

NOTICE OF MEETING

In accordance with the requirements of NH RSA 91-A:2, II

THE Board of Fire Commission

WILL MEET ON

June 3, 2026

AT

5:00 PM

LOCATION

**NFR - Training Classroom - 2nd. Floor
177 Lake Street, Nashua NH 03060**

The meeting may include a nonpublic session

THE LOCATION OF THIS NOTICE IS POSTED:

Date of Posting:

☒ City Hall Bulletin Board (Elm Street/Rear Entry)	05/26/2026
☐ Nashua Public Library Bulletin Board	
☒ OTHER: Nashua Fire Rescue Headquarters	05/26/2026
☒ Website: https://nashuanh.portal.civicclerk.com/	05/26/2026

AFFIDAVIT OF POSTING

I, Lindsey Proscia, the Administrative Assistant, of the Nashua Fire Rescue
hereby certify that on this month number 5, day 26, 2026, the attached Notice of Meeting was posted
in the two places indicated on the notice, including an internet website, in accordance with the
requirements of NH RSA 91-A:2, II.

**CITY OF NASHUA
BOARD OF FIRE COMMISSION
AGENDA**

**Wednesday, June 03, 2026
177 Lake Street, Nashua, NH**

**Training Classroom
Commission Meeting
5:00 PM**

Roll Call

Pledge of Allegiance

Moment of Silence

Period for Public Comment (RE: Agenda Items)

CONSENT AGENDA:

Minutes:

26 53 May 06, 2026 Regular Meeting Minutes

Reports:

26 54 Departmental Detail Expenditures Report

Communications:

26 55 From: Rivier University
Re: Public Safety Day

26 56 From: Amherst Fire and EMS
Re: Gratitude

26 57 From: Hollis Fire Department
Re: Gratitude

26 58 From: Esther Ross
Re: Gratitude

26 59 From: Amherst Fire and EMS
Re: Thank You

REGULAR AGENDA:

Staff Reports:

26 60 A Chief Buxton
26 60 B Assistant Chief Tremblay
26 60 C Assistant Chief Pouliot
26 60 D Quarterly Budget Update

05/26/2026 Imp

Discussion:

26 61 Local 789

Old Business:

25 15 Board of Fire Commission By-Laws

New Business:

26 62 Authorization for action: Personnel
Approval of Promotion for Position of Fire Alarm Superintendent - Kyle Ball
Effective Date: TBD

26 63 Local 789 In Service Training Pay Update

Personnel:

26 64 Recruit Discussion

26 65 Update on EMS License Investigation

26 66 Update on HR Investigation

Remarks by Fire Commission

Period for Public Comment

Date, Time and Location of Next BOFC Meeting:

- Wednesday ~ July 01, 2026 ~ 5:30 pm ~ 177 Lake Street Training Classroom

Date, Time and Location of other Events

- Thursday ~ June 08, 2026 ~ 7:00pm - 9:00pm ~ FY27 Budget - Public Hearing – 8 Titan Way – Nashua High School North
- Thursday ~ June 10, 2026 ~ 7:00pm - 9:00pm ~ FY27 Budget - Wrap-Up Session #1 – 229 Main Street – Aldermanic Chambers
- Thursday ~ June 11, 2026 ~ 7:00pm - 9:00pm ~ FY27 Budget - Wrap-Up Session #2 – 229 Main Street – Aldermanic Chambers
- Tuesday ~ June 23, 2026 ~ 7:00pm - 9:00pm ~ FY27 Budget – 2nd Reading and Possible Final Passage

Adjourn

CITY OF NASHUA
BOARD OF FIRE COMMISSION
REGULAR MEETING MINUTES
WEDNESDAY, MAY 6, 2026

26 53

THE MEETING CAME TO ORDER AT 17:30 PM

MEMBERS PRESENT:

Thomas Kelly
Gary Lambert
John Steere

MEMBERS NOT PRESENT:

Kevin Burgess
Mary Ann Melizzi-Golja

STAFF PRESENT:

Chief Steve M. Buxton
Assistant Chief Eric A. Tremblay
Assistant Chief Adam M. Pouliot

STAFF NOT PRESENT:

Business Manager Karen M. Conde

OTHERS PRESENT:

Aldерwoman at Large Shoshanna Kelly

All stood as Commissioner Kelly led the Pledge of Allegiance.
A Moment of Silence was held for all those lost in the fire service.

PUBLIC COMMENT (RE: NFR AGENDA ITEMS)

N/A

CONSENT AGENDA:

Minutes:

26 43	April 04, 2026	Regular Meeting Minutes
26 44	April 18, 2026	Special Meeting Minutes – Station 5 Tour

Reports:

26 45 Departmental Detail Expenditures Report

Communications:

26 46	From:	City of Manchester Fire Department
	Re:	Gratitude

26 43 thru 26 46 Approval of Consent Agenda Items

Motion by Commissioner Kelly to accept and place on file, as presented, the Consent Agenda items

Seconded by Commissioner Steere

MOTION CARRIED

REGULAR AGENDA

Staff Reports:

26 47 A Chief Buxton

Chief Buxton expressed that he can address any questions regarding his submitted report and discussed the following:

- Promotional and Hiring Refresher requested by commissioners
 - Promotional Process
 - Hiring Process
- Key Dates
 - May 12th or 13th Professional Firefighter's Convention
 - May 21st Budget Review Committee
- Discussion regarding the Mayor's proposed budget adjustments
- Update on FAS Allen was discussed

Motion by Commissioner Kelly to accept Item 26 47 A, Chief Buxton's May commission report, as presented, and place on file.

