



THE CITY OF NASHUA

*Division of Public Works
Administration*

"The Gate City"

Board of Public Works Meeting of April 21, 2026 Agenda

A meeting of the Board of Public Works is scheduled for Tuesday, April 21, 2026 at 4:00 p.m. in the Mine Falls Conference Room, 848 West Hollis Street, Nashua, NH 03062.

I. Roll Call

II. Motion: To approve the agenda as submitted.

III. Motion: To approve the minutes of the Board of Public Works Meeting of March 26, 2026

IV. Public Comment

V. Wastewater Department

A. Motion: To approve the User Warrants as presented.

B. Motion: To approve the FY27 purchase of the chemical Sodium Hypochlorite in the amount of \$300,000 from Borden & Remington of Fall River, MA. Pending approval of the FY27 Budget; Funding will be through: Department: 169 Wastewater; Fund: Wastewater; Account Classification: 61 Supplies & Materials.

C. Motion: To approve the FY27 purchase of the chemical Sodium Bisulfite in the amount of \$88,000 from PVS Chemical Solutions of Detroit, MI. Pending approval of the FY27 Budget; Funding will be through: Department: 169 Wastewater; Fund: Wastewater Account Classification: 61 Supplies & Materials.

D. Motion: To approve the contract for the replacement of the Wastewater Treatment Facility Thickening Room Drains with Northeast Earth Mechanics, LLC of Pittsfield, NH in an amount not to exceed \$151,918.62. Funding will be through Department: 169 Wastewater; Fund: Wastewater; Account Classification: 81 Capital Outlay/Improvements.

VI. Solid Waste Department

A. Motion: To approve the contract with Greg Balcom Landscaping of Milford, New Hampshire in the amount not to exceed \$35,000 to provide brush grinding at the Four Hills Landfill. Funding will be through Department 168 Solid Waste; Fund: Solid Waste; Account Classification: 55 Other Services.

VII. Engineering Department

- A. Motion:** To approve the Sewer Service Permits and Fees as submitted.
- B. Motion:** To approve the Pole License Petition as listed in the staff report.
- C. Motion:** To approve a Drainlayer's License for BMB Excavation, LLC of Chichester, NH in accordance with Nashua City Code §255-19 Issuance of Drainlayer's License and authorize the Division of Public Works to temporarily suspend the license if work is found to be unsatisfactory during an initial 6-month probationary period.
- D. Informational:** Street Opening Permits issued for Streets in Moratorium.
- E. Informational:** Sidewalks Presentation.

VIII. Administration Department

- A. Informational:** 2026 Drop Mobility Discussion
- B. Discussion:** Holman Stadium Events
- C. Informational:** Director's Report

IX. Commissioner's Comments

X. Personnel

- A. Motion:** To approve and unseal the nonpublic minutes for Personnel from the Board of Public Works Meeting of March 26, 2026.
- B. Motion:** To accept the resignation of Patrick Carr, Wastewater, effective April 24, 2026.

XI. Non-Public Session - Pursuant to RSA 91-A:3, II(b) The hiring of any person as a public employee

MEETING OF THE BOARD OF PUBLIC WORKS
March 26, 2026
MEETING MINUTES

A meeting of the Board of Public Works was held on March 26, 2026, at 4:00 p.m., at the Division of Public Works Administration Building in the Mine Falls Conference Room, 848 West Hollis Street, Nashua, New Hampshire 03062.

Chairman, James Donchess, Mayor, declared the meeting to order at 4:00 p.m. and called the roll.

I. ROLL CALL

Members Present:

Chairman, James Donchess, Mayor
Vice-Chairman Matthew Gregg
Commissioner Paul Shea
Commissioner, June Lemen
Commissioner, Manny Espitia

Members Absent

Director, Lisa Fauteux

Also Present:

Michael B. O'Brien, Sr., Aldermanic Liaison
Richard A. Dowd, Board of Aldermen
David Boucher, Superintendent, Wastewater
Bryan Conant, Superintendent, Parks and Recreation
Jeff Lafleur, Superintendent, Solid Waste
Dan Hudson, P.E., City Engineer
Ethan M. Beals, Project Manager, IMEG
Carolyn O'Connor, Finance and Administration Manager
Marina Vaz, City of Nashua Resident
Skylar Wheeler, City of Nashua Resident
Claire Edwards, Executive Assistant, Division of Public Works

II. MOTION: TO APPROVE THE AGENDA AS SUBMITTED

Chairman, James Donchess, Mayor

tem 2, the agenda. Commissioner Espitia.

Motion by Commissioner Espitia: To Approve The Agenda As Submitted.

MOTION CARRIED: Unanimously

III. MOTION: TO APPROVE THE MINUTES OF THE BOARD OF PUBLIC WORKS MEETING OF FEBRUARY 26, 2026.

Chairman, James Donchess, Mayor

Next, communication or next is a motion number 3 to approve the minutes from the last meeting. Commissioner Gregg.

Motion by Commissioner Gregg: To Approve The Minutes Of The Board Of Public Works Meeting Of February 26, 2026.

MOTION CARRIED: Unanimously

IV. PUBLIC COMMENT

Chairman, James Donchess, Mayor

Public Comment. Is there any member of the public who would like to address the Board? Apparently not, so we'll go to Wastewater.

V. WASTEWATER DEPARTMENT

A. Motion: To Approve The User Warrants As Presented.

Chairman, James Donchess, Mayor

First, we have Item A, Commissioner Shea.

Motion by Commissioner Shea: To Approve The User Warrants As Presented.

MOTION CARRIED. Unanimously.

B. Motion: To Approve The Contract With Pescinski Painting, LLC Of Tilton, New Hampshire In An Amount Not To Exceed \$100,600.00 For The Loading Dock And Tank Wall Coating Project. Funding Will Be Through: Department: 169 Wastewater; Fund: Wastewater; Account Classification: 81 Capital/Improvements.

Chairman, James Donchess, Mayor

Next communication or the next issue, item is Item B. Commissioner Lemen.

Motion by Commissioner Lemen: Motion: To Approve The Contract With Pescinski Painting LLC Of Tilton, New Hampshire, In An Amount Not To Exceed \$100,600.00 For The Loading Dock And Tank Wall Coating Project. Funding Will Be Through: Department: 169 Wastewater; Fund: Wastewater; Account Classification: 81 Capital/Improvements.

David Boucher, Superintendent, Wastewater

Dave Boucher, Wastewater Superintendent. This project involves the coating of steel beam and louvers on our loading dock at the wastewater plant. Also, the sealing of the loading dock floor. Also, resurfacing of the concrete stairs, retaining wall, and some tanks in that area of the

loading dock. This went out to bid. Pescinski was the low bidder, and we checked out their references. They looked good, and we'd like to use them. Be happy to answer any questions.

MOTION CARRIED. Unanimously.

VI. STREETS DEPARTMENT

Chairman, James Donchess, Mayor

Streets Department, we have an informational item, only I believe, which is the 2026 spring cleanup schedule. Any other questions or comments on that? We will go to the Parks Department

VII. PARKS DEPARTMENT

A. **Motion: To Approve The Construction Engineering Services Contract With Wright-Pierce Of Portsmouth, New Hampshire In The Amount Not To Exceed \$177,500.00 For Construction Engineering Services For Renovation And Restoration Repairs To Holman Stadium. Department 177 Parks, Fund: Bond; Activity: Holman Stadium Improvements.**

Chairman, James Donchess, Mayor

Item A, Commissioner Espitia.

Motion by Commissioner Espitia: Motion: To Approve The Construction Engineering Services Contract With Wright-Pierce Of Portsmouth, New Hampshire, In The Amount Not To Exceed \$177,500.00 For Construction Engineering Services For Renovation And Restoration Repairs To Holman Stadium. Department 177 Parks, Fund: Bond; Activity: Holman Stadium Improvements.

Bryan Conant, Superintendent, Parks and Recreation

Good afternoon, Superintendent of the Parks Department, Bryan Conant. As you know, we've received some money to do some improvements over at Holman Stadium. We've recently updated the lights and the fire suppression. This really to continue that work and the process of that. As you can see throughout the proposal, this is really to go after the facility structural systems. The lower seating bowl underneath the actual grandstand, all the steel that supports the grandstand, and this is to help us create bid specs so we can go out and have other outside companies really give us a good cost analysis on what it is going to cost to fix the stadium, and I'd be happy to answer any questions on this if there are any.

Discussion:

Marina Vaz, City of Nashua Resident

Are the mics on? We're having a hard time hearing.

Mr. Conant

Sorry. Is my mic not on?

Mr. Lafleur

The mics are on--

Commissioner, Matthew Gregg

There's no speaker. There's no speakers.

Marina Vaz, City of Nashua Resident

I am Hard of hearing (inaudible) hard time understanding.

Mayor Donchess

Oh, I see. Just try to speak a little louder.

Mr. Conant

I certainly will. I'd be happy to answer any questions on that topic if there are any.

Mayor Donchess

Alright, so Item A, a motion has been made. Any discussion or questions?

MOTION CARRIED: Unanimously

B. **Motion: To Approve The Engineering Services Contract With The Turner Group Of Concord, New Hampshire In The Amount Not To Exceed \$85,700.00 For Design Engineering Services Of Rotary Pool. Funding Will Be Through: Departments: 177 Parks And 160 Admin & Engineering. Funds: Trust And General; Account Category: 53 Professional Services.**

Chairman, James Donchess, Mayor

Next, Item B, Commissioner Gregg.

Motion by Commissioner Gregg: To Approve The Engineering Services Contract With The Turner Group Of Concord, New Hampshire In The Amount Not To Exceed \$85,700.00 For Design Engineering Services Of Rotary Pool. Funding Will Be Through: Departments: 177 Parks And 160 Admin & Engineering. Funds: Trust And General; Account Category: 53 Professional Services.

