

CABLE TELEVISION ADVISORY BOARD

06/12/2026

A meeting of the Cable Television Advisory Board was held on June 12, 2026 at 8:30 am in the Aldermanic Chamber.

Members of Committee Present:

Nick Miseirvitch, IT CIO

Chief Steve Buxton

Tim Cummings, Administrative Services Director

Jen McCormack, Library Director

Alderwoman Amber Morgan

Emily Vassar

Oscar Villacis

Also Present:

Jeff Poehnert, PEG Program Manager

Pete Johnson, Education Channel Access Administrator

George Russell

Bob Bartis

COMMENTS FROM THE PUBLIC:

Nick Miseirvitch, IT CIO:

Since we do not yet have a quorum, we are just going to proceed with reading of the reports. And if we get a quorum, then we can officially start the meeting.

Unknown Speaker:

You haven't started yet?

Jeff Poehnert, PEG Program Manager:

We're starting now.

Unknown Speaker:

Okay

Pete Johnson, Education Channel Access Administrator:

Want to restart.

Nick Miseirvitch, IT CIO:

Yeah. What's that?

Jeff Poehnert, PEG Program Manager:

I unmuted them.

Nick Miseirvitch, IT CIO:

Are we good?

Jeff Poehnert, PEG Program Manager:

I hope. I unmuted it.

Nick Miseirvitch, IT CIO:

Mr. Poehnert.

Jeff Poehnert, PEG Program Manager:

Our current balance of the operating account, 2505 and I apologize I made a mistake in what I sent you or what I sent out on the desk today. Our operating account 2505 is \$288,844, not \$288,000. And our expenses for May 2026 including salaries and facility operations totaled \$34,475, not \$400. We had 5,903 Cable Casts total from March 2026 to May 2026. Of this, 150 were live events and of this it broke down to the public. It was 28, Education 22 was 47 and Government was 52 and our HD Channel was 23. And we had 5,753 playbacks. And of this public six was 2,682. Education 22 was 852 and Government 16 was 957 and our HD Channel was 1262.

We had some equipment problems both in the Chamber and Auditorium. In the Chamber, we replaced the POE switch, as well as testing of the entire system here. All is working properly now. In the Auditorium, we had a down camera and the monitor controller for the room was not responding. KeyCode, our vendor, was able to repair the camera and through their troubleshooting, determined that the controller is at the end of its life.

So, they will be sending us a quote for a replacement controller. The question we have is that we've got to answer is who is responsible for payment of that controller of getting that system going up there again, because that wouldn't be us. That we've got everything else in there, cameras and everything in the switcher.

As I explained in my email, we apologize for not having this June meeting take place at our studio. We didn't realize in March that this week would be major Budget Public Hearing Wrap Up and multiple meetings each night, as well as the North and South High Graduations, which went off really well. We, cover that live each year on Tuesday and Wednesday night. We'd like to have the September meeting take place in the studio if that's possible. We presented in front of the Finance Committee on May 20th for the second-year contract extension for BRBTV to run our Public Access Channels and they unanimously approved the extension.

So, we would like to congratulate BRBTV to continue putting up with us. We have been having issues with several lighting fixtures at the CTV offices. That prompted us to start considering a change from the standard fluorescent tube lighting to more efficient LED lighting. We have been working with the city's Energy Manager, Doria Brown, who required a cost estimate to have most of the existing fixtures, retrofitted with the LED, tube lights in the common area as well as task lighting in the studio and

replacing fixtures in the dropdown ceilings in the three offices, restroom and conference room with new LEDs.

Cost estimates about three months ago were \$1,800, so we would request authorization to spend an amount not to exceed \$2,200 from equipment repairs and maintenance budget to upgrade our current lighting to cost saving LED technology our equipment needs. In June of each year we receive \$25,000 from Comcast that is expressly to help with new equipment purchases. Over the summer, we will be looking at options to replace our aging field cameras and purchase one new PTZ camera for use either in the studio or on remote. We will be requesting authorization to spend on these items in an amount not to exceed the \$25,000 we will be receiving from Comcast later this month for equipment purchases. We did have a problem at the graduation. The wind knocked over one of our cameras and, and it destroyed it, basically. So, I think Pete's going to talk a little more about that. Put it over to you, Pete.

