



THE CITY OF NASHUA

*Division of Public Works
Administration*

"The Gate City"

Board of Public Works Meeting of February 26, 2026 Agenda

A meeting of the Board of Public Works is scheduled for Thursday, February 26, 2026 at 4:00 p.m. in the Mine Falls Conference Room, 848 West Hollis Street, Nashua, NH 03062.

I. Roll Call

II. Motion: To approve the agenda as submitted.

III. Motion: To approve the minutes of the Board of Public Works Meeting of January 22, 2026 and the minutes of the Special Budget Workshop Meeting of February 13, 2026.

IV. Public Comment

V. Wastewater Department

A. Motion: To approve the User Warrants as presented.

B. Motion: To approve the contract with Wright Pierce for the Class A Biosolids Upgrade Final Design Phase for Plans and Specification submittals up to 60% design in an amount not to exceed \$1,061,779. Funding for this contract will be through Department: 169 Wastewater; Fund: SRF loan; Activity: WW Class A Biosolids Upgrade.

VI. Parks Department

A. Motion: To approve the purchase of a 2026 light structure system with total light control- TLC for LED technology from Musco Lighting Systems. The total cost is \$205,000 pursuant to the Sourcewell Contract #041123-MSL. Funding will be through Department: 177 Parks; Fund: Capital; Activity: Murray Field Lighting Improvements.

VII. Solid Waste Department

A. Motion: To approve a contract amendment/change order with SCS Field Services of Reston, VA (SCS), to complete landfill gas recovery well raising in the amount not to exceed \$70,150. Funding will be through Department 168 Solid Waste; Fund: Bond; Activity: Gas Header Relocation.

VIII. Engineering Department

- A. Motion:** To approve the Sewer Service Permits and Fees as submitted.
- B. Motion:** To approve the award of the construction contract for the 2026 Paving Program – Contract 2 to Sunshine Paving Corporation of Hudson, NH in the amount of \$4,972,326.50. Funding through Departments: 160 Admin/Eng and 169 Wastewater; Funds: Bond Trust; Activities: Paving, Sewer Infrastructure Improvements and Stormwater.
- C. Motion:** To approve the engineering services contract with IMEG Consultants Corp. of Nashua, NH in the amount of \$400,000 for the management and construction administration of the 2026 paving program. Funding through Department: 160 Admin/Eng; Fund: Bond; Activity: Paving.
- D. Motion:** To approve the engineering services contract with S. W. Cole Engineering, Inc. of Londonderry, NH in the amount of \$41,330 for the Engineering Services and Material Testing for the paving program. Funding through Department: 160 Admin/Eng; Fund: Bond; Activity: Paving.
- E. Motion:** To consider the hardship waiver request from Liberty Utilities to excavate in moratorium streets for Grade 2 gas leak repairs through calendar year 2026.
- F. Motion:** To consider the hardship request from Liberty Utilities to excavate to replace gas mains in moratorium streets as part of their 2026 Capital Improvement Projects.
- G. Motion:** To consider the hardship request from Pennichuck Water Works, Inc. to excavate in moratorium streets to replace galvanized water main in accordance with EPA's Lead and Copper rules.
- H. Motion:** 2026 Paving Program Contract 2 – List of Roadways and Map.
- I. Informational:** Street Opening Permits issued for Streets in Moratorium.

IX. Administration Department

- A. Informational:** Director's Report

X. Commissioner's Comments

XI. Personnel

- A. Motion:** To approve and unseal the nonpublic minutes for Personnel from the Board of Public Works Meeting of January 22, 2026 and February 13, 2026.
- B. Motion:** To accept the retirement of James Mulvey, Parks, effective May 29, 2026.
- C. Motion:** To accept the retirement of Derek Taylor, Parks, effective March 6, 2026.
- D. Motion:** To accept the retirement of Martin Davis, Wastewater Operator II, effective March 7, 2026.
- E. Motion:** To accept the resignation of Luz Tavaréz, Wastewater, effective February 20, 2026.

XII. Non-Public Session - Pursuant to RSA 91-A:3, II(b) The hiring of any person as a public employee

**MEETING OF THE BOARD OF PUBLIC WORKS
JANUARY 22, 2026
MEETING MINUTES**

A meeting of the Board of Public Works was held on January 22, 2026, at 4:00 p.m., at the Division of Public Works Administration Building in the Mine Falls Conference Room, 848 West Hollis Street, Nashua, New Hampshire 03062.

Chairman James Donchess, Mayor, declared the meeting to order at 4:00 p.m. and called the roll.

