



City of Nashua

Cable Television Advisory Board



June 12, 2026

8:30 AM

Aldermanic Chamber

Roll Call

Public Comment

Acceptance of minutes of previous meetings

- March 13, 2026

Communications

Financial Statements

PEG Manager's Report

BRB-TV Report

Old Business

New Business

Light Fixture Request
Equipment upgrade Request

Public Comment

Remarks by the members

Adjournment

CABLE TELEVISION ADVISORY BOARD

03/13/2026

A meeting of the Cable Television Advisory Board was held on March 13, 2026 at 8:30 am in the Aldermanic Chamber.

Members of Committee Present: Andrew Cernota, Chairman

Lauren Byers, DPW Designee

Cole Morgan

Alderwoman Amber Morgan

Emily Vassar

Oscar Villacis

Also Present: Jeff Poehnert, PEG Program Manager

Pete Johnson, Education Channel Access Administrator

George Russell

Bob Bartis

COMMENTS FROM THE PUBLIC:

Andrew Cernota, Chairman:

All right. Welcome everyone to the March 13th Cable Television Advisory Board. At the moment, we're still quite a way from a quorum, so, we will begin with just the reports and the correspondence. And then we'll, when we have a quorum, we'll do the roll call and then proceed with any votes that we need to make just so that we can be efficient with people's time. So, Mr. Poehnert, would you like to start us off?

Jeff Poehnert, PEG Program Manager:

Yes.

Jeff Poehnert, PEG Manager. Our financials as of right now, our current balance of operating account 2505 is \$195,377 and 69 cents. Our expenses for February, 2026 including salaries and facility operations totaled \$30,646. For operations we had 5,944 cable cast totals in December 2025 to February 2026. Of these 142 live events, and this broke down to Public 25, Education 41 and Government 16, I mean, Government 40... I'm sorry. Education 41, Government 44, and our HD Channel was 32. We had 5,744 playbacks, and this broke down to Public at 2,906, Education 900, and Government 16, 859, and our HD Channel 777.

We have submitted our FY 2027 Budget Proposal, and this includes our Franchise Fee allotment to now reflect a 4% Franchise Fee collection. Director Tim Cummings has confirmed that the Mayor agrees to the 4%, and we also would like to ask for a Budget Subcommittee to be formed concerning the budget coming up, the Budget 2027 and 2028. Our next meeting in June, we would like to host our June CTAB meeting in our studio at Riverside. The work on the Police Department side is basically completed so, we could, we can hold a meeting there now, and we'd like to do that in June. We will need to schedule our annual appearance in front of the Finance Committee earlier this year to issue the purchase order for the BRBTV contract.

Last year, we didn't appear until mid-July, requiring our Public TV people to front the money for insurance and software licensing that were due July 1st from their personal accounts. Up until now, we have no written policy as to our videographers being compensated for canceling meetings. It has been our practice through the years to compensate our videographers for four hours if a meeting is canceled on the day of that meeting. The fact that we have no written policy concerning this has come to light as, as I decided to compensate our videographers for the cancellation due to the February 23rd snowstorm, even though they had been postponed prior to that day. We'd like to put in writing that it is our policy to compensate for canceled meetings only if they are postponed on the actual day of the meeting.

Andrew Cernota, Chairman:

Pete.

Pete Johnson, Education Channel Access Administrator:

All right. Pete Johnson, I'm the Education Channel Access Administrator, big title. Moving on to the Education Channel Report, our accomplishments for December. It's been a busy few months obviously we were back in the business of doing some holiday concerts this past December. Also, the beginning of sports season. The winter sports season happened a little earlier this year, before Christmas. So, we've got several basketball games there, hockey game, and concerts in our schools. And if we go back to the second page trying to see things that might be out of the ordinary. We did the Inauguration at the beginning of January, and that was done at the Performing Arts Center. One notable thing is that the North and South High Schools have combined into one hockey team this year for the boys, and they are now called the Knights, the Nashua Knights.