Bryan Conant, Superintendent, Parks and Recreation

Good evening, Superintendent of the Parks Department, Bryan Conant. As you're all well aware, we have three city pools. Just this past summer, we hired the Turner Group to do an assessment on Centennial pool and Rotary pool. Those are the two pools right now that are really in need of some attention. We'd like to hire the Turner Group to come up and to provide us with their engineering services to prepare some construction documents that we could then go out to bid with to update the pool at Rotary pool. I'd be happy to answer any questions on this topic if there are any.

Discussion:

Mayor Donchess

Alderman O'Brien.

Alderman, Michael B. O'Brien, Sr., Board of Aldermen

I personally, and I'm sure you do too, Mr. Conant would like to have the pools open.

Mr. Conant

Yes.

Mr. O'Brien

This season. Is that going to happen or are they in such disrepair that they may be late in opening?

Mr. Conant

No, they're not going to be late in opening. They should be on time and opening, and we'll do our best to get through the season. I'm not going to sit here and make any promises on either of those two pools.

Mr. O'Brien

Well, if it fails, I can appreciate that, yeah. So, the intent is this will be in the fall?

Mr. Conant

That would be the intent, either to get this done in the fall or to get it done in the spring prior to the opening of next year, Alderman O'Brien. That would be the intent.

Mr. O'Brien

Very good. Outstanding. Thank you.

Mr. Conant

Thank you.

Mayor Donchess

Alright, anyone else?

MOTION CARRIED: Unanimously.

Richard A. Dowd, Alderman, Board of Alderman

We're going to be passing the last bid at Stellos –joint specials that last sidewalk.

Mr. Conant

Okay. That would be fantastic. That's great news, thank you.

Commissioner, Paul Shea

How are you doing--

Unidentified Speaker I

(Unintelligible).

Unidentified Speaker II

Yeah. (Unintelligible) definitely talk about it.

Commissioner Shea

Alright, let us know.

VIII. SOLID WASTE DEPARTMENT

A. Motion: To Approve A Purchase Not To Exceed \$50,000.00 For Water Line And Parts From Core And Main Of Loudon, New Hampshire. Funding Will Be Through Department 168 Solid Waste; Fund: Bond; Activity: Landfill Construction Phase IV.

Chairman, James Donchess, Mayor

Alright, we're now at the Solid Waste Department. Item A, Commissioner Shea.

Motion by Commissioner Shea: To Approve A Purchase Not To Exceed \$50,000.00 For Water Line And Parts From Core And Main Of Loudon, New Hampshire. Funding Will Be Through Department 168 Solid Waste; Fund: Bond; Activity: Landfill Construction Phase IV.

Jeff Lafleur, Superintendent, Solid Waste

Jeff Lafleur, Superintendent of Solid Waste. This is to bring in water to the back of the landfill in case of an emergency. We've always thought about doing it, and now is the perfect opportunity to do the work, bring it in. We'll have two hydrants out there. We've never had the opportunity to have water out there. We had a landfill fire probably I want to say 8 or 10 years ago. It was actually out in the soft yard waste area. We had to borrow tankers from other communities. If those tankers weren't available because they were on another firefighting scene, we wouldn't have been able to put the fire out, so this will give us the opportunity to have water there, and the firefighters could actually run lines right to our landfill from where the hydrants will be.

Mayor Donchess

Alderman O'Brien.

Michael O'Brien, Sr., Board of Aldermen

Yeah, thank you. Is this going to coordinate with the moving of the fire department training facility? So, running that line will take care of both needs?

Mr. Lafleur

Yes, sir. It will be dual purpose for that. It'll be for the landfill for our safety on our side, and the fire training grounds can use it for their training.

Richard A. Dowd, Board of Aldermen

Another question. Are they going to have an access in the back of the landfill?

Mr. Lafleur

For driving in?

Mr. Dowd

Yeah.

Mr. Lafleur

No, sir. Just the water line coming through.

Mr. Dowd

If there were a truck there and you had a fire they'd have to go all the way around.

Mr. Lafleur

That's how the landfill is designed. I'm proposing to put in a new access road anyways, which will be able to handle all of that, and it will go right up over the landfill. So we'll have a quicker access to it.

MOTION CARRIED: Unanimously.

B. Motion: To Approve An Agreement With Lebanon, New Hampshire With Reciprocity Of Leachate Disposal In The Event Of An Emergency That They Will Take Our Leachate And We Will Take Theirs.

Chairman, James Donchess, Mayor

Next, Item B. Commissioner Shea.

Commissioner, June Lemen

He just did--

Mayor Donchess

--oh you did? I thought it was Maddy. Commissioner Lemen.

Motion by Commissioner Lemen:__To Approve An Agreement With Lebanon, New Hampshire With Reciprocity Of Leachate Disposal In The Event Of An Emergency That They Will Take Our Leachate And We Will Take Theirs.

Jeff Lafleur, Superintendent, Solid Waste Department

Jeff Lafleur, Superintendent of Solid Waste. New Hampshire Department of Environmental Services have some new rules for our permitting of our landfill, including our Phase IV landfill. They made it—they need us to have a backup plan to ship our leachate somewhere in the event that the wastewater plant goes down. If the wastewater plant goes down we have bigger problems. We reached out to some other wastewater facilities and they wanted over \$60,000.00 a year just to hold airspace inside their wastewater treatment plant to cover our emergency, in case there is an emergency. We got a little creative. We reached out to Lebanon, which is in the same situation that we are. We asked them if we could just do reciprocity at no cost to each other, other than just the trucking in the event there is an emergency. They agreed to it wholeheartedly. We both suffice our permits with DES, and it's a win-win for both cities.

Discussion:

Mayor Donchess

Anybody else? Commissioner Lemen.

Commissioner Lemen

Are we about the same size as Lebanon?

Mr. Lafleur

We're the second largest city in New Hampshire.

Commissioner Lemen

I mean, I didn't know how close Lebanon--

Mr. Lafleur

--they're in the same situation that we are. If they---

Commissioner Lemen

--oh, it's a better deal for us.

Mr. Lafleur

Well, yeah, it's a better deal for us, but we never foresee it happening. I mean the whole wastewater plant would have to go down before we'd have to ship leachate, and that would be a bigger problem for the city, and the same thing for Lebanon. They'd have a bigger issue than we could even imagine.

Commissioner Lemen

Yeah, Okay. I think it's great and very creative solution.

MOTION CARRIED: Unanimously.

IX. ENGINEERING DEPARTMENT

A. Motion: To Approve The Sewer Service Permits And Fees As Submitted.

Chairman, James Donchess, Mayor

Now, we're on to the Engineering Department. Item A, Commissioner Espitia.

Motion by Commissioner Espitia: To Approve The Sewer Service Permits And Fees As Submitted.

MOTION CARRIED: Unanimously.

B. Motion: To Approve The Pole License Petitions As Listed In The Staff Report.

Chairman, James Donchess, Mayor

Item B, Commissioner Gregg.

Motion by Commissioner Gregg: To Approve The Pole License Petitions As Listed In The Staff Report.

MOTION CARRIED: Unanimously

C. Motion: To Approve Change Order 2 To The 2025 CIPP Lining Program With National Water Main Cleaning Co. Of Canton, Massachusetts In The Amount Not To Exceed \$3,393,909.00. Funding Will Be Through: Department: 169 Wastewater; Fund: Bond; Activity: Sewer Rehab.

Chairman, James Donchess, Mayor

Item C, Commissioner Shea.

Motion by Commissioner Shea: To Approve Change Order 2 To The 2025 CIPP Lining Program With National Water Main Cleaning Co. Of Canton, Massachusetts In The Amount Not To Exceed \$3,393,909.00. Funding Will Be Through: Department: 169 Wastewater; Fund: Bond; Activity: Sewer Rehab.

Dan Hudson, P.E., City Engineer

Good afternoon, Dan Hudson, City Engineer. Last year, we bid out this lining contract, which is to replace lining. National Water Main Cleaning Company was the low bidder. They completed the work last year and are wrapping it up, basically, as we enter into this year. We're seeking to extend the contracts via change order so they can continue to work through this calendar year. They are agreeing to hold their pricing. There were a couple of items that we had to add to the contract just because there's a couple pipe sizes that they didn't have in their original contract, but they provided pricing for those, and they're holding their other pricing. It seems like this is suitable to do and avoid having to go through a re-bidding process for this year's work. I'd be happy to address any questions.

Mayor Donchess

Commissioner Gregg.

Commissioner, Matthew Gregg

Really quickly. In terms of the original coming in as the low bid, I'm assuming that this--it says it's additional work, but I just wanted to make sure that the full scope of what other groups were bidding for didn't include these change orders.

Mr. Hudson

That's correct. This is new work. Last year, we identified a certain footage of pipe we expected to inspect and clean, and then basically how much we would line. This year will have additional footage. The inspection is CCTV work, and then we usually see 30 to 40 percent of the pipes we look in, we actually need to line because we're looking at some of the older pipes in the system. And so, we've projected what will be needed for the lining part of this, but it's based upon a historic record of what we've had in the past. It's the same type of work, I mean, the effort is the same as it was last year, it's just additional pipe.

Commissioner Gregg

Thank you.

MOTION CARRIED: Unanimously.

D. Motion: To Approve Amendment #4 To The Engineering Services Agreement For The Walnut Street Oval Intersection Project With Hoyle, Tanner & Associates, Inc. Of Manchester, New Hampshire In An Amount Not To Exceed \$256,168.25. Funding Will Be Through: Departments 160 Admin/Eng; Funds: Bond And Grant; Activity: Walnut Street Oval.