Chief Steve Buxton:

Actually, can we just note for the record that I joined at 8:32 AM this morning?

Pete Johnson, Education Channel Access Administrator:

Pete Johnson, Education Channel Administrator. On Wednesday evening we did lose one camera. One of the ones that was intended to be replaced during the Summer here with that Comcast money. So, we can discuss that later on, especially if there does become a quorum. As far as programming on our side, we've been extremely busy, obviously for the last couple of weeks and months. So, in March going back to our last meeting we had a lot of basketball ending the month. So, we did Nashua South Girls Basketball versus Pinkerton on the second. Fourth we did live coverage of Wyndham at South Boys Basketball the fifth live coverage of Exeter at South Girls Basketball. On the 9th we did live coverage of the Fiscal Year 2027 School Budget Public Hearing. On the 11th we recorded Bishop Guertin Hockey at the UNH arena I think is what it says. I'm reading it correctly.

S-N-U-H, up in Manchester. It wasn't over at the Sea Coast, we recorded Bishop Guertin Hockey at Concord, final at, I think that's where it was twice, 3:22 recorded and Nashua Public Library. It's a little difficult to read, sorry about that. Beyond the Book author interview with Laura Knoy. So, moving into April, a little bit slower for school sports as we were between seasons, but we continued. We had Public Health Weekly, kickoff that we have recorded, and we also recorded a new children's program that's coming from the Gloria Timmons Community Center. What's the name of that one, Dan? Sorry.

Dan Young, Nashua Community Media:

Dan Young, Nashua Community Media. The name of the show is Once Upon a Craft Time, and it is a show where and my, I'm so bad with names. Two women read children's book and then they do a craft activity based on that book, whether it's coloring and painting. The first episode is the Hungry Caterpillar and they make a little caterpillar, or a butterfly, sorry, a beautiful butterfly.

Pete Johnson, Education Channel Access Administrator:

So, at this point they're coming in and doing a monthly show. And in the Fall, we're looking at bringing them in two times a month so that they can have a little more frequency on their programming. We did, start baseball later in the month. We did BG versus South at Holman. We also did Alvirne versus South at Holman on the 21st, 24th. We did BG versus North Baseball. 25th, we did the sustainability fair that was held at the Nashua Library, live coverage of our Salem versus South Boys Lacrosse. Started our Lacrosse coverage from Stello's Stadium on the 27th. And also, on that night we did an Exeter versus

Noyes, North Boys Lacrosse match.

And then rounded out the month with Education Iron Education Program and Ed interviewed the teacher of the year candidate, Lisa Drew. Coming up to May, we had loyalty day ceremonies at Nashua Senior Center, live coverage of Battle of the Bridge Lacrosse. And that was for both boys and girls. We Also, did Battle of the Bridge Baseball that week. And the following week we did a Lacrosse double header on Monday, Battle of the Bridge Softball from Rivier on Tuesday, recorded that Once Upon a Craft Show, the second episode of that and recorded National Public Health Matters in studio. 18th, we did live coverage of Nashua Community College commencement, live coverage of the Girls Lacrosse from Stello's on the 21st, and 25th. We had Nashua Memorial Day Parade and we did the Silver Nights, Education Day game where, children from the mostly elementary schools go over and watch a game during the morning from Holman Stadium. I think at the point that's it. If we get into the other things, we can discuss them later. Thank you.

Nick Miseirvitch, IT CIO:

Thank you, Mr. Johnson. Mr. Bartis?

