

NOTICE OF MEETING

In accordance with the requirements of NH RSA 91-A:2, II

THE Board of Fire Commission

WILL MEET ON

July 1, 2026

AT

5:30 PM

LOCATION

**NFR - Training Classroom - 2nd. Floor
177 Lake Street, Nashua NH 03060**

The meeting may include a nonpublic session

THE LOCATION OF THIS NOTICE IS POSTED:

Date of Posting:

☒ City Hall Bulletin Board (Elm Street/Rear Entry)	06/23/2026
☐ Nashua Public Library Bulletin Board	
☒ OTHER: Nashua Fire Rescue Headquarters	06/23/2026
☒ Website: https://nashuanh.portal.civicclerk.com/	06/23/2026

AFFIDAVIT OF POSTING

I, Lindsey Proscia, the Administrative Assistant, of the Nashua Fire Rescue
hereby certify that on this month number 6, day 23, 2026, the attached Notice of Meeting was posted
in the two places indicated on the notice, including an internet website, in accordance with the
requirements of NH RSA 91-A:2, II.

**CITY OF NASHUA
BOARD OF FIRE COMMISSION
AGENDA**

**Wednesday, July 01, 2026
177 Lake Street, Nashua, NH**

**Training Classroom
Commission Meeting
5:30 PM**

Roll Call

Pledge of Allegiance

Moment of Silence

Period for Public Comment (RE: Agenda Items)

CONSENT AGENDA:

Minutes:

26 68 June 03, 2026 Regular Meeting Minutes
26 69 June 03, 2026 Non-Public Session #1 Minutes
26 70 June 24, 2026 Special Meeting Minutes

Reports:

26 71 Departmental Detail Expenditures Report

Communications:

N/A

REGULAR AGENDA:

Staff Reports:

26 72 A Chief Buxton
26 72 B Assistant Chief Tremblay
26 72 C Assistant Chief Pouliot

Discussion:

26 73 Local 789

Old Business:

25 15 Board of Fire Commission By-Laws
(Tabled until August)
26 65 Update on EMS License Investigation

New Business:

26 74 Personnel: Retirement

Personnel:

Non-Public

26 75 June 03, 2026 Non-Public Session #2 Sealed Minutes

26 76 June 24, 2026 Non-Public Session #1 Sealed Minutes

26 77 June 24, 2026 Non-Public Session #2 Sealed Minutes

Remarks by Fire Commission

Period for Public Comment

Date, Time and Location of Next BOFC Meeting:

- Wednesday ~ September 02, 2026 ~ 5:30 pm ~ 177 Lake Street Training Classroom

Date, Time and Location of other Events

Adjourn

CITY OF NASHUA
BOARD OF FIRE COMMISSION
REGULAR MEETING MINUTES
WEDNESDAY, JUNE 3, 2026

26 68

THE MEETING CAME TO ORDER AT 17:00 PM

MEMBERS PRESENT:

Kevin Burgess
Thomas Kelly
Gary Lambert
Mary Ann Melizzi-Golja
John Steere

MEMBERS NOT PRESENT:

STAFF PRESENT:

Chief Steve M. Buxton
Assistant Chief Eric A. Tremblay joined at 18:10
Assistant Chief Adam M. Pouliot
Business Manager Karen M. Conde
Local 789 President Cy Hebert

STAFF NOT PRESENT:

OTHERS PRESENT:

Human Resource Specialist Johanny Pena (left after interview)

All stood as Commissioner Steere led the Pledge of Allegiance.
A Moment of Silence was held for all those lost in the fire service.

PUBLIC COMMENT (RE: NFR AGENDA ITEMS)

N/A

CONSENT AGENDA:

Minutes:

26 53 May 06, 2026 Regular Meeting Minutes

Reports:

26 54 Departmental Detail Expenditures Report

Communications:

26 55 From: Rivier University
Re: Public Safety Day

26 56 From: Amherst Fire and EMS
Re: Gratitude

26 57 From: Hollis Fire Department
Re: Gratitude

26 58 From: Esther Ross
Re: Gratitude

26 59 From: Amherst Fire and EMS
Re: Thank You

26 53 thru 26 59 Approval of Consent Agenda Items

Motion by Commissioner Steere to accept and place on file, as presented, the Consent Agenda items

Seconded by Commissioner Lambert

MOTION CARRIED

Non-Public Session

MOTION BY Commissioner Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS GO INTO Non-Public Session. BY ROLL CALL, PURSUANT TO RSA 91-A:3 II (a), THE DISMISSAL, PROMOTION, OR COMPENSATION OF ANY PUBLIC EMPLOYEE OR THE DISCIPLINING OF SUCH EMPLOYEE, OR THE INVESTIGATION OF ANY CHARGES AGAINST HIM OR HER, UNLESS THE EMPLOYEE AFFECTED (1) HAS A RIGHT TO A PUBLIC MEETING, AND (2) REQUESTS THAT THE MEETING BE OPEN, IN WHICH CASE THE REQUEST SHALL BE GRANTED

Seconded by Commissioner Steere

A viva voce roll call was taken, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>
Commissioner Kelly	<u>X</u>	<u> </u>
Commissioner Lambert	<u>X</u>	<u> </u>
Commissioner Steere	<u>X</u>	<u> </u>
Commissioner Melizzi-Golja	<u>X</u>	<u> </u>
Commissioner Burgess	<u>X</u>	<u> </u>
TOTAL #	<u>5</u>	<u> </u>

MOTION CARRIED

The Board of Fire Commissioners went into non-public session at 17:04 p.m.

Also present:

- Chief Buxton
- Human Resource Specialist Johanny Pena

Interviewed Assistant Superintendent of Fire Alarm Kyle Ball for Superintendent of Fire Alarm
Followed by discussion.

Effective date to be determined.

