

A special meeting of the Board of Aldermen was held Wednesday, June 10, 2026, at 7:00 p.m. in the aldermanic chamber and duly noticed in two places, including the City's website, in accordance with the requirements of RSA 91-A:2 II.

President Lori Wilshire presided; City Clerk Dan Healey recorded.

Prayer was offered by City Clerk Dan Healey; Alderman Ravan led in the Pledge to the Flag.

Let's start the meeting by taking a roll call attendance. If you are participating via Zoom, please state your presence, reason for not attending the meeting in person, and whether there is anyone in the room with you during this meeting, which is required under the Right-To-Know Law.

City Clerk Healey called the roll.

The roll call was taken with 11 members of the Board of Aldermen present: Alderman Klee, Alderman Ravan, Alderwoman Smith, Alderman Thibeault, Alderman O'Brien, Alderman Gregg, Alderman Dowd, Alderman Sennott (via Zoom), Alderman Johnson, Alderman Lopez (via Zoom), President Wilshire. Alderman Clemons, Alderman Sullivan, Alderwoman Kelly, Alderman Morgan were recorded absent.

Also in attendance was Corporation Counsel Steve Bolton.

COMMUNICATIONS REQUIRING FINAL APPROVAL

Without objection, President Wilshire suspended the rules to allow for a communication that was received after the agenda was prepared.

From: Daniel Healey, City Clerk
Re: Issuance of Warrant to Chief of Police for Unlicensed Dogs

MOTION BY ALDERMAN DOWD TO ACCEPT, PLACE ON FILE, AND COMMIT THE WARRANT TO THE CHIEF OF POLICE TO ISSUE THE CIVIL FORFEITURE, BY ROLL CALL

ON THE QUESTION

Alderman Johnson

Yes, could you please explain what this procedure is?

Dan Healey, City Clerk

Yes. So this is in State RSA. It's required for the Clerk to present to the governing body annually the list of unlicensed dogs, which if you'd like to view the list, it's available in the City Clerk's office. It's not public but being the Aldermen that approve the list, you're entitled to view it. These are residents that have not renewed their dog licenses from the prior year. City Clerk's office sends you – we've sent out five e-mail communications that people have e-mail on file. If they have a folder, we've done two robo calls and then every one that remains unlicensed – every dog that remains unlicensed, we've sent a post card to those residents. So we've done all the communication available.

Dog licenses were due April 30th. May is a grace period. Dollar amounts – fines start June 1st and after June 20th, the \$25 civil forfeiture fine can be applied with approval of the governing body.

Alderman Johnson

Yes. So then does a dog officer go and remove the dog off the premises or what exactly? I just want to know so people can hear this also. I'm sure people would be afraid that they might come and take their dog and I don't – and I want to make sure that everybody understands what the next procedure is here.

Dan Healey, City Clerk

So the RSA does give the option of seizing the dog. That has not been done in Nashua as far as I know. We don't use that option. We do the option of the \$25 fine. I am not going to suggest that we start doing that. It would just be a \$25 fine placed on their account. They have a certain time frame that they're supposed to pay it by. We have never seized a dog for the reason of not paying.

Alderman Johnson

Thank you.

President Wilshire

Further discussion? Seeing none.

A viva voce roll call was taken, which resulted as follows:

Yea: Alderman Klee, Alderman Ravan, Alderwoman Smith, Alderman Thibeault,
Alderman O'Brien, Alderman Gregg, Alderman Dowd, Alderman Sennott,
Alderman Johnson, Alderman Lopez, Alderman Wilshire 11

Nay: 0

MOTION CARRIED

President Wilshire to turn the meeting over to Alderman Richard A. Dowd, Chairman of Budget Review Committee.

Chairman Dowd

All right. We're having a public hearing this evening on R-26-039 Discontinuing Eleven Expendable Trust Funds. Someone from Finance come up and explain.

