

NOTICE OF MEETING

In accordance with the requirements of NH RSA 91-A:2, II

THE Board of Fire Commission

WILL MEET ON

May 6, 2026

**AT
5:30 PM**

LOCATION

**NFR - Training Classroom - 2nd. Floor
177 Lake Street, Nashua NH 03060**

The meeting may include a nonpublic session

THE LOCATION OF THIS NOTICE IS POSTED:

Date of Posting:

☒ City Hall Bulletin Board (Elm Street/Rear Entry)	04/27/2026
☐ Nashua Public Library Bulletin Board	
☒ OTHER: Nashua Fire Rescue Headquarters	04/27/2026
☒ Website: https://nashuanh.portal.civicclerk.com/	04/27/2026

AFFIDAVIT OF POSTING

I, Lindsey Proscia, the Administrative Assistant, of the Nashua Fire Rescue
hereby certify that on this month number 4, day 27, 2026, the attached Notice of Meeting was posted
in the two places indicated on the notice, including an internet website, in accordance with the
requirements of NH RSA 91-A:2, II.

**CITY OF NASHUA
BOARD OF FIRE COMMISSION
AGENDA**

**Wednesday, May 06, 2026
177 Lake Street, Nashua, NH**

**Training Classroom
Commission Meeting
5:30 PM**

Roll Call

Pledge of Allegiance

Moment of Silence

Period for Public Comment (RE: Agenda Items)

CONSENT AGENDA:

Minutes:

26 43 April 01, 2026

Regular Meeting Minutes

26 44 April 18, 2026

Special Meeting Minutes – Station 5 Tour

Reports:

26 45 Departmental Detail Expenditures Report

Communications:

26 46 From: City of Manchester Fire Department
 Re: Gratitude

REGULAR AGENDA:

Staff Reports:

26 47 A Chief Buxton

26 47 B Assistant Chief Tremblay

26 47 C Assistant Chief Pouliot

Discussion:

26 48 Local 789

Old Business:

25 15 Board of Fire Commission By-Laws

New Business:

26 49 Personnel: Resignation

26 50 Personnel: Resignation

26 51 Personnel: Retirement

26 52 Authorization for action: Personnel

Effective 05/01/2026 and Expires 05/01/2028

Approval of Promotional List (DFC, Captain, Lieutenant)

Personnel:

N/A

Remarks by Fire Commission

Period for Public Comment

Date, Time and Location of Next BOFC Meeting:

- Wednesday ~ June 03, 2026 ~ 5:30 pm ~ 177 Lake Street Training Classroom

Date, Time and Location of other Events

- Wednesday ~ May 20, 2026 ~ NFR Recognition Night
Social Hour 6:00 pm to 7:00 pm
Recognition 7:00 pm to 9:00 pm
- Thursday ~ May 21, 2026 ~ 7:00pm - 9:00pm ~ FY27 Departmental Fire Budget Review - Budget Review Committee – 229 Main Street – Aldermanic Chambers
- Friday ~ May 29, 2026 ~ 2:00pm ~ Recruit School Graduation ~ 177 Lake Street
- Thursday ~ June 08, 2026 ~ 7:00pm - 9:00pm ~ FY27 Budget - Public Hearing – 8 Titan Way – Nashua High School North
- Thursday ~ June 10, 2026 ~ 7:00pm - 9:00pm ~ FY27 Budget - Wrap-Up Session #1 – 229 Main Street – Aldermanic Chambers
- Thursday ~ June 11, 2026 ~ 7:00pm - 9:00pm ~ FY27 Budget - Wrap-Up Session #2 – 229 Main Street – Aldermanic Chambers
- Tuesday ~ June 23, 2026 ~ 7:00pm - 9:00pm ~ FY27 Budget – 2nd Reading and Possible Final Passage

Adjourn

CITY OF NASHUA
BOARD OF FIRE COMMISSION
REGULAR MEETING MINUTES
WEDNESDAY, APRIL 1, 2026

THE MEETING CAME TO ORDER AT 17:30 PM

MEMBERS PRESENT:

Kevin Burgess
Thomas Kelly
John Steere

26 43

MEMBERS NOT PRESENT:

Gary Lambert
Mary Ann Melizzi-Golja

STAFF PRESENT:

Chief Steve M. Buxton
Assistant Chief Eric A. Tremblay
Business Manager Karen M. Conde
Local 789 President Cy Hebert

STAFF NOT PRESENT:

Assistant Chief Adam M. Pouliot

OTHERS PRESENT:

Board of Alderman John Sullivan

All stood as Commissioner Kelly led the Pledge of Allegiance.
A Moment of Silence was held for all those lost in the fire service.