Motions made in non-public:

N/A

MOTION BY COMMISSIONER Melizzi-Golja TO COME OUT OF THE NON-PUBLIC SESSION AND RETURN TO THE BOARD OF FIRE COMMISSIONERS MEETING, AND NOT SEAL THE MINUTES
SECONDED BY COMMISSIONER Kelly
MOTION CARRIED

The Board of FIRE COMMISSIONERS came out of non-public session at 18:12 PM

REGULAR AGENDA

Staff Reports:

26 60 A Chief Buxton

Chief Buxton expressed that he can address any questions regarding his submitted report and discussed the following:

- Drill Yard project
 - The project is moving forward.
 - Administrative Services will be bringing forward a bond for this project.
 - Request that Chairman Burgess draft a letter in support of the bond.
- In Service Training Program
 - Company Officer training/development program tailored to NFR
 - Chief Buxton is in full support of the program.
 - Request approval of this tonight

Motion by Commissioner Lambert to accept Item 26 60 A, Chief Buxton's June commission report, as presented and submitted, and place on file.

Seconded by Commissioner Steere

MOTION CARRIED

26 60 B Assistant Chief Tremblay

Assistant Chief Tremblay expressed that he can address any questions regarding his submitted report and discussed the following:

- Trip to Wisconsin to inspect Engine 1
 - Captain Matt Perault, Lieutenant Patrick Kerrigan, Private Nick Dionne Assistant Superintendent of Fleet Mechanics Randy Catudal great team to go there with. Their commitment is unbelievable.
 - Captain Matt Perault's last year on the committee, wanted to thank him for his commitment and dedication to this team.

Motion by Commissioner Steere to accept Item 26 60 B Assistant Chief Tremblay's June commission report, as presented and submitted, and place on file.

Seconded by Commissioner Kelly

MOTION CARRIED

26 60 C Assistant Chief Pouliot

Assistant Chief Pouliot expressed that he can address any questions regarding his submitted report and discussed the following:

- Continue to work on Facility Maintenance
 - Next round of roof replacements goes to Finance Committee tonight.
 - Building Controls replacement at Station 4 will go to Finance Committee Meeting on 06/17/26.

Commissioner Steere commented on the partnership with Boston Med-flight and what a great organization it is.

Commissioner Kelly commented about recruit training and his observations.

- The Captain ran a phenomenal program.
- Feedback from Captains were great.

Motion by Commissioner Steere to accept Item 26 60 C Assistant Chief Pouliot's June commission report, as submitted, and place on file.

Seconded by Commissioner Lambert

MOTION CARRIED

26 39 D Quarterly Budget Update

- FY26 Budget is tracking accordingly
 - Forty-Eight Weeks in.
 - Payroll and Fringe Benefits are on track.
 - Projection for utilities is in place.
 - HVAC and Buildings & Grounds are both over but this is covered.
 - Other Services is trending accordingly
 - Supplies & Materials is stable
 - Other Expenses
 - Surplus in the New Hire line to use to cover shortfalls elsewhere.
 - Equipment is trending accordingly.

Motion by Commissioner Lambert to accept Item 26 60 D, as presented, and place on file.

Seconded by Commissioner Kelly

MOTION CARRIED

Discussion:

26 61 Local 789

Local 789 President Cy Hebert discussed the following:

- Two Grievances at the Chief's level
- Granted a 90-day extension to the chief to meet and have conversation about them.
 - Grievances are regarding the Promotional Process
- In Service Training Program
 - Good product
 - Haven't had this at NFR
 - Looking forward to Board of Fire Commission support

Motion by Commissioner Kelly to accept Item 26 61, as presented and placed on file.

Seconded by Commissioner Steere

MOTION CARRIED

Old Business:

25 15 Board of Fire Commission By-Laws

- Move to September

New Business:

26 62 Authorization for action: Personnel

Approval of Promotion for Position of Fire Alarm Superintendent - Kyle Ball
Effective Date: TBD

Motion by Commissioner Lambert to approve the promotion of Assistant Superintendent of Fire Alarm Kyle Ball to the position of Superintendent of Fire Alarm, effective TBD.

Seconded by Commissioner Kelly

MOTION CARRIED

26 63 Local 789 In Service Training Pay Update

Chief Buxton spoke to the proposal as a first step in Officer Development.

- Goal to get pay-grids, certification levels spelled out.
- Educating and developing
- Company Officer and Leadership development
- There would be a significant financial impact to the person if they do not follow through.

Commissioner Kelly commented on nice job getting this done. It is great to see this getting done.

- Would like to sit down and understand the process.

Commissioner Melizzi-Golja commented that if we want to continue promoting from within this is very important. Also thanked everyone for their work in getting this done.

- Request that in September or when ready, carve out time for a presentation of the program.

Commissioner Steere commented that he also is very impressed with this program and would be more than happy to help in any way with the program.

Motion by Melizzi-Golja to adopt the Company Officer In Service Training/Development Program and related pay grids for Article 14 for Item 26 63

Seconded by Commissioner Lambert

MOTION CARRIED

Personnel:

Non-Public Session

26 64 Personnel Matter

MOTION BY Commissioner Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS GO INTO Non-Public Session. BY ROLL CALL, PURSUANT TO RSA 91-A:3 II (c) MATTERS WHICH, IF DISCUSSED IN PUBLIC, WOULD LIKELY ADVERSELY AFFECT THE REPUTATION OF ANY PERSON, OTHER THAN A MEMBER OF THIS BOARD, UNLESS SUCH PERSON REQUESTS AN

OPEN MEETING. THIS EXEMPTION SHALL EXTEND TO INCLUDE ANY APPLICATION FOR ASSISTANCE OR TAX ABATEMENT OR WAIVER OF A FEE, FINE OR OTHER LEVY; IF BASED ON INABILITY TO PAY OR POVERTY OF THE APPLICANT.