Seconded by Commissioner Steere

MOTION CARRIED

26 47 B Assistant Chief Tremblay

Assistant Chief Tremblay expressed that he can address any questions regarding his submitted report and discussed the following:

- Fire Alarm will return to regular work schedule as of May 10th
- Engine 1 update

Motion by Commissioner Kelly to accept Item 26 47 B Assistant Chief Tremblay's May commission report, as presented, and place on file.

Seconded by Commissioner Steere

MOTION CARRIED

26 47 C Assistant Chief Pouliot

Assistant Chief Pouliot's report was submitted.

- Promotional exam update
 - May 11th – Supervisors promotional exam
 - June 04th – Assistant Superintendent promotional exam

Motion by Commissioner Kelly to accept Item 26 47 C Assistant Chief Pouliot's May commission report, as presented, and place on file.

Seconded by Commissioner Steere

MOTION CARRIED

Discussion:

26 48 Local 789

- No report to accept

Old Business:

25 15 Board of Fire Commission By-Laws

- No update, leave on agenda

New Business:

26 49 Personnel: Resignation

Motion by Commissioner Kelly to accept and place on file, with regrets, Item 26 49, the resignation notification from Firefighter Kyle Peck

Seconded by Commissioner Steere

MOTION CARRIED

26 50 Personnel: Resignation

Motion by Commissioner Kelly to accept and place on file, with regrets, Item 26 50, the resignation notification from Probationary Firefighter Tristan Lesnever

Seconded by Commissioner Steere

MOTION CARRIED

26 51 Personnel: Retirement

Motion by Commissioner Kelly to accept and place on file, with regrets, Item 26 51, the retirement notification from Fire Alarm Superintendent David Robert

Seconded by Commissioner Steere

MOTION CARRIED

26 52 Authorization for action: Personnel

Effective 05/01/2026 and Expires 05/01/2028

Approval of Promotional List (DFC, Captain, Lieutenant)

Motion by Commissioner Kelly to approve the Promotional List for Deputy Fire Chief, Captain and Lieutenant

Seconded by Commissioner Steere

MOTION CARRIED

Personnel:

N/A

Remarks by Fire Commissioners

Commissioner Steere offered remarks regarding ride time at Station 3, 4, and Fire Marshal in regard to the professionalism & compassion to the city and residents.

Public Comment

N/A

Date, Time and Location of Next BOFC Meeting:

- Wednesday ~ June 03, 2026 ~ 5:30 pm ~ 177 Lake Street Training Classroom

Date, Time and Location of other Events

- Wednesday ~ May 20, 2026 ~ NFR Recognition Night
Social Hour 6:00 pm to 7:00 pm
Recognition 7:00 pm to 9:00 pm
- Thursday ~ May 21, 2026 ~ 7:00pm - 9:00pm ~ FY27 Departmental Fire Budget Review - Budget Review Committee – 229 Main Street – Aldermanic Chambers
-
- Friday ~ May 29, 2026 ~ 2:00pm ~ Recruit School Graduation ~ 177 Lake Street
- Thursday ~ June 08, 2026 ~ 7:00pm - 9:00pm ~ FY27 Budget - Public Hearing – 8 Titan Way – Nashua High School North
- Thursday ~ June 10, 2026 ~ 7:00pm - 9:00pm ~ FY27 Budget - Wrap-Up Session #1 – 229 Main Street – Aldermanic Chambers
- Thursday ~ June 11, 2026 ~ 7:00pm - 9:00pm ~ FY27 Budget - Wrap-Up Session #2 – 229 Main Street – Aldermanic Chambers
- Tuesday ~ June 23, 2026 ~ 7:00pm - 9:00pm ~ FY27 Budget – 2nd Reading and Possible Final Passage