And we also have a girls' hockey team now that's also has Souhegan as a participating school in that. And they're called the Storm and early in January we did a double header with them at Conway Arena so that the community could see both of those teams in action. Back to some more basketball, we did the Middle School basketball Championships that were held at Nashua North. We did the Mayor's Legislative Breakfast at Southern New Hampshire Medical Center and Unified Basketball's always a big treat for us to go out and cover and we did the Unified Basketball game at the end of the month, as well as the Battle of the Bridge games that were held.

In February, a little less action going on there, but we did, Iron Education Programs and the Winter Concert by the Upbeat New Hampshire. Live coverage of the Junior Biddy Basketball Championships for, Public Works. And there was one last Battle of the Bridge match going on, and that was in wrestling, and actually, the Battle of the Bridge came down to the very final match of the wrestling match, and I believe it was North that finally won that. More basketball, and we did several Public Health Matters, in studio during the three-month period, so I think at the moment that's it.

Andrew Cernota, Chairman:

All right. Nashua Public Television.

Bob Bartis, Nashua Public Television:

Thank you. Bob Bartis for BR8TV. Throughout the last quarter, we ran approximately 3,000 shows showing our coverage of 24/7 content on Channel six. We had approximately 25 live events that included content from Mayor Jim Donchess, County Treasurer David Fredette, AMR Director Chris Stawasz, Nashua Fire Rescue Chief Steve Buxton, representatives from the Nashua Police Department. Our live coverage also included Breakfast with Santa at the Nashua Senior Center, Nashua Coral Society. We had multiple days, about six hours of blizzard coverage, so we could have live cameras watching the snow hit Main Street, as well as the various cameras around from the Nashua River, Nashua Arts Center, Nashua Senior Center, the Chamber of Commerce camera, Mines Falls camera, and West Hollis Street cameras.

All the shows that we record in the studio are uploaded to Apple and to Roku, so people have a variety of sources to watch, whether it's through a cable box on Channel Six, whether it's through the streaming service of Nashua Public Television website as well as through the Roku and Apple channels. Myself and Art Colvin, our part-time employee attended the Quarterly Lunch and Learn meetings that we attend with Pete Johnson and Dan Young. There's typically about 25 people that attend those from 10 to 12 different Towns and Cities throughout the, the state. So we get together quarterly, we just met last week. You'll hear about that in June, but this was for our December get together. Otherwise, it's business as usual. Our usual content and hosts are coming in. We did add one Real Estate show during the last quarter.

Andrew Cernota, Chairman:

Thank you. All right. And it appears we're still short of a quorum, but, we can continue with discussion and updates. Mr. Poehnert on the old business, we had Franchise Fees. Was that further discussion or? Just the report from the report?

Jeff Poehnert, PEG Program Manager:

That was really the report from, you know, that we had submitted the budget comps.

Andrew Cernota, Chairman:

All right.

Jeff Poehnert, PEG Program Manager:

And the 4% was, was included as that.

Andrew Cernota, Chairman:

And the same for the meeting location was included in the report?

Jeff Poehnert, PEG Program Manager:

Correct, because we had talked about that in the last meeting.

Andrew Cernota, Chairman:

All right. And we already addressed the BRB renewal contract, purchase order, which again has to come through the City Administration.

Jeff Poehnert, PEG Program Manager:

Yes, so then I will take that up.

Andrew Cernota, Chairman:

Okay.

Jeff Poehnert, PEG Program Manager:

We'll go with that. I think that's Director Cummings. I'll have to go to him and we'll figure that out.

Andrew Cernota, Chairman:

So, we have actually no other agenda items. So, I think we'll call a roll call so we record who actually, attended. Jeff, do you want to read the roll since you're-

Jeff Poehnert, PEG Program Manager:

Sure.

Andrew Cernota, Chairman:

Quasi clerk.