Seconded by Commissioner Kelly

A viva voce roll call was taken, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>
Commissioner Kelly	<u>X</u>	<u> </u>
Commissioner Lambert	<u>X</u>	<u> </u>
Commissioner Steere	<u>X</u>	<u> </u>
Commissioner Melizzi-Golja	<u>X</u>	<u> </u>
Commissioner Burgess	<u>X</u>	<u> </u>
TOTAL #	<u>5</u>	<u> </u>

MOTION CARRIED

The Board of Fire Commissioners went into non-public session at 18:38 PM

MOTION BY Commissioner Kelly TO COME OUT OF THE NON-PUBLIC SESSION AND RETURN TO THE BOARD OF FIRE COMMISSIONERS MEETING.

Seconded by Commissioner Steere

MOTION CARRIED

The Board of FIRE COMMISSIONERS came out of non-public session at 19:30 PM

MOTION BY COMMISSIONER Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS SEAL THE MINUTES OF THE NON-PUBLIC SESSION BY ROLL CALL UNTIL SUCH TIME AS THE MAJORITY OF THE BOARD VOTES THAT THE PURPOSE OF THE CONFIDENTIALITY WOULD NO LONGER BE SERVED, BY ROLL CALL

Seconded by Commissioner Lambert

A viva voce roll call was taken, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>
Commissioner Kelly	<u>X</u>	<u> </u>
Commissioner Lambert	<u>X</u>	<u> </u>
Commissioner Steere	<u>X</u>	<u> </u>
Commissioner Melizzi-Golja	<u>X</u>	<u> </u>
Commissioner Burgess	<u>X</u>	<u> </u>
TOTAL #	<u>5</u>	<u> </u>

MOTION CARRIED

Motion by Steere to approve Chief Buxton's recommendation to terminate Wanjohi's employment effective immediately

Seconded by Commissioner Kelly

Motion Carried

26 65 Update on EMS License Investigation

- Two members let their EMS License lapse.
- Waiting to hear status of investigation.
- Both members have their license and are back in service.

26 66 Update on HR Investigation

- City Human Resources hired a third party to investigate.
- A letter was sent to the individual indicating that the claims were unfounded.

Remarks by Fire Commissioners

Chairman Burgess

- Ongoing conversation regarding the new station.
 - Airport movement
 - Attorney Bolton has been talking with the Airport Manager Chris Lynch still gathering information
 - Ian Buckley from Lost Cowboy reached out to request a ladder truck for the Tunnels & Towers event.

Commissioner Kelly

- Quest on getting more on the digital age
- Wants feedback from the other commissioners
- Has spoken with Chief Buxton and City IT.
- The goal is for a Shared Drive to access documents.
- More discussion took place and will be revisited in the fall.

Public Comment

- N/A

Date, Time and Location of Next BOFC Meeting:

- Wednesday ~ July 06, 2026 ~ 5:30 pm ~ 177 Lake Street Training Classroom

Date, Time and Location of other Events

- Monday ~ June 08, 2026 ~ 7:00pm - 9:00pm ~ FY27 Budget - Public Hearing – 8 Titan Way – Nashua High School North
- Wednesday ~ June 10, 2026 ~ 7:00pm - 9:00pm ~ FY27 Budget - Wrap-Up Session #1 – 229 Main Street – Aldermanic Chambers
- Thursday ~ June 11, 2026 ~ 7:00pm - 9:00pm ~ FY27 Budget - Wrap-Up Session #2 – 229 Main Street – Aldermanic Chambers
- Tuesday ~ June 23, 2026 ~ 7:00pm - 9:00pm ~ FY27 Budget – 2nd Reading and Possible Final Passage

Adjourn

Motion by Commissioner Lambert to adjourn the meeting at 19:57 PM

Seconded by Commissioner Kelly

MOTION CARRIED

**CITY OF NASHUA
BOARD OF FIRE COMMISSIONERS
NON-PUBLIC SESSION MINUTES
WEDNESDAY, JUNE 3, 2026**

17:04 PM – 18:12 PM

216-69

Non-Public Session

MOTION BY Commissioner Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS GO INTO Non-Public Session. BY ROLL CALL, PURSUANT TO RSA 91-A:3 II (a), THE DISMISSAL, PROMOTION, OR COMPENSATION OF ANY PUBLIC EMPLOYEE OR THE DISCIPLINING OF SUCH EMPLOYEE, OR THE INVESTIGATION OF ANY CHARGES AGAINST HIM OR HER, UNLESS THE EMPLOYEE AFFECTED (1) HAS A RIGHT TO A PUBLIC MEETING, AND (2) REQUESTS THAT THE MEETING BE OPEN, IN WHICH CASE THE REQUEST SHALL BE GRANTED

Seconded by Commissioner Steere

A viva voce roll call was taken, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>
Commissioner Kelly	<u>X</u>	<u> </u>
Commissioner Lambert	<u>X</u>	<u> </u>
Commissioner Steere	<u>X</u>	<u> </u>
Commissioner Melizzi-Golja	<u>X</u>	<u> </u>
Commissioner Burgess	<u>X</u>	<u> </u>
TOTAL #	<u>5</u>	<u> </u>

MOTION CARRIED

The Board of Fire Commissioners went into non-public session at 17:04 p.m.

Also present:

- Chief Buxton
- Human Resource Specialist Johanny Pena

Interviewed Assistant Superintendent of Fire Alarm Kyle Ball for Superintendent of Fire Alarm

Followed by discussion.

Effective date to be determined.

Motions made in non-public:

N/A

**MOTION BY COMMISSIONER Melizzi-Golja TO COME OUT OF THE NON-PUBLIC SESSION AND RETURN TO THE BOARD OF FIRE COMMISSIONERS MEETING, AND NOT SEAL THE MINUTES
SECONDED BY COMMISSIONER Kelly
MOTION CARRIED**

The Board of FIRE COMMISSIONERS came out of non-public session at 18:12 PM

CITY OF NASHUA
BOARD OF FIRE COMMISSION
SPECIAL MEETING MINUTES
WEDNESDAY, JUNE 24, 2026

THE MEETING CAME TO ORDER AT 15:33 PM

26-70

MEMBERS PRESENT:

Kevin Burgess
Thomas Kelly
Gary Lambert
Mary Ann Melizzi-Golja
John Steere

MEMBERS NOT PRESENT:

STAFF PRESENT:

Chief Steve M. Buxton
Assistant Chief Eric A. Tremblay
Assistant Chief Adam M. Pouliot
Local 789 President Cy Hebert

STAFF NOT PRESENT:

OTHERS PRESENT:

All stood as Commissioner Lambert led the Pledge of Allegiance.
A Moment of Silence was held for all those lost in the fire service.

