

JOINT MEETING – COMMITTEE ON INFRASTRUCTURE

and POLICE COMMISSIONERS

DECEMBER 10, 2025

A joint meeting of the Committee on Infrastructure and Police Commissioners was held Wednesday, December 20, 2025, at 6:03 p.m. in the Aldermanic Chamber and duly noticed in two places, including the City's website, in accordance with the requirements of RSA 91-A:2 II.

The roll call was taken with 5 members of the Committee on Infrastructure and Police Commissioners present:

Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Richard A. Dowd
Alderman John Sullivan
Commissioner Kristin Wilson
Commissioner Nicholas Dahl

Members not in Attendance:

Alderman Patricia Klee
Alderman Chris Thibodeau
Commissioner James Tollner

Also in Attendance:

Tim Cummings, Administrative Services Director (via Zoom)
Tim Lemire, GPI (via Zoom)
Lieutenant Joshua Albert
Jennifer Moriarty, NPD Captain

ROLL CALL

INTRODUCTORY REMARKS

Chairman O'Brien

All right. We're going to persevere. Unfortunately without Administrative Services Director Tim Cummings – he is on Zoom and I'm sure he'll text us or something like that if we go too far off the ranch. Moving on.

PUBLIC COMMENT - None

APPROVAL OF MINUTES

MOTION BY ALDERMAN SULLIVAN TO APPROVE THE MINUTES OF THE NOVEMBER 5, 2025 MEETING
MOTION CARRIED

GENERAL PROGRESS UPDATE

Chairman O'Brien

At this time, unfortunately we don't have Administrative Service Mr. Cummings but can we forego this because I think you're going to give us an update on your slides, correct?

Unidentified Speaker

That's correct. So we do have a slide presentation.

Tim Lemire

Okay. Good evening Mr. Chairman and just to give the update for 9 Riverside project for this month. Right now under active construction, we actually did the final walk through yesterday morning. So we are 100 percent done with interior work. One of the last remaining items was the insulated metal panels at the garage and the security surveillance system of just 9 Riverside. There are a couple outstanding items identified yesterday. One of them being turning on the garage doors and a couple of repairs to the EV chargers that are being installed on the north face of the building.

A punch list has been established by the architect at LBA so when we have that turned into us earlier today so we are in great shape and looking to still complete the project on time by December 16th.

Other items that have been discussed here is the PD main roof and we are still evaluating some design scope options and seeking some input from contractors on final scope to get some construction costs established.

The parking lot design project – the survey work has commenced and that to date has been limited to deed research for the layout of James Roche, and Panther Drive, and Riverside. They haven't been able to do too much field work because of the recent snow but we'll, hopefully, get a little bit of a melt off and continue with that.

Contract items that are before you this evening is Whiting Turner's November pay requisition and that is at \$345,538.01. There are two CNs before you. One of them is CN 22 and that's been mentioned before to the Joint Committee but that's for access control work on the PD main building that was incorporated into this contract and another CN 23 and that is for magnetic locks and some of the hardware as we got into some of those (inaudible) components were past their service life and weren't working with the card reader system. So we found that to be an advantageous time to make those repairs.

There are some other contract actions coming up. Another one being is GPI's OPM's service. So that's myself and that's for contract closeouts, services, and continuing on through the parking lot design phase. So that's before the Joint Committee this evening.

A few other contract actions are – it's been mentioned to the Joint Committee before as well that we have some PD maintenance projects that were scoped with 9 Riverside. We pulled them out for the Whiting-Turner contract to not bill too much high risk stuff in that contract. Now that we're at the end with Whiting-Turner, there are some of those construction funds available. So we have with ARI Phoenix, the vehicle list. That's for the new garage and those are lifts specific to be able to perform maintenance on those two larger – the mobile command unit and bomb squad truck.

The camera security system on the PD building – right now we just did 9 Riverside but now we want to finish the PD building. Currently, the cameras there have a significant amount of blind spots and they are well past their service life. So we're trying to eliminate the blind spots, get the cameras up where they should be, and a big part of that is the cameras in the cell blocks, which right now those cameras they're not set at a good angle and a lot of times, the residents of those cell blocks can actually throw their clothing and shirts over them and block the surveillance of that system. So that's a need.

Another PD Dell server and we have approved two of those last month. It has come to our attention at the PD that there is a third needed. There are a total of four in the PD building but this third one has become particularly important because it comes with license fees and they are licenses that the PD does not need. So if the existing third server is also past its service life and will come with a mandatory \$24,000 license fee in the spring of '26. So this is an effective time to get this third server replaced. It will be replaced at a lower cost because we're buying the other two and it will eliminate some significant future costs for licenses at the PD no longer needs but would be forced to buy if we keep the old server.