Diane Mulholland, Treasurer/Tax Collector

Sorry. I'm vertically challenged here. Good evening. I'm Diane Mulholland. Treasurer/Tax Collector for the City of Nashua. The city is requesting authorization to discontinue 11 public and private expendable trust funds. These trust funds currently have zero balances and no longer serve an active or intended purpose. As part of our review process, we consulted with the appropriate Division Directors who concurred that these accounts are no longer needed and should be formally discontinued. Discontinuing these inactive trust funds will help streamline finance administration and ensure that the city's trust fund records accurately reflect active programs and purposes. Does anyone have any questions?

Chairman Dowd

Thank you. Seeing no questions, I'll now ask for testimony in favor of R-26-039.

PUBLIC HEARING

R-26-039

DISCONTINUING ELEVEN EXPENDABLE TRUST FUNDS

Testimony in Favor- None

Testimony in Opposition - None

Testimony in Favor- None

Testimony in Opposition - None

Chairman Dowd closed the public hearing on Resolution R-26-039 at 7:10 p.m.

ADJOURNMENT

MOTION BY ALDERMAN GREGG THAT THE JUNE 10, 2026 SPECIAL MEETING OF THE BOARD OF ALDERMEN BE ADJOURNED, BY ROLL CALL

A viva voce roll call was taken, which resulted as follows:

Yea: Alderman Klee, Alderman Ravan, Alderwoman Smith, Alderman Thibeault,
Alderman O'Brien, Alderman Gregg, Alderman Dowd, Alderman Sennott,
Alderman Johnson, Alderman Lopez, Alderman Wilshire

11

Nay:

0

MOTION CARRIED

The meeting was declared adjourned at 7:11 p.m.

Attest: Dan Healey, City Clerk

City of Nashua
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(603) 589-3010, Option #5
CityClerk@NashuaNH.Gov

Office of the City Clerk
Daniel Healey
City Clerk
Roger Ordway Jr.
Deputy City Clerk



MEMORANDUM

TO: Board of Aldermen

FROM: Daniel Healey, City Clerk

DATE: June 10, 2026

RE: Issuance of Warrant to Chief of Police for Unlicensed Dogs

Please be advised RSA 466:14 requires the City Clerk to inform the Board of Aldermen annually of those owners who have failed to renew or license their dog(s). Upon receipt of said notice the Board of Aldermen shall commit the warrant to issue a civil forfeiture within 20 days from June 20th.

As of this writing the City Clerk's Office has licensed 8,569 dogs and 1,868 remain outstanding for the 2026 licensing year. Although reminders have been sent to these owners, the office will continue to try and reach as many residents as possible prior to the Civil Forfeitures being issued June 22, 2026.

Please accept this memorandum as formal notification that the Board is to commit the warrant to the Chief of Police within 20 days from June 20. Those owners identified on the warrant will be notified that they are required to license their dog(s) and pay a \$25 civil forfeiture fee per dog within 15 calendar days of said notice.

Thank you for your attention to this matter.

cc: Mayor James W. Donchess
Chief of Police Kevin Rourke



2026 Warrant for Unlicensed Dogs

To Kevin Rourke, Chief of Police for the City of Nashua, in the County of Hillsborough, State of New Hampshire.

In the name of the City of Nashua, you or your designee, are directed and required, pursuant to RSA 466:14; to issue a civil forfeiture for each unlicensed dog to the persons named in the list hereby committed to you.

Given under this hand and seal of the Board of Aldermen, of the City of Nashua, this 10th day of June, 2026.
Effective June 20, 2026.

BOARD OF ALDERMEN

Alderman-at-Large Lori Wilshire

Alderman Patricia Klee

Alderman-at-Large Michael B. O'Brien, Sr.

Alderman Thomas Lopez

Alderman-at-Large Ben Clemons

Alderman Paula Johnson

Alderwoman-at-Large Shoshanna Kelly

Alderwoman Vengerflutta Smith

Alderman-at-Large Alicia Gregg

Alderman Timothy Sennott

Alderman-at-Large Amber Morgan

Alderman Derek Thibeault

Alderman James Ravan

Alderman John Sullivan

Alderman Richard A. Dowd