PUBLIC COMMENT (RE: NFR AGENDA ITEMS)

N/A

Motion by Commissioner Melizzi-Golja to approve the Predesign Report from Leftfield and place on file.

Seconded by Commissioner Kelly

MOTION CARRIED

SPECIAL AGENDA:

26 67 Chief Evaluation

Non-Public Session

MOTION BY Commissioner Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS GO INTO Non-Public Session. BY ROLL CALL, PURSUANT TO RSA 91-A:3 II (a), THE DISMISSAL, PROMOTION, OR COMPENSATION OF ANY PUBLIC EMPLOYEE OR THE DISCIPLINING OF SUCH EMPLOYEE, OR THE INVESTIGATION OF ANY CHARGES AGAINST HIM OR HER, UNLESS THE EMPLOYEE AFFECTED (1) HAS A RIGHT TO A PUBLIC MEETING, AND (2) REQUESTS THAT THE MEETING BE OPEN, IN WHICH CASE THE REQUEST SHALL BE GRANTED

Seconded by Commissioner Kelly

A viva voce roll call was taken, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>
Commissioner Kelly	<u>X</u>	<u> </u>
Commissioner Lambert	<u>X</u>	<u> </u>
Commissioner Steere	<u>X</u>	<u> </u>
Commissioner Melizzi-Golja	<u>X</u>	<u> </u>
Commissioner Burgess	<u>X</u>	<u> </u>
TOTAL #	<u>5</u>	<u> </u>

MOTION CARRIED

The Board of Fire Commissioners went into non-public session at 15:39 p.m.

The Board of Fire Commissioners took a Recess at 16:35 p.m.

Non-Public Session

26 29 Station Five Update

MOTION BY Commissioner Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS GO INTO Non-Public Session. BY ROLL CALL, PURSUANT TO RSA 91-A:3 II ((d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

Seconded by Commissioner Lambert

A viva voce roll call was taken, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>
Commissioner Kelly	<u>X</u>	<u> </u>
Commissioner Lambert	<u>X</u>	<u> </u>
Commissioner Steere	<u>X</u>	<u> </u>
Commissioner Melizzi-Golja	<u>X</u>	<u> </u>
Commissioner Burgess	<u>X</u>	<u> </u>
TOTAL #	<u>5</u>	<u> </u>

MOTION CARRIED

The Board of Fire Commissioners went into non-public session at 16:40 p.m.

The Board of FIRE COMMISSIONERS came out of non-public session at 17:15 PM

MOTION BY COMMISSIONER Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS SEAL THE MINUTES OF THE NON-PUBLIC SESSION BY ROLL CALL UNTIL SUCH TIME AS THE MAJORITY OF THE BOARD VOTES THAT THE PURPOSE OF THE CONFIDENTIALITY WOULD NO LONGER BE SERVED, BY ROLL CALL

Seconded by Commissioner Kelly

A viva voce roll call was taken, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>
Commissioner Kelly	<u>X</u>	<u> </u>
Commissioner Lambert	<u>X</u>	<u> </u>
Commissioner Steere	<u>X</u>	<u> </u>
Commissioner Melizzi-Golja	<u>X</u>	<u> </u>
Commissioner Burgess	<u>X</u>	<u> </u>
TOTAL #	<u>5</u>	<u> </u>

MOTION CARRIED

The Board of Fire Commissioners went back into the first non-public session (that was recessed at 16:35 p.m.) at 17:25 p.m.

The Board of FIRE COMMISSIONERS came out of non-public session at 18:03 PM

MOTION BY COMMISSIONER Melizzi-Golja THAT THE BOARD OF FIRE COMMISSIONERS SEAL THE MINUTES OF THE NON-PUBLIC SESSION BY ROLL CALL UNTIL SUCH TIME AS THE MAJORITY OF THE BOARD VOTES THAT THE PURPOSE OF THE CONFIDENTIALITY WOULD NO LONGER BE SERVED, BY ROLL CALL

Seconded by Commissioner Lambert

A viva voce roll call was taken, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>
Commissioner Kelly	<u>X</u>	<u> </u>
Commissioner Lambert	<u>X</u>	<u> </u>
Commissioner Steere	<u>X</u>	<u> </u>
Commissioner Melizzi-Golja	<u>X</u>	<u> </u>
Commissioner Burgess	<u>X</u>	<u> </u>
TOTAL #	<u>5</u>	<u> </u>

MOTION CARRIED

Remarks by Fire Commissioners

Public Comment

- N/A

Date, Time and Location of Next BOFC Meeting:

- Wednesday ~ July 01, 2026 ~ 5:30 pm ~ 177 Lake Street Training Classroom

Date, Time and Location of other Events

- Tuesday ~ June 30, 2026 ~ 10:00am - 14:00pm ~ Celebration of Life for Retired Deputy Chief Glenn Telgen following by a time of fellowship ~ Sky Meadow Country Club Event Hall ~ 6 Mountain Laurels Drive

Adjourn

Motion by Commissioner Lambert to adjourn the meeting at 18:05 PM
Seconded by Commissioner Kelly