PUBLIC COMMENT (RE: NFR AGENDA ITEMS)

N/A

CONSENT AGENDA:

Minutes:

26 34 March 4, 2026

Regular Meeting Minutes

Reports:

26 35 Departmental Detail Expenditures Report

26 36 Accidental / Damage Report (1)

Communications:

26 37 From: Salem Fire Department

Re: Gratitude

26 38 From: Kathryn Moreland

Re: Gratitude

26 34 thru 26 38 Approval of Consent Agenda Items

Motion by Commissioner Kelly to accept and place on file, as presented, the Consent Agenda items

Seconded by Commissioner Steere

MOTION CARRIED

REGULAR AGENDA

Staff Reports:

26 39 A Chief Buxton

Chief Buxton expressed that he can address any questions regarding his submitted report and discussed the following:

- Three grievances currently received
 - Deputy and Chief Levels
 - President Hebert and Chief Buxton will work to get them resolved.
- FY27 Budget Timeline
 - Dates to remember listed below
 - Key Dates among them
 - Thursday - May 21st – NFR's meeting with the Budget Review Committee
 - Monday – June 8th – Public Hearing
- Chief will be out of town Friday, 04/03/2026 through Monday, 04/06/2026

Motion by Commissioner Kelly to accept Item 26 39 A, Chief Buxton's April commission report, as presented and submitted, and place on file.

Seconded by Commissioner Steere

MOTION CARRIED

26 39 B Assistant Chief Tremblay

Assistant Chief Tremblay expressed that he can address any questions regarding his submitted report and discussed the following:

- Engine 2
 - Currently doing in service training
 - The hope is it will be in service next Wednesday.
- Engine 1
 - Will be scheduling to go to Allegiance for final inspection last week in April or sometime in May.
 - Will go in to service about a month after delivered
- Fire Alarm
 - Offers have been made to the two new Fire Alarm Operators.
 - Will have full roster as of 04/20/2026

Motion by Commissioner Steere to accept Item 26 39 B Assistant Chief Tremblay's April commission report, as presented and submitted, and place on file.

Seconded by Commissioner Kelly

MOTION CARRIED

26 39 C Assistant Chief Pouliot

Assistant Chief Pouliot's report was submitted.

Motion by Commissioner Kelly to accept Item 26 39 C Assistant Chief Pouliot's April commission report, as submitted, and place on file.

Seconded by Commissioner Steere

MOTION CARRIED

26 39 D Quarterly Budget Update

- FY26 Budget is tracking accordingly
 - Payroll is at 75% at $\frac{3}{4}$ of the way through the year.
 - Professional & Technical Services is in a good position.
 - Property Services is at 70%.
 - Utilities are behind but that is to be expected.
 - Other services is stable.
 - Supplies & Materials is stable but more to come at the end of the year.
 - Other expenses
 - New Hire Line is starting to get used
 - Equipment is stable but more to come at the end of the year.
- Commissioner Kelly inquired about professional development for members and officers and if there are funds allotted for that.
 - A discussion then followed.

Motion by Commissioner Steere to accept Item 26 39 D, as presented, and place on file.

Seconded by Commissioner Kelly

MOTION CARRIED

Discussion:

26 40 Local 789

Local 789 President Cy Hebert discussed the following:

- Reiterated that there are a couple of grievances as Chief Buxton indicated
 - Very fresh, just submitted
 - Will sit down with the chief and hoping for simple answers and have good results

Motion by Commissioner Kelly to accept Item 26 40, as presented and placed on file.

Seconded by Commissioner Steere

MOTION CARRIED

Old Business:

25 15 Board of Fire Commission By-Laws

No update, leave on agenda

New Business:

26 41 Review of May - August Meeting Dates, Quorum, and Possible Need to Reschedule

- Review of dates took place.
- No need to update or change dates.
- Should be ok with a quorum.

26 42 Awards Ceremony

- Discussion of award recipient and the different levels of the awards, Chiefs Award, Commissioners Award
- The Awards Committee decides the awards.

Personnel:

N/A

Remarks by Fire Commissioners

N/A

Public Comment

N/A

Date, Time and Location of Next BOFC Meeting:

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Date, Time and Location of other Events

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Adjourn

Motion by Commissioner Kelly to adjourn the meeting at 18:00 PM

Seconded by Commissioner Steere

MOTION CARRIED

CITY OF NASHUA
BOARD OF FIRE COMMISSION
SPECIAL MEETING - TOUR OF STATION 5
SATURDAY, APRIL 18, 2026

26 44

CALL TO ORDER: Commissioner Burgess called the meeting to order at 10:03 AM

BOARD OF FIRE COMMISSION PRESENT:

Kevin Burgess
Thomas Kelly
Mary Anne Melizzi-Golja
John Steere

BOARD OF FIRE COMMISSION NOT PRESENT:

Gary Lambert

Board of Fire Commission - Quorum, 4 Present

BOARD OF ALDERMAN PRESENT:

Lori Wilshire
Tim Sennott
John Sullivan (10:06am)
Derek Thibeault

BOARD OF ALDERMAN NOT PRESENT:

Ben Clemons
Richard Dowd
Alicia Gregg
Paula Johnson
Shoshanna Kelly
Patricia Klee
Thomas Lopez
Amber Morgan
Michael B O'Brien Sr.
Vengerflutta Smith

Board of Alderman – No Quorum, 4 Present

NFR STAFF PRESENT:

Chief Steve M. Buxton
Assistant Chief Adam M. Pouliot

NFR STAFF PRESENT:

Assistant Chief Eric A. Tremblay

OTHERS PRESENT: Station 5 Staff

Remarks by Fire Commissioners: Commissioner Burgess welcomed the members of the Board of Alderman.