Jeff Poehnert, PEG Program Manager:

Steve Buxton.

Andrew Cernota, Chairman:

Is not here.

Jeff Poehnert, PEG Program Manager:

Lauren Byers.

Lauren Byers, DPW Designee:

Here.

Jeff Poehnert, PEG Program Manager:

Andrew Cernota.

Andrew Cernota, Chairman:

Here.

Jeff Poehnert, PEG Program Manager:

Tim Cummings, Patrick Hannon, Thomas Lopez, Jennifer McCormack, Nick Miseirvitch and Cole Morgan.

Andrew Cernota, Chairman:

Cole Morgan is joining us by Zoom.

Cole Morgan:

Present.

Jeff Poehnert, PEG Program Manager:

Amber Morgan.

Alderman Amber Morgan:
Present.

Jeff Poehnert, PEG Program Manager:
Gregory Rodriguez, Emily Vassar.

Emily Vassar:
Here.

Jeff Poehnert, PEG Program Manager:
Oscar Villacis.

Oscar Villacis:
Here.

Jeff Poehnert, PEG Program Manager:
Did I pronounce that correctly?

Oscar Villacis:
You did.

Jeff Poehnert, PEG Program Manager:
Okay.

Andrew Cernota, Chairman:
All right. We don't have any members of the public with us. So, remarks by members.

Emily Vassar:
I have a quick question.

Andrew Cernota, Chairman:
Yes.

Emily Vassar:
The June meeting being held at the studio, is that going to be the location for the meetings going forward from June?

Jeff Poehnert, PEG Program Manager:
No.

Emily Vassar:
Or is that just for June?

Jeff Poehnert, PEG Program Manager:
Just for June.

Emily Vassar:
Okay.

Jeff Poehnert, PEG Program Manager:
Yeah.

Emily Vassar:
Thank you.

Andrew Cernota, Chairman:
I think the intent is just so that members of the committee who haven't necessarily had an opportunity to see the studio are able to see it and maybe we can provide some of the viewers that might be joining us also some information about the facilities.

Emily Vassar:
Great. Thank you.

Cole Morgan:
Mr. Chair.

Andrew Cernota, Chairman:
Mr. Morgan.

Cole Morgan:
Yeah, I just had a question. I think someone had mentioned that they would like to get a Budget Subcommittee formed. Do we still have a Finance Subcommittee active from last...

Jeff Poehnert, PEG Program Manager:
With the Subcommittee that we had put together originally?

Jeff Poehnert, PEG Program Manager:
As far as I know, that was dissolved. I'm sorry, this is Jeff Poehnert, PEG Manager.

Andrew Cernota, Chairman:
Yeah, that was an Ad Hoc Committee that we formed to address the specific issue then. Basically what's being proposed is that we do the same thing now. Going forward provide recommendations for the upcoming budget seasons. So, if anyone's interested in being a part of that, we would be eager to have their volunteer time for that. Any other remarks by members? Oh, Mr. Young.

Dan Young:
Dan Young, Nashua Community Media. A couple of the overhead office lights, the fluorescent lights that we have, not the in-studio lighting have started to go bad. We've got some fluorescent tubes that are starting to go. So, we've been in discussion with Doria from the Sustainability Department about the possibility of what it would take to replace those overhead lights with much more modern energy efficient lighting, and by the next meeting, we should have a better idea and a proposal of what that might cost to replace the whole thing versus just replacing just individual bulbs, and what the energy efficiency over time would be.

Andrew Cernota, Chairman:
All right, thank you.

Pete Johnson, Education Channel Access Administrator:

I've got one thing as well, Pete Johnson, with the Education Channel, again, I know at the last meeting it was sort of discussed ways that we might be able to let the public know that we're out there. And one thing that we did during the last quarter was purchase a couple of table covers that have a dropdown on the front and the sides and we now have one for a six foot and an eight-foot table that we're utilizing at basketball games.

