

REPORT OF THE FINANCE COMMITTEE

MAY 20, 2026

A meeting of the Finance Committee was held on Wednesday, May 20, 2026, 7:00 p.m. in the Aldermanic Chamber and duly noticed in two places, including the City's website, in accordance with the requirements of RSA 91-A:2 II.

Mayor Jim Donchess, Chairman, presided.

Members of the Committee present: Alderwoman Vengerflutta Smith (arrived at 7:05)
Alderman-at-Large Alicia Gregg
Alderman-at-Large Ben Clemons (arrived at 7:05 via Zoom)
Alderman-at-Large Lori Wilshire
Alderman Patricia Klee, Vice Chair
Mayor Jim Donchess, Chairman

Members not in Attendance: Alderman John Sullivan

Also in Attendance: Alderwoman-at-Large Shoshanna Kelly
Alderman Paula Johnson
Alderman Tim Sennott
Alderman Richard A. Dowd
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Derek Thibeault
Steve Bolton, Corporation Counsel
Tim Cummings, Administrative Services Director
Amy Girard, Purchasing Manager
Dawn Enwright, CFO
Jeff Poehnert, PEG Manager
Liz Hannum, Economic Development Director
Nick Miseirvitch, CIO, Information Technology
Lisa Fauteux, Public Works Director

ROLL CALL

PUBLIC COMMENT

COMMUNICATIONS

From: Amy Girard, Purchasing Manager
Re: Amendment #2 for BRBTV in the amount not to exceed \$175,000 funded from PEG Access Channel Fund/55
– Other Services

MOTION BY ALDERMAN KLEE TO ACCEPT, PLACE ON FILE, AND APPROVE A ONE (1) YEAR EXTENSION FOR THE OPERATION AND MANAGEMENT OF THE PUBLIC ACCESS TV CHANNEL 6 CONTRACT WITH BRBTV, LLC, IN THE AMOUNT NOT TO EXCEED \$175,000. FUNDING WILL BE THROUGH DEPARTMENT: 2505 COMMUNITY TELEVISION; FUND: PEG ACCESS CHANNEL/55-OTHER SERVICES
MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: Renaissance Park Audio System in the amount not to exceed \$36,016 funded from Riverfront TIF Bond/70500 Project Contingency

MOTION BY ALDERMAN KLEE TO ACCEPT, PLACE ON FILE, AND AWARD A CONTRACT TO NEW ENGLAND MOBILE AUDIO FOR THE DESIGN AND INSTALLATION OF A PERMANENT OUTDOOR SOUND SYSTEM AT PARQUE DE LA RENAISSANCE IN THE AMOUNT NOT TO EXCEED \$36,016. FUNDING WILL BE THROUGH DEPARTMENT: 183 ECONOMIC DEVELOPMENT; FUND: RIVERFRONT TIF BOND/70500 PROJECT CONTINGENCY
MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: CAMA – SAAS AP5 Annual Renewal

MOTION BY ALDERMAN KLEE TO ACCEPT, PLACE ON FILE, AND APPROVE A ONE (1) YEAR RENEWAL CONTRACT REQUIRED FOR CONTINUED OPERATION OF CAMA-SAAS AP5 SOFTWARE WITH CATALIS, LLC, IN THE AMOUNT NOT TO EXCEED \$25,674.26. FUNDING WILL BE THROUGH DEPARTMENT: 120 TECHNOLOGY MAINTENANCE; FUND: GENERAL FUND/54-PROPERTY SERVICES
MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: Software: MHC – Northstar AP Boarding and Setup in the amount not to exceed \$145,000 funded from General Fund/54 – Property Services

MOTION BY ALDERMAN KLEE TO ACCEPT, PLACE ON FILE, AND APPROVE THE MIGRATION OF MHC – NORTHSTAR AP BOARDING AND SETUP TO THE CLOUD WITH MHC SOFTWARE, LLC, IN THE AMOUNT NOT TO EXCEED \$145,000. FUNDING WILL BE THROUGH DEPARTMENT: 120 TECHNOLOGY MAINTENANCE; FUND: GENERAL FUND/54 - PROPERTY SERVICES
MOTION CARRIED

Without objection, Chairman Donchess suspended the rules and accepted, placed on file, a communication that was received after the agenda was prepared.

From: Tim Cummings, Administrative Services Director
Re: Communication Outlining Financial Concerns Relative to Future PEG (i.e. Nashua Community Media) FY28 Budget and Financial Plans

There being no objection, Chairman Donchess accepted the communication and placed it on file.