So with those items before you, I want to do just my normal monthly update of the overall project costs. So our GMP with Whiting-Turner has remained the same – the \$2.351 million with about 81 percent spent to date and we now are very confident in completing this on budget. My analysis of the entire project with the \$3.5 million authorized, right now I'm budgeted through construction at \$3.3 million. That number has – with some many of these additions – has gone up about \$18,000. So as I said, many of these items we're bringing before you have been budget. For the most part, we're just – I just made an adjustment to that number that is more accurate now with these new items and about \$2.9 million of that has been currently issued in POs to our contractors or service providers. Currently, the city has paid \$1.8 million to contractors through November 30th.

Current project status. So as you can see, the garage is now looking very complete with the exception of the interior lights and the garage doors. Operating – as you see the week of December 8th through 12th, this current week is our architectural punch list and walk thru and we still have that December 16th completion date and the Whiting-Turner completion items. That's referring to project closeouts so that's not necessarily referring to work on the facility. So we're right where we should be with the project. That is the project update for this month.

Chairman O'Brien

Okay. Any questions of Mr. Lemire?

Alderman Sullivan

Thank you. So last night we passed the additional funding of \$900,000 for the roof. Does that – and for those at home – the roof on the main Police Department – is that gonna roll into this project or is that a completely different project?

Tim Lemire

I'd have to refer that to Director Cummings.

Alderman Sullivan

Okay.

Tim Lemire

My understanding is at the moment, it's a separate project but Director Cummings would know the correct answer to that.

Alderman Sullivan

Got it.

Alderman Dowd

It is a separate project.

Alderman Sullivan

Okay.

Chairman O'Brien

Yeah, we did try to tie in to the fire stations but.

Alderman Dowd

Yeah, it's a different question. They just went to the same company.

Alderman Sullivan

Okay. Thank you.

Chairman O'Brien

Seeing no further questions. We'll move on to Approval – well I do have one question. Mr. Lemire are you targeting we're still on the budget on the project, correct?

Tim Lemire

Yes, Sir.

Chairman O'Brien

Very good.

APPROVAL OF INVOICES

**MOTION BY ALDERMAN SULLIVAN TO APPROVE THE NOVEMBER 30, 2025 WHITING-TURNER INVOICE IN THE AMOUNT OF \$345,538.01
MOTION CARRIED**

**MOTION BY ALDERMAN SULLIVAN TO APPROVE THE NOVEMBER 24, 2025 GREENMAN-PEDERSON, INC., INVOICE IN THE AMOUNT OF \$4,732.64
MOTION CARRIED**

MOTION BY ALDERMAN SULLIVAN TO APPROVE THE NOVEMBER 13, 2025 LAVALLEE/BRENSINGER ARCHITECTS INVOICE IN THE AMOUNT OF \$9,373.20
MOTION CARRIED

APPROVAL OF NEW CONTRACTS/PROPOSALS

MOTION BY ALDERMAN SULLIVAN TO APPROVE THE WHITING-TURNER CONTRACTING COMPANY CN 22 – PD ACCESS CONTROL; WHITING-TURNER CONTRACTING COMPANY CN 23 – PD MAGNETIC LOCKS; ARI PHOENIX, INC. – VEHICLE LIFTS IN THE AMOUNT OF \$54,973.36; MOUNT MAJOR – PD SECURITY SURVEILLANCE IN THE AMOUNT OF \$110,390.45; DELL TECHNOLOGIES – SERVER UPGRADE IN THE AMOUNT OF \$26,328.56; AND GREENMAN-PEDERSON, INC., - OPM SERVICES AMENDMENT IN THE AMOUNT OF \$27,442.80
MOTION CARRIED

GENERAL FINANCIAL OVERVIEW

- \$3,500,000.00 Authorized
- \$3,348,809.26 Budgeted through construction
- \$1,806,319.59 in current spending

Chairman O'Brien

It was in Mr. Lemire's presentation. We started off with \$3.5 million authorized. So far budgeted through construction is \$3,348,809.26. In our current spending, we have spent \$1,806,319.59. Now I will attempt to see if Director Cummings has anything to say. Okay. I guess Mr. Cummings has nothing to say.

OLD OR MISCELLANEOUS BUSINESS ITEMS

Tim Lemire

If I may for miscellaneous. As we get into January and February and with the close out of Whiting-Turner's contract, one thing to keep in mind as well is the PD likely have, again, probably two to four more of these smaller 9 Riverside scoped items that were not put in 9 Riverside. It's already budgeted in our budget through construction but they have not been brought before the Joint Committee yet. So that's just future items to be cognizant of in the next meeting.

Chairman O'Brien

Okay. Very good.

Looks like we're going to have the month of January off. They anticipate our next meeting will be scheduled February 4, 2026 – that's the first time I've said 2026 – and the meeting will start at 6:00 p.m. here in the aldermanic chamber.

ADJOURNMENT

MOTION BY ALDERMAN DOWD TO ADJOURN
MOTION CARRIED

The meeting was declared adjourned at 6:26 p.m.

Alderman John Sullivan
Committee Clerk, Pro Tem