So, the front panel has the Nashua ETV logo on it, as well as text us where you can find the channels and where you can go to get it on streaming. And on the two side wings, there are QR codes and that brings you as well to a listing of where you can find us so, they had some interest in that people coming over and asking about it so, I just wanted to let you know.

Andrew Cernota, Chairman:

All right. Are there any other remarks? I would like to exercise my remarks by

Cole Morgan:

Mr. Chair, sorry.

Andrew Cernota, Chairman:

Oh.

Cole Morgan:

One more.

Andrew Cernota, Chairman:

That's all right, I just forget to look up and see if you're there.

Cole Morgan:

My connection's not great here. I apologize. I do just want to let everyone know and happy to have a discussion with us interested that I am most likely heading to NAB show this year in Vegas. And if there's any technology or that, the committee or any of the facilities could use or need a demo of, I'd be happy to have that conversation kind of be an emissary for anything at the show.

Andrew Cernota, Chairman:

Thank you. I see your hands still up on the Zoom. You're all set? Okay. Then I would just briefly like to, Welcome Alderman Morgan, joining the Committee. And again, since we do not have a quorum, I don't think we're officially meeting, so adjourning is kind of moot.

So, thank everyone for coming and if anything comes up that requires a vote in the interim we'll have to call a special meeting.

Jeff Poehnert, PEG Program Manager:

Thank you everybody.

Andrew Cernota, Chairman:

Thank you.

ADJOURNMENT:

The meeting was adjourned at approximately 8:46 am.

NOTICE OF MEETING

In accordance with the requirements of NH RSA 91-A:2, II

THE Cable Television Advisory Board

WILL MEET ON

March 13, 2026

**AT
8:30 AM**

LOCATION

**City Hall Aldermanic Chamber, 2nd Floor
229 Main Street, Nashua, NH**

The meeting may include a nonpublic session

THE LOCATION OF THIS NOTICE IS POSTED:

Date of Posting:

☒ City Hall Bulletin Board (Elm Street/Rear Entry)	03/06/2026
☒ Nashua Public Library Bulletin Board	03/06/2026
☐ OTHER:	03/06/2026
☒ Website: https://nashuanh.portal.civicclerk.com/	03/06/2026

AFFIDAVIT OF POSTING

I, Kris McCarthy, the Legislative Assistant, of the Legislative Office
hereby certify that on this month number 3, day 6, 2026, the attached Notice of Meeting was posted
in the two places indicated on the notice, including an internet website, in accordance with the
requirements of NH RSA 91-A:2, II.



City of Nashua
**Cable Television
Advisory Board**



March 13, 2026

8:30 AM

Aldermanic Chamber

Roll Call

Public Comment

Acceptance of minutes of previous meetings

- December 12, 2025

Communications

Advisories from Comcast (2)

Financial Statements

PEG Manager's Report

BRB-TV Report

Old Business

Franchise Fees
Meeting location change for June

New Business

BRBTV Renewal Contract PO

Public Comment

Remarks by the members

Adjournment



From: BRB TV, LLC -George Russell and Bob Bartis

Date: Submitted for the June 12th 2026 Meeting

Re: Progress Overview March 1st 2026 to May 31st 2026

From March 1st 2026 to May 31st, 202, Channel 6 ran approx. 2839 shows/programs (approx. 2182 hour) of which 381 programs (approx. 291 hours) were 'first run' or shows that aired for the first time during that time frame on the channel along with multiple Live events/shows.

Progress Overview: March 1st 2026 to May 31st, 2026

Shows/Hosts:

We continued to work with existing hosts and produce shows including but not limited to: United Way, VFW, The Ring-Pro Wrestling, Public Health shows in English, French, Spanish, Portuguese and Swahili; People's View, Gate City Chronicles, Perspectives, Speaking with the Senator, Frankly Speaking, Empower Hour (Greater Nashua Mental Health), Nashua Strong, Just Jocelyn Wellness From Within, and Poetry Palace.

