

CITY OF NASHUA
BOARD OF FIRE COMMISSION
REGULAR MEETING MINUTES
WEDNESDAY, MAY 6, 2026

THE MEETING CAME TO ORDER AT 17:30 PM

MEMBERS PRESENT:

Thomas Kelly
Gary Lambert
John Steere

MEMBERS NOT PRESENT:

Kevin Burgess
Mary Ann Melizzi-Golja

STAFF PRESENT:

Chief Steve M. Buxton
Assistant Chief Eric A. Tremblay
Assistant Chief Adam M. Pouliot

STAFF NOT PRESENT:

Business Manager Karen M. Conde

OTHERS PRESENT:

Alderwoman at Large Shoshanna Kelly

All stood as Commissioner Kelly led the Pledge of Allegiance.
A Moment of Silence was held for all those lost in the fire service.

PUBLIC COMMENT (RE: NFR AGENDA ITEMS)

N/A

CONSENT AGENDA:

Minutes:

26 43 April 04, 2026

Regular Meeting Minutes

26 44 April 18, 2026

Special Meeting Minutes – Station 5 Tour

Reports:

26 45 Departmental Detail Expenditures Report

Communications:

26 46 From: City of Manchester Fire Department
Re: Gratitude

26 43 thru 26 46 Approval of Consent Agenda Items

Motion by Commissioner Kelly to accept and place on file, as presented, the Consent Agenda items

Seconded by Commissioner Steere

MOTION CARRIED

REGULAR AGENDA

Staff Reports:

26 47 A Chief Buxton

Chief Buxton expressed that he can address any questions regarding his submitted report and discussed the following:

- Promotional and Hiring Refresher requested by commissioners
 - Promotional Process
 - Hiring Process
- Key Dates
 - May 12th or 13th Professional Firefighter's Convention
 - May 21st Budget Review Committee
- Discussion regarding the Mayor's proposed budget adjustments
- Update on FAS Allen was discussed

Motion by Commissioner Kelly to accept Item 26 47 A, Chief Buxton's May commission report, as presented, and place on file.

Seconded by Commissioner Steere

MOTION CARRIED

26 47 B Assistant Chief Tremblay

Assistant Chief Tremblay expressed that he can address any questions regarding his submitted report and discussed the following:

- Fire Alarm will return to regular work schedule as of May 10th
- Engine 1 update

Motion by Commissioner Kelly to accept Item 26 47 B Assistant Chief Tremblay's May commission report, as presented, and place on file.

Seconded by Commissioner Steere

MOTION CARRIED

26 47 C Assistant Chief Pouliot

Assistant Chief Pouliot's report was submitted.

- Promotional exam update
 - May 11th – Supervisors promotional exam
 - June 04th – Assistant Superintendent promotional exam

Motion by Commissioner Kelly to accept Item 26 47 C Assistant Chief Pouliot's May commission report, as presented, and place on file.

Seconded by Commissioner Steere

MOTION CARRIED

Discussion:

26 48 Local 789

- No report to accept

Old Business:

25 15 Board of Fire Commission By-Laws

- No update, leave on agenda

New Business:

26 49 Personnel: Resignation

Motion by Commissioner Kelly to accept and place on file, with regrets, Item 26 49, the resignation notification from Firefighter Kyle Peck

Seconded by Commissioner Steere

MOTION CARRIED

26 50 Personnel: Resignation

Motion by Commissioner Kelly to accept and place on file, with regrets, Item 26 50, the resignation notification from Probationary Firefighter Tristan Lesnever

Seconded by Commissioner Steere

MOTION CARRIED

26 51 Personnel: Retirement

Motion by Commissioner Kelly to accept and place on file, with regrets, Item 26 51, the retirement notification from Fire Alarm Superintendent David Robert

Seconded by Commissioner Steere

MOTION CARRIED

26 52 Authorization for action: Personnel

Effective 05/01/2026 and Expires 05/01/2028

Approval of Promotional List (DFC, Captain, Lieutenant)

Motion by Commissioner Kelly to approve the Promotional List for Deputy Fire Chief, Captain and Lieutenant
Seconded by Commissioner Steere
MOTION CARRIED

Personnel:

N/A

Remarks by Fire Commissioners

Commissioner Steere offered remarks regarding ride time at Station 3, 4, and Fire Marshal in regard to the professionalism & compassion to the city and residents.

Public Comment

N/A

Date, Time and Location of Next BOFC Meeting:

- Wednesday ~ June 03, 2026 ~ 5:30 pm ~ 177 Lake Street Training Classroom

Date, Time and Location of other Events

- Wednesday ~ May 20, 2026 ~ NFR Recognition Night
Social Hour 6:00 pm to 7:00 pm
Recognition 7:00 pm to 9:00 pm
- Thursday ~ May 21, 2026 ~ 7:00pm - 9:00pm ~ FY27 Departmental Fire Budget Review - Budget Review Committee – 229 Main Street – Aldermanic Chambers
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- Friday ~ May 29, 2026 ~ 2:00pm ~ Recruit School Graduation ~ 177 Lake Street
- Thursday ~ June 08, 2026 ~ 7:00pm - 9:00pm ~ FY27 Budget - Public Hearing – 8 Titan Way – Nashua High School North
- Thursday ~ June 10, 2026 ~ 7:00pm - 9:00pm ~ FY27 Budget - Wrap-Up Session #1 – 229 Main Street – Aldermanic Chambers
- Thursday ~ June 11, 2026 ~ 7:00pm - 9:00pm ~ FY27 Budget - Wrap-Up Session #2 – 229 Main Street – Aldermanic Chambers
- Tuesday ~ June 23, 2026 ~ 7:00pm - 9:00pm ~ FY27 Budget – 2nd Reading and Possible Final Passage

Adjourn

Motion by Commissioner Kelly to adjourn the meeting at 1817 PM

Seconded by Commissioner Steere
MOTION CARRIED