chief Steve M. Buxton
Assistant Chief Eric A. Tremblay
Assistant Chief Adam M. Pouliot
Business Manager Karen M. Conde

STAFF NOT PRESENT:

OTHERS PRESENT:

All stood as Commissioner Lambert led the Pledge of Allegiance.
A Moment of Silence was held for all those lost in the fire service.

PUBLIC COMMENT (RE: NFR AGENDA ITEMS)

N/A

CONSENT AGENDA:

Minutes:

26 68 June 03, 2026 Regular Meeting Minutes
26 69 June 03, 2026 Non-Public Session #1 Minutes
26 70 June 24, 2026 Special Meeting Minutes

Reports:

26 71 Departmental Detail Expenditures Report

Communications:

N/A

26 68 thru 26 71 Approval of Consent Agenda Items

Motion by Commissioner Steere to accept and place on file, as presented, the Consent Agenda items

Seconded by Commissioner Lambert

MOTION CARRIED

REGULAR AGENDA

Staff Reports:

26 72 A Chief Buxton

Chief Buxton expressed that he can address any questions regarding his submitted report and discussed the following:

- Celebration of Life for Retired Deputy Telgen
 - Expressed thanks for BoFC support and members support during the services.
 - The members were there for each other and the Telgen family.
 - Thank you to NPD and DPW for their support during the procession
 - DPW discovered a sink hole at the corner of Lund/Almont and the procession was seamless, DPW took care of the sink hole and no DPW equipment was visible when the procession passed the area. NPD and DPW went above and beyond in this situation.
 - Thank you to Assistant Chief Tremblay and Assistant Chief Pouliot for all their help during the planning and event and keeping the department running.
 - Thank you to Local 789 President Cy Hebert for all of his work, countless hours, honor guard, etc. Cy is the honor guard commander. The organization is very lucky to have him.
 - Thank you to Deputy Armstrong and Deputy Mobley
- EMS License Investigation is closed. The filings were unfounded.

Commissioner Kelly noted that it was a profound display of support for Telgen family.

Commissioner Kelly requested to pass along the BoFC's thanks to Cy for all his work.

Commissioner Melizzi-Golja said it showed him as a person not just firefighter.

Commissioner Steere commented that Deputy Armstrong did a wonderful job as well as Retired Deputy Kirk, Deputy Mobley, and of course Retired Deputy Chief Telgen's daughter did an exceptional job.

Commissioner Burgess reiterated that all of the speakers did a wonderful job.

Motion by Commissioner Kelly to accept Item 26 72 A, Chief Buxton's July commission report, as presented and submitted, and place on file.

Seconded by Commissioner Steere

MOTION CARRIED

26 72 B Assistant Chief Tremblay

Assistant Chief Tremblay expressed that he can address any questions regarding his submitted report and discussed the following:

- 100MA100 Equipment from Manchester Fire
 - Master Box

- Manchester has discontinued the use of it and as they take their equipment apart they are giving it to NFR.
- A lot of communities have not maintained their systems appropriately
- Scraping like this works very well for NFR.
- Training with Dispatchers
 - W1 would pick things related to time of year.
 - Tries to piggyback off of what the new hires on the floor are getting.
 - Training related to what's going on out on the floor.
 - Train with the floor training
- Assistant Chief Tremblay said that W1's main focus is encouraging members to take the test and pass it. W1 is trying really hard to encourage study time and talking the positions up.
- W1 has been given the authority to hire details to maintain the system because he doesn't have a W2 right now and probably won't until the fall. Details are filled by specialists first then it goes to the line.
- W1 is juggling a lot of hats right now.

Commissioner Kelly requested a monthly update regarding Fire Alarm.

Commissioner Melizzi-Golja wanted to let everyone know if there is something that really needs to be talked about a Non-Public session can take place.

Motion by Commissioner Lambert to accept Item 26 72 B Assistant Chief Tremblay's July commission report, as presented and submitted, and place on file.