Chairman, James Donchess, Mayor

Next, Item B, Commissioner Lemen.

Motion by Commissioner Lemen: To Approve Amendment #4 To The Engineering Services Agreement For The Walnut Street Oval Intersection Project With Hoyle, Tanner & Associates, Inc. Of Manchester, New Hampshire In An Amount Not To Exceed \$256,168.25. Funding Will

Be Through: Departments 160 Admin/Eng; Funds: Bond And Grant; Activity: Walnut Street Oval.

Dan Hudson, P.E., City Engineer

Hoyle Tanner and Associates was selected to help us through design of the Walnut Oval Project. It's been going well. We've been through an engineering study phase. We're wrapping up a preliminary engineering phase with submission to the DOT of that phase shortly. We're seeking to amend their contract to extend into the final design, which will get us through plans for bidding and ultimately construction. This is a cost-sharing arrangement with the federal government, with funds passed through DOT, with the State and Federal picking up 80 percent of the cost, and the City picking up 20 percent of the cost. This amendment price you see here is the total cost of the amendment, so 20 percent of that will be borne by the City. Be happy to address any questions.

Discussion:

Mayor Donchess

Thank you. Commissioner Espitia.

Commissioner Manny Espitia

How is it--how was public comment, public hearing on this?

Mr. Hudson

Great question. We did have--we held two public meetings, and frankly, they weren't well attended. We did have some people come out. The first meeting was in the engineering study phase, and basically without any plan information really we were just poling people on what their experience was with the area, what their concerns were, and the primary feedback we received was that it's very difficult as a pedestrian to travel through the area, and then also to travel through the area on a bicycle. The public input aligned with the vision for the project, which was to implement some traffic calming in the area, to reduce from the two lanes to one lane around the oval. To try to re-prioritize, provide additional safety and capacity, and accommodations for bicycles and pedestrians. That was the first meeting, and then we went forward, and we prepared some alternate designs. Ultimately, we had a preferred alternative, which, if anybody is interested, they can go to the City web page, they can go to the Public Works page, on the left, there's a projects link, and on there, there's one for the Walnut Oval Project. If you look through there, you can see what the preferred alternatives for the project are, but it includes a small roundabout as you come in from Central Street, and then the oval features as I generally described. In addition, the project will reverse the traffic flow on West Pearl Street, making it eastbound instead of westbound as it is now, which has been a long-term goal of the City in our traffic circulation pattern goal. That's kind of the project in a nutshell and the feedback received. As we go through the final design, we will reach out individually to each abutter that's impacted by the project. We'll have a direct conversation. They'll be compensated through the requirements in the Uniform Act that federal money requires. They'll be compensated for those easements and impacts and things, and so, I expect we'll have some more direct communication with folks soon.

Commissioner Espitia

Quick follow up?

Mayor Donchess

Yes.

Commissioner Espitia

When do you—do you have a timeline of when?

Mr. Hudson

We're hoping to advertise this project in early next year, January or February timeframe for construction next year. A calendar year from now. Of course, that's all predicated on favorable negotiations with the abutters and obtaining easements and things we need to do. We do already have most of the project permitting we needed. We have our need for approval and we still need alteration training permit approval, but we're progressing through design with the hopes that we'll be out to bid early next year.

Commissioner Espitia

Perfect. Awesome, thank you.

Mr. Hudson

You're welcome.

MOTION CARRIED: Unanimously.

E. Motion: To Consider The Hardship Request From IMEG On Behalf Of Silver Lining Development, LLC To Excavate And Install Utilities In Linton Street.

Chairman, James Donchess, Mayor

Next, Item E, Commissioner Espitia.

Motion by Commissioner Espitia: To Consider The Hardship Request From IMEG On Behalf Of Silver Lining Development, LLC To Excavate And Install Utilities In Linton Street.

Dan Hudson, P.E., City Engineer

I'll just quickly introduce it, and I'll turn it over to Ethan Beals from IMEG to describe in more detail what the request is, but there is a request to work in Linton Street, which was last paved in May 2022, and per the hardship requirements and the ordinance, they're here seeking the Board's approval.

Ethan M. Beals, Project Manager, IMEG

Good afternoon everyone. Ethan Beals, Project Manager at what was Hayner/Swanson, now IMEG, doing business at 3 Congress Street here in Nashua. I do have plans tonight if anybody doesn't have a copy in their agenda. Here tonight representing Silver Lining Development for a proposed subdivision project. The existing sites located at 16 East Glenwood Street, which is located in the southeast quadrant of the city. Recently, the city Planning Board approved a one into three lot subdivision on that lot, in which the existing dwelling will be renovated, and two new single-family dwellings would be constructed. Additionally, our client owns an adjacent existing buildable lot of record, and also intends to construct a single-family dwelling on that lot.

Two of the proposed dwellings out of the four total will gain access via a shared private driveway that really connects to the dead end of Linton Street. Additionally, water and gas utilities to service those two dwellings are also just in Linton Street. As Dan just mentioned, Linton Street was paved in May 2022, and therefore, we have about one year left before the five-year moratorium expires in May 2027.

We're seeking permission from this Board to be able to cut into Linton Street in order to be able to construct the necessary utility services and also tie in the shared driveway. Accordingly, we're proposing a curb-to-curb street restoration of the impacted portion of Linton Street. I'll also note that, given the portion of Linton Street that we're working in it is a dead end. The impacted portion really only sees traffic from hopefully, our private driveway. The cuts and the street restoration will stop well short of the two existing driveways that are the last two driveways on Linton Street. I'd be happy to answer any questions.

MOTION CARRIED: Unanimously.

Chairman, James Donchess, Mayor

Item F is an--

Richard A. Dowd, Board of Aldermen

--Can you tell me has Tinker Road been paved within the last five years?

Mr. Hudson

I don't know off hand. I'll have to get back to you on that.

Mr. Dowd

Because it's a new development that's going to be cutting into it?

Mr. Hudson

Yeah, the vicinity—I know in that vicinity. The same criteria applies. If it has been paved in the last five years, then it's always a condition of the subdivision approval. They would need to come to this Board to seek that approval to do that work. We can't stop them from going through the Planning Board process, but we always make them aware of those moratorium issues. I don't know off hand without looking at the file that we had on that.

Mr. Dowd

The other question I have is, I thought people would be here today. The Pennichuck light, has that been fixed?

Mr. Hudson

At the Mill School? The traffic light? I don't know if I can fixed, we've been through this recurring pattern of it having some issue, and we go restart it, and then it works for a while, and then the issue recurs. I don't know if this was another one of those cases where it's not being responsive to traffic, stopping when they don't need to be stopped, basically. We're still chasing that issue, we don't really, we really haven't pinpointed what the issue is. We've had the winter season. We've just been rebooting it. Now that spring is here, we can dig a little deeper and try to figure that out.

Mr. Dowd

Yeah, because people have said when school is out at night, there's nobody coming out of the school road, and the light was turning red.

Mr. Hudson

I have theories of what's happening, but we need to get to the bottom of it, and I would just encourage a lot of people have been good about letting us know when it happens. I've been tracking so I can tell how many times it's happened or whatever and try to figure it out, but yeah, if anybody does see that issue, call us up, and we'll go out and reboot it at minimum, and then we are trying to get to the bottom of that.

Mr. Dowd

The next question I have is, when school is not in session, maybe even during the summer, can it be a blinking light?

Mr. Hudson

It could be. That's something that we can investigate and talk more about, but that is a common thing, especially at schools and other things that are seasonal to convert a system to a flash during the summer. That's something we can look at.

Mr. Dowd

Thanks.

Mr. Hudson

You're welcome.

F. Informational: Street Opening Permits Issued For Streets In Moratorium.

Chairman, James Donchess, Mayor

Alright, Item F, under Engineering, is an informational item. So, we'll move on to Administration.

IX. ADMINISTRATION DEPARTMENT

A. Informational: 2026 Drop Mobility Encumbrance Permit Request Memorandum.

Chairman, James Donchess, Mayor

A is informational as well. Does anybody have any questions or comments about that?
Commissioner Espitia.

Discussion:

Commissioner Manny Espitia

And, this is going through our community--this is being handled by Community Development?
They're just letting us know?

Mayor Donchess

Pardon.

Commissioner Espitia

This is going through Community Development. It's program with Community Development and Dropbike?

Mayor Donchess

Yeah.

Commissioner Espitia

It's not. I mean. I think it's exciting that we're having—we have these what is it pedal-assisted bikes, almost e-bikes. I think one of the things, and I'll talk about this in Commissioner Comments, I just like making sure our streets are friendly to bike riders. I know that it--especially with--I mean, I don't have to worry about snow at the same time, but it's usually--our streets get narrower and narrower, and so I just worry about bike/pedestrian safety. I'm excited that we're going to have more bike riders. I think this will make drivers more aware, but I also just want to make sure that they're safe on the roads.

Mayor Donchess

Alright, great. Commissioner Shea.

Commissioner, Paul Shea

I have no objection to this. In the past, we've gotten some level of presentation, and I know that encumbrance is an administrative matter, so I'm not--I have no interest in holding this up. It just would have been nice to have some level of overview from the company and an opportunity for the audience and asking questions. Just take that for what it's worth. I would have liked that, and I don't put that on anybody, I just want to say it out loud so it doesn't live inside my body.

Mayor Donchess

We could have Levent come in next time.

Commissioner Shea

That would be nice.

Mayor Donchess

He's the guy that wrote the memo. He the sustainability planner.