Station Tour: Chief Buxton welcomed the members of the Board of Alderman. Chief Buxton gave a brief overview of the current station and need for a new station. The station was built in 1961. Currently it is a single engine station, the proposed new station would house multiple resources and result in improved response times. The Chief reviewed the spaces in the station and identified concerns, including open bunk spaces and asbestos and lead in every surface. Lieutenant Hanson and Chief Buxton answered questions related to the information on the screens in the training area.

Bunk area, Second Floor:

- * Open with half walls between sleeping areas
- * Chief Buxton noted the use of hospital curtains to provide some privacy.
- * Mini splits have been installed, but there is not a lot of air movement in the area.

Chief Buxton noted that it is a busy station which serves both the Broad Street and Amherst Street corridors. The Fire District covered by Station 5 is the area north of the river and west of the highway, making it the largest Fire District in the City. Response time standard is 7 minutes or less, but the response time to the Thorton Road area, on the western edge of the District, is around 9 minutes.

Question regarding aid from Merrimack: Chief Buxton stated that there is no longer an agreement with Merrimack for automatic aid, have a mutual aid agreement.

Question regarding the future of the building if it were no longer a fire station: The building would become the property of the City, with the City determining what to do with it.

Question regarding condition of roof: Roof, HAVC System and Plumbing are at end of life.

Question regarding timeline for construction: It is anticipated it will be three years to construction.

Additional Questions: None

Public Comment: None

Adjourn

Motion by Commissioner Kelly, to adjourn the meeting.
Seconded by Commissioner Steere.

MOTION CARRIED

Meeting adjourned at 10:36 AM



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2026
THROUGH APRIL 30, 2026

26 45

1000	GENERAL FUND	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
152	FIRE							
51	SALARIES & WAGES							
51100	WAGES FULL TIME	17,102,724.00	17,102,724.00	-	1,555,750.95	13,604,366.94	3,498,357.06	
51300	OVERTIME	178,544.00	178,544.00	-	44,325.59	292,547.30	(114,003.30)	
51309	OVERTIME-TRAINING	50,000.00	50,000.00	-	-	34,147.15	15,852.85	
51330	OVERTIME-SHIFT COVERAGE	3,385,113.00	3,385,113.00	-	393,090.17	3,428,642.25	(43,529.25)	
51500	WAGES ELECTED OFFICIALS	13,500.00	13,500.00	-	-	10,590.75	2,909.25	
51600	LONGEVITY	85,000.00	85,000.00	-	-	82,356.03	2,643.97	
51614	SICK INCENTIVE	40,000.00	40,000.00	-	-	-	40,000.00	
51700	STIPENDS	182,000.00	182,000.00	-	15,222.33	138,659.55	43,340.45	
51712	SPECIAL DETAIL-PENSIONABLE	2,300.00	2,300.00	-	-	-	2,300.00	
51750	RETIREMENT & SEPARATION PAY	-	102,185.23	-	99,112.79	201,298.02	(99,112.79)	
51900	SALARY ADJUSTMENTS	89,196.00	89,196.00	-	-	18,150.67	71,045.33	
51990	YEAR END PAYROLL PARTIAL WEEK CHARGEBAC	57,658.00	57,658.00	-	-	-	57,658.00	
52	FRINGE BENEFITS	\$ 21,186,035.00	\$ 21,288,220.23	\$ -	\$ 2,107,501.83	\$ 17,810,758.66	\$ 3,477,461.57	83.66 %
52100	FICA/MEDICARE	427,394.00	427,394.00	-	39,149.39	338,602.49	88,791.51	
52150	PENSION EXPENSE	5,926,095.00	5,926,095.00	-	581,392.96	4,910,233.35	1,015,861.65	
52300	BENEFITS	4,402,325.00	4,402,325.00	-	417,321.03	3,625,707.03	776,617.97	
52400	(MERP) MEDICAL EXPENSE REIMBURSEMENT PL	154,800.00	154,800.00	-	12,075.00	121,500.00	33,300.00	
52800	EDUCATIONAL ASSISTANCE	26,750.00	26,750.00	-	3,119.90	20,693.10	6,056.90	
53	PROFESSIONAL & TECHNICAL SERVICES	\$ 10,937,364.00	\$ 10,937,364.00	\$ -	\$ 1,053,058.28	\$ 9,016,735.97	\$ 1,920,628.03	82.44 %
53135	MEDICAL SERVICES	220,000.00	220,000.00	192,640.00	-	-	27,360.00	
53142	CONSULTING SERVICES	25,000.00	25,000.00	1,026.00	-	17,190.00	6,784.00	
53455	TESTING SERVICES	12,000.00	12,000.00	1,490.43	-	7,886.00	2,623.57	
54	PROPERTY SERVICES	\$ 257,000.00	\$ 257,000.00	\$ 195,156.43	\$ -	\$ 25,076.00	\$ 36,767.57	85.69 %
54100	ELECTRICITY	175,000.00	175,000.00	-	9,723.86	117,065.37	57,934.63	
54107	HEATING OIL	2,100.00	2,100.00	-	-	-	2,100.00	
54114	HEATING GAS	75,000.00	75,000.00	-	11,562.12	71,574.86	3,425.14	
54141	WATER	50,000.00	50,000.00	-	1,812.75	31,741.07	18,258.93	
54225	INSPECTION SERVICES	20,000.00	20,000.00	-	-	19,135.00	865.00	
54228	PEST CONTROL SERVICES	3,000.00	3,000.00	603.01	89.00	2,176.91	220.08	