Seconded by Commissioner Steere

MOTION CARRIED

26 72 C Assistant Chief Pouliot

Assistant Chief Pouliot expressed that he can address any questions regarding his submitted report and discussed the following:

- Facility Maintenance
 - Working to finalize roof projects and bring them to the Finance Committee
 - Waiting for paperwork from contractor to finalize a couple of things.
 - Station 2 roof will be next.
 - Replacing Building Controls at S4 – vendor is Viking Controls
- Second Annual Nashua Fire Summer Camp is full and filled up quickly
 - Week of July 13th at Nashua Community College
 - Monday – Classroom, safety, overview of the week, handing out gear
 - Tuesday – EMS, CPR training, basic first aid
 - Wednesday, Thursday, Friday – the meat of the camp, will be outside doing practical training, they will have hands on training
 - Lt. Morin main instructor
 - 5 other members instructing
 - 8am – 3:30pm
 - Free Camp
 - Received donations for food, snacks, water

Motion by Commissioner Kelly to accept Item 26 72 C Assistant Chief Pouliot's July commission report, as submitted, and place on file.
Seconded by Commissioner Lambert
MOTION CARRIED

Discussion:

26 73 Local 789

Local 789 was not present for the meeting.

Old Business:

25 15 Board of Fire Commission By-Laws
(Tabled until September 2nd meeting)

26 65 Update on EMS License Investigation
Closed – See Chief Buxton's report above

Motion by Commissioner Kelly to accept and place on file items discussed for Item 26 65, the report for the EMS License Investigation.
Seconded by Commissioner Steere
MOTION CARRIED

New Business:

26 74 Personnel: Retirement

Motion by Commissioner Lambert to accept and place on file, with regrets, Item 26 74, the retirement notification from Private Michael Surette.
Seconded by Commissioner Kelly
MOTION CARRIED

Chairman Burgess thanked him for his service.

Personnel:

N/A

Non-Public Sessions

26 75 June 03, 2026 Non-Public Session #2 Sealed Minutes

MOTION BY Commissioner Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS GO INTO Non-Public Session. BY ROLL CALL, PURSUANT TO RSA 91-A:3 II (c) MATTERS WHICH, IF DISCUSSED IN PUBLIC, WOULD LIKELY ADVERSELY AFFECT THE REPUTATION OF ANY PERSON, OTHER THAN A MEMBER OF THIS BOARD, UNLESS SUCH PERSON REQUESTS AN OPEN MEETING. THIS EXEMPTION SHALL EXTEND TO INCLUDE ANY APPLICATION FOR ASSISTANCE OR TAX ABATEMENT OR WAIVER OF A FEE, FINE OR OTHER LEVY; IF BASED ON INABILITY TO PAY OR POVERTY OF THE APPLICANT.
Seconded by Commissioner Kelly

A viva voce roll call was taken, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>
Commissioner Kelly	<u>X</u>	<u> </u>
Commissioner Lambert	<u>X</u>	<u> </u>
Commissioner Steere	<u>X</u>	<u> </u>
Commissioner Melizzi-Golja	<u>X</u>	<u> </u>
Commissioner Burgess	<u>X</u>	<u> </u>
TOTAL #	<u>5</u>	<u> </u>

MOTION CARRIED

The Board of Fire Commissioners went into non-public session at 17:56 p.m.

The Board of FIRE COMMISSIONERS came out of non-public session at 18:05 PM

MOTION BY COMMISSIONER Kelly THAT THE BOARD OF FIRE COMMISSIONERS ACCEPT AND SEAL THE MINUTES OF June 03, 2026 Non-Public Session #2 BY ROLL CALL UNTIL SUCH TIME AS THE MAJORITY OF THE BOARD VOTES THAT THE PURPOSE OF THE CONFIDENTIALITY WOULD NO LONGER BE SERVED, BY ROLL CALL
Seconded by Commissioner Steere

A viva voce roll call was taken, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>
Commissioner Kelly	<u>X</u>	<u> </u>
Commissioner Lambert	<u>X</u>	<u> </u>
Commissioner Steere	<u>X</u>	<u> </u>
Commissioner Melizzi-Golja	<u>X</u>	<u> </u>
Commissioner Burgess	<u>X</u>	<u> </u>
TOTAL #	<u>5</u>	<u> </u>