Commissioner Shea

Because it was great in the past to be able to ask about equity and rates and have some information on how truly accessible this is to the general public. In the past a lot of the rates for these programs have been prohibitive. So, it might cost \$5.00 to \$10.00 or something like that to rent one of these for the amount of time that it would take and you may as well take a cab when you're comparing dollars to dollars. Being able to have that back and forth would be appreciated.

Mayor Donchess

Alright, so Carolyn is making a note of that and we are going to invite him in for the next meeting.

Carolyn O'Connor, Finance and Administration Manager

I have made a note of that.

Commissioner Shea

Thank you.

Mayor Donchess

And, we are going to invite him in for the next meeting.

Commissioner Shea

Appreciate it.

Commissioner Espitia

Appreciate that.

B. Informational: Director's Report

Chairman, James Donchess, Mayor

Now, we're on to the Director's Report.

Carolyn O'Connor, Finance and Administration Manager

Okay.

Mayor Donchess

And, Director Fauteux is ill today, so Ms. O'Connor is filling in for her. So, go ahead, please.

Ms. O'Connor

Almighty. This is Holman Stadium. The staff installed turf covers to increase soil temps, and promote an earlier green-up. Some more of the work at Holman Stadium. Maintenance building, insulation, fire suppression system work.

Parks Department crew cleaning up tree that fell at the edge of the Main Dunstable soccer field into a neighboring yard.

Recreation. Each year our Biddy Basketball officials select players who exemplify the spirit, lead ship, and sportsmanship of the late David Mansor. Dave is one of our longtime Biddy Basketball refs who passed away from COVID during the pandemic. Congratulations to this year's recipients.

Let everyone know the camp registration opened on Monday, March 2nd. Residents can view our extensive list of summer camp options all dedicated towards having fun and creating unforgettable memories by going to our website at nashua.recdesk.com.

Fleet Department prepared for snow removal operations. The picture left replacing snowplow edges, middle picture is wing plow repair on a wheeled load, and pictured right is repairing the large blowers that clear snow in tight areas of the city.

Street Department crew cleaning trees in preparation for the Robie Park Disk Golf course. The new 18-hole course is approximately 56.8 acres of land.

Wastewater mechanics replacing a valve in the piping at the bottom of the sludge storage tank. The wastewater facility has five of these tanks each capable of holding about 45,000 gallons. The valve are important for isolating the piping for process control and repairs.

Here, wastewater mechanics are working to repair the north trailer bay screw conveyor, which moves dewatering solids to the trailers to be haul off site. The screw has cracked and the mechanics were able to stabilize the equipment and make a repair.

Bulky items and scrap metal pickup requests can be called in starting on Monday, April 13. Curbside collection will start the following Monday, April 20th. Residents are allowed up to five items picked up at no charge for the season. And, soft yard waste collection will begin the week of April 20th. And, finally the first household hazardous waste collection will be held on Saturday, April 18th at 8:00 a.m.

Mayor Donchess

Where is that? Is that in Nashua?

Ms. O'Connor

Yes, Crown Street

Mayor Donchess

Yeah, at Crown Street, oh, okay good. What is that April 20?

Ms. O'Connor

April 18th.

Mayor Donchess

Oh, April 18. Okay. Alright, any questions or comments regarding the Director's Report?

X. COMMISSIONER COMMENTS

Chairman, James Donchess, Mayor

Next item on the agenda is Commissioner's Comments. However, I think our three guests here tonight were intending and hoping to make public comment, which we passed on the agenda because they weren't here, but if there's no objection, we will reopen that public comment if they wish to say anything. So, you're here to speak, right?

Marina Vaz, City of Nashua Resident

Yes.

Mayor Donchess

Alright, so one at a time, go over here to the chair there by the mic. You just need to give your name and address, and please limit your comment to three minutes.

Marina Vaz, Nashua Resident

Okay. I am just pulling up my notes. Okay. Hi, my name is Mania Vaz. I live at 1 Clocktower Place, Apartment 411, so deeply appreciative of the oval renovations that I hear are underway, but that's not what I'm here to talk about today.

I live and work here in Nashua as an environmental justice advocate with the Conservation Law Foundation, and as part of this work, I facilitate a monthly transportation equity meeting where the maintenance and lack of sidewalks quickly rose up as one of our priority advocacy areas. I'm here today to ask you to include dedicated funding for sidewalks in the capital improvement budget. Sidewalks are not a luxury. They are basic infrastructure. Right now, many parts of the city have missing, broken, or disconnected sidewalks. That makes it harder and unsafe for people to get where they need to go. Since I started working in Nashua in late 2023, sidewalks have been mentioned as an issue that affects the quality of life of several vulnerable populations. I've heard from friends who feel their kids cannot walk safely within their neighborhood because there are no sidewalks. I've heard from parents who have resorted to pushing strollers on the side of the road because the sidewalk conditions are unsafe or there isn't a sidewalk there at all. I have heard from parents and educators that worry about young kids who walk to school, especially during the wintertime because the sidewalk conditions are not safe; the kids walk on the street, young kids, and I have also heard from neighbors who have accessibility needs who want to walk outside, stay active in our community. I have a neighbor a couple door down from me. He's super excited about projects like the Riverwalk and enjoying those; he has mobility issues, and so that's his number one thing. He needs the sidewalks to be accessible, and to actually access some of these great projects that we're making for public enjoyment. I have also heard from transit riders and pedestrians who don't have access to a car that poor sidewalk conditions and missing sidewalks make it less safe for them to get to where they need to go. As I mentioned, people are forced to walk on the street. Super unsafe, increasing the risk of accidents, and this also limits the lack of sidewalk infrastructure, limits our access to jobs, schools, transit, and local businesses. And, I just want to emphasize that this is a really worthwhile investment for our community, so that we're communicating to people that we're serving our kids. We're serving our families. We're serving our disability community. I just wanted to note those things, and I do realize that it is expensive, but I think it would be super important to have dedicated funds in the capital improvement budget for sidewalks. Thank you.

Mayor Donchess

Alright, thank you very much. Just come up to the microphone. Just give your name and address, please.

Skylar Wheeler, Nashua Resident

Hello, my name is Skylar Wheeler. I am a committee member of the Nashua Transportation Equity, and a community member of the Nashua Housing Revolving Fund. I'm here to add my voice to request that you add funding for the capital improvement budget. I would also personally like to request that there is improvement in having more consistency in sidewalk maintenance, and to make sidewalks wider and have more stable leveling. Meaning when sidewalks, some of them are kind of leaning down, so stable, leveled. For wheelchair users, so they don't have to use the road and risk getting hit and run over when traveling. The next request I would like to make is that during the winters, to have much better plowing and maintenance of sidewalks, or this is a thing in other cities, to make the sidewalks heated sidewalks so the snow can melt, so pedestrians and wheelchair users don't have to walk on the roads and risk getting hit and run over. The last request I would like to make is to make the bus stop signs lit up 24/7 so the drivers of said buses can see the bus stops better, and the reason why I ask this, so like I am a pedestrian and I have to use the bus often, and I often try to use the flashlight on my phone to really get their attention, but sometimes when that does work, and I just think even the bus drivers even though they might have the route memorized and such,

they still have a hard time seeing the bus stops themselves. Because even when I try to flag them down with my flashlight, they would stop super last minute, I could tell on their face that they just saw me, and I would really have to lean out far off the sidewalk to get their attention, and that's not safe. I think it would be a really good idea to have those bus stops lit up 24/7, so it's easier for the bus drivers to see that there's a bus stop right there in that spot. And, yeah, that was it. Thank you so much, have a good day.

Mayor Donchess

Thank you.

Commissioner, Paul Shea

Would you like us to bring a mic to you? Would you like to speak?

Mayor Donchess

Alright, well, thank you for your comments. I think that's it for the public in terms of people who wish to address the Board. Commissioner's Comments. Any commissioners have comments? Commissioner Espitia.

Commissioner, Manny Espitia

Thank you, and I appreciate Mr. Chair that you gave our guests an opportunity to speak. I think—yeah, I want to first of all say thank you to our hardworking Public Works employees who have been grinding it out in these snowstorms. It has been a rough winter with back-to-back storms and events, and so I just really appreciate the hard work that the folks that are in the Public Works Department are just doing to make sure that our roads are clear in case emergency vehicles need to go or just people needing to get to work safely or just need to go somewhere that they have a safe road. I want to make sure that we do take care of our sidewalks as well. I am one of the families that has had to take a stroller onto the street, and not just any street West Hollis Street and Kinsley Street, because I live between both of those streets, and taking my 2-year-old in the stroller just never feels good going onto those busy streets. I know there are many families. I've driven by many families or by many families who do have to do that because the snow accumulates so much, and I appreciate all our neighbors who make an effort to clear out the snow in front of their homes. I always make it a priority to do the same thing because I know how important it is folks, especially in my neighborhood, to use our sidewalks. Not everybody can clean out the front of their sidewalks. I just hope in the future that we as a department, as the city really try to prioritize making it easier, making it more safe and accessible for folks to use our sidewalks. For many of them it's their only means of transportation. Thank you.

Mayor Donchess

Any other comments? Commissioner Lemen.

Commissioner, June Lemen

This is a question as well as a comment. Has the Riverwak been officially opened? Will it be officially opened a little ribbon-cutting? Because I think I'm seeing a lot of comments on social media, and I think people who have walked Riverwalk really like it, and people who have not are

just saying well this is a huge boondoggle. The city has wasted all this money. I was thinking if we could have some sort of an event to open it and to just say this is where you can walk to, this is where you can go, you can take a nice long stroll or you can take a short stroll. I think that would be a real--not only a feel-good event, but it would show that it's actually a real asset to the City of Nashua.