Bob Bartis:

Thank you. Bob Bartis for Nashua Public Television. As Mr. Poehnert gave our numbers earlier in the program, I won't repeat that, but we continue to provide slides and billboards on both the BRBTV site as well as the WSMN site, promoting the channel as well as the ability to watch it on Roku and Apple TV, as well as to sign out equipment. If people want to record shows and bring them in, we will air them. We, continually post weekly all the shows that we do up to Roku and Apple so people can watch them on streaming in addition to the website or on Comcast. We've added two new live 24/7 cameras atop the Masonic building looking North and South on Main Street. That's in addition to the Nashua River Bridge Cam from the Chamber of Commerce.

Nick Miseirvitch, IT CIO:

Mr. Bartis, I'm sorry to interrupt, but we now have a quorum, so let me officially kick off the meeting and then you can continue.

Bob Bartis:

Okay.

Nick Miseirvitch, IT CIO:

So, as per RSA Guidelines, this meeting has been published in multiple locations, including the City's Website. And I will now take roll call. Chief Buxton.

Chief Steve Buxton:

Present.

Nick Miseirvitch, IT CIO:

Lauren Byers. Specifically, not here. Andrew Cernota is not able to attend. Director Cummings.

Tim Cummings, Administrative Services Director:

Yes, I'm here participating via Zoom. I'm not sure if you can hear me, but I can hear you, and it contemporaneously. And I am not in City Hall today due to other obligations.

Nick Miseirvitch, IT CIO:

Yes, we can hear you, Director Cummings. Patrick Hannon is not present. Director McCormack.

Jennifer McCormack, Library Director:

Present.

Nick Miseirvitch, IT CIO:

Nick Miseirvitch. I am here. Nicole Morgan is not present. Alderwoman Morgan?

Alderwoman Amber Morgan:

Here.

Nick Miseirvitch, IT CIO:

Emily Vassar.

Emily Vassar:

Here.

Nick Miseirvitch, IT CIO:

Oscar Villacis.

Oscar Villacis:

Here.

Nick Miseirvitch, IT CIO:

Thank you. Since there's no members of the public present, we can skip Public Comment. Acceptance of the meetings of the previous minutes. Is there a motion?

Unknown Speaker:

I'll make a motion to accept and place on file.

Nick Miseirvitch, IT CIO:

Thank you. The motion is to accept and place on file the previous minutes. All those in favor?

ALL:

Aye.

Nick Miseirvitch, IT CIO:

Opposed? Motion passes. All right. Thank you, Mr. Bartis. Please continue.

Bob Bartis:

Bob Bartis for BRBTV part two. As noted, we've continued to post all our shows on Roku and Apple TV. We have added two new live cameras atop the Masonic building facing North and South on Main Street, which are now viewable 24/7. That is in addition to the Nashua River Bridge camera at the Chamber of Commerce, the National Arts Center, the Nashua Senior Center River Cam, the Nashua Public Library Dam cam, the entrance to Mines Falls, and the West Hollis Street Cam. We have heard from people throughout the city that they have monitored that to look at traffic patterns, including other members of organizations within the city to keep track of what's going on.

Our regular live events and also reoccurring, include Mayor Jim Donchess weekly on air with County Treasurer David Fredette, AMR Director Chris Stawasz, Nashua Fire Rescue Chief Steve Buxton, and representatives from the Nashua Police Department. During the last quarter, we've done several live and special broadcasts, which include the Nashua Fire Rescue Graduation ceremony, Nashua Police Cone with a cop, the VFW Loyalty Day, Nashua Sculpture Symposium, and the Memorial Day Parade was rained out and canceled so we did not film that.

Pete Johnson and I continued to attend, oftentimes with Dan Young as well. The quarterly New Hampshire Coalition for Community Media, it's basically a lunch and learn seminar that goes 90 minutes to two hours. And that's held quarterly with representatives from all over the state and occasionally from Massachusetts coming in for these lunches and learn. It's typically hosted by Merrimack Public Television. Thank you.

Nick Miseirvitch, IT CIO:

Thank you. Any comments on the reports?