NEW BUSINESS – RESOLUTIONS

R-26-031

Endorsers: Mayor Jim Donchess
Alderman-at-Large Ben Clemons
Alderman Patricia Klee
Alderman-at-Large Lori Wilshire

AUTHORIZING THE CITY TO ENTER INTO A SUCCESSOR CONCESSION AGREEMENT WITH GRANITE DIAMOND, LLC

MOTION BY ALDERMAN KLEE TO RECOMMEND FINAL PASSAGE
MOTION CARRIED

****Director Sullivan and Transit Administrator Correa are unavailable and have asked that Resolution R-26-033 be tabled and discussed at the June 3rd Finance Committee meeting.****

R-26-033

Endorsers: Mayor Jim Donchess
Alderman Patricia Klee
Alderman Vengerflutta Smith
Alderman-at-Large Alicia Gregg
Alderman Richard A. Dowd
Alderman-at-Large Shoshanna Kelly
Alderman Thomas Lopez
Alderman-at-Large Lori Wilshire

AUTHORIZING THE CITY OF NASHUA TO ENTER INTO CONTRACTS WITH THE SOUHEGAN VALLEY TRANSPORTATION COLLABORATIVE, NASHUA COMMUNITY COLLEGE, RIVIER UNIVERSITY, TOWN OF HUDSON AND TOWN OF MERRIMACK FOR TRANSIT SERVICES

MOTION BY ALDERMAN KLEE TO TABLE R-26-033
MOTION CARRIED

NEW BUSINESS – ORDINANCES – None

TABLED IN COMMITTEE - None

RECORD OF EXPENDITURES

MOTION BY ALDERMAN KLEE THAT THE FINANCE COMMITTEE HAS COMPLIED WITH THE CITY CHARTER AND ORDINANCES PERTAINING TO THE RECORD OF EXPENDITURES FOR THE PERIOD FROM MAY 1, 2026 THROUGH MAY 14, 2026
MOTION CARRIED

GENERAL DISCUSSION - None

PUBLIC COMMENT - None

REMARKS BY THE ALDERMEN - None

NON-PUBLIC SESSION

MOTION BY ALDERMAN KLEE THAT THE FINANCE COMMITTEE GO INTO NON-PUBLIC SESSION BY ROLL CALL PURSUANT TO RSA 91-A:3 II (i) “CONSIDERATION OF MATTERS RELATING TO THE PREPARATION FOR AND THE CARRYING OUT OF EMERGENCY FUNCTIONS, INCLUDING TRAINING TO CARRY OUT SUCH FUNCTIONS, DEVELOPED BY LOCAL OR STATE SAFETY OFFICIALS THAT ARE DIRECTLY INTENDED TO THWART A DELIBERATE ACT THAT IS INTENDED TO RESULT IN WIDESPREAD OR SEVERE DAMAGE TO PROPERTY OR WIDESPREAD INJURY OR LOSS OF LIFE.”

SECONDED BY ALDERMAN GREGG

A viva voce roll call was taken, which resulted as follows:

Yea: Alderman Wilshire, Alderman Clemons, Alderman Gregg,
Alderwoman Smith, Alderman Klee, Mayor Donchess 6

Nay: 0

MOTION CARRIED

The Finance Committee went into non-public session at 7:23 p.m.

The Finance Committee came out of non-public session at 7:32 p.m.

MOTION BY ALDERMAN KLEE THAT THE FINANCE COMMITTEE KEEP THE MINUTES OF THE NON-PUBLIC SESSION CONFIDENTIAL BECAUSE THE DIVULGENCE OF THE CONFIDENTIAL INFORMATION LIKELY WOULD RENDER THE PROPOSED ACTION INEFFECTIVE UNTIL SUCH TIME AS THE BOARD OF ALDERMEN DETERMINES THAT THE PURPOSE OF THE CONFIDENTIALITY WOULD NO LONGER BE SERVED, BY ROLL CALL

A viva voce roll call was taken, which resulted as follows:

Yea: Alderwoman Smith, Alderman Gregg, Alderman Clemons, Alderman Wilshire,
Alderman Klee, Mayor Donchess 6

Nay: 0

MOTION CARRIED

ADJOURNMENT

MOTION BY ALDERMAN KLEE TO ADJOURN, BY ROLL CALL

A viva voce roll call was taken, which resulted as follows:

Yea:	Alderman Smith, Alderman Gregg, Alderman Clemons, Alderman Wilshire, Alderman Klee, Mayor Donchess	6
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Nay:		0
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MOTION CARRIED

The Finance Committee meeting was adjourned at 7:34 p.m.

Alderman Patricia Klee
Committee Clerk Pro Tem



THE CITY OF NASHUA

"The Gate City"

To: Finance Committee

From: T. Cummings, Director of Administrative Services

Cc: CTAB

Date: May 20, 2026

Re: Communication Outlining Financial Concerns Relative to Future PEG (i.e. Nashua Community Media) FY28 Budget and Financial Plans

Before you this evening is the second Amendment for the BRBTV, LLC contract and this extension is planned for and can be accommodated in the upcoming FY27 budget.

The FY27 budget uses a combination of the entire 4% cable franchise fee along with some fund balance to maintain a level services budget for the upcoming fiscal year starting July 1st. However, the current financial plan is not sustainable.

This memo is to memorialize a similar communication I had with the Budget Review Committee on May 7, 2026 where I outlined that come FY28 (starting July 1, 2027) the City of Nashua will not be able to accommodate and/or maintain the same level of services for PEG (i.e. Nashua Community Media).

The City will need to evaluate and develop a new financial plan where revenues meet expenditures.

My recommendation is that everything be on the table for discussion, which would include whether the City of Nashua wants to still outsource community television, bring it in-house, limit/reduce service offerings or some combination thereof.

The intention of this communication is merely to provide you notice.

Thank you.