Adjourn

Motion by Commissioner Kelly to adjourn the meeting at 1817 PM

Seconded by Commissioner Steere
MOTION CARRIED



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2026
THROUGH MAY 31, 2026

26 54

1000	GENERAL FUND	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
152	FIRE							
51	SALARIES & WAGES							
51100	WAGES FULL TIME	17,102,724.00	17,102,724.00	-	1,257,775.94	14,862,142.88	2,240,581.12	
51300	OVERTIME	178,544.00	178,544.00	-	21,170.99	313,718.29	(135,174.29)	
51309	OVERTIME-TRAINING	50,000.00	50,000.00	-	-	34,147.15	15,852.85	
51330	OVERTIME-SHIFT COVERAGE	3,385,113.00	3,385,113.00	-	411,511.22	3,840,153.47	(455,040.47)	
51500	WAGES ELECTED OFFICIALS	13,500.00	13,500.00	-	-	10,590.75	2,909.25	
51600	LONGEVITY	85,000.00	85,000.00	-	-	82,356.03	2,643.97	
51614	SICK INCENTIVE	40,000.00	40,000.00	-	-	-	40,000.00	
51700	STIPENDS	182,000.00	182,000.00	-	12,191.34	150,850.89	31,149.11	
51712	SPECIAL DETAIL-PENSIONABLE	2,300.00	2,300.00	-	-	-	2,300.00	
51750	RETIREMENT & SEPARATION PAY	-	102,185.23	-	-	201,298.02	(99,112.79)	
51900	SALARY ADJUSTMENTS	89,196.00	89,196.00	-	-	18,150.67	71,045.33	
51990	YEAR END PAYROLL PARTIAL WEEK CHARGE	57,658.00	57,658.00	-	-	-	57,658.00	
		\$ 21,186,035.00	\$21,288,220.23	\$ -	\$ 1,702,649.49	\$ 19,513,408.15	\$ 1,774,812.08	91.66 %
52	FRINGE BENEFITS							
52100	FICA/MEDICARE	427,394.00	427,394.00	-	31,886.89	370,489.38	56,904.62	
52150	PENSION EXPENSE	5,926,095.00	5,926,095.00	-	470,215.38	5,380,448.73	545,646.27	
52300	BENEFITS	4,402,325.00	4,402,325.00	-	346,614.16	3,972,321.19	430,003.81	
52400	(MERP) MEDICAL EXPENSE REIMBURSEMENT PL	154,800.00	154,800.00	-	11,925.00	133,425.00	21,375.00	
52800	EDUCATIONAL ASSISTANCE	26,750.00	26,750.00	-	2,602.60	23,295.70	3,454.30	
		\$ 10,937,364.00	\$10,937,364.00	\$ -	\$ 863,244.03	\$ 9,879,980.00	\$ 1,057,384.00	90.33 %
53	PROFESSIONAL & TECHNICAL SERVICES							
53135	MEDICAL SERVICES	220,000.00	220,000.00	1.00	181,205.00	181,205.00	38,794.00	
53142	CONSULTING SERVICES	25,000.00	25,000.00	1,026.00	-	17,190.00	6,784.00	
53455	TESTING SERVICES	12,000.00	12,000.00	3,505.43	-	7,886.00	608.57	
		\$ 257,000.00	\$257,000.00	\$ 4,532.43	\$ 181,205.00	\$ 206,281.00	\$ 46,186.57	82.03 %
54	PROPERTY SERVICES							
54100	ELECTRICITY	175,000.00	175,000.00	-	730.07	117,795.44	57,204.56	
54107	HEATING OIL	2,100.00	2,100.00	-	-	-	2,100.00	
54114	HEATING GAS	75,000.00	75,000.00	-	6,071.96	77,646.82	(2,646.82)	
54141	WATER	50,000.00	50,000.00	-	2,125.33	33,866.40	16,133.60	
54225	INSPECTION SERVICES	20,000.00	20,000.00	1,514.19	-	19,135.00	(649.19)	
54228	PEST CONTROL SERVICES	3,000.00	3,000.00	768.01	178.00	2,354.91	(122.92)	



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2026
THROUGH MAY 31, 2026

1000	GENERAL FUND	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
152	FIRE							
54	PROPERTY SERVICES							
54243	HVAC MAINTENANCE	50,000.00	50,000.00	1,390.41	7,850.09	58,568.92	(9,959.33)	
54280	BUILDING/GROUNDS MAINTENANCE	50,000.00	50,000.00	2,249.16	439.74	55,432.92	(7,682.08)	
54400	SOFTWARE LICENSING	31,000.00	31,000.00	-	-	25,519.08	5,480.92	
54407	SOFTWARE MAINTENANCE	20,000.00	20,000.00	6,900.00	-	5,143.00	7,957.00	
54414	HARDWARE MAINTENANCE	15,000.00	15,000.00	-	299.99	8,100.08	6,899.92	
54487	EQUIPMENT REPAIRS & MAINTENANCE	20,000.00	20,000.00	2.00	2,662.00	4,592.00	15,406.00	
54600	VEHICLE REPAIRS & MAINTENANCE	50,000.00	50,000.00	2,360.45	1,659.95	39,124.97	8,514.58	
54821	EQUIPMENT RENTAL	2,000.00	2,000.00	-	-	-	2,000.00	
		\$ 563,100.00	\$563,100.00	\$ 15,184.22	\$ 22,017.13	\$ 447,279.54	\$ 100,636.24	82.13 %
55	OTHER SERVICES							
55118	TELEPHONE-CELLULAR	14,000.00	14,000.00	407.77	971.53	11,428.62	2,163.61	
55200	DUES AND MEMBERSHIPS	3,500.00	3,500.00	826.00	100.00	2,955.00	(281.00)	
55307	MILEAGE REIMBURSEMENTS	200.00	200.00	3.80	31.18	474.38	(278.18)	
55400	CONFERENCES AND SEMINARS	10,000.00	10,000.00	105.00	375.00	7,239.99	2,655.01	
55421	EMPLOYEE TRAINING & CERTIFICATIONS	30,000.00	30,000.00	-	-	9,944.00	20,056.00	
55600	PRINTING SERVICES	500.00	500.00	-	-	-	500.00	
55607	POSTAGE & DELIVERY	1,500.00	1,500.00	-	-	1,230.58	269.42	
55699	OTHER CONTRACTED SERVICES	2,000.00	2,000.00	101.14	-	3,945.89	(2,047.03)	
		\$ 61,700.00	\$61,700.00	\$ 1,443.71	\$ 1,477.71	\$ 37,218.46	\$ 23,037.83	62.66 %
61	SUPPLIES & MATERIALS							
61100	OFFICE SUPPLIES	10,000.00	10,000.00	71.21	321.93	5,951.03	3,977.76	
61107	CLOTHING & UNIFORMS	155,000.00	155,000.00	2,040.44	380.91	123,893.14	29,066.42	
61110	PROTECTIVE CLOTHING	100,000.00	100,000.00	3,272.72	3,380.09	21,670.30	75,056.98	
61135	EDUCATIONAL SUPPLIES	4,000.00	4,000.00	2,200.00	-	-	1,800.00	
61142	MEDICAL SUPPLIES	20,000.00	20,000.00	2,698.00	(5,781.65)	8,136.07	9,165.93	
61156	CHEMICALS	1,000.00	1,000.00	-	-	-	1,000.00	
61166	GASES	1,000.00	1,000.00	2.19	-	277.81	720.00	
61245	TRAINING MATERIALS	4,000.00	4,000.00	712.65	687.50	687.50	2,599.85	
61299	MISCELLANEOUS SUPPLIES	5,000.00	5,000.00	50.79	227.30	5,651.96	(702.75)	
61300	FUEL, UNLEADED	18,000.00	18,000.00	0.92	-	11,338.63	6,660.45	
61307	FUEL, DIESEL	54,000.00	54,000.00	7.20	362.60	36,695.05	17,297.75	
61428	CLEANING & JANITORIAL SUPPLIES	30,000.00	30,000.00	703.30	1,561.18	20,789.04	8,507.66	
61435	FIRE EXTINGUISHERS	5,000.00	5,000.00	1.00	-	2,167.50	2,831.50	