MOTION CARRIED



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2026
THROUGH JUNE 30, 2026

26-71

1000	GENERAL FUND	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
152	FIRE							
51	SALARIES & WAGES							
51100	WAGES FULL TIME	17,102,724.00	17,102,724.00	-	1,246,739.65	16,108,882.53	993,841.47	
51300	OVERTIME	178,544.00	178,544.00	-	21,531.62	335,249.91	(156,705.91)	
51309	OVERTIME-TRAINING	50,000.00	50,000.00	-	36,329.53	70,476.68	(20,476.68)	
51330	OVERTIME-SHIFT COVERAGE	3,385,113.00	3,385,113.00	-	329,420.12	4,169,573.59	(784,460.59)	
51500	WAGES ELECTED OFFICIALS	13,500.00	13,500.00	-	3,530.25	14,121.00	(621.00)	
51600	LONGEVITY	85,000.00	85,000.00	-	-	82,356.03	2,643.97	
51614	SICK INCENTIVE	40,000.00	40,000.00	-	-	-	40,000.00	
51700	STIPENDS	182,000.00	182,000.00	-	12,093.41	162,944.30	19,055.70	
51712	SPECIAL DETAIL-PENSIONABLE	2,300.00	2,300.00	-	-	-	2,300.00	
51750	RETIREMENT & SEPARATION PAY	-	195,071.72	-	455.48	201,753.50	(6,681.78)	
51900	SALARY ADJUSTMENTS	89,196.00	89,196.00	-	-	18,150.67	71,045.33	
51990	YEAR END PAYROLL PARTIAL WEEK CHARGEBAC	57,658.00	57,658.00	-	-	-	57,658.00	
		\$ 21,186,035.00	\$21,381,106.72	\$ -	\$ 1,650,100.06	\$ 21,163,508.21	\$ 217,598.51	98.98 %
52	FRINGE BENEFITS							
52100	FICA/MEDICARE	427,394.00	427,394.00	-	31,292.10	401,781.48	25,612.52	
52150	PENSION EXPENSE	5,926,095.00	5,926,095.00	-	453,014.05	5,833,462.78	92,632.22	
52300	BENEFITS	4,402,325.00	4,402,325.00	-	378,284.15	4,350,605.34	51,719.66	
52400	(MERP) MEDICAL EXPENSE REIMBURSEMENT PL	154,800.00	154,800.00	-	11,925.00	145,350.00	9,450.00	
52800	EDUCATIONAL ASSISTANCE	26,750.00	26,750.00	-	2,818.60	26,114.30	635.70	
		\$ 10,937,364.00	\$10,937,364.00	\$ -	\$ 877,333.90	\$ 10,757,313.90	\$ 180,050.10	98.35 %
53	PROFESSIONAL & TECHNICAL SERVICES							
53135	MEDICAL SERVICES	220,000.00	182,000.00	1.00	-	181,205.00	794.00	
53142	CONSULTING SERVICES	25,000.00	19,500.00	2.00	2,250.00	19,440.00	58.00	
53455	TESTING SERVICES	12,000.00	12,000.00	1,185.00	3,395.43	11,281.43	(466.43)	
		\$ 257,000.00	\$213,500.00	\$ 1,188.00	\$ 5,645.43	\$ 211,926.43	\$ 385.57	99.82 %
54	PROPERTY SERVICES							
54100	ELECTRICITY	175,000.00	175,000.00	-	1,575.76	127,087.53	47,912.47	
54107	HEATING OIL	2,100.00	2,100.00	-	-	-	2,100.00	
54114	HEATING GAS	75,000.00	75,000.00	-	6,457.28	84,104.10	(9,104.10)	
54141	WATER	50,000.00	50,000.00	-	4,946.40	38,812.80	11,187.20	
54225	INSPECTION SERVICES	20,000.00	20,000.00	-	1,514.19	20,649.19	(649.19)	
54228	PEST CONTROL SERVICES	3,000.00	3,000.00	343.00	425.00	2,779.91	(122.91)	



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2026
THROUGH JUNE 30, 2026

1000	GENERAL FUND	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
152	FIRE							
54	PROPERTY SERVICES							
54243	HVAC MAINTENANCE	50,000.00	50,000.00	9,797.24	5,216.17	63,785.09	(23,582.33)	
54280	BUILDING/GROUNDS MAINTENANCE	50,000.00	110,400.00	47,068.92	9,482.68	64,915.60	(1,584.52)	
54400	SOFTWARE LICENSING	31,000.00	31,000.00	-	-	25,519.08	5,480.92	
54407	SOFTWARE MAINTENANCE	20,000.00	20,000.00	3,000.00	6,900.00	12,043.00	4,957.00	
54414	HARDWARE MAINTENANCE	15,000.00	15,000.00	23,890.40	432.01	8,532.09	(17,422.49)	
54487	EQUIPMENT REPAIRS & MAINTENANCE	20,000.00	20,000.00	2.00	-	4,592.00	15,406.00	
54600	VEHICLE REPAIRS & MAINTENANCE	50,000.00	50,000.00	4,993.00	8,170.67	47,295.64	(2,288.64)	
54821	EQUIPMENT RENTAL	2,000.00	2,000.00	-	-	-	2,000.00	
		\$ 563,100.00	\$623,500.00	\$ 89,094.56	\$ 45,120.16	\$ 500,116.03	\$ 34,289.41	94.50 %
55	OTHER SERVICES							
55118	TELEPHONE-CELLULAR	14,000.00	14,000.00	220.24	1,020.82	12,449.44	1,330.32	
55200	DUES AND MEMBERSHIPS	3,500.00	3,500.00	366.00	350.00	3,305.00	(171.00)	
55307	MILEAGE REIMBURSEMENTS	200.00	200.00	0.01	141.50	615.88	(415.89)	
55400	CONFERENCES AND SEMINARS	10,000.00	10,000.00	105.00	-	7,239.99	2,655.01	
55421	EMPLOYEE TRAINING & CERTIFICATIONS	30,000.00	14,000.00	225.00	1,500.00	11,444.00	2,331.00	
55600	PRINTING SERVICES	500.00	500.00	-	-	-	500.00	
55607	POSTAGE & DELIVERY	1,500.00	1,500.00	48.38	-	1,290.71	160.91	
55699	OTHER CONTRACTED SERVICES	2,000.00	2,000.00	104.18	356.21	4,302.10	(2,406.28)	
		\$ 61,700.00	\$45,700.00	\$ 1,068.81	\$ 3,368.53	\$ 40,647.12	\$ 3,984.07	91.28 %
61	SUPPLIES & MATERIALS							
61100	OFFICE SUPPLIES	10,000.00	10,000.00	901.81	1,121.08	7,072.11	2,026.08	
61107	CLOTHING & UNIFORMS	155,000.00	155,000.00	1,240.72	3,626.40	127,519.54	26,239.74	
61110	PROTECTIVE CLOTHING	100,000.00	100,000.00	96,967.49	2,101.60	23,771.90	(20,739.39)	
61135	EDUCATIONAL SUPPLIES	4,000.00	4,000.00	-	2,629.95	2,629.95	1,370.05	
61142	MEDICAL SUPPLIES	20,000.00	20,000.00	5,063.50	2,698.00	10,834.07	4,102.43	
61156	CHEMICALS	1,000.00	1,000.00	-	-	-	1,000.00	
61166	GASES	1,000.00	1,000.00	-	-	277.81	722.19	
61245	TRAINING MATERIALS	4,000.00	4,000.00	697.97	2,960.50	3,648.00	(345.97)	
61299	MISCELLANEOUS SUPPLIES	5,000.00	5,000.00	2,001.43	76.76	5,728.72	(2,730.15)	
61300	FUEL, UNLEADED	18,000.00	18,000.00	0.92	-	12,534.69	5,464.39	
61307	FUEL, DIESEL	54,000.00	54,000.00	0.70	67.50	39,942.81	14,056.49	
61428	CLEANING & JANITORIAL SUPPLIES	30,000.00	30,000.00	2,774.76	1,449.53	22,238.57	4,986.67	
61435	FIRE EXTINGUISHERS	5,000.00	5,000.00	1.00	-	2,167.50	2,831.50	