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2026
THROUGH APRIL 30, 2026

1000	GENERAL FUND	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
152	FIRE							
54 PROPERTY SERVICES								
54243	HVAC MAINTENANCE	50,000.00	50,000.00	6,286.83	16,071.06	50,718.83	(7,005.66)	
54280	BUILDING/GROUNDS MAINTENANCE	50,000.00	50,000.00	2,356.44	5,440.59	54,993.18	(7,349.62)	
54400	SOFTWARE LICENSING	31,000.00	31,000.00	-	-	25,519.08	5,480.92	
54407	SOFTWARE MAINTENANCE	20,000.00	20,000.00	6,900.00	-	5,143.00	7,957.00	
54414	HARDWARE MAINTENANCE	15,000.00	15,000.00	-	-	7,800.09	7,199.91	
54487	EQUIPMENT REPAIRS & MAINTENANCE	20,000.00	20,000.00	2.00	615.00	1,930.00	18,068.00	
54600	VEHICLE REPAIRS & MAINTENANCE	50,000.00	50,000.00	2,154.28	1,905.87	37,465.38	10,380.34	
54821	EQUIPMENT RENTAL	2,000.00	2,000.00	-	-	-	2,000.00	
		\$ 563,100.00	\$563,100.00	\$ 18,302.56	\$ 47,220.25	\$ 425,262.77	\$ 119,534.67	78.77 %
55 OTHER SERVICES								
55118	TELEPHONE-CELLULAR	14,000.00	14,000.00	595.30	1,092.36	10,457.09	2,947.61	
55200	DUES AND MEMBERSHIPS	3,500.00	3,500.00	926.00	420.00	2,855.00	(281.00)	
55307	MILEAGE REIMBURSEMENTS	200.00	200.00	3.80	-	443.20	(247.00)	
55400	CONFERENCES AND SEMINARS	10,000.00	10,000.00	105.00	156.00	6,864.99	3,030.01	
55421	EMPLOYEE TRAINING & CERTIFICATIONS	30,000.00	30,000.00	-	700.00	9,944.00	20,056.00	
55600	PRINTING SERVICES	500.00	500.00	-	-	-	500.00	
55607	POSTAGE & DELIVERY	1,500.00	1,500.00	-	83.12	1,119.48	380.52	
55699	OTHER CONTRACTED SERVICES	2,000.00	2,000.00	101.14	597.80	3,945.89	(2,047.03)	
		\$ 61,700.00	\$61,700.00	\$ 1,731.24	\$ 3,049.28	\$ 35,629.65	\$ 24,339.11	60.55 %
61 SUPPLIES & MATERIALS								
61100	OFFICE SUPPLIES	10,000.00	10,000.00	279.45	998.13	5,629.10	4,091.45	
61107	CLOTHING & UNIFORMS	155,000.00	155,000.00	699.85	1,214.48	123,348.23	30,951.92	
61110	PROTECTIVE CLOTHING	100,000.00	100,000.00	6,425.46	7,943.77	18,290.21	75,284.33	
61135	EDUCATIONAL SUPPLIES	4,000.00	4,000.00	-	-	-	4,000.00	
61142	MEDICAL SUPPLIES	20,000.00	20,000.00	1,488.00	1,095.68	13,917.72	4,594.28	
61156	CHEMICALS	1,000.00	1,000.00	-	-	-	1,000.00	
61166	GASES	1,000.00	1,000.00	2.19	-	277.81	720.00	
61245	TRAINING MATERIALS	4,000.00	4,000.00	-	-	-	4,000.00	
61299	MISCELLANEOUS SUPPLIES	5,000.00	5,000.00	34.09	1,735.32	5,424.66	(458.75)	
61300	FUEL, UNLEADED	18,000.00	18,000.00	0.92	-	10,241.64	7,757.44	
61307	FUEL, DIESEL	54,000.00	54,000.00	169.80	219.80	33,557.28	20,272.92	
61428	CLEANING & JANITORIAL SUPPLIES	30,000.00	30,000.00	1,901.97	1,440.91	18,406.47	9,691.56	
61435	FIRE EXTINGUISHERS	5,000.00	5,000.00	1.00	-	2,167.50	2,831.50	