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2026
THROUGH MAY 31, 2026

1000	GENERAL FUND	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
152	FIRE							
61	SUPPLIES & MATERIALS							
61499	BUILDING SUPPLIES	3,000.00	3,000.00	1.81	2,036.21	3,615.54	(617.35)	
61538	LIME AND FERTILIZER	2,000.00	2,000.00	255.06	295.97	1,635.94	109.00	
61650	COPIER SUPPLIES	1,000.00	1,000.00	-	-	-	1,000.00	
61699	EQUIPMENT MAINT SUPPLIES	25,000.00	25,000.00	413.22	4,684.25	6,796.23	17,790.55	
61705	TIRES	40,000.00	40,000.00	9,205.24	73.00	15,750.66	15,044.10	
61709	LUBRICANTS	10,000.00	10,000.00	2,778.61	4,680.55	9,371.57	(2,150.18)	
61799	VEHICLE PARTS & SUPPLIES	75,000.00	75,000.00	2,288.97	2,392.05	72,350.99	360.04	
61807	PUBLICATIONS	4,000.00	4,000.00	-	-	181.29	3,818.71	
61830	SUBSCRIPTIONS	1,000.00	1,000.00	-	343.20	428.20	571.80	
61900	MEALS	1,000.00	1,000.00	-	-	3,114.56	(2,114.56)	
61910	MEALS - FUNCTIONS	1,000.00	1,000.00	-	-	938.20	61.80	
		\$ 570,000.00	\$570,000.00	\$ 26,703.33	\$ 15,645.09	\$ 351,441.21	\$ 191,855.46	66.34 %
68	OTHER EXPENSES							
68335	ARSON INVESTIGATION EXPENSES	4,000.00	4,000.00	1.24	-	2,096.71	1,902.05	
68337	NEW HIRE APPLICATION EXPENSES	125,000.00	125,000.00	11,255.59	2,317.57	73,651.61	40,092.80	
68355	SPECIAL AWARDS	5,000.00	5,000.00	3,127.50	145.50	6,069.43	(4,196.93)	
		\$ 134,000.00	\$134,000.00	\$ 14,384.33	\$ 2,463.07	\$ 81,817.75	\$ 37,797.92	71.79 %
71	EQUIPMENT							
71025	SMALL TOOLS	4,000.00	4,000.00	0.51	-	951.14	3,048.35	
71400	EMERGENCY RESCUE EQUIPMENT	50,000.00	50,000.00	2,610.87	2,633.33	32,530.37	14,858.76	
71414	PHOTOGRAPHIC EQUIPMENT	1,000.00	1,000.00	-	-	-	1,000.00	
71432	FIRE APPARATUS EQUIPMENT	50,000.00	50,000.00	41,824.95	-	31,601.26	(23,426.21)	
71450	AUDIO VISUAL EQUIPMENT	1,000.00	1,000.00	-	-	-	1,000.00	
71800	FURNITURE & FIXTURES	25,000.00	25,000.00	183.41	1,758.14	12,445.46	12,371.13	
71999	MISCELLANEOUS EQUIPMENT	30,000.00	30,000.00	530.99	607.50	4,369.51	25,099.50	
		\$ 161,000.00	\$161,000.00	\$ 45,150.73	\$ 4,998.97	\$ 81,897.74	\$ 33,951.53	78.91 %
TOTAL - FIRE		\$ 33,870,199.00	\$33,972,384.23	\$ 107,398.75	\$ 2,793,700.49	\$ 30,599,323.85	\$ 3,265,661.63	90.39 %



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2026
THROUGH MAY 31, 2026

1000	GENERAL FUND	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
TOTAL - GENERAL FUND		\$ 33,870,199.00	\$33,972,384.23	\$ 107,398.75	\$ 2,793,700.49	\$ 30,599,323.85	\$ 3,265,661.63	90.39 %