Mayor Donchess

Well, good idea, but we do have that planned. There will be a ribbon-cutting and a bunch of other events during the Memorial Day weekend.

Commissioner Lemen

Okay, good.

Mayor Donchess

Commissioner Shea.

Commissioner Shea

I just want to say I am with you to folks that are here in terms of the need for improvements on sidewalks, and I know that everybody here we've talked about this at some length over the last couple of years. The City of Nashua has undergone extensive efforts to bring the streets up to speed. The roads used to be filled with potholes, and it was quite something, perhaps due to disinvestment over a very long period of time. The Mayor, Board of Aldermen, and the Board of Public Works have been in support of catching us up, and we're almost there. In tandem, I believe Engineer Hudson has been working on grading the quality of sidewalks in the city to get us into a position of preparedness to prioritize and address the various sidewalks that are in a troublesome condition, and so we are absolutely attending to this. Progress is slow. That's the nature of the government and the many priorities that are out there, but I want to hear that it is something we are working on. Just like Commissioner Espitia I've got two young kids they started toddling around in French Hill, and so I know firsthand what it's like to be in the neighborhood and to see kids out on the street when it's time to walk to school, and have worked with the Director on miniscule stuff that we can do in the meantime to ensure that the sidewalks are cleared like coming down to using a more narrow sidewalk snow blower and switching up equipment and where it's used. The Mayor and Aldermen and the State of New Hampshire have all been working on a plan for sidewalk improvements with the Supportive Plan New Hampshire to bring the conditions in French Hill up to speed because that is. In the three streets, you've got the Rail Trail, which is the main conduit; it's really helpful. In French Hill, the sidewalks are 60 or 70 years old, something like that. I stand to be corrected, by I think that's about right. Yes, we hear you, and I think it's been a while since we've had an update on the state of the sidewalk grading and where things are at, so perhaps we could have Engineer Hudson present in the next one or two meetings to give us an update on where we are and with any issue if you see something specific that you feel is a priority to be addressed you can always reach out to the Division. We have the SeeClickFix is still up and running, right?

Ms. O'Connor

Correct.

Commissioner Shea

So we have SeeClickFix. That's a great place if there something more urgent.

Ms. Vaz

(Unintelligible).

Commissioner Shea

Yeah, there's an app tied into the functionality. And so always put that stuff in because that helps. It's another data point to help give us some focus and appreciate you being engaged. It's so important that people get involved and speak on these things because as I was alluding to there are so many complex things to address, and having that of influence if very valuable, so appreciate you coming.

Mr. Wheeler

(Unintelligible) I'm sorry. I do think it would be a great long-term investment if we could somehow add heated sidewalks, and that way maybe you guys could save money in the long run from having to pay people to plow the sidewalks. You know, just a thought.

Commissioner Shea

Appreciate the insight, yeah, thank you. I also want to thank the Board of Aldermen for supporting next steps on the DPW garage facility project because we all know how important that is, and it's good to know that the Board of Aldermen are onboard.

Mayor Donchess

And our two Aldermen here were big supporters of this.

Michael B. O'Brien, Sr., Board of Aldermen

We're here for you.

Commissioner Shea

I think that's all. Thank you. Thank you very much.

Mayor Donchess

Commissioner Gregg.

Commissioner, Matthew Gregg

He had his up first.

Mayor Donchess

Alderman O'Brien.

Mr. O'Brien

It's just this regarding the sidewalks. Can we have a discussion with legal?

Mayor Donchess

Yes.

Mr. O'Brien

From what I understand there's a Supreme Court ruling of the past, and I'm talking ancient maybe turn of the century that did say that we can't make citizens clear their sidewalks.

Mayor Donchess

Shovel their sidewalks.

Mr. O'Brien

Yeah, shovel. Now, I grew up in Boston, and you could get ticketed if you didn't shovel the sidewalks, but I now live in the Live Free or Die with 400 wise men up in Concord, but the thing is, our hands are tied. I would support a City ordinance that would say if you're able bodied to shovel your sidewalk. It's a commonsense thing to do, but why no community had done it is because allegedly of that Supreme Court past ruling. If it exists, we need to find out if it does exist because it is shameful. I've seen kids myself and I've walked them myself and you have to walk out in the street and everything else. But, when I grew up in Boston, it was a good way to make some money shoveling some nice old ladies' driveway and sidewalks. Although I don't think if you hand a shovel to a kid in high school, now I don't know if he'll know how to use it.

[Laughter]

Just look at the legalities of this. There is a question on it.

Mayor Donchess

Commissioner Gregg.

Commissioner Gregg

The sidewalk conversation I would love to have at some point, because I think it's really important, and there's obviously some pieces of the city that do a lot better in terms of things like walk scores, so obviously our downtown is a lot better than other areas, even though the downtown has a lot of room for improvement. Would love to continue that with the Board of Aldermen, and we talked about wanting to do that when we were even running. Just shifting gears just to add on what Commissioner Shea said, thank you to the Board of Aldermen for supporting the Public Works garage. I know a lot of people here inside of this organization have contributed dozens and dozens of hours to that presentation, and they went deep. They went extremely deep. I think it was one of the most thorough presentations I've even been a part of, and I think a lot of thought and effort went into it, so thank you to all of the folks that contributed that because it was a big effort. The one thing I do want to say is that the voting was in fact 11 to 3 to continue the funding for it, and that's wonderful that we did get the majority of the Board

of Aldermen to do it, but I would like some of the other Board of Aldermen who have not visited Streets, who have not come down, and I'm looking at you, but I'm not looking at you because I know that you've gone through this process, but I want them to be a little bit more close to the vest because what we keep hearing are things like it's too much money, it's sticker shock. What I've seen in terms of the thorough look into the budget and what they're planning on doing, and what they're planning on doing, and what they're trying to improve for the City of Nashua probably should have been 20 or 25 years ago, but here we are at this current state with this budget trying to make--this organization does a really good job at looking at the pennies, and really digging into what they can save. So, I ask that the Board of Aldermen who have not actually joined us and looked at the Street Department, dug into the budget, and are kind of just saying you know hey it just looks like a lot of sticker shock I don't think that I can support this, I would really, really appreciate a conversation with them and we can dig in together and look at those different pieces, and if they still don't support it I think that's wonderful, but I think we all need to take a really in-depth look at what we're trying to build here. That's my comment.

Mayor Donchess

Alderman Dowd.

Richard A. Dowd, Board of Aldermen

Yeah, three quick things. One was, one of the people that voted against it wanted us to vote for the bond to do the whole thing now. And, actually, he is one of the people that, as myself that has been asking for that type of presentation on business case analysis to show the cross-benefit analysis of building the garage, and I think he was impressed by that as I was. That was a great presentation. That's what we should do on all our major projects. And, I think he wanted to vote on the whole thing. He's also the one that asked to make sure we have the right price. Well, you complete engineering first.

The other thing is the plowing of the streets and sidewalks. The people that do that sidewalk work are also the same people who plow the streets. They can only work so many hours before, by law, to get off. So, sidewalk trail. Also, unless things have changed, I think we're at least four CDL people short.

Commissioner Espitia

Yeah.

Commissioner Gregg

Yes.

Mr. Dowd

And the only other thing I have is, there are several telephone poles in the city. There's one on Kinsley Street that's been hanging off the replacement pole with some wires on it for years.

Commissioner Lemen

Oh, yeah.

Mr. Dowd

What can we do to get those things done because it's been a long, long time.

Dan Hudson, P.E., City Engineer

Do you want me to address that Mr. Mayor?

Mayor Donchess

Go ahead.

Mr. Hudson

That's a good question. I don't have a handy answer for you. The way it works is if the pole maintainer in the City is Eversource. If Eversource needs to establish a pole, they set the pole, and then we go through a series of line transfers. Obviously, Eversource transfers first. They work their way on down the pole until you get to the bottom. The frustration is that there's so many communication companies. They're just very slow. They just don't ever get to it. I'm sure there are hundreds of poles around the city, just like you say, that are ready to be transferred, but aren't. I know some communities have gone as far as raising the issue all the way up to the PUC, trying to get the PUC to get inspiration to have those companies do that. Threatening to take action and things, and have some success, but basically what we do, we meet with utilities every couple weeks and if there's a certain pole that we feel there's a problem, like there was one at Riverside for a while, and we're like let's get that second pole out of there, there's a lot of pedestrian through there. We'll kind of do a pestering of them until it gets taken care of. I don't have a great answer or solution for addressing them all throughout the City unfortunately.

Mr. Dowd

Is it possible that the Board of Aldermen can file legislation that if they don't replace their lines within six months it's a \$1,000.00 a month?

Mr. Hudson

I think it's a great topic to take up with our legal counsel to see what options there are. I certainly would support something that would result in faster turnaround on some of these things. Thank you.

Mayor Donchess

Any other comments? Ms. O'Connor.

Ms. O'Connor

The director wanted me to let you all know that she did review the budget and made an additional reduction to get us down. We'll be reducing the Fiscal Year 2027 proposed budget by \$100,000.00, taking \$25,000.00 from the striping increase we had requested, \$25,000.00 from snow overtime, and eliminating unfunding. Unfunding one vacant truck driver. So you know where we're at.

Mayor Donchess

Alright, so no other comments, we will go to Personnel.

XI. PERSONNEL

A. Motion: To Approve And Unseal The Non-Public Minutes For Personnel From The Board Of Public Works Meeting Of February 26, 2026.

Chairman, James Donchess, Mayor

Item A, Commissioner Gregg.

Motion by Commissioner Gregg: To Approve And Unseal The Non-Public Minutes For Personnel From The Board Of Public Works Meeting Of February 26, 2026.

MOTION CARRIED: Unanimously.