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2026
THROUGH APRIL 30, 2026

1000	GENERAL FUND	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
152	FIRE							
61	SUPPLIES & MATERIALS							
61499	BUILDING SUPPLIES	3,000.00	3,000.00	286.96	1,161.49	1,371.47	1,341.57	
61538	LIME AND FERTILIZER	2,000.00	2,000.00	525.03	-	1,339.97	135.00	
61650	COPIER SUPPLIES	1,000.00	1,000.00	-	-	-	1,000.00	
61699	EQUIPMENT MAINT SUPPLIES	25,000.00	25,000.00	3,845.52	-	2,111.98	19,042.50	
61705	TIRES	40,000.00	40,000.00	136.00	-	15,677.66	24,186.34	
61709	LUBRICANTS	10,000.00	10,000.00	1.86	119.40	4,691.02	5,307.12	
61799	VEHICLE PARTS & SUPPLIES	75,000.00	75,000.00	2,431.72	5,735.76	63,571.64	8,996.64	
61807	PUBLICATIONS	4,000.00	4,000.00	-	-	181.29	3,818.71	
61830	SUBSCRIPTIONS	1,000.00	1,000.00	-	-	85.00	915.00	
61900	MEALS	1,000.00	1,000.00	-	964.06	3,114.56	(2,114.56)	
61910	MEALS - FUNCTIONS	1,000.00	1,000.00	-	-	938.20	61.80	
		\$ 570,000.00	\$570,000.00	\$ 18,229.82	\$ 22,628.80	\$ 324,343.41	\$ 227,426.77	60.10 %
68	OTHER EXPENSES							
68335	ARSON INVESTIGATION EXPENSES	4,000.00	4,000.00	1.24	-	2,096.71	1,902.05	
68337	NEW HIRE APPLICATION EXPENSES	125,000.00	125,000.00	13,041.84	37,055.71	71,334.04	40,624.12	
68355	SPECIAL AWARDS	5,000.00	5,000.00	3,350.00	800.00	5,843.93	(4,193.93)	
		\$ 134,000.00	\$134,000.00	\$ 16,393.08	\$ 37,855.71	\$ 79,274.68	\$ 38,332.24	71.39 %
71	EQUIPMENT							
71025	SMALL TOOLS	4,000.00	4,000.00	0.51	-	951.14	3,048.35	
71400	EMERGENCY RESCUE EQUIPMENT	50,000.00	50,000.00	1,850.05	485.30	29,897.04	18,252.91	
71414	PHOTOGRAPHIC EQUIPMENT	1,000.00	1,000.00	-	-	-	1,000.00	
71432	FIRE APPARATUS EQUIPMENT	50,000.00	50,000.00	3,530.77	416.23	30,111.26	16,357.97	
71450	AUDIO VISUAL EQUIPMENT	1,000.00	1,000.00	-	-	-	1,000.00	
71800	FURNITURE & FIXTURES	25,000.00	25,000.00	374.01	469.97	10,687.32	13,938.67	
71999	MISCELLANEOUS EQUIPMENT	30,000.00	30,000.00	620.39	2,196.21	3,762.01	25,617.60	
		\$ 161,000.00	\$161,000.00	\$ 6,375.73	\$ 3,567.71	\$ 75,408.77	\$ 79,215.50	50.80 %
TOTAL - FIRE		\$ 33,870,199.00	\$33,972,384.23	\$ 256,188.86	\$ 3,274,881.86	\$ 27,792,489.91	\$ 5,923,705.46	82.56 %



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2026
THROUGH APRIL 30, 2026

1000	GENERAL FUND	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
	TOTAL - GENERAL FUND	\$ 33,870,199.00	\$33,972,384.23	\$ 256,188.86	\$ 3,274,881.86	\$ 27,792,489.91	\$ 5,923,705.46	82.56 %



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2026
THROUGH APRIL 30, 2026

1001	GENERAL FUND -CAP IMPROVEMENTS	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
152	FIRE							
81	CAPITAL OUTLAY/IMPROVEMENTS							
81100	CAPITAL IMPROVEMENTS	-	213,423.53	26,426.19	7,250.00	164,616.30	22,381.04	
81300	MACHINERY AND EQUIPMENT	-	173,635.43	7,384.57	-	111,568.47	54,682.39	
		\$ -	\$387,058.96	\$ 33,810.76	\$ 7,250.00	\$ 276,184.77	\$ 77,063.43	80.09 %
	TOTAL - FIRE	\$ -	\$387,058.96	\$ 33,810.76	\$ 7,250.00	\$ 276,184.77	\$ 77,063.43	80.09 %
	TOTAL - GENERAL FUND -CAP IMPROVEMENTS	\$ -	\$387,058.96	\$ 33,810.76	\$ 7,250.00	\$ 276,184.77	\$ 77,063.43	80.09 %