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2026
THROUGH MAY 31, 2026

1001	GENERAL FUND -CAP IMPROVEMENTS	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
152	FIRE							
81	CAPITAL OUTLAY/IMPROVEMENTS							
81100	CAPITAL IMPROVEMENTS	-	213,423.53	25,246.19	3,000.00	167,616.30	20,561.04	
81300	MACHINERY AND EQUIPMENT	-	173,635.43	7,384.57	-	111,568.47	54,682.39	
		\$ -	\$387,058.96	\$ 32,630.76	\$ 3,000.00	\$ 279,184.77	\$ 75,243.43	80.56 %
	TOTAL - FIRE	\$ -	\$387,058.96	\$ 32,630.76	\$ 3,000.00	\$ 279,184.77	\$ 75,243.43	80.56 %
	TOTAL - GENERAL FUND -CAP IMPROVEMENTS	\$ -	\$387,058.96	\$ 32,630.76	\$ 3,000.00	\$ 279,184.77	\$ 75,243.43	80.56 %
	GRAND TOTAL:	\$33,870,199.00	\$34,359,443.19	\$140,029.51	\$2,796,700.49	\$30,878,508.62	\$3,340,905.06	



420 South Main Street
Nashua, NH 03060-5086
(603) 888-1311 • www.rivier.edu

May 1, 2026

26 55

Steve Buxton
Chief of Department
Nashua Fire Rescue
70 East Hollis Street
Nashua, NH 03060

Chief Buxton,

I would like to formally thank you and your staff for your outstanding assistance and participation in Public Safety Day.

Rivier University established this event to provide the Rivier community with a practical understanding of the city's first responders and their capabilities. In addition to first responder participation, campus staff offer important safety information related to alcohol and drug awareness, as well as fire safety and prevention.

Your team represented NFR with exceptional professionalism, knowledge, and engagement. Generously sending both an engine and ladder truck were extremely well received and contributed greatly to the event's success. This despite dealing with the tragic loss of a valued member of your agency. Please extend our sincere appreciation to everyone involved in the event, as well as our heartfelt condolences to your entire agency.

The continued collaboration and positive relationship between Nashua Fire Rescue and Rivier University are of the utmost importance to our administration. We are truly grateful for your ongoing support and partnership.

Thank you again for your commitment and service. Please stay safe.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim Testaverde", with a long horizontal line extending to the right.

Jim Testaverde
Director of Public Safety
Rivier University



AMHERST FIRE AND EMS
177 Amherst Street
Amherst, NH 03031
Phone (603) 673-1545 Fax (603) 672-3927



26 56

Chief Steve Buxton
Nashua Fire Rescue
177 Lake St
Nashua, NH 03060

May 6, 2026

Chief Buxton and Members of Nashua Fire Rescue,

On behalf of the officers and members of Amherst Fire and EMS, I would like to extend my sincere appreciation for your assistance at the 126 Hollis Road brush fire in Amherst on May 5, 2026.

Your department's prompt response, professionalism, and teamwork were instrumental in bringing the incident under control and ensuring the safety of everyone involved. The cooperation and coordination displayed on scene clearly reflect the strong mutual aid relationship between our departments. We truly appreciate the dedication and commitment your members have always demonstrated under challenging conditions. It is reassuring to know that we can rely on neighboring departments who consistently offer the highest standards of service and support.

Please extend our gratitude to all personnel who responded. We look forward to continuing our strong working relationship and stand ready to assist whenever you may need us.

Thank you again for your support.

Respectfully,

Don Waldron

Don Waldron
Fire and EMS Chief



Hollis Fire Department



26 57

May 10, 2026

Dear Chief Buxton,

On behalf of the Hollis Fire Department, we would like to sincerely thank you and your department for your quick response and assistance for station coverage during the brush fire in our town on Tuesday May 5, 2026.

Our communities can feel at ease knowing that the partnership between our mutual aid system is strong providing the highest quality of fire service to all of our citizen's.

We appreciate your quick response and the high level of professionalism shown by your department. We look forward to continuing to work with you and your department in the future.

Sincerely

A handwritten signature in dark ink, appearing to read "George R. Boggis".

George R. Boggis
Fire Chief

Esther Ross

Consultant

8 Strawberry Bank Rd., Unit 20

Nashua, NH 03062-2763

(603) 897-0005

Consulting
Resource Specialist
Advocacy
Author
Tutoring
Elder Services

26 58

May 2, 2026

Attn: Chief +
Fire/paramedics
Staff
Spit Brook Road Fire
124 Spit Brook Rd.,
Nashua, N.H.
03062

Gentlemen:

My elderly husband, Joseph
Ross of the above address fell in
home + was magnificently attended
to by the F.D., Paramedics - immediate
response; I let them in/gave update.
He was transported by ambulance
to So. N.H. Medical Center, ER where he
got very good care. He is home and
recovering well now, not major.

First, please thank all the re-
sponders for us; so grateful. Feel free
to share with all this letter.

I worked @ World School for 14
years + know of your fine work +
dedication. I am the "mrs." now
retired and cannot ever give
enough praise to all of you.

Thanks everyone. Sincerely,
Esther + Joe Ross



AMHERST FIRE AND EMS

177 Amherst Street
Amherst, NH 03031

Phone (603) 673-1545 Fax (603) 672-3927



Chief Steve Buxton
Nashua Fire Rescue
177 Lake St
Nashua, NH 03060

26 59

May 15, 2026

Chief Buxton and Members of Nashua Fire Rescue,

On behalf of the officers and members of Amherst Fire and EMS, I would like to extend my sincere appreciation for your assistance at the 24 Schoolhouse Road structure fire here in Amherst on May 11, 2026.

Your department's prompt response, professionalism, and teamwork were instrumental in bringing the incident under control and ensuring the safety of everyone involved. The cooperation and coordination displayed on scene clearly reflect the strong mutual aid relationship between our departments. We truly appreciate the dedication and commitment your members have always demonstrated under challenging conditions. It is reassuring to know that we can rely on neighboring departments who consistently offer the highest standards of service and support.