B. Motion: To Accept The Resignation Of CJ Combs, Streets, Effective March 18, 2026.

Chairman, James Donchess, Mayor

Item B, Commissioner Shea.

Motion by Commissioner Shea: To Accept The Resignation Of CJ Combs, Streets, Effective March 18, 2026.

MOTION CARRIED: Unanimously.

C. Motion: To Accept The Resignation Of Sadie Hudzik, Wastewater, Effective April 1, 2026.

Chairman, James Donchess, Mayor

Item C, Commissioner Lemen.

Motion by Commissioner Lemen: To Accept The Resignation Of Sadie Hudzik, Wastewater, Effective April 1, 2026.

MOTION CARRIED: Unanimously.

XII. NON-PUBLIC SESSION

A. Non-Public Session Pursuant To R.S.A. 91-A:3, li (B) The Hiring Of Any Person As A Public Employee.

Chairman, James Donchess, Mayor

Now, we have the Non-Public Session. Commissioner Gregg.

Motion By Commissioner Gregg: To Move By Roll Call That The Board Go Into a Non-Public Session Pursuant R.S.A. 91-A:3, II (b), The Hiring of Any Person As A Public Employee.

Viva Voce Roll Call:

5-Yea (Shea, Lemen, Gregg, Espitia, Donchess) – 0 Nay

MOTION CARRIED. Unanimously.

The Board entered into a Non-Public Session at 4:58 p.m. and reconvened at 5:00 p.m.

B. To Move By Roll Call To Seal The Minutes Of Board Of Public Works Personnel Non-Public Meeting Of March 26, 2026, Until Such Time As The Majority Of The Board Votes That The Purpose Of The Confidentiality Would No Longer Be Served.

Chairman, James Donchess, Mayor

Alright, we're back in public session, Commissioner Gregg.

Motion by Commissioner Gregg: To Move By Roll Call To Seal The Minutes Of Board Of Public Works Personnel Non-Public Meeting Of March 26, 2026, Until Such Time As The Majority Of The Board Votes That The Purpose Of The Confidentiality Would No Longer Be Served.

Viva Voce Roll Call:

5-Yea (Shea, Lemen, Gregg, Espitia, Donchess) – 0 Nay

MOTION CARRIED. Unanimously.

XIII. ADJOURNMENT

Chairman, James Donchess, Mayor

I think we've concluded our business, Commissioner Shea.

Motion by Commissioner Shea: To Adjourn.

The meeting of the Board of Public Works of March 26, 2026, adjourned at 5:00 p.m.



THE CITY OF NASHUA

"The Gate City"

*Division of Public Works
Wastewater Department*

Board of Public Works Meeting of April 21st, 2026 Wastewater Department

Agenda

- A. Motion:** To approve the User Warrants as presented.
- B. Motion:** To approve the FY27 purchase of the chemical Sodium Hypochlorite in the amount of \$300,000 from Borden & Remington of Fall River, MA. Pending approval of the FY27 Budget; Funding will be through: Department: 169 Wastewater; Fund: Wastewater; Account Classification: 61 Supplies & Materials.
- C. Motion:** To approve the FY27 purchase of the chemical Sodium Bisulfite in the amount of \$88,000 from PVS Chemical Solutions of Detroit, MI. Pending approval of the FY27 Budget; Funding will be through: Department: 169 Wastewater; Fund: Wastewater Account Classification: 61 Supplies & Materials.
- D. Motion:** To approve the contract for the replacement of the Wastewater Treatment Facility Thickening Room Drains with Northeast Earth Mechanics, LLC of Pittsfield, NH in an amount not to exceed \$151,918.62. Funding will be through Department: 169 Wastewater; Fund: Wastewater; Account Classification: 81 Capital Outlay/Improvements.

City of Nashua, Public Works Division

To: Board of Public Works

Meeting Date: April 21, 2026

From: David Boucher, Superintendent
Wastewater Department

Re: Sodium Hypochlorite

B. Motion: To approve the FY27 purchase of the chemical Sodium Hypochlorite in the amount of \$300,000 from Borden & Remington of Fall River, MA. Pending approval of the FY27 budget; Funding will be through: Department: 169 Wastewater; Fund: Wastewater; Account Classification: 61 Supplies & Materials.

Discussion: The Wastewater Department again participated in the Northeast/Merrimack Valley Chemical Consortium (NEMVCC) bid process. Sealed bids were due by March 19, 2026 electronically or on paper to the Bidding Agent of the Consortium.

Borden & Remington was the low bidder for Sodium Hypochlorite for FY27. Sodium Hypochlorite is used at the Wastewater Treatment Facility to disinfect the wastewater before it is discharged into the Merrimack River. It is also used in odor control for the air scrubber system.

#126 – Sodium Hypochlorite 15%, Large Bulk, price/ wet lb.

Borden & Remington	Fall River, MA	\$0.1509
Univar U.S.A., Inc	Morrisville, PA	\$0.1580

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: April 21, 2026

From: David Boucher, Superintendent
Wastewater Department

Re: Sodium Bisulfite

C. Motion: To approve the FY27 purchase of the chemical Sodium Bisulfite in the amount of \$88,000 from PVS Chemical Solutions of Detroit, MI. Pending approval of the FY27 budget; Funding will be through: Department: 169 Wastewater; Fund: Wastewater; Account Classification: 61 Supplies & Materials.

Discussion: The Wastewater Department again participated in the Northeast/Merrimack Valley Chemical Consortium (NEMVCC) bid process. Sealed bids were due by March 19, 2026 electronically or on paper to the Bidding Agent of the Consortium.

PVS Chemical Solutions of Detroit, MI was the low bidder for the FY27 bid. Sodium bisulfite is used at the Wastewater Treatment Facility to remove residual chlorine in the wastewater before it is discharged.

#101 – Sodium Bisulfite 38%, Bulk, price/ wet lb.

PVS Chemical Solutions	Detroit, MI	\$0.1910
JCI Jones Chemical	Sarasota, FL	\$0.2011
Holland, Co	Adams, MA	\$0.3000

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: April 21, 2026

From: David L. Boucher, Superintendent
Wastewater Department

Re: Wastewater Facility Thickening Room – Drain Pipe Replacement

D. Motion: To approve the contract for the replacement of the Wastewater Treatment Facility Thickening Room Drains with Northeast Earth Mechanics, LLC of Pittsfield, NH in an amount not to exceed \$151,918.62. Funding will be through Department: 169 Wastewater; Fund: Wastewater; Account Classification: 81 Capital Outlay/Improvements.

Discussion: The Sludge Processing Building was constructed in 1988 to mainly dewater sludge before sending it to the digester for further treatment. The Thickening Room is located at ground level with the drain pipes located in the basement level of the Sludge Processing Building. All the drain pipes from the ground level combined into a single pipe in the basement before exiting the building through the wall to the outside. A split in the drain pipe recently occurred and during the repair process a full assessment of the drain pipes was conducted. The assessment showed several cracks, rotted pipe and small leaks throughout the piping due to age and environment. It was also determined that the pipes were full of hardened, dried sludge and sand. Due to the age and condition of the pipes, it was decided that all the drain pipes in the basement needed to be replaced.

This project went to bid in March and only one bidder attended the prebid meeting, however, did not provide a bid. The Wastewater Facility contacted the contractor who did the Dry Well Upgrades project, Northeast Earth Mechanics, who said they would be interested in the project. Following a site-walk, Northeast Earth Mechanics provided a bid in the amount of \$151,918.62.

Northeast Earth Mechanics did a good job on the Dry Well Upgrades project. They are well qualified for this work and are prepared to start in the coming months.



THE CITY OF NASHUA

Division of Public Works

Solid Waste Department

"The Gate City"

Board of Public Works Meeting of April 21, 2026 Solid Waste Department

- A. Motion:** To approve the contract with Greg Balcom Landscaping of Milford, New Hampshire in the amount not to exceed \$35,000 to provide brush grinding at the Four Hills Landfill. Funding will be through Department 168 Solid Waste; Fund: Solid Waste; Account Classification: 55 Other Services.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: April 21, 2026

From: Jeff Lafleur, Superintendent, Solid Waste Department

Re: Brush Grinding at the Landfill

A. Motion: To approve the contract with Greg Balcom Landscaping of Milford, New Hampshire in the amount not to exceed \$35,000 to provide brush grinding at the Four Hills Landfill. Funding will be through Department 168 Solid Waste; Fund: Solid Waste; Account Classification: 55 Other Services.

Discussion: The Solid Waste Department went out to bid for brush grinding of the residential brush pile at the Four Hills Landfill. Four bidders were solicited and only two responded Balcom came back with low bid and are more than qualify to do the job. It is recommended that the contract be awarded to Greg Balcom Lanscaping.

Greg Balcom Lanscaping	Milford, NH	\$35,000
Kirk Trucking	Hopkinton, NH	\$65,000
Burl Landclearing	Hopkinton, NH	No Bid
M-R Wood Recycling	Derry, NH	No Bid



THE CITY OF NASHUA

*Division of Public Works
Engineering Department*

"The Gate City"

Board of Public Works Meeting of April 21, 2026 Engineering Department

- A. Motion:** To approve the Sewer Service Permits and Fees as submitted.
- B. Motion:** To approve the Pole License Petition as listed in the staff report.
- C. Motion:** To approve a Drainlayer's License for BMB Excavation, LLC of Chichester, NH in accordance with Nashua City Code §255-19 Issuance of Drainlayer's License and authorize the Division of Public Works to temporarily suspend the license if work is found to be unsatisfactory during an initial 6-month probationary period.
- D. Informational:** Street Opening Permits issued for Streets in Moratorium.
- E. Informational:** Sidewalks Presentation.