GRAND TOTAL: \$33,870,199.00 \$34,359,443.19 \$289,999.62 \$3,282,131.86 \$28,068,674.68 \$6,000,768.89

Chief of Department
Ryan J. Cashin



Assistant Chiefs
Matthew A.K. Lamothe
David Flurey
Joshua Guay

City of Manchester
Fire Department

26 46

April 20, 2026

Chief Steve Buxton
Nashua Fire Department
177 Lake St.
Nashua, NH 03060

Chief Buxton,

On behalf of the Manchester Fire Department, I would like to extend my deepest thanks to you and your department for providing coverage for Chief Andre Parent's wake and funeral. Your assistance allowed all of our members to properly pay their respects and provide Chief Parent with an honorable and dignified service.

We would not have been able to conduct these services while maintaining emergency response without your department's professionalism and continued support. Please extend my thanks to your members and do not hesitate to reach out with any future needs.

Sincerely,

Chief Ryan Cashin



Nashua Fire Rescue
Administrative Office
177 Lake Street, Nashua, NH 03060
www.nashuafire.com

Steve M. Buxton
Chief of Department
(603) 594-3651
FAX (603) 594-3654
BuxtonS@NashuaNH.gov

To: Chairman Kevin Burgess
From: Chief Steve M. Buxton
Date: April 29, 2026
Re: May 2026 Commission Meeting Report

26 47 A

FY26 Update

As of this report, forty-four weeks of FY26 have been completed. Please find the detailed financial summary attached.

- The operating budget is tracking as expected.
- The payroll budget is also tracking as expected.

General Updates

- **Training Grounds Relocation Project:**
 - We began working with the Planning Department to understand the administrative process that will take place to change locations.
 - In addition, we are working with DPW exploring the construction of a road through the landfill that would be adequate for our apparatus to travel on and still provide a second access point to the site.
- **FY27 Budget**
 - FY27 Budget has been submitted by Business Manager Conde as approved by the BoFC.
 - May 21 – 1900: Budget Review Committee – Fire FY27 Review (BoA Chamber)
 - June 8 - 1900–2100: FY27 Budget Public Hearing (NHSN)
 - June 10 - 1900–2100: Budget Wrap-Up Session #1 (BoA Chamber)
 - June 11 - 1900–2100: Budget Wrap-Up Session #2 (BoA Chamber if needed)
 - June 23 is the 2nd Reading and Possible Final Passage.
- **Promotional Process update:**
 - C-3 has completed the promotional testing process. Tonight, I request the BoFC accept the results of the process and establish the promotional lists for Deputy Chief, Captain, Lieutenant.

Personnel Update

- **Promotions:** 0
- **Open Positions:** 10
 - 8 in Suppression
 - Recruit school began on April 9th.
 - 2 in fire alarm
- **Retirements:** 1
- **Resignations:** 2
- **Long-Term Leave:** 3
- **Investigations:** 1
 - This is being handled by a third party through HR. Report from third party is imminent.
- **Disciplinary Actions:** 0
- **Grievances**
 - One resolved at Chief's level.
 - Two at the Chief's level in discussion with 789.

Meetings & Notable Events

- Labor-Management Meetings
- Staff Meeting
- Training Grounds Relocation Meetings
- Meeting with Area Chiefs (Merrimack)
- After Action Review meetings with internal and external partners
- NHAFC Board & Regular Meetings
- City Hall Meetings (Mayor, BOA, Legal, Administrative Services, Risk, HR)

Respectfully submitted,

A handwritten signature in black ink that reads "Steve M. Buxton". The signature is written in a cursive, flowing style.

Steve M. Buxton
Chief of Department



Nashua Fire Rescue
Administrative Office
177 Lake Street, Nashua, NH 03060
www.nashuafire.com

Eric Tremblay
Assistant Fire Chief
Emergency Services
(603) 594-3645
FAX (603) 594-3654
Eric@NashuaNH.gov

To: Chief of Department Steve M. Buxton
Chairman Kevin Burgess
From: Assistant Chief Eric Tremblay
Date: 04/29/2026
Re: May Monthly Report

26 47 B

Monthly Activity Report

- Year to date Statistics from Fire Alarm:
 - 13,071 Phone Calls
 - 57,276 Radio transmissions
 - 19,042 Calls for service
 - 265 Box Alarms
- Call Summary see attachment
- Significant Events
 - 04/06/2026 Building fire 10 Miami Street
 - Pre-Incident Value: \$366,000
 - Fire Loss: \$50,000
 - Potential Savings: \$316,000
- Mutual Aid Given
 - Hudson – Mutual Aid to the scene building fire, cancelled in route
 - Merrimack – Station Coverage
 - Tyngsboro – Station Coverage
 - Manchester – Station Coverage