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2026
THROUGH JUNE 30, 2026

1000	GENERAL FUND	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
152	FIRE							
61	SUPPLIES & MATERIALS							
61499	BUILDING SUPPLIES	3,000.00	3,000.00	2,054.73	2,971.85	6,560.70	(5,615.43)	
61538	LIME AND FERTILIZER	2,000.00	2,000.00	255.00	-	1,635.94	109.06	
61650	COPIER SUPPLIES	1,000.00	1,000.00	-	-	-	1,000.00	
61699	EQUIPMENT MAINT SUPPLIES	25,000.00	25,000.00	1.57	167.70	6,963.93	18,034.50	
61705	TIRES	40,000.00	40,000.00	40,751.80	-	24,819.90	(25,571.70)	
61709	LUBRICANTS	10,000.00	10,000.00	1.41	2,777.20	12,148.77	(2,150.18)	
61799	VEHICLE PARTS & SUPPLIES	75,000.00	75,000.00	15,075.64	7,428.00	79,778.99	(19,854.63)	
61807	PUBLICATIONS	4,000.00	4,000.00	-	-	181.29	3,818.71	
61830	SUBSCRIPTIONS	1,000.00	1,000.00	-	-	428.20	571.80	
61900	MEALS	1,000.00	1,000.00	-	241.69	3,356.25	(2,356.25)	
61910	MEALS - FUNCTIONS	1,000.00	1,000.00	-	-	938.20	61.80	
68	OTHER EXPENSES	\$ 570,000.00	\$570,000.00	\$ 167,790.45	\$ 30,317.76	\$ 395,177.84	\$ 7,031.71	98.77 %
68335	ARSON INVESTIGATION EXPENSES	4,000.00	4,000.00	-	-	2,096.71	1,903.29	
68337	NEW HIRE APPLICATION EXPENSES	125,000.00	89,600.00	4,584.59	3,366.00	78,517.61	6,497.80	
68355	SPECIAL AWARDS	5,000.00	5,000.00	3,126.50	4,175.70	10,245.13	(8,371.63)	
71	EQUIPMENT	\$ 134,000.00	\$98,600.00	\$ 7,711.09	\$ 7,541.70	\$ 90,859.45	\$ 29.46	99.97 %
71025	SMALL TOOLS	4,000.00	13,000.00	2,927.48	9,256.35	10,207.49	(134.97)	
71400	EMERGENCY RESCUE EQUIPMENT	50,000.00	64,000.00	13,934.90	5,346.91	37,877.28	12,187.82	
71414	PHOTOGRAPHIC EQUIPMENT	1,000.00	1,000.00	-	-	-	1,000.00	
71432	FIRE APPARATUS EQUIPMENT	50,000.00	64,500.00	39,605.02	5,098.78	36,700.04	(11,805.06)	
71450	AUDIO VISUAL EQUIPMENT	1,000.00	1,000.00	-	-	-	1,000.00	
71800	FURNITURE & FIXTURES	25,000.00	32,000.00	13,733.29	8,942.25	21,387.71	(3,121.00)	
71999	MISCELLANEOUS EQUIPMENT	30,000.00	20,000.00	12,718.23	251.05	4,620.56	2,661.21	
		\$ 161,000.00	\$195,500.00	\$ 82,918.92	\$ 28,895.34	\$ 110,793.08	\$ 1,788.00	99.09 %
TOTAL - FIRE		\$ 33,870,199.00	\$34,065,270.72	\$ 349,771.83	\$ 2,648,322.88	\$ 33,270,342.06	\$ 445,156.83	98.69 %



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2026
THROUGH JUNE 30, 2026

1000	GENERAL FUND	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
		\$ 33,870,199.00	\$34,065,270.72	\$ 349,771.83	\$ 2,648,322.88	\$ 33,270,342.06	\$ 445,156.83	98.69 %
	TOTAL - GENERAL FUND							