Please extend our gratitude to all personnel who responded. We look forward to any opportunity to assist whenever you may need us.

Thank you again for your support.

Respectfully,

Kevin G. Hevey

Kevin G. Hevey
Deputy Chief Operations



Nashua Fire Rescue
Administrative Office
177 Lake Street, Nashua, NH 03060
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Steve M. Buxton
Chief of Department
(603) 594-3651
FAX (603) 594-3654
BuxtonS@NashuaNH.gov

To: Chairman Kevin Burgess
From: Chief Steve M. Buxton
Date: May 28, 2026
Re: June 2026 Commission Meeting Report

26 60 A

FY26 Update

As of this report, forty-eight weeks of FY26 have been completed. Please find the detailed financial summary attached.

- The operating budget is tracking as expected.
- The payroll budget is also tracking as expected.

General Updates

- **FY27 Budget**
 - FY27 Budget has been submitted by Business Manager Conde as approved by the BoFC.
 - May 21 – 1900: Budget Review Committee meeting went well.
 - June 8 - 1900–2100: FY27 Budget Public Hearing (NHSN)
 - June 10 - 1900–2100: Budget Wrap-Up Session #1 (BoA Chamber)
 - June 11 - 1900–2100: Budget Wrap-Up Session #2 (BoA Chamber if needed)
 - June 23 is the 2nd Reading and Possible Final Passage.
- **Training Grounds Relocation Project:**
 - The Planning Department has given administrative approval to the relocation plan.
 - Currently working with IMEG on a site layout.
 - In addition, we are working with DPW exploring the construction of a road through the landfill that would be adequate for our apparatus to travel on and still provide a second access point to the site.
 - A bond resolution will be presented to the Board of Alderman in June to fund this project. I would like to request the BoFC to provide a letter in support of this funding.

Personnel Update

- **Promotions:** 0
- **Open Positions:** 4
 - 2 in Suppression
 - 2 in fire alarm
- **Retirements:** 0
- **Resignations:** 0
- **Long-Term Leave:** 4
- **Investigations:** 2
 - State of NH Provider License investigation
 - Report was issued by the third-party investigator and the concerns were determined to be unfounded.
- **Disciplinary Actions:** 2
- **Grievances**
 - Two at the Chief's level in discussion with 789.

Meetings & Notable Events

- Labor-Management Meetings
- Staff Meeting
- Training Grounds Relocation Meetings
- After Action Review Meetings with internal and external partners
- NHAFC Board & Regular Meetings
- City Hall Meetings (Mayor, BOA, Budget, Administrative Services, Risk, HR)

Respectfully submitted,

A handwritten signature in black ink that reads "Steve M. Buxton". The signature is written in a cursive, flowing style.

Steve M. Buxton
Chief of Department



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Eric Tremblay
Assistant Fire Chief
Emergency Services
(603) 594-3645
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Eric@NashuaNH.gov

To: Chief of Department Steve M. Buxton
Chairman Kevin Burgess
From: Assistant Chief Eric Tremblay
Date: May 26, 2026
Re: Monthly June Report

26 60 B

Monthly Activity Report

- Year to date Statistics from Fire Alarm dated 05/12/26:
 - 14,547 Phone Calls
 - 63,006 Radio transmissions
 - 21,145 Calls for service
 - 187 Box Alarms
- Call Summary see attachment
- Mutual Aid given:
 - Merrimack – to the scene, building fire
 - Hollis – station coverage
 - Amherst – to the scene, brush fire
 - Hudson – automatic aid to the scene
 - Londonderry – to the scene, brush fire
 - Hudson – station coverage

Emergency Services

- HazMat – Annual outside agency HazMat training is going on this week
- Truck Committee
 - New Engine 1 ArrowXT, Committee is currently in Wisconsin performing final inspection
- PPE Committee is awaiting PFAS free demo gear for trial and evaluation
- Continued work on SOP and SOG implementation and review

Fire Alarm Division

Ongoing Actions / Long Term Projects:

- 4 Fire Alarm Operators on Probation
 - Currently in rotation, all progressing well
- Mapping/Re-Routing Circuit 12 under highway
 - Potentially splitting circuit in half into two circuits
- Ongoing Monthly Training with Fire Alarm Operators



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- Ongoing major Incident reviews with Fire Alarm Operators & Supervisors
- Weekly Listed Agent classes being performed
- Meeting with Engineering Dept & Eversource regarding the Factory Street & Walnut Street Oval Project
 - Moving Poles, Pedestal Boxes, and Wiring
- Major Drive Street box relocation

Pending / Upcoming:

- Master Box relocation for 44 Franklin Street
- Walnut Street oval re-design
 - Will include moving underground and above ground wiring for project.