Emergency Services

- HAZ-MAT – Captain Perault ran the onboard training for additional team members
- Truck Committee
 - New Engine 1 ArrowXT is in production
 - Scheduled completion is 05/19/2026
 - Tentative final inspection trip 05/26/2026-5/28/2026
- Equipment Committee
 - New SCBA's
 - Department wide training and familiarization
 - Placed in service 04/27/26
- Continued work on SOP and SOG implementation and review



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Fire Alarm Division

Due to the circumstances no report requested

Two new members have started on 04/20 scheduled to be on shift 05/10/26

Training/Safety Division

Division Update:

- Completed Actions:
 - Recruit school has started
- Garage door prop built for recruit school
 - This will remain after recruit for the companies to utilize
- Pending Actions:
 - Awaiting a quote to repair the training building

Meetings Attended

- Promotional pinning ceremony
- April Staff meeting
- Promotional candidate interviews
- Labor meeting
- Labor Group meeting on certifications
- CPAT testing in Laconia

Respectfully,

A handwritten signature in cursive script that reads "Eric Tremblay".

Eric Tremblay
Assistant Fire Chief

NERIS Incident Type Summary

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Loss
Fire				
Other Outside Fire	21	1.65%	\$0	0.00%
Trash / Rubbish Fire	1	0.08%	\$0	0.00%
Vegetation / Grass Fire	1	0.08%	\$0	0.00%
Dumpster / Other Outdoor Container Fire	1	0.08%	\$0	0.00%
Structural Involvement	1	0.08%	\$10,000	100.00%
Room and Contents Fire	1	0.08%	\$0	0.00%
Confined Cooking / Appliance Fire	3	0.24%	\$0	0.00%
Vehicle Fire - Passenger	2	0.16%	\$0	0.00%
Totals	31	2.44%	\$10,000	100.00%
Hazardous Situation				
Fuel Spill / Fuel Odor	2	0.16%	\$0	0.00%
Gas Leak / Gas Odor	11	0.87%	\$0	0.00%
Carbon Monoxide Release	4	0.31%	\$0	0.00%
Electrical Power Line Down / Arching / Malfunction	5	0.39%	\$0	0.00%
Electrical Hazard / Short Circuit	4	0.31%	\$0	0.00%
Motor Vehicle Collision	20	1.57%	\$0	0.00%
Odor	18	1.42%	\$0	0.00%
Smoke Investigation	5	0.39%	\$0	0.00%
Smoke Investigation	2	0.16%	\$0	0.00%
Totals	71	5.59%	\$0	0.00%
Law Enforcement Support				
Law Enforcement Support	5	0.39%	\$0	0.00%
Totals	5	0.39%	\$0	0.00%
Medical				
Abdominal Pain / Problems	26	2.05%	\$0	0.00%
Allergic Reaction / Stings	7	0.55%	\$0	0.00%
Back Pain (Non-Trauma)	10	0.79%	\$0	0.00%
Breathing Problems	129	10.16%	\$0	0.00%
Cardiac Arrest	14	1.10%	\$0	0.00%
Chest Pain (Non-Trauma)	46	3.62%	\$0	0.00%
Convulsions / Seizures	34	2.68%	\$0	0.00%
Diabetic Problems	12	0.94%	\$0	0.00%
Headache	3	0.24%	\$0	0.00%
Heart Problems	36	2.83%	\$0	0.00%
Overdose / Poisoning	8	0.63%	\$0	0.00%
Pregnancy / Childbirth	1	0.08%	\$0	0.00%
Psychological Behavior Issues	19	1.50%	\$0	0.00%
Sick Case	126	9.92%	\$0	0.00%
Stroke / CVA	30	2.36%	\$0	0.00%
Unconscious Victim	14	1.10%	\$0	0.00%
Well Person Check	2	0.16%	\$0	0.00%
Altered Mental Status	20	1.57%	\$0	0.00%
Nausea / Vomiting	5	0.39%	\$0	0.00%