I. ROLL CALL

Members Present:

Chairman, James Donchess, Mayor
Vice-Chairman, Paul Shea, Commissioner
Commissioner, June Lemen
Commissioner, Matthew Gregg
Commissioner, Manny Espitia

Also Present:

Michael B. O'Brien, Sr., Aldermanic Liaison
Richard A. Dowd, Alderman, Board of Aldermen
Lisa Fauteux, Director, Division of Public Works
Michael Curtin, City of Nashua, Resident
Jeff Lafleur, Superintendent, Solid Waste
Claire Edwards, Executive Assistant, Division of Public Works

II. MOTION: TO APPROVE THE AGENDA AS SUBMITTED.

Chairman, James Donchess, Mayor

Alright, the first item is a Motion to Approve the Agenda. Commissioner Shea

Motion by Commissioner Shea: To Approve The Agenda As Submitted.

MOTION CARRIED: Unanimously

**III. MOTION: TO APPROVE THE MINUTES OF THE BOARD OF PUBIC WORKS
MEETING OF DECEMBER 18, 2025.**

Chairman, James Donchess, Mayor

Next, the approval of the minutes from the last meeting. Commissioner Lemen.

Motion by Commissioner Lemen: To Approve The Minutes Of The Board Of Pubic Works Meeting Of December 18, 2025.

MOTION CARRIED: Unanimously

IV. PUBLIC COMMENT

Chairman, James Donchess, Mayor

We have an item, oh excuse me. public comment. Is there any member of the public who would like to speak on any of the items that are today's agenda?

Michael B. O'Brien, Sr., Alderman, Board of Aldermen

One gentlemen behind you.

Mayor Donchess

Well, like, just go ahead now. You have to come over here. You have to sit by a microphone.

Commissioner, Manny Espitia

State your name and address.

Mayor Donchess

And then you've got to give your name and address, and then tell us what you're thinking about.

Michael Curtain, City of Nashua Resident

My name is Michael Curtain.

Mayor Donchess

Give him a microphone.

Commissioner Espitia

It's right there, he's got one.

Mayor Donchess

Oh, he's got one, okay.

Mr. Curtain

My address is 5 Midhurst Road in Nashua. I wanted to object to the rule that was implemented about halfway through last winter about no hockey at Roby Park.

Mayor Donchess

No what?

Commissioner Espitia

No hockey.

Mayor Donchess

Oh.

Mr. Curtain

Is that something I can --

Commissioner Espitia

--Um, yeah.

Mr. Curtain

I've done a lot for hockey in the City of Nashua, Boys and Girls Club, PAL, and just being active at Roby Park for the last 15 years or so. I've seen a lot of the kids that have learned to skate there or to play hockey there. They've gone on to play high school hockey. They've gone on to become very productive members of society. It's a very healthy way for them to get out, get active, stay active, and socialize. About halfway through last season, Parks and Rec put in a rule and said no hockey out there, which has been going on forever. There was the hockey hours, there was skaing hours. I understand there was some friction about that, but for the most part, it works out well. If there are people down there playing hockey, even if it's during the hockey hours, and people come out to just skate generally, we move to half the ice and let them skate on the other half. When it snows, I understand that Parks and Rec has a lot to do; it's usually the hockey players that are shoveling it off so that people can skate and can play hockey. If I'm out there and it gets snowy, I'm shoveling off the entire rink, even if it's people skating on one side and playing hockey on the other. So, hockey players do contribute a lot to it, and if you drive past there in the evening, if there's no hockey allowed, there's generally nobody there. So, I just think that it needs to be revisited, and you need to allow hockey there. I understand Levine is the alternative, but there's a lot of kids that can't get to Levine. Levine is not refrigerated, so it's not good as much as Roby is, and Roby is just a better environment all around.

Commissioner, Matthew Gregg

Thank you.

Commissioner Espitia

Thank you.

V. BOARD OF ALDERMEN REFERRALS

A. Resolution R-26-007: Authorizing The Mayor And City Treasurer To Issue Bonds Not To Exceed Five Million Five Hundred Thousand Dollars (\$5,500,00.00) For The Public Works Division Garage Design.

Chairman, James Donchess, Mayor

Alright, are we supposed to elect the Vice Chair now?

Commissioner, Manny Espitia

That's at the end.

Mayor Donchess

Is that at the end?

Commissioner Espitia

It's administrative.

Mayor Donchess

Aldermen referral. Resolution R-26-007, Commissioner Espitia.

Motion by Commissioner Espitia: To Authorize The Mayor And City Treasurer To Issue Bonds Not To Exceed Five Million Five Hundred Thousand Dollars (\$5,500,00.00) For The Public Works Division Garage Design.

Mayor Donchess

Any discussion?

Commissioner, Matthew Gregg

Has the--does this mean that the Board of Aldermen have already approved this?

Commissioner Espitia

No.

Mayor Donchess

It means they're looking for a--

Commissioner Gregg

It means it comes to us and then goes back--

Alderman, Michael B. O'Brien, Sr., Board of Aldermen

If I may, Mr. Mayor.

Mayor Donchess

Yes, go ahead.

Alderman O'Brien

It's been on the docket a couple of times, but it had been asked to be repealed, and I think it needs your approval first. That's what we're doing here, and then I think it will come. Am I correct in saying that, that it would come before the full board at that time.