City of Nashua, Public Works Division

To: Board of Public Works

Meeting Date: April 21, 2026

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: Sewer Service Permits

A. Motion: To approve the Sewer Service Permits and Fees as submitted.

Discussion: Below are Sewer Service Permits issued for the period of March 1st to March 31st, 2026.

Date	Permit No	Location Address	Resident Name/ Company Name	Comments (Residential or Commercial)	Fees	Repair	Entrance	Connection	Betterment	Record Only
3/10/2026	24477	6 Swan St Lot: 123-47 Acct: 28202	Claire Raymong Rev Trust	Residential / New Connection	\$295.00		X			
3/12/2026	24478	74 Linwood St Lot: 103-245 Acct:	Friartown Properties, LLC	Residential / New Connection	\$295.00		X			
3/23/2026	24479	61 Amherst St Lot: 63-50 Acct: 20484	Yu Feng Soon, LLC	Commercial- Residential / Increase Use	\$295.00		X			
3/23/2026	24480	14A Broad St Lot: 62-68 Acct: 21928	SCR Real Estate, LLC	Commercial / Increase Use	\$0.00 (1)		X			
TOTAL					\$885.00					

Note:

(1) Change in use did not exceed the currently permitted range, so no amount due.

City of Nashua, Public Works Division

To: Board of Public Works Meeting

Date: April 21, 2026

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: Pole License Petition

B. Motion: To approve the Pole License Petition as listed in the staff report.

Discussion: The Engineering Department received the following pole license petition:

- PSNH #21-1806: 1052/17-1 for one pole on South Main Street.

The Engineering Department has reviewed the plan and field installation and recommends approval of this pole license petition.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: April 21, 2026

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: Drainlayer's License Application
BMB Excavation, LLC

C. Motion: To approve a Drainlayer's License for BMB Excavation, LLC of Chichester, NH in accordance with Nashua City Code §255-19 Issuance of Drainlayer's License and authorize the Division of Public Works to temporarily suspend the license if work is found to be unsatisfactory during an initial 6-month probationary period.

Discussion: BMB Excavation, LLC. is requesting approval for a Drainlayer's License in accordance with Nashua City Code §255-19 Issuance of Drainlayer's License. BMB Excavation, LLC. provided three references. The identified references were contacted by phone. All of the references the applicant provided stated that BMB Excavation has completed projects for them and is in good standing.

We find BMB Excavation, LLC's application package and references to be satisfactory. The Engineering Department recommends approval of a license with the stipulation that the Division of Public Works can temporarily suspend the license if work is found to be unsatisfactory during an initial 6-month probationary period.

City of Nashua, Public Works Division

To: Board of Public Works

Meeting Date: April 21, 2026

From: Daniel Hudson, P.E., City Engineer
Engineering Department

D. Informational: Street Opening Permits issued for Streets in Moratorium.

Discussion: Below is a list of Street Opening Permits issued for streets in moratorium for the period of March 1st to March 31st, 2026.

Date Approved	Permit No.	Excavation Location	Last Paved	Company Name	Type of Work
03/04/2025	26-028	Delude St at Maurice St	2022	Pennichuck Water Works	Emergency Water Leak Repair
03/20/2026	26-045	40 Simon St	2023	Pennichuck Water Works	Emergency Water Leak Repair

City of Nashua, Public Works Division

To: Board of Public Works

Meeting Date: April 21, 2026

From: Daniel Hudson, P.E., City Engineer
Engineering Department

E. Informational: Sidewalks Presentation

Discussion: Staff will present results of a citywide sidewalks inventory and condition assessment.



THE CITY OF NASHUA

"The Gate City"

*Division of Public Works
Administration*

Board of Public Works Meeting of April 21, 2026 Administration

Agenda

- A. Informational:** 2026 Drop Mobility Discussion
- B. Discussion:** Holman Stadium Events
- C. Informational:** Director's Report

Board of Public Works Meeting of April 21, 2026

Department Report

Engineering Department

2025 Sewer Replacement Project Contract 1. Crisp Contracting of Nashua, NH has completed base bid work and is continuing with change order work raising manholes to grade in support of the sewer lining program, as well as making emergency sewer repairs where needed.

2025 CIPP Lining of Sewer Interceptors. Insituform Technologies, LLC has completed most of the cleaning, CCTV, and lining of the interceptors and large pipe sewer using cured-in-place pipe (CIPP) technology. They are in the process of completing final video review to support City acceptance of the work.

2025 CIPP Sewer Main Lining. National Water Main Cleaning Company is continuing to clean and CCTV sewer mains, and CIPP line pipes in need of rehabilitation. A change order is proposed to expand their work through 2026.

MS4 Stormwater Permit. A Stormwater Coalition meeting was held on March 12th.

2026 Paving Program. Paving contracts were advertised in January and bids received in February. Contract 2 was awarded to Sunshine Paving and work is anticipated to start in April. Due to costing Contract 1 is being considered for rebidding or deferring to next year.

Lock and Whitney Project. This project, which will enhance bicycle and pedestrian accommodations, is currently in the Engineering Study phase. Alternative concepts are being developed and a proposed action meeting will be held in the coming months.

Veterans and Taylor Falls Bridges Rehabilitation. Construction by Beck & Bellucci (B&B) of Franklin, NH is complete with only replacement of light poles by Eversource remaining.

East Hollis Street and Bridge Street Intersection. Consultant McFarland Johnson (MJ) is progressing the final design of this project and acquisition of easements will soon commence.

Walnut Street Oval Reconstruction. Consultant Hoyle, Tanner & Associates (HTA), completed final design of a “child” project that includes construction of some advanced portions of the work. One bid was received on Jan. 8th and was rejected by the NHDOT due to high cost, with suggestion to rebid within the next 1-2 months. The remainder of the project is planned to be advertised for construction in early 2027. Initial discussions with property owners abutting the oval are ongoing.

Heritage Rail Trail East Project. Final design of the proposed pedestrian and bicycle trail between Main Street and Temple Street is ongoing. Draft waiver valuations have been completed for proposed easements along the project and will be reviewed by NHDOT.

Riverfront Parks Project. Contractor, Morin’s Landscaping of Hollis, NH has completed most of the work in Parc de la Renaissance and Bicentennial Park and will return in the spring to install

irrigation and plantings. They recently restarted work to complete the paved walkway connection to the boardwalk near Front Street.

Greely Park Stone House Improvements. Cobb Hill Construction has substantially completed this project with minor punch list items to be completed before opening the facility in the spring.

Amherst Street Fiber Optic Expansion. Phoenix Communications has mobilized and installed fiber optic cable along Amherst Street. The next item to be completed is connection of seven existing traffic signals.

Clocktower Bridge Replacement. E.D. Swett of Concord, NH has completed construction of the gas main, new bridge beams, new bridge deck, and temporary paving last fall. They will return to complete drainage installation, fencing, and final paving in April.

Traffic Items. Engineering responded to the following requests, completed coordination, field review, evaluation and drafting ordinance language where appropriate. Entered into a contract amendment with BETA for Traffic Peer Review Services for the relocation of the Gate City Casino to Tara Boulevard (near Exit 1). Attended a virtual meeting with a prospective developer of the 2 East Spit Brook Road site and secured a proposal from BETA for associated traffic peer review services. Installed additional “One Way” sign on Marshall Street near Lyons Street and “No Parking” signs on Manchester Street (in front of Mount Pleasant School), “Caution Children” sign on Amory Street south of Bridge Street and “30 mph” sign on the Kelley Street approach to Topaz Drive. Issued a work order for traffic signal repair work at the intersection of West Hollis Street at Riverside Street and the intersection of Main Street at Allds Street.

Private Development. Reviews included newly submitted or resubmitted plans for: 331-333 Amherst St, 14A Broad St, 147 Daniel Webster Highway, Elm St Parking Garage, Innovative Way Ext., 194-196 Lund Rd, 264 Main Dunstable Rd, 11 Tara Blvd and 164 Tinker Rd.

Sewer Service Backups/Investigations. The following locations reported sewer backups and investigations and/or assistance was provided: 14 Pennichuck St, 28 Chester St, 8 Swan St, 18 Nagle St, 2 Broadview Ave, 14 Buck St, 120 Ridge Rd, 116 Tolles St, 4 Bahl St, 61 Amherst St, 440 Amherst St, 79 Allds St, 14A Broad St, 2 Middle Dunstable Rd, Dinsmore St, 169 Cypress Ln, 111 Northeastern Blvd., 2 Mizoras Dr and 4 Beard St.

Street Opening Permits. Engineering issued 28 Street Opening Permits in March. During the winter, requests for permits are reviewed and approved only for emergencies and when DPW deems it to be in the City’s best interest. Permits opened for the 2026 construction season on April 6th.

Encumbrance Permits. Engineering issued 2 Encumbrance Permits in March.

Sewer Permits. Engineering issued 4 Sewer Permits in March.

Parks Department

Holman Stadium. The 2026 season is fast approaching with High schools Games starting April 13th. Daily maintenance takes place at a very high level, which is exceedingly evident in the superb field conditions at Holman Stadium. Currently we have rebuilt the maintenance building that the staff utilize to maintain the facility as well as renovating the old press box in left field. New lights and fire suppression system are currently being installed and will be completed by April 13th. The 2025 season was a year of extremes it was hot/dry and spring was very wet. This has really highlighted the need for a new irrigation system, new surface and subsurface drainage. The Silver Knights attendance was up this year, which is a positive highlight

Stellos Stadium. The spring sports schedule will has kicked off March 23rd for the season. The schedule is extremely robust with the field being utilized seven days a week most of the time. The field will be groomed and top dressed with infield crumb-rubber in season as needed.