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2026
THROUGH JUNE 30, 2026

1001	GENERAL FUND -CAP IMPROVEMENTS	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
152	FIRE							
81	CAPITAL OUTLAY/IMPROVEMENTS							
81100	CAPITAL IMPROVEMENTS	-	213,423.53	11,606.19	13,640.00	181,256.30	20,561.04	
81300	MACHINERY AND EQUIPMENT	-	173,635.43	-	-	111,568.47	62,066.96	
		\$ -	\$387,058.96	\$ 11,606.19	\$ 13,640.00	\$ 292,824.77	\$ 82,628.00	78.65 %
	TOTAL - FIRE	\$ -	\$387,058.96	\$ 11,606.19	\$ 13,640.00	\$ 292,824.77	\$ 82,628.00	78.65 %
	TOTAL - GENERAL FUND -CAP IMPROVEMENTS	\$ -	\$387,058.96	\$ 11,606.19	\$ 13,640.00	\$ 292,824.77	\$ 82,628.00	78.65 %

GRAND TOTAL: \$33,870,199.00 \$34,452,329.68 \$361,378.02 \$2,661,962.88 \$33,563,166.83 \$527,784.83



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Steve M. Buxton
Chief of Department
(603) 594-3651
FAX (603) 594-3654
BuxtonS@NashuaNH.gov

To: Chairman Kevin Burgess
From: Chief Steve M. Buxton
Date: June 24, 2026
Re: July 2026 Commission Meeting Report

26 72 A

FY26 Update

As of this report, fifty-one weeks of FY26 have been completed. Please find the detailed financial summary attached.

- The operating budget is tracking as expected.
- The payroll budget is also tracking as expected.
- I would like to commend Business Manager Conde on her management of a very complex budget that she has spent very efficiently and continues to improve her methods each budget cycle.

General Updates

- It is with deep sadness that I report the passing of Retired Deputy Fire Chief Glenn Telgen. Deputy Chief Telgen dedicated 26 years to the New Hampshire fire service, including more than 24 years with Nashua Fire Rescue. He began his career with Nashua Fire Rescue on November 4, 2002, and faithfully served the citizens of Nashua until his retirement on February 28, 2026.

Nashua Fire Rescue and IAFF Local 789 remain in contact with Deputy Chief Telgen's family and are providing assistance and support during this difficult time. As information regarding services and arrangements becomes available, it will be shared with our members.

- Annual evaluations are in the process and will be submitted to Human Resources by June 30, 2026.

- **FY27 Budget**

- FY27 Budget has been submitted by Business Manager Conde as approved by the BoFC.
- June 23 is the 2nd Reading and Possible Final Passage.

- **Training Grounds Relocation Project:**

- The Planning Department has given administrative approval to the relocation plan.

- Currently contracted with IMEG on a site plan for layout purposes.
- We are working to secure a contract with Geotechnical Services, Inc. for a Geotechnical plan as required for the foundation.
- In addition, we are working with DPW exploring the construction of a road through the landfill that would be adequate for our apparatus to travel on and still provide a second access point to the site.
- A bond resolution will be presented to the Board of Alderman in July to fund this project.

Personnel Update

- **Promotions:** 0
- **Open Positions:** 4
 - 2 in Suppression
 - 2 in fire alarm
- **Retirements:** 0
- **Resignations:** 0
- **Long-Term Leave:** 4
- **Investigations:** 2
 - State of NH Provider License investigation – this investigation has been closed and the complaint was determined to be unfounded.
- **Disciplinary Actions:** 0
- **Grievances**
 - Two at the Chief's level in discussion with 789.

Meetings & Notable Events

- Planning meetings for the Celebration of Life for Retired Deputy Chief Glenn Telgen.
- Labor-Management Meetings
- Staff Meeting
- Training Grounds Relocation Meetings
- After Action Review Meetings with internal and external partners
- NHAFC Board & Regular Meetings
- City Hall Meetings (Mayor, BOA, Budget, Administrative Services, Risk, HR)

Respectfully submitted,



Steve M. Buxton
Chief of Department



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Assistant Fire Chief
Emergency Services
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Eric@NashuaNH.gov

To: Chief of Department Steve M. Buxton
Chairman Kevin Burgess
From: Assistant Chief Eric Tremblay
Date: 6/24/2026
Re: July 2026 Monthly Report

26 72 B

Monthly Activity Report

- Year to date Statistics from Fire Alarm dated 6/10/26:
 - 18,001 Phone Calls
 - 78,496 Radio transmissions
 - 26,375 Calls for service
 - 348 Box Alarms
- Call Summary see attachment
- Significant Incidents
 - 5/31 Morgan Street building fire
 - 6/10 91 Northeastern BLVD building fire
 - 6/15 55 Crown Street building fire
- Mutual Aid Given
 - Windham Station Coverage
 - Londonderry scene building fire

Emergency Services

- HAZ-MAT – Training on the new Meter took place all techs participated
- The Dive Captain has been invited to area departments to give a brief overview of the team capabilities and speak about activating the team for their community.
- Truck Committee
 - New Engine 1 ArrowXT, is at the dealer expecting delivery any time
 - Finalizing Air Truck spec with Allegiance
- PPE Committee has started their PPE evaluation
- Continued work on SOP and SOG implementation and review
- Attended class in Concord, *Managing Discipline in the Fire Service*

Fire Alarm Division



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Status of Circuits:

- All City and Station Circuits working appropriately.
 - Open Circuit on 6/6, found to be faulty wiring underground at 12 Murphy Drive
 - Wiring repaired, building back online

Ongoing Actions / Long Term Projects:

- 4 Dispatchers on Probation
 - Currently in rotation, all progressing well
- Mapping/Re-Routing Circuit 12 under highway
 - Potentially splitting circuit in half into two circuits
- Ongoing Monthly Training with Dispatchers
- Ongoing major Incident reviews with Dispatchers & Supervisors
- Weekly Listed Agent classes being performed
- Meeting with Engineering Dept & Eversource regarding the Factory St & Walnut St Oval Project
 - Moving Poles, Pedestal Boxes, and Wiring
- Major Drive Street box relocation

Pending / Upcoming:

- Master Box relocation for 44 Franklin Street
 - Slated to be installed next week
- Humane Society Master Box getting closer to being installed
 - Awaiting word from contractors
 - Will need assistance with running new wire when the time comes
- Walnut Street oval re-design
 - Will include moving underground and above ground wiring for project.