- ✓ Content/Topics include public access shows on: Politics-local, State and National, Literacy, Education, Reading, Dyslexia, Health and Diet, Cooking, Exercise, Yoga, Pilates, Dance, Music/choral/concerts, Jazz, Polka, Swing, Professional Wrestling, High School sports, auto-racing, surfing, painting, artist interviews, nature hikes, nature-environment and environmental issues, animals, space/planets/eclipse, morning Zen, meditation, Special Olympics, religion, faith based shows, wealth, legacy planning, addiction, small businesses, password games.

Written Complaints from the Public: None received during the reporting period.

Training and Tasks Undertaken and Continuing:

- ✓ NPTV continues to run slide/billboards on BRBTV and WSMN.live promoting FREE TV Time and Free Equipment Sign Outs and the ability to watch shows on Roku;
- ✓ Roku Channel and Apple TV are updated weekly with the new shows taped each week;
- ✓ We added two new LIVE 24/7 cameras from the top of the Masonic Building looking North and South on Main Street in addition to the Nashua River Bridge Cam from the Chamber of Commerce, Nashua Arts Center, Nashua Senior Center River Cam, Nashua Public Library Dam Cam, Entrance to Mine Falls Part, West Hollis Street Cam
- ✓ Live events regular and re-occurring this quarter include Mayor Jim Donchess weekly on air, County Treasurer David Fredette, AMR Director Chris Stawasz, Live monthly reports from Nashua Fire Chief Steve Buxton, and from representatives of Nashua Police Dept;
- ✓ Live and Special broadcasting events this quarter included coverage of: Nashua Fire Rescue Graduation Ceremony, Nashua Police Cone with a Cop; VFW Loyalty Day; Nashua Sculpture Symposium; Note the Memorial Day parade was not filmed to rained out/canceled event;
- ✓ Bob Bartis participated with Pete Johnson at the NH CCM (NH Coalition for Community Media) quarterly meeting regarding relative issues to Public Access Television.(Hosted by Merrimack Public Television—over 10 cities/town participated).

Respectfully Submitted,

/s/

Bob Bartis and George Russell



THE CITY OF NASHUA

"The Gate City"

To: Andrew Cernota, Chair, Cable Television Advisory Board (CTAB)

CC: Mayor Jim Donchess

Members of Cable Television Advisory Board

From: Jeff Poehnert, PEG Manager

Pete Johnson, Education Channel Access Administrator

Date: June 12, 2026

Re: City of Nashua PEG Program Report

The IT Division hereby submits the following status report of PEG Program activities from March 2026 to June 2026.

FINANCIAL:

Budget - CTAB Financial Report for the month of May 2026 has been submitted.

Current balance of Operating account (2505) is **\$288,844.00**

Expenses for May 2026, including salaries and facility operations totaled **\$34,475.00**

OPERATIONS:

Channel GOV Channel 16, NPTV Channel 6, EDU Channel 22 and NCM-HD Channel 1073 Broadcasts

- 5903 cablecasts total March 2026 to May 2026:

- 150 live events (PUB 6 = 28, EDU 22 = 47, GOV 16 = 52, NCM-HD = 23)
- 5753 Playbacks (PUB 6 = 2682, EDU 22 = 852, GOV 16 = 957, NCM-HD = 1262)
- 4900 Hours (PUB 6 = 2014, EDU 22 = 850, GOV 16 = 1009, NCM-HD = 963)

Repairs in City Hall

We have had some equipment problems both in the Chamber and Auditorium. In the chamber we replaced the POE switch as well as a testing of the entire system. All is working properly now. In the Auditorium we had a down camera and the monitor controller for the room was not responding. Keycode was able to repair the camera, and through their troubleshooting determine that the controller is end of life. They will be sending us a quote for a replacement controller. The question is who is responsible for payment as this should not be us.