MOTION CARRIED

26 77 June 24, 2026 Non-Public Session #2 Sealed Minutes

Non-Public Session

MOTION BY Commissioner Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS GO INTO Non-Public Session. BY ROLL CALL, PURSUANT TO RSA 91-A:3 II (d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
Seconded by Commissioner Kelly

A viva voce roll call was taken, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>
Commissioner Kelly	<u>X</u>	<u> </u>
Commissioner Lambert	<u>X</u>	<u> </u>
Commissioner Steere	<u>X</u>	<u> </u>
Commissioner Melizzi-Golja	<u>X</u>	<u> </u>
Commissioner Burgess	<u>X</u>	<u> </u>
TOTAL #	<u>5</u>	<u> </u>

MOTION CARRIED

The Board of Fire Commissioners went into non-public session at 18:12 p.m.

The Board of FIRE COMMISSIONERS came out of non-public session at 18:18 PM

MOTION BY COMMISSIONER Kelly THAT THE BOARD OF FIRE COMMISSIONERS ACCEPT AND NOT SEAL THE MINUTES OF THE NON-PUBLIC SESSION BY ROLL

Seconded by Commissioner Lambert

MOTION CARRIED

26 76 June 24, 2026 Non-Public Session #1 Sealed Minutes

Non-Public Session

MOTION BY Commissioner Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS GO INTO Non-Public Session. BY ROLL CALL, PURSUANT TO RSA 91-A:3 II (a), THE DISMISSAL, PROMOTION, OR COMPENSATION OF ANY PUBLIC EMPLOYEE OR THE DISCIPLINING OF SUCH EMPLOYEE, OR THE INVESTIGATION OF ANY CHARGES AGAINST HIM OR HER, UNLESS THE EMPLOYEE AFFECTED (1) HAS A RIGHT TO A PUBLIC MEETING, AND (2) REQUESTS THAT THE MEETING BE OPEN, IN WHICH CASE THE REQUEST SHALL BE GRANTED

Seconded by Commissioner Kelly

A viva voce roll call was taken, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>
Commissioner Kelly	<u>X</u>	<u> </u>
Commissioner Lambert	<u>X</u>	<u> </u>
Commissioner Steere	<u>X</u>	<u> </u>
Commissioner Melizzi-Golja	<u>X</u>	<u> </u>
Commissioner Burgess	<u>X</u>	<u> </u>
TOTAL #	<u>5</u>	<u> </u>

MOTION CARRIED

The Board of Fire Commissioners went into non-public session at 18:20 p.m.

The Board of FIRE COMMISSIONERS came out of non-public session at 19:10 PM

MOTION BY COMMISSIONER Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS ACCEPT AND SEAL THE MINUTES OF THE NON-PUBLIC SESSION BY ROLL CALL UNTIL SUCH TIME AS THE MAJORITY OF THE BOARD VOTES THAT THE PURPOSE OF THE CONFIDENTIALITY WOULD NO LONGER BE SERVED, BY ROLL CALL

Seconded by Commissioner Kelly

A viva voce roll call was taken, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>
Commissioner Kelly	<u>X</u>	<u> </u>
Commissioner Lambert	<u>X</u>	<u> </u>
Commissioner Steere	<u>X</u>	<u> </u>
Commissioner Melizzi-Golja	<u>X</u>	<u> </u>
Commissioner Burgess	<u>X</u>	<u> </u>
TOTAL #	<u>5</u>	<u> </u>

MOTION CARRIED

Remarks by Fire Commissioners

Commissioner Kelly commented that the shared drive will not be implemented until the city gets the new system.

Public Comment

- N/A

Date, Time and Location of Next BOFC Meeting:

- Wednesday ~ September 2, 2026 ~ 5:30 pm ~ 177 Lake Street Training Classroom

Date, Time and Location of other Events

Adjourn

Motion by Commissioner Kelly to adjourn the meeting at 19:13 PM

Seconded by Commissioner Lambert

MOTION CARRIED