Completed Items:

- Repaired various Circuit / Box / Station issues as they come up
- 2 new boxes installed at Rivier College
 - 441 South Main Street – Box 5475
 - 445 South Main Street – Box 5477
- 3 Week training complete with Marya and Roman
 - Now in the rotation

Training/Safety Division

Division Update:

- Completed Actions:
 - Recruit school has started
 - 6 recruits
 - Remaining recruits are working hard to meet the NFR expectations
 - Recruit Class was able to utilize an acquired structure to practice
 - SCBA
 - Ladders
 - Ventilation
 - Saws
 - RIT Operations
 - This structure was a last-minute addition to the program, some of the available time was available due to a delay in the developer's time line



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- Garage door prop built for recruit school worked very well
 - We will continue to obtain door panels as needed to keep some on hand for companies to use.
 - When Recruit School is over, any companies interested in basic saw work with the door prop can contact Training and Safety for scheduling and direction. We want to ensure equal availability for all interested members while still being able to supply the doors. Companies using the prop will also be responsible for assisting Training with disposal of the cut-up door panels in the Solid Waste metal recycling pile. We do not want a large pile of cut up doors piling up at the Training Grounds.
- New 1-hour RIT Bags are in service on the R1/R2 vehicles. There will soon be one available on C4 and one in Training for loaning out to the companies. Please take a look at these new bags. The contents came from the previous orange Scott packs; however, the layout and operation of the pack are different than the previous version.
- Pending Actions:
 - Training Bulletins:
 - New SCBA Cleaning Solution
 - New RIT Pack Training Bulletin
 - Moving of the Training Grounds
 - Tentatively the current Training Grounds will be in operation until late summer at which time it will be moved to the new location. We will potentially be without a training facility until Spring of 2027. Exact timeline is yet to be determined.

Meetings Attended

- May Staff meeting
- Promotional candidate interviews in Bedford

Respectfully,

Eric Tremblay
Assistant Fire Chief

NERIS Incident Type Summary

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Loss
Fire				
Other Outside Fire	12	1.18%	\$0	0.00%
Trash / Rubbish Fire	2	0.20%	\$0	0.00%
Wildfire - Wildland	1	0.10%	\$0	0.00%
Wildfire - Urban Interface	1	0.10%	\$0	0.00%
Dumpster / Other Outdoor Container Fire	1	0.10%	\$0	0.00%
Room and Contents Fire	3	0.30%	\$0	0.00%
Confined Cooking / Appliance Fire	6	0.59%	\$0	0.00%
Vehicle Fire - Passenger	2	0.20%	\$0	0.00%
Totals	28	2.76%	\$0	0.00%
Hazardous Situation				
Fuel Spill / Fuel Odor	1	0.10%	\$0	0.00%
Gas Leak / Gas Odor	7	0.69%	\$0	0.00%
Carbon Monoxide Release	3	0.30%	\$0	0.00%
Hazardous Material Release (Chemical from Transportation)	1	0.10%	\$0	0.00%
Electrical Power Line Down / Arching / Malfunction	3	0.30%	\$0	0.00%
Electrical Hazard / Short Circuit	4	0.39%	\$0	0.00%
Motor Vehicle Collision	8	0.79%	\$0	0.00%
Odor	5	0.49%	\$0	0.00%
Smoke Investigation	1	0.10%	\$0	0.00%
Totals	33	3.25%	\$0	0.00%
Law Enforcement Support				
Law Enforcement Support	6	0.59%	\$0	0.00%
Totals	6	0.59%	\$0	0.00%
Medical				
Abdominal Pain / Problems	22	2.17%	\$0	0.00%
Allergic Reaction / Stings	5	0.49%	\$0	0.00%
Back Pain (Non-Trauma)	11	1.08%	\$0	0.00%
Breathing Problems	66	6.51%	\$0	0.00%
Cardiac Arrest	9	0.89%	\$0	0.00%
Chest Pain (Non-Trauma)	33	3.25%	\$0	0.00%
Convulsions / Seizures	29	2.86%	\$0	0.00%
Diabetic Problems	9	0.89%	\$0	0.00%
Headache	4	0.39%	\$0	0.00%
Heart Problems	13	1.28%	\$0	0.00%
Overdose / Poisoning	20	1.97%	\$0	0.00%
Pregnancy / Childbirth	3	0.30%	\$0	0.00%
Psychological Behavior Issues	17	1.68%	\$0	0.00%
Sick Case	83	8.19%	\$0	0.00%
Stroke / CVA	12	1.18%	\$0	0.00%
Unconscious Victim	11	1.08%	\$0	0.00%
Well Person Check	3	0.30%	\$0	0.00%
Altered Mental Status	13	1.28%	\$0	0.00%
Nausea / Vomiting	4	0.39%	\$0	0.00%

NERIS Incident Type Summary

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Loss
Unknown Problem	27	2.66%	\$0	0.00%
No Appropriate Choice	21	2.07%	\$0	0.00%
Animal Bites	1	0.10%	\$0	0.00%
Assault	5	0.49%	\$0	0.00%
Burns / Explosion	1	0.10%	\$0	0.00%
Carbon Monoxide / Other Inhalation Injury	1	0.10%	\$0	0.00%
Eye Trauma	1	0.10%	\$0	0.00%
Fall	115	11.34%	\$0	0.00%
Motor Vehicle Collision	20	1.97%	\$0	0.00%
Gunshot Wound	1	0.10%	\$0	0.00%
Hemorrhage / Laceration	21	2.07%	\$0	0.00%
Stab / Penetrating Trauma	1	0.10%	\$0	0.00%
Other Traumatic Injury	7	0.69%	\$0	0.00%
Medical Alarm	3	0.30%	\$0	0.00%
Standby Request	5	0.49%	\$0	0.00%
Heart Problems	4	0.39%	\$0	0.00%
Motor Vehicle Collision	4	0.39%	\$0	0.00%
Totals	605	59.66%	\$0	0.00%