CTAB Meeting in our Studio

As I explained in my email, we apologize for not having this June meeting take place at our studio. We didn't realize in March that this week would be the major Budget Public Hearing, wrap up and multiple meetings each night, as well as the North and South High graduations we cover live each year on Tuesday and Wednesday night. We would like to have the September meeting take place in the studio.

BRBTV and Nashua Community Media Finance Committee Appearance

We presented in front of the Finance Committee on May 20th for the second year contract extension for BRBTV to run our Public Access operations, and they unanimously approved the extension, so we would like to congratulate BRBTV to continue putting up with us.

Studio/Office Lighting needs

We have been having issues with several lighting fixtures at the CTV offices. That prompted us to start considering a change from the standard Fluorescent tube lighting to more efficient LED lighting. We have been working with the City's Energy Manager, Doria Brown, who acquired a cost estimate to have most of the existing fixtures retrofitted with LED tube lights in the common areas as well as task lighting in the Studio and replacing fixtures in the drop-down ceilings in the three offices, restroom and conference room with new LEDs. Cost estimates about three months ago were \$1,800. We request authorization to spend an amount not to exceed \$2,200 from equipment repairs and maintenance budget to upgrade our current lighting to cost-saving LED technology.

Equipment needs

In June of each year we receive \$25,000 from Comcast that is expressly to help with new equipment purchases. Over the Summer, we will be looking at options to replace our ageing field cameras and purchase one new PTZ camera for use either in studio or on remote. We will be requesting authorization to spend on those items in an amount not to exceed the \$25,000 we will be receiving from Comcast later this month for equipment purchases.

ETV PROGRAMMING ACCOMPLISHMENTS for March 2026

3/2/26 LIVE coverage of Pinkerton at Nashua South Girls Basketball

3/4/26 LIVE coverage of Windham at South Boys Basketball

3/5/26 LIVE coverage of Exeter at South Girls Basketball

3/9/26 LIVE coverage of FY 2027 School Budget Public Hearing

3/11/26 recorded Bishop Guertin Hockey at JFK Arena

3/14/26 recorded Bishop Guertin Hockey vs Concord Final at SNHU Arena

3/22/26 recorded NPL Beyond the Book author interview with Laura Knoy

ETV PROGRAMMING ACCOMPLISHMENTS for April 2026

4/6/26 recorded Public Health Week Kickoff event

4/9/26 recorded new children's program from Gloria Timmons Community Center

4/14/26 recorded Nashua Art Honor Society inductions at Perf. Arts Center

4/20/26 LIVE coverage of BG vs South Baseball at Holman Stadium

4/21/26 LIVE coverage of Alvirne vs South Baseball at Holman Stadium

4/24/26 LIVE coverage of BG vs North Baseball at Holman Stadium

4/25/26 recorded Sustainability Fair at Nashua Public Library

4/27/26 Live coverage of Salem at South Boys Lacrosse at Stellos Stadium

4/27/26 Live coverage of Exeter at North Boys Lacrosse at Stellos Stadium

4/29/26 recorded eYe on Education with Teacher of the Year candidate Lisa Drew

ETV PROGRAMMING ACCOMPLISHMENTS for May 2026

5/2/26 Recorded Nashua Loyalty Day Ceremony at Nashua Senior Center

5/6/26 LIVE coverage of Battle of the 2026 Bridge Lacrosse matches

5/8/26 LIVE coverage of Battle of the Bridge Baseball at Holman

5/11/26 LIVE coverage of Lacrosse Double Header at Stellos

5/12/26 LIVE coverage of Battle of the Bridge Softball at Rivier

5/14/26 recorded new show - Once Upon a Craft Time - in studio

5/15/26 recorded Public Health Matters in Studio

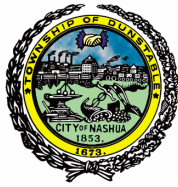
5/18/26 LIVE coverage of Nashua Community College Commencement

