

REPORT OF THE FINANCE COMMITTEE

APRIL 1, 2026

A meeting of the Finance Committee was held on Wednesday, April 1, 2026, 7:00 p.m. in the Aldermanic Chamber and duly noticed in two places, including the City's website, in accordance with the requirements of RSA 91-A:2 II.

Mayor Jim Donchess, Chairman, presided.

Members of the Committee present:

- Alderman Vengerflutta Smith
- Alderman John Sullivan
- Alderman-at-Large Alicia Gregg
- Alderman-at-Large Ben Clemons (via Zoom)
- Alderman-at-Large Lori Wilshire
- Alderman Patricia Klee, Vice Chair
- Mayor Jim Donchess

Members not in Attendance:

Also in Attendance:

- Tim Cummings, Administrative Services Director
- Amy Girard, Purchasing Manager
- Nick Miseirvitch, CIO
- Mathew Perault, HazMat Fire Captain
- Dave Boucher, Superintendent of Wastewater
- Bryan Conant, Superintendent of Parks (via Zoom)
- Dan Hudson, City Engineer
- Jeff Lafleur, Superintendent of Solid Waste (via Zoom)

PUBLIC COMMENT - None

COMMUNICATIONS

From: Amy Girard, Purchasing Manager
Re: Software Subscription: Mimecast in the amount not to exceed \$49,450 funded from General Fund/55 - Other Services

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE A ONE-YEAR CONTRACT RENEWAL FOR THE OPERATION OF MIMICAST LICENSING SERVICES SOFTWARE WITH GOV CONNECTION, INC., IN THE AMOUNT NOT TO EXCEED \$49,450. FUNDING WILL BE THROUGH DEPARTMENT: 120 TECHNOLOGY MAINTENANCE; FUND: GENERAL FUND/55-OTHER SERVICES, BY ROLL CALL

A viva voce roll call was taken, which resulted as follows:

Yea: Alderwoman Smith, Alderman Sullivan, Alderman Gregg, Alderman Clemons,
Alderman Wilshire, Alderman Klee, Mayor Donchess 7

Nay: 0

MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: Citrix Universal Hybrid Multi-Cloud in the amount not to exceed \$40,500 funded from General Fund/54 - Property Services

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE A THREE-YEAR RENEWAL CONTRACT FOR THE CONTINUED OPERATION OF CITRIX HYBRID MULTI-CLOUD FOR REMOTE ACCESS WITH INTRASYSTEMS, LLC, IN THE AMOUNT NOT TO EXCEED \$40,500. FUNDING WILL BE THROUGH DEPARTMENT: 120 TECHNOLOGY MAINTENANCE; FUND: GENERAL FUND/54- PROPERTY SERVICES, BY ROLL CALL

A viva voce roll call was taken, which resulted as follows:

Yea: Alderwoman Smith, Alderman Sullivan, Alderman Gregg, Alderman Clemons,
Alderman Wilshire, Alderman Klee, Mayor Donchess 7

Nay: 0

MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: Software Licensing: Microsoft Office 365 in the amount not to exceed \$106,276.25 funded from General Fund/55 - Other Services

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND AWARD A ONE-YEAR CONTRACT WITH GOV CONNECTION, INC., FOR OFFICE 365 SOFTWARE IMPLEMENTATION IN THE AMOUNT NOT TO EXCEED \$121,643.50. FUNDING WILL BE THROUGH DEPARTMENT: 120 TECHNOLOGY MAINTENANCE; FUND: GENERAL FUND/55-OTHER SERVICES, BY ROLL CALL

A viva voce roll call was taken, which resulted as follows:

Yea: Alderwoman Smith, Alderman Sullivan, Alderman Gregg, Alderman Clemons,
Alderman Wilshire, Alderman Klee, Mayor Donchess 7

Nay: 0

MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: HazMat Refresher Class in the amount not to exceed \$31,394.40 funded from Grant/55 - Other Services

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE A 2026 HAZARDOUS MATERIALS TRAINING PROGRAM WITH THE HAZMAT GUY PRODUCTIONS, INC., IN THE AMOUNT NOT TO EXCEED \$31,394.40. FUNDING WILL BE THROUGH DEPARTMENT: 152 FIRE RESCUE; FUND: GRANT/55-OTHER SERVICES, BY ROLL CALL

A viva voce roll call was taken, which resulted as follows:

Yea: Alderwoman Smith, Alderman Sullivan, Alderman Gregg, Alderman Clemons,
Alderman Wilshire, Alderman Klee, Mayor Donchess 7

Nay: 0

MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: Purchase of a HazMat Meter in the amount not to exceed \$153,771.79 funded from Grant/71 – Equipment

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE THE PURCHASE OF ONE (1) VIPIR FTIR/RAMAN CHEMICAL ANALYZER USED TO IDENTIFY AND QUANTIFY UP TO SIX SUBSTANCES IN REAL TIME WITH 908 DEVICES, INC., IN THE AMOUNT NOT TO EXCEED \$153,771.79. FUNDING WILL BE THROUGH DEPARTMENT: 152 FIRE RESCUE; FUND: GRANT/71-EQUIPMENT, BY ROLL CALL

A viva voce roll call was taken, which resulted as follows:

Yea: Alderwoman Smith, Alderman Sullivan, Alderman Gregg, Alderman Clemons,
Alderman Wilshire, Alderman Klee, Mayor Donchess 7

Nay: 0

MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: Wastewater Treatment Facility Loading Dock and Tank Wall Coating project in the amount not to exceed \$100,600 funded from Wastewater Fund/81 - Capital Outlay/Improvements