Spring Field Work. Infield grooming on baseball and softball fields just started being done on a weekly basis. Baseball and softball fields have will be released this month the date is weather dependent and the soccer and lacrosse fields are being released April 20th

Projects. We are looking to start work, or work is ongoing, at the following location

- Stonehouse renovation work should be completed by early Spring of 2026.
- Bandshell renovation has started and will be finished in the Spring of 2026
- Wading pool renovation going out to bid this month.
- Playground inspections are ongoing with any issues that arise being addressed.
- Splash pad at Jeff Morin Park plans are developing.
- Secure funding to replace Centennial and Rotary Pool.
- Holman Stadium field lights will be finished by May 1, 2026.
- Holman Stadium fire suppression system went out to Bid and was awarded to X-Cel Fire. work has started and should be completed by April 13th.

Greeley Park. The park continues to be used heavily every day. The Stone house renovations started June 16th. The wading pool will be renovated this spring. The band shell renovation has been awarded to Cobb Hill with renovations starting October 20th and still ongoing. Both of these projects should be done by early May.

Mine Falls Park. The last meeting was held on April 6th. The committee collaborated on ideas for the upcoming trail days for 2026 and selected meeting and trail day dates.

Irrigation. Over 60 sites consisting of irrigation systems, pools, seasonal buildings, and the stadiums will be turned on in the months of April and May.

Sports Field Work. In preparation for upcoming year we will be focusing on baseball and softball fields and lining soccer and lacrosse fields to get them ready for the April 20th release date.

Tree Work. The department has done a great job with the tree maintenance work for this winter and just like last year we will accomplish most of the job scopes. A majority of this work involved trees in the right of way that were problematic or hazardous for the abutting resident. During the growing season we compile a list for winter that consists of non-hazardous trees and if we deem something hazardous we alleviate the hazard as quickly as possible.

Vandalism. Vandalism incidents have been reported on an almost weekly basis. Our maintenance staff continue to remove graffiti and repair damage as quickly as possible; however, response times vary due to fluctuating workloads, staffing levels and weather conditions throughout the year.

Recreation Department

Babe Ruth. Registration is nearly finalized and practice/play will begin this week.

Summer Camps. Supplies and staffing are currently being worked on for this season. Most of our non-contracted camps are at least 40% full already and some have already reached capacity.

Pools. All pool positions have been posted and we are accepting applications at this time.

Field Scheduling. This is ongoing as new fee structure is changing the requests and parameters for our users. Additional leagues have reached out to see if there is any space for more play. Field use is tight and most fields are used 7 days a week.

Fleet Department

Fleet Repair Shop

- Street department repairs and maintenance ongoing daily. Preparing equipment for spring operations and projects.
- Solid waste department repairs and maintenance ongoing daily.
- Parks department repairs and maintenance ongoing daily. Starting Equipment preparations for spring operations
- Wastewater department repairs and maintenance ongoing daily.
- Fleet Department has started de-wintering operations for all departments and preparing for spring and summer operations and projects.

Weld Shop

- Continuing repairs for winter equipment.
- Daily welding repairs ongoing on all needed equipment.
- Continued rust and corrosion repairs to all vehicles and equipment ongoing

Fleet Progress for March 2026

- Completed Scheduled Repair Orders (133)
- Road Service Calls (15)
- Door traffic un-scheduled Repairs (10)
- Tire Repairs/Replacement (67)
- Miscellaneous Maintenance (2)

Snow Storm Report Fleet

- February snow/ice event repairs (37)

Fleet open positions:

(2) Mechanic 2nd class position open

Solid Waste Department

Installation of the new backup generator for the scale house was completed.

Recyclables Shipped in March 2026:

- 330 tons of single stream recycled materials.
- 11 tons of E-waste.
- 2 compost bins sold.
- 7 tons textiles and books.
- 5 pails of rechargeable batteries.
- The charge for single stream recycling for March is \$70.16 / ton.

Recycling Bins & Carts:

- 31 Recycling carts were sold in March.
- 6 Recycling bins were given to 3 new residents.
- 20 Trash carts distributed or replaced.
- 65 Trash carts repaired.

Permits Sold for 2026:

- 9721 Residential Permits.
- 339 Commercial Permits.

Curbside Collection:

- 1736 tons of MSW.
- 249 tons of Recycling.

Wastewater Department

Operations

Daily plant checks and monthly safety inspections were completed as scheduled.

- Multiple chemical deliveries were received and safely offloaded during the month.
- The operations team completed a deep cleaning of the grit system; both grit trains are now fully operational.
- Cleaning of the rooftop holding tanks is currently underway and is approximately midway complete.
- Overall plant operations remained stable and compliant throughout the reporting period.

Collections

- Monthly inspections of all combined sewer overflows (CSOs) and siphons were completed.
- Weekly pump station inspections were conducted as scheduled.
- The crew responded to sewer backups on Elm Street, Damon Avenue, and several other locations, utilizing the Vac truck to clear blockages and restore service.
- Staff continued coordination with the Engineering Department to support CCTV inspections of targeted sewer system locations.
- With seasonal snowmelt beginning, crews maintained catch basins and culverts to ensure proper drainage and system flow.

Maintenance

- Electrical staff completed repairs and provided wiring support for newly installed equipment.
- Ongoing maintenance efforts continue to support reliable facility operations.
- Preventative maintenance continued across the facility and pump stations.
- Biannual oil changes performed on secondary clarifiers and primary gravity thickeners.
- Refurbishing several valves that will be rotated back in to piping, an ongoing effort to maintain serviceability.
- Electrical staff has continued working on the wiring of the SDF drain gate cylinders.
- Maintenance has been completing punch list items on the Primary basins, concluding our 5-year inspection by the manufacturer.

Laboratory

- Daily laboratory analyses were completed to support permit compliance and process control.
 - March monthly quality control checks were completed and met all acceptance criteria.
 - Second quarter SQC PFAS sampling will be conducted by NHDES on April 13, 2026.
 - The annual internal audit was completed by our Process Chemist on March 26, 2026.
 - The first quarter bioassay was conducted March 24-25, 2026, results are still pending.
 - Interviews for the Summer intern are currently underway.
 - The bypass and wet weather annual report is ready to be submitted with the March DMR.
 - The lab will begin conducting Phosphorus and Nitrate/Nitrite analysis on the secondary effluent samples in April.
 - The monthly outfall inspection was completed on March 5, 2026.
 - The Total Kjeldahl Nitrogen (TKN) testing procedure has proven to be a challenge and requires extra research and trial testing before implementation can occur.
 - Our Analytical Chemist resigned and her last day of employment was April 1, 2026.
-

Wastewater Project Updates

Phase II Pump Station Upgrades

- The project is complete and currently within the warranty period, which extends through August 11, 2026.

Dry Well Piping and Valve Replacement

- Contractor has completed remaining coating of the second floor of the dry well in March.
- The project reached Final Completion on March 31st.
- Working on project close-out documents and final invoice.

Phase I Upgrades Project

- WW Department recently met with Wright Pierce engineers to review the 95% plans and specifications.
- The design package is expected to be ready for final review by the Wastewater Department and NHDES by the mid-April.
- The project is anticipated to be advertised for bid in May.

Fire Alarm Upgrades

- Minuteman Security and Life Safety has installed all components of the new fire alarm system, which is now fully operational.

- The record plans will be completed around mid-April. After that, the Final Completion certificate will be issued.

Loading Dock and Tank Wall Coating Project

- The project went out to bid in March and 4 contractors bid on the project.
- The low bidder is Pescinski Painting out of Tilton, NH. A reference check of the company was favorable in every case.
- The construction is scheduled to start on April 17th. It should be completed sometime in August.

Class A Biosolids Study

- The project has been approved for up to 60% design.
- A kickoff meeting for this next phase is scheduled for mid-April.



THE CITY OF NASHUA

Division of Public Works

Administration Department

"The Gate City"

Board of Public Works Meeting of April 21, 2026 Personnel

Agenda

- A. **Motion:** To approve and unseal the nonpublic minutes for Personnel from the Board of Public Works Meeting of March 26, 2026.
- B. **Motion:** To accept the resignation of Patrick Carr, Wastewater, effective April 24, 2026.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: April 21, 2026
From: David Boucher, Superintendent
Wastewater Department
Re: Resignation of Patrick Carr

. **Motion:** To accept the resignation of Mr. Patrick Carr, Collection Systems Operator effective April 24, 2026.

Attachments: Resignation Letter and Letter of Acceptance

Discussion: On April 3, 2026 Mr. Carr gave notice of his resignation, effective April 24, 2026. We wish him well in his future endeavors.

Patrick Carr
Merrimack NH

April 3rd, 2026

To whom it may concern,

I am writing to inform you that I will be resigning from my position of Collections System Operator with the Nashua DPW. My last working day will be April 24th, providing you with three weeks' notice.

During my final two weeks of employment, I plan to utilize my Vacation and Sick Time. Please let me know if any coordination is needed to ensure a smooth transition.

I have appreciated my time here, and am glad to help with any transitional needs during my last weeks.

Thank you,

A handwritten signature in black ink, appearing to read 'Patrick Carr', written in a cursive style.

Patrick Carr



THE CITY OF NASHUA

*Wastewater Treatment Facility
Department of Public Works*

"The Gate City"

April 3, 2026

Patrick Carr

Merrimack, NH 03054

Dear Patrick,

I have received and accept your resignation letter dated April 3, 2026 with a last date of employment effective April 24, 2026. We thank you for your service to the City and best wishes on your future endeavors.

Sincerely,

David L. Boucher
Wastewater Superintendent