Pete Johnson, Education Channel Access Administrator:

We could add one thing Mr. Miseirvitch. We did actually go through last night and look at the data from our graduation exercises. And Dan, he's adding things up right here, but maybe in a couple of minutes we can do a quickie report

Dan Young, Nashua Community Media:

If you can give me just another couple minutes. Maybe during the second Public Comment.

Nick Miseirvitch, IT CIO:

Okay. Sure. Yeah, we can do it then. Mr. Poehnert, financial statements? Or did you already cover those? I'm sorry.

Jeff Poehnert, PEG Program Manager:

Yeah, I did cover those.

Nick Miseirvitch, IT CIO:

All right. Let's cover them again since we're now officially started.

Jeff Poehnert, PEG Program Manager:

Our current balance of operating account 2505 is \$288,844. Our expenses for May 2026, including salaries and facility operations totaled \$34,475.

Nick Miseirvitch, IT CIO:

Thank you.

Jeff Poehnert, PEG Program Manager:

And then we were asking for the lighting.

Nick Miseirvitch, IT CIO:

Yeah, we'll get that in new business.

Jeff Poehnert, PEG Program Manager:

Okay.

Nick Miseirvitch, IT CIO:

I don't see any old business listed, so new business.

Jeff Poehnert, PEG Program Manager:

One of them was the lighting in the, in the studio that we wanted. And, and what we'd be asking where did I put it? Oh, yeah. To authorize, we request an authorization to spend an amount not to exceed \$2,200 for... And this would be coming from the equipment repairs maintenance budget to upgrade our, current lighting to cost saving LED Technology.

Nick Miseirvitch, IT CIO:

All right. Is there any discussion? Well, actually, we need a motion first. Director McCormack

Jennifer McCormack, Library Director:

Jennifer McCormack, Library Director. I'll move to approve an expenditure not to exceed \$2,200 from the equipment repairs and maintenance budget to repair the lighting in the studio.

Nick Miseirvitch, IT CIO:

All right. The motion is to proceed forward. Any discussion? Seeing none, all those in favor?

ALL:

Aye.

Nick Miseirvitch, IT CIO:

Opposed? Motion passes. Mr. Poehnert.

Jeff Poehnert, PEG Program Manager:

The next one would be the \$25,000 that we will be receiving from Comcast this month, and we would be requesting authorization to spend on those items, especially the camera that just broke. In the amount not to exceed the \$25,000 we will be receiving from Comcast later this month for equipment purchases. And that is what it's expressly there for, the equipment.

Nick Miseirvitch, IT CIO:

Okay. All right. Is there a motion? Director McCormack?

Jennifer McCormack, Library Director:

Director McCormack, I move to approve an expenditure not to exceed \$25,000 for the purchase of equipment allowable under the funding received from Comcast.

Nick Miseirvitch, IT CIO:

All right. Motion is to proceed with the purchase. Any discussion? Mr. Villacis?

Oscar Villacis:

What's the name brand of the camera that you guys... Do you guys have some, the equipment in mind that you guys are about to purchase or...

Pete Johnson, Education Channel Access Administrator:

There aren't too many people that make those. We're looking at continuing with Sony cameras. This is Pete Johnson with Nashua Educational TV. For a couple of reasons, it makes sense to go with them since our operators are all familiar with them and the menu systems that are on the cameras. We have also looked at some Canon cameras that would fit the bill as well. And I guess there was one Panasonic.

Yes. Sorry. We have never had a Panasonic camera in our past and the other manufacturer has since gone out of business, which was JVC. So, we do have a JVC sports camera that allows us to broadcast from the camera directly from anywhere. So, any of the new cameras will be able to do that any of those three that we looked at. So, they tend to run about five grand a piece.

Oscar Villacis:

Okay. Thank you.

Pete Johnson, Education Channel Access Administrator:

And the other camera literally broke in half, so I guess we had tried to put a bag over it and looked like it might rain, so we had the bag over it and I guess a gust of wind came and one of the teachers came running in and said, "your camera just flew over." And we found it down about 10 steps from where it was at and literally in pieces. So not too much we can do about that at the moment.