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE A CONTRACT WITH PESKINSKI PAINTING, LLC, FOR THE LOADING DOCK AND TANK WALL COATING PROJECT AT THE WASTEWATER TREATMENT FACILITY IN THE AMOUNT NOT TO EXCEED \$100,600. FUNDING WILL BE THROUGH DEPARTMENT: 169 WASTEWATER; FUND: WASTEWATER FUND/81-CAPITAL OUTLAY/IMPROVEMENTS, BY ROLL CALL

A viva voce roll call was taken, which resulted as follows:

Yea: Alderwoman Smith, Alderman Sullivan, Alderman Gregg, Alderman Clemons,
Alderman Wilshire, Alderman Klee, Mayor Donchess 7

Nay: 0

MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: Holman Stadium renovation and restoration design services in the amount not to exceed \$177,500 funded from Bond/53 - Professional & Technical Services

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE THE CONSTRUCTION ENGINEERING SERVICES CONTRACT WITH WRIGHT-PIERCE FOR CONSTRUCTION ENGINEERING SERVICES FOR RENOVATION AND RESTORATION REPAIRS TO HOLMAN STADIUM IN THE AMOUNT NOT TO EXCEED \$177,500. FUNDING WILL BE THROUGH DEPARTMENT: 177 PARKS; FUND: BOND/53-PROFESSIONAL & TECHNICAL SERVICES, BY ROLL CALL

A viva voce roll call was taken, which resulted as follows:

Yea: Alderwoman Smith, Alderman Sullivan, Alderman Gregg, Alderman Clemons,
Alderman Wilshire, Alderman Klee, Mayor Donchess 7

Nay: 0

MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: 2025 CIPP Lining of Sewer Interceptors Change Order #2 in the amount not to exceed \$3,393,909 funded from Bond/54 - Property Services

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE CHANGE ORDER 2 TO THE 2025 CIPP LINING PROJECT TO EXPAND THE SCOPE OF PIPES THAT NEED REHABILITATION WITH NATIONAL WATER MAIN CLEANING CO., IN THE AMOUNT NOT TO EXCEED \$3,393,909. FUNDING WILL BE THROUGH DEPARTMENT: 169 WASTEWATER; FUND: BOND/54-PROPERTY SERVICES, BY ROLL CALL

A viva voce roll call was taken, which resulted as follows:

Yea: Alderwoman Smith, Alderman Sullivan, Alderman Gregg, Alderman Clemons,
Alderman Wilshire, Alderman Klee, Mayor Donchess 7

Nay: 0

MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: Landfill Water Line materials in the amount not to exceed \$50,000 funded from Bond/81 - Capital Outlay/Improvements

MOTION BY ALDERMAN SULLIVAN TO ACCEPT, PLACE ON FILE, AND APPROVE THE PURCHASE OF WATER LINE MATERIALS FROM CORE AND MAIN IN THE AMOUNT NOT TO EXCEED \$50,000. FUNDING WILL BE THROUGH DEPARTMENT: 168 SOLID WASTE; FUND: BOND/81 – CAPITAL OUTLAY/IMPROVEMENTS, BY ROLL CALL

A viva voce roll call was taken, which resulted as follows:

Yea: Alderwoman Smith, Alderman Sullivan, Alderman Gregg, Alderman Clemons,
Alderman Wilshire, Alderman Klee, Mayor Donchess 7

Nay: 0

MOTION CARRIED

From: Amy Girard, Purchasing Manager
Re: Amendment #1 for Icon Architecture's Limited Design Study in the amount not to exceed \$100,000 funded from General Fund/54 - Property Services

Without objection, Chairman Donchess suspended the rules to allow for a communication that was received after the agenda was prepared

From: Tim Cummings, Director of Administrative Services
Re: Please Keep on The Table – Communication for Limited Design Services For the Resource Center

There being no objection, Chairman Donchess accepted the communication and placed it on file.

NEW BUSINESS – RESOLUTIONS - None

NEW BUSINESS – ORDINANCES – None

TABLED IN COMMITTEE - None

RECORD OF EXPENDITURES

MOTION BY ALDERMAN SULLIVAN THAT THE FINANCE COMMITTEE HAS COMPLIED WITH THE CITY CHARTER AND ORDINANCES PERTAINING TO THE RECORD OF EXPENDITURES FOR THE PERIOD FROM MARCH 13, 2026 THROUGH MARCH 26, 2026, BY ROLL CALL

A viva voce roll call was taken, which resulted as follows:

Yea: Alderwoman Smith, Alderman Sullivan, Alderman Gregg, Alderman Clemons,
Alderman Wilshire, Alderman Klee, Mayor Donchess 7

Nay: 0

MOTION CARRIED

GENERAL DISCUSSION - None

PUBLIC COMMENT - None

REMARKS BY THE ALDERMEN - None

ADJOURNMENT

MOTION BY ALDERMAN KLEE TO ADJOURN, BY ROLL CALL

A viva voce roll call was taken, which resulted as follows:

Yea: Alderwoman Smith, Alderman Sullivan, Alderman Gregg,
Alderman Wilshire, Alderman Klee, Mayor Donchess

6

Nay: Alderman Clemons

1

MOTION CARRIED

The Finance Committee meeting was adjourned at 7:25 p.m.

Alderman John Sullivan
Committee Clerk



THE CITY OF NASHUA

Office of Administrative Services

'The Gate City'

TO: Jim Donchess, Mayor

FROM: Tim Cummings, Director of Administrative Services

Date: March 30, 2026

RE: Please Keep on The Table - Communication for Limited Design Services For the Resource Center

Please continue to keep on the table and not remove the limited design services contract amendment number #1. I believe there is going to be a potential scope of service change, which would negate the current written scope and I believe it proper to leave this current proposal on the table until we work through these details.

THANK YOU.