5/21/26 LIVE coverage of Girls Lacrosse from Stellos Stadium

5/25/25 recorded Nashua Memorial Day Parade

5/27/25 LIVE Coverage of Silver Knights Education Day Game #1

BRBTV Update Report



CITY OF NASHUA, NEW HAMPSHIRE
SPECIAL REVENUE FUNDS
REVENUE AND EXPENSE DETAIL
FISCAL YEAR 2026
THROUGH MAY 31, 2026
PEG ACCESS CHANNELS FUND

2505	PEG ACCESS CHANNELS FUND	BUDGET	ENC/COMMIT	ACTUAL YEAR TO DATE	BALANCE
OPENING FUND BALANCE					
34900	FUND BALANCE	-	-	-	120,581.41
TOTAL	OPENING FUND BALANCE	\$-	\$-	\$-	\$120,581.41
REVENUE					
42576	CABLE TV FRANCHISE FEES	795,000.00	-	693,490.72	101,509.28
45814	MISCELLANEOUS CONTRIBUTIONS	-	-	25,000.00	(25,000.00)
TOTAL	REVENUE	\$795,000.00	\$-	\$718,490.72	\$76,509.28
EXPENSES					
51100	WAGES FULL TIME	221,391.00	-	204,081.39	17,309.61
51200	WAGES PART TIME	72,000.00	-	49,973.00	22,027.00
51990	YEAR END PAYROLL PARTIAL WEEK CHARG	608.00	-	-	608.00
52100	FICA/MEDICARE	24,000.00	-	18,327.52	5,672.48
52150	PENSION EXPENSE	29,000.00	-	26,020.47	2,979.53
52300	BENEFITS	68,000.00	-	52,865.32	15,134.68
53432	TRANSCRIPTION SERVICES	500.00	-	175.77	324.23
54100	ELECTRICITY	4,000.00	-	2,554.84	1,445.16
54114	HEATING GAS	1,000.00	-	1,000.76	(0.76)
54141	WATER	1,000.00	-	740.57	259.43
54280	BUILDING/GROUNDS MAINTENANCE	200.00	-	285.48	(85.48)
54407	SOFTWARE MAINTENANCE	7,000.00	-	1,188.84	5,811.16
54487	EQUIPMENT REPAIRS & MAINTENANCE	10,000.00	1,796.00	3,601.02	4,602.98
55118	TELEPHONE-CELLULAR	2,400.00	-	1,100.00	1,300.00
55200	DUES AND MEMBERSHIPS	800.00	-	900.00	(100.00)
55300	TRAVEL	1,500.00	-	217.60	1,282.40
55400	CONFERENCES AND SEMINARS	3,000.00	-	477.00	2,523.00
55500	ADVERTISING	1.00	-	-	1.00
55607	POSTAGE & DELIVERY	60.00	-	-	60.00
55699	OTHER CONTRACTED SERVICES	183,000.00	308.89	177,973.84	4,717.27
61100	OFFICE SUPPLIES	1,000.00	25.98	832.40	141.62
61299	MISCELLANEOUS SUPPLIES	1,000.00	-	849.32	150.68
61428	CLEANING & JANITORIAL SUPPLIES	200.00	-	231.09	(31.09)
61830	SUBSCRIPTIONS	1,000.00	-	560.00	440.00
61910	MEALS - FUNCTIONS	200.00	-	-	200.00
70122	OPERATING EXPENSE CONTINGENCY	59,140.00	-	969.99	58,170.01
71000	EQUIPMENT	3,000.00	-	2,418.09	581.91
81100	CAPITAL IMPROVEMENTS	100,000.00	-	752.87	99,247.13
TOTAL	EXPENSES	\$795,000.00	\$2,130.87	\$548,097.18	\$244,771.95
CLOSING FUND BALANCE					\$ 288,844.08