Completed Items:

- Repaired various Circuit / Box / Station issues as they come up
- Probationary Dispatchers attended Recruit Class roll in drills
 - This was extremely helpful for them to understand fireground operations

Misc. Notes:

- We received roughly \$100,000 worth of 100mA equipment from Manchester Fire



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Eric@NashuaNH.gov

- We now have enough spare circuit cards to replace every circuit if there was ever a significant lightning strike at Fire Alarm
 - Manchester advised that as they decommission equipment they will be giving it to us exclusively.
- Met with KingFisher regarding their wireless master box solutions
 - Their IoT Receiver would allow Fire Alarm to receive 100mA box alarms remotely if we ever had to vacate 38 Lake Street in an emergency setting.
- Supervisors are reviewing the “bug out” procedures and equipment with all dispatchers if we ever had to vacate 38 Lake Street
 - The MVA / Gas Leak across the street from Fire Alarm was a reminder that we need to have these procedures memorized and equipment trained on more frequently.
 - Each dispatcher will be deploying the backup radio and dispatch CAD in the next few weeks to ensure proper working order.
 -

Training/Safety Division

Division Update:

- Completed Actions:
 - Recruit school has been completed
 - New 1-hour RIT Bags are in service on the R1/R2/C4 vehicles and on in Training for loaning out to the companies. Please take a look at these new bags. The contents came from the previous orange Scott packs; however, the layout and operation of the pack are different than the previous version.
 - Training Bulletins
 - New SCBA cleaning solution, Fresh Gear has been distributed
 - New Combustible Gas meter TB has been distributed
- Pending Actions:
 - Training Bulletins:
 - New RIT Pack Training Bulletin
 - RIT High Anchor System
 - We have received one complete system which we can start to train with, more information to follow.



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Meetings Attended

- June Staff meeting
- NH Association of Fire Chiefs in Concord
- Meetings with new W1
- Meetings with R1
- Recruit school hot wash
- City hall with HR

Respectfully,

Eric Tremblay
Assistant Fire Chief



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Adam Pouliot
Assistant Fire Chief
Professional Standards
(603) 589-3475
PouliotA@NashuaNH.gov

To: Chief of Department Steve Buxton
Chairman Kevin Burgess
From: Assistant Fire Chief Adam Pouliot
Date: June 24, 2026
RE: July 2026 Commission Meeting Report

26 72 C

Hiring Process:

Firefighter/ EMT positions

- The application period for the 2027 recruit school will open on July 6th. Applications will be accepted until September 7th.
- We currently have 3 open positions, and have received paperwork that a member will be retiring in August.

Fire Alarm Operator Positions

- We had 18 applicants for fire dispatchers. W1 has been working on scheduling the required testing. We expect to conduct the first round of interviews in a few weeks.

Promotional Process:

- Promotional Exam for Fire Alarm Supervisor is going to be held on August 27th. We have had 5 candidates sign for the exam.
- Promotional Exam for Fire Alarm Assistant Superintendent will be on September 17th.

Facility Maintenance:

- The finance committee approved the next round of roof replacements. We are working through getting the contracts signed, certificates of insurance and bond requirements. Will update once the work is scheduled.
- The air compressor at the mechanics shop will have been replaced. It was inspected by the state on 6/24/26.
- The finance committee approved the replacement of building controls at Station 4. Viking Controls of Nashua will be awarded the work. This should start in the next few weeks.

Other:

- The 2nd annual Nashua Fire Summer Camp will be happening again this summer. It will start on July 13th. We have a full camp again this year with all 24 spots being taken.
- C3 attended the June CPAT test in Laconia. Worked on recruiting, spoke to a couple of dozen candidates, handed out flyers and business cards.

Mechanical Division:

- Winter seasonal equipment put away for the summer
- E9 starter and ignition switch replaced.
- E6 getting a new radiator.
- E4 received new front brakes.
- Numerous services and miscellaneous repairs.

Fire Marshal's Office:

Inspections/ enforcement:

- Total Inspections YTD: 910
 - Total Hours Logged: 944
- Plan Reviews Processed YTD: 187
- Permits Processed YTD (including Place of Assembly): 579

Fires:

- **53 Arlington Street:** Stove top fire contained
- **17 Hobbs Ave:** Oven Fire contained
- **34 Cheyenne Dr:** lighter placed in drawer ignited contents of drawer with no extension.
- **20 Regal Drive:** Fire involving an oxygen concentrator contained to the unit.
- **15 Tetreau Street:** Stovetop fire contained no extension
- **23 Temple Street:** Fire set in the first-floor bathroom extinguished by sprinklers. Fire is under investigation.
- **319 East Dunstable:** Food on the stove
- **10 Foxboro Street:** microwave malfunction with no extension
- **1 Clock tower Pl:** food on the stove
- **51 East Pearl Street:** extinguished dryer fire
- **24 Morgan Street:** Fatal building fire, fire is under investigation by the State FMO.
- **West Otterson Street:** Trash Truck fire involving lithium batteries.

Construction Projects:

- **24 Ferry Rd:** Nashua Humane Society will be adding a 17,000 Sq. Ft Addition
- **14 Merit Parkway:** A permit for proposed restaurant has been submitted.

- **Burke Street and Major Drive**

- This is a two phased project to include 4 buildings, 2 on Burke Street and 2 on Wilshire Way. Demo has finished and foundations have started.
- A new Street will be added for Phase 1 called Wilshire Way and will have 2 buildings, 6 & 7 Wilshire Way. This was part of Major Dr.
- Major drive will continue to be utilized until phase 2 begins and it will then become Durmer Ave.
- The gates surrounding the site have Knox pad locks on them.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'A Pouliot', written over the typed name.

Adam Pouliot
Assistant Fire Chief