No Emergency

Cancelled	49	4.83%	\$0	0.00%
Intentional False Alarm	3	0.30%	\$0	0.00%
Malfunctioning Alarm	30	2.96%	\$0	0.00%
Accidental Alarm	67	6.61%	\$0	0.00%
Other False Call	7	0.69%	\$0	0.00%
No Incident Found Upon Arrival / Location Error	25	2.47%	\$0	0.00%
Smoke From Nonhostile Source (Smoke Scare)	10	0.99%	\$0	0.00%
Investigate Hazardous Release (Nothing Found)	7	0.69%	\$0	0.00%
Cancelled	5	0.49%	\$0	0.00%
No Incident Found Upon Arrival / Location Error	14	1.38%	\$0	0.00%
Totals	217	21.40%	\$0	0.00%

Public Service

Fire / Smoke Alarm	15	1.48%	\$0	0.00%
Gas Alarm	2	0.20%	\$0	0.00%
CO Alarm	1	0.10%	\$0	0.00%
Other Alarm	3	0.30%	\$0	0.00%
Person In Distress	4	0.39%	\$0	0.00%
Citizen Assist / Service Call	20	1.97%	\$0	0.00%
Lift Assist	63	6.21%	\$0	0.00%
Damage Assessment	1	0.10%	\$0	0.00%
Weather Response	1	0.10%	\$0	0.00%
Move-up	2	0.20%	\$0	0.00%
Standby	7	0.69%	\$0	0.00%
Totals	119	11.74%	\$0	0.00%

Rescue

NERIS Incident Type Summary

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Loss
Extrication / Entrapped	1	0.10%	\$0	0.00%
High Angle Rescue	1	0.10%	\$0	0.00%
Elevator / Escalator Rescue	2	0.20%	\$0	0.00%
Motor Vehicle Collision Extrication / Entrapment	2	0.20%	\$0	0.00%
Totals	6	0.59%	\$0	0.00%
Grand Totals:	1,014		\$0	



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Adam Pouliot
Assistant Fire Chief
Professional Standards
(603) 589-3475
PouliotA@NashuaNH.gov

To: Chief of Department Steve Buxton
Chairman Kevin Burgess
From: Assistant Fire Chief Adam Pouliot
Date: May 27, 2026
RE: June 2026 Commission Meeting Report

26 60 C

Hiring Process:

Firefighter/ EMT positions

- Recruit school graduation will be on May 29th.

Fire Alarm Operator positions

- Marya Figueroa and Roman Ruvalcaba have completed their training and went on shift May 11th.
- Posting will be out soon for application period for open Fire Alarm Operator position.

Promotional Process:

- Promotional Exam for Fire Alarm Supervisor was May 11th. Unfortunately, nobody passed. Posting will be out May 28th for a new Fire Alarm Supervisor Exam.
- Promotional Exam for Fire Alarm Superintendent was May 11th. The only eligible candidate passed the exam.
- Promotional Exam for Fire Alarm Assistant Superintendent will be June 4th.

Facility Maintenance:

- Going to the Finance Committee on June 3rd for the next round of roof projects. This includes roof replacement at Fire Alarm, Station 3 and partial replacement/ repair at 177 Lake Street.
- The air compressor at the mechanics shop will be replaced soon. The unit has been delivered to the installer in Hudson. The electrician is performing the required electrical upgrades on 5/28. Install of the compressor should follow soon after.
- Working on receiving an additional quote to replace building controls at Station 4. Another individual unit controller has failed leaving a portion of the building with no AC. Unit is stuck in heat mode and had to be powered off.

Mechanical Division:

- Annual ladder cleaning was completed.
- Fire Alarm bucket truck got its annual inspection and minor repairs.
- Engine 2 rear brake can be replaced.
- Ladder 1 air leak repaired.
- Engine 9 installed new fan clutch.

EMS Division:

- Scheduled Medflight training for all groups with Boston Medflight.
- Worked on a handbook for the EMS Captain position.
- Captain Nelson will be leaving this position at the end of the week to be station Captain at Engine 4.
- Captain Tim Farrar will be the new EMS Captain. Worked a full day with Captain Nelson to start the transition.

Fire Marshal's Office:**Inspections/ enforcement:**

- Total Inspections YTD: 754
 - Total Hours Logged: 548
- Plan Reviews Processed YTD: 151
- Permits Processed YTD (including Place of Assembly): 481

Fires:

- 10 Miami Street - Basement fire, the cause is undetermined however it appears to be electrical.
- 92 West Hollis Street - fire in the attic area, the cause is electrical malfunction.

Other:

- The Nashua Fire Summer Camp will be happening again this summer. It is scheduled for the week of July 13th.
- Ladder 2 had gone back to Allegiance for issues with the aerial ladder/ controls. A repair was made and the truck was extensively tested. The problem appears to have been fixed and the truck is back in service.
- The old Engine 2 was auctioned off on the City website. The town of North Andover Mass was the successful bidder. They will be utilizing it as a reserve piece.
- The old rehab bus was also sold on the auction site as the replacement bus is now in service.
- The Deputy Chief vehicle and Training Safety Pickup are up on the CERF for replacement in FY 27. We have received pricing from Grappone Ford for the vehicles and are now working on the quotes for upfitting.

Respectfully Submitted,



Adam Pouliot
Assistant Fire Chief

**BOARD of FIRE COMMISSIONERS
NASHUA FIRE RESCUE
AUTHORIZATION FOR ACTION: PERSONNEL**

26 62

DATE June 03, 2026

ISSUE: Authorization for Promotion

DECISION: A motion is in order

Based on the information that has been previously provided, including necessary documentation and supporting evidence in this case.

By vote of the Board of Fire Commissioners the following promotion(s) have been approved.

Effective: TBD

Kyle Ball will be promoted to Superintendent of Fire Alarm.

Chairman

Clerk