NERIS Incident Type Summary

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Loss
Unknown Problem	26	2.05%	\$0	0.00%
No Appropriate Choice	12	0.94%	\$0	0.00%
Animal Bites	1	0.08%	\$0	0.00%
Assault	5	0.39%	\$0	0.00%
Fall	113	8.90%	\$0	0.00%
Motor Vehicle Collision	22	1.73%	\$0	0.00%
Industrial Accident/Inaccessible Incident/Other Entrapment (Non-Vehicle)	1	0.08%	\$0	0.00%
Hemorrhage / Laceration	18	1.42%	\$0	0.00%
Other Traumatic Injury	6	0.47%	\$0	0.00%
Medical Alarm	8	0.63%	\$0	0.00%
Standby Request	11	0.87%	\$0	0.00%
Transfer / Interfacility	2	0.16%	\$0	0.00%
Heart Problems	4	0.31%	\$0	0.00%
Motor Vehicle Collision	4	0.31%	\$0	0.00%
Totals	775	61.02%	\$0	0.00%
No Emergency				
Cancelled	31	2.44%	\$0	0.00%
Intentional False Alarm	6	0.47%	\$0	0.00%
Malfunctioning Alarm	36	2.83%	\$0	0.00%
Accidental Alarm	98	7.72%	\$0	0.00%
Other False Call	2	0.16%	\$0	0.00%
No Incident Found Upon Arrival / Location Error	19	1.50%	\$0	0.00%
Controlled Burning (Authorized)	7	0.55%	\$0	0.00%
Smoke From Nonhostile Source (Smoke Scare)	19	1.50%	\$0	0.00%
Investigate Hazardous Release (Nothing Found)	11	0.87%	\$0	0.00%
Cancelled	11	0.87%	\$0	0.00%
No Incident Found Upon Arrival / Location Error	11	0.87%	\$0	0.00%
Totals	251	19.76%	\$0	0.00%
Public Service				
Fire / Smoke Alarm	14	1.10%	\$0	0.00%
CO Alarm	1	0.08%	\$0	0.00%
Other Alarm	5	0.39%	\$0	0.00%
Person In Distress	1	0.08%	\$0	0.00%
Citizen Assist / Service Call	23	1.81%	\$0	0.00%
Lift Assist	81	6.38%	\$0	0.00%
Move-up	1	0.08%	\$0	0.00%
Standby	5	0.39%	\$0	0.00%
CO Alarm	1	0.08%	\$0	0.00%
Totals	132	10.39%	\$0	0.00%
Rescue				
Elevator / Escalator Rescue	1	0.08%	\$0	0.00%
Motor Vehicle Collision Extrication / Entrapment	4	0.31%	\$0	0.00%
Totals	5	0.39%	\$0	0.00%

NERIS Incident Type Summary

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Loss
Grand Totals:	1,270		\$10,000	



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Adam Pouliot
Assistant Fire Chief
Professional Standards
(603) 589-3475
PouliotA@NashuaNH.gov

To: Chief of Department Steve Buxton
Chairman Kevin Burgess
From: Assistant Fire Chief Adam Pouliot
Date: May 05, 2026
RE: May Commission Meeting Report

26 47 C

Hiring Process:

Firefighter/ EMT positions

- Recruit school started on April 9th with 7 probationary firefighters. We had one withdraw a few days in
- Recruit school graduation will be on May 29th

Fire Alarm Operator positions

- On April 20th, Marya Figueroa and Roman Ruvalcaba started their training. They are expected to go on shift May 11th.

Promotional Process:

- Promotional Exam for Fire Alarm Supervisor (4) is May 11th
- Promotional Exam for Fire Alarm Superintendent is May 11th
- Promotional Exam for Fire Alarm Assistant Superintendent will be June 4th

Facility Maintenance:

- Still waiting on the final quotes for the roof replacement at Station 3 and Fire Alarm as well as the quote for roof repair and gutters at 177 Lake Street. Asbestos testing was done on the roof at Station 3. Small amounts detected only on the roof curbs that support the HVAC equipment.
- The air compressor at the mechanics shop needs to be replaced. Able air in Hudson NH is the lowest bidder. The unit has been ordered and has arrived at their facility. Just waiting on Johnson Electric to upsize the circuit breaker and upsize the wire to the panel.

Other:

- The Nashua Fire Summer Camp will be happening again this summer. It is scheduled for the week of July 13th. Administration is still working on how staffing will be covered.
- Ladder 2 has gone back to Allegiance for issues with the aerial ladder/ controls.
- The old Engine 2 is on the City Auction site to be sold as we already have sufficient spare apparatus. We will receive more money for it at auction than trade-in.
- The old rehab bus is also on the auction site as the replacement bus is now in service.
- The Deputy Chief vehicle and Training Safety Pickup are up on the CERF for replacement in FY 27. C3 and Fleet Superintendent will be working on specifications to replace these vehicles.

Mechanical Division:

- Completed the fit-up of the new Engine 2
- Completed the service and minor repairs to the new to us rehab bus

EMS Division:

- Attended open house at Boston Midflight's new quarters at the Manchester Airport
- Scheduled fall EMT refresher classes
- Scheduled training for nebulizer use. Albuterol and Duo-nebs are now under EMT-Basic protocols. Training and equipment will bring us up to the current standard

Fire Marshal's Office:

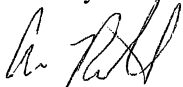
Inspections/ Enforcement:

- Total Inspections YTD: 581
 - Total Hours Logged: 420
- Plan Reviews Processed YTD: 112
- Permits Processed YTD (including Place of Assembly): 347

Fires:

- 68 Dublin Street: Dryer Fire
- 24 Donna Street: Electrical problem involving a dryer
- 10 Miami Street: Basement fire, Cause is under investigation by FMO
- 52 Cannongate: Oven Fire

Respectfully Submitted,



Adam Pouliot
Assistant Fire Chief