Dan Young, Nashua Community Media:

And Dan Young, Nashua Community Media, to my knowledge, that's the first time we've had a piece of equipment over the years has drastically failed.

Nick Miseirvitch, IT CIO:

Any further discussion? All right. All those in favor?

ALL:

Aye.

Nick Miseirvitch, IT CIO:

Opposed? Motion passes. All right, we'll move on to public comment.

Dan Young, Nashua Community Media:

Dan Young, National Community Media. As everyone knows, this week we had the Nashua High North and Nashua High South graduations which were really well attended through the help of the school department and other online social media channels. The word was really spread out that we were covering these events live, and the South graduation showed 838 views, over 409 viewers, while the North graduation they did a better job pushing it out. And that was 1212 views, over 587 viewers.

Between those two days we saw viewership from all across the country, Puerto Rico, Colombia, all through Central and South America, Taiwan, India, Guinea, France, Germany, Slovenia, Netherlands, and Brazil, just to name a few. With Colombia and Puerto Rico, it looks like they're the largest viewership that had come in and it's very exciting to see that people are watching. And I thank everyone for that. I'd also like to thank our amazing crew that helped us get through both days.

Pete Johnson, Education Channel Access Administrator:

Pete Johnson, again, I'd just like to let folks know that those are only numbers for streaming through our streaming provider, so it does not count anything in Comcast where we don't get any data from them.

Nick Miseirvitch, IT CIO:

Okay. Great. Thank you, gentlemen.

Dan Young, Nashua Community Media:

Thank you very much.

Nick Miseirvitch, IT CIO:

Okay. All right. Remarks by the members. Seeing none, is there a motion?

Unknow Speaker:

Motion to adjourn?

Nick Miseirvitch, IT CIO:

Motion is to adjourn. Any discussion? All those in favor?

ALL:

Aye.

Tim Cummings, Administrative Services Director:

Nick, Tim Cummings.

Nick Miseirvitch, IT CIO:

I'm sorry, Mr. Cummings.

Tim Cummings, Administrative Services Director:

Thank you. I just want to make sure it's noted for the record that we're going into the FY27 budget. Everything look like we are on plan, but FY28 is going to be difficult and problematic. Make sure this party is aware of it. And I would recommend that this party start to take some proactive measures should you want to change how you want to handle the FY28 budget. And that noted for the record. Thank you.

Nick Miseirvitch, IT CIO:

Meeting's adjourned at 8:56.

Jeff Poehnert, PEG Program Manager:

Thank you, everybody.

NOTICE OF MEETING

In accordance with the requirements of NH RSA 91-A:2, II

THE Cable Television Advisory Board

WILL MEET ON

June 12, 2026

AT

8:30AM

LOCATION

City Hall Aldermanic Chamber, 2nd floor

229 Main Street, Nashua NH 03061

The meeting may include a nonpublic session

THE LOCATION OF THIS NOTICE IS POSTED:

Date of Posting:

☒ City Hall Bulletin Board (Elm Street/Rear Entry)	<u>06/05/26</u>
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☒ Nashua Public Library Bulletin Board	<u>06/05/26</u>
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☐ OTHER:	
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☒ Website: <u>NashuaNH.gov/agendacenter</u>	<u>06/05/26</u>
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AFFIDAVIT OF POSTING

I, Kris McCarthy, the Legislative Assistant, of the Legislative Office
hereby certify that on this 05 day, of month 06, 2026, the attached Notice of Meeting was posted
in the two places indicated on the notice, including an internet website, in accordance with the
requirements of NH RSA 91-A:2, II.



City of Nashua

**Cable Television
Advisory Board**



June 12, 2026

8:30 AM

Aldermanic Chamber

Roll Call

Public Comment

Acceptance of minutes of previous meetings

- March 13, 2026

Communications

Financial Statements

PEG Manager's Report

BRB-TV Report

Old Business

New Business

Light Fixture Request
Equipment upgrade Request

Public Comment

Remarks by the members

Adjournment