Commissioner Gregg

Thank you.

Alderman, Richard A. Dowd, Board of Aldermen

First, it has to do with budget, and it's supposed to go to budget--

Alderman O'Brien

--Right.

Alderman Dowd

--Monday night, it may not happen if we get two feet of snow.

Alderman O'Brien

No, we have great plowing people.

[Laughter]

Lisa Fauteux

(Unintelligible).

Commissioner Gregg

The plow will be right in front of the--the Board.

Commissioner Espitia

In front of their houses.

Mayor Donchess

Alright, any discussion?

MOTION CARRIED: Unanimously

VI. WASTEWATER DEPARTMENT

A. Motion: To Approve The User Warrants As Presented.

Chairman, James Donchess, Mayor

Wastewater. Item A, Commissioner Gregg.

Motion by Commissioner Gregg: To Approve The User Warrants As Presented.

MOTION CARRIED: Unanimously

VII. STREET DEPARTMENT

A. Motion: To Approve Change Order #1 To The Contracts With Eastern Mineral And Granite State Mineral For A Net Change In An Amount Not-To-Exceed \$150,000.00. Funding Will Be Through Department 161 Streets; Fund: General; Account Classification: 61 Supplies And Materials.

Chairman, James Donchess, Mayor

Street Department, Item A, Commissioner Shea.

Motion by Commissioner Shea: To Approve Change Order #1 To The Contracts With Eastern Mineral And Granite State Mineral For A Net Change In An Amount Not-To-Exceed \$150,000.00. Funding Will Be Through Department 161 Streets; Fund: General; Account Classification: 61 Supplies And Materials.

Lisa Fauteux, Director, Division of Public Works

Superintendent Ibara is not here; he's been working a lot of hours.

Commissioner, Manny Espitia

I can imagine.

Ms. Fauteux

So, I can speak to this. Between what we have used and what we have on order, we're up to about \$460,000.00 of our \$545,000.00 budget; we're rapidly getting close to that. We've had a lot of small events. As you know, we're up to, I think, last night is about the 15th event. A lot of small. We've been using a lot of salt. So, we thought, as a precautionary measure, we should probably get some additional salt approved in the event that we need it, which I think by the end--if we're only in January, so I think by the end of the season we're going to need some more. That's what this approval is for.

MOTION CARRIED: Unanimously

VIII. SOLID WASTE DEPARTMENT

A. Motion: To Approve Amendment 1 To The Contract For Phase IV Stage 1 Construction Project CQA Series With Sanborn Head And Associates Inc. In The Amount Of \$141,732.00. Funding Through Department 168 Solid Waste; Fund: Bond; Activity: Landfill Expansion Phase IV.

Chairman, James Donchess, Mayor

Solid Waste. Solid Waste Department. Item A, Commissioner Lemen.

Motion by Commissioner Lemen: To Approve Amendment 1 To The Contract For Phase IV Stage 1 Construction Project CQA Series With Sanborn Head And Associates Inc. In The Amount Of \$141,732.00. Funding Through Department 168 Solid Waste; Fund: Bond; Activity: Landfill Expansion Phase IV.

Mayor Donchess

Mr. Lafleur.

Jeff Lafleur, Superintendent, Solid Waste

Jeff Lafleur, Superintendent of Solid Waste. Last month, I came before you for a change order for Charter Construction to do the added liner and all the other anomalies that we found inside the landfill. This is just a CQA to make sure that everything is done correctly. Do all the added reporting to DES, and any other special meetings that we would have.

Mayor Donchess

Anybody?

MOTION CARRIED: Unanimously

B. Motion: To Approve The Contract With Sanborn Head & Associates Of Bedford, New Hampshire In The Amount Not To Exceed \$250,000.00 To Provide Engineering, Hydrogeologic, And Laboratory Testing To Further Define The Extent Of Fire-Fighting Foam PFAS Impacts In The Area Of Nashua Fire Training Center At The Four Hills Landfill. Funding will be through Department 168 Solid Waste; Fund: Bond: Activity: Phase 3 & 4 Engineering.

Chairman, James Donchess, Mayor

Item B, Commissioner Espitia.

Motion by Commissioner Espitia: To Approve The Contract With Sanborn Head & Associates Of Bedford, New Hampshire In The Amount Not To Exceed \$250,000.00 To Provide Engineering, Hydrogeologic, And Laboratory Testing To Further Define The Extent Of Fire-Fighting Foam PFAS Impacts In The Area Of Nashua Fire Training Center At The Four Hills Landfill. Funding will be through Department 168 Solid Waste; Fund: Bond: Activity: Phase 3 & 4 Engineering.

Jeff Lafleur, Superintendent, Solid Waste

Jeff Lafleur, Superintendent of Solid Waste. As part of my groundwater monitoring for the landfill, we do specific areas, and we found that PFAS is a little elevated downstream from where the fire training grounds are. It's something the DES has been wanting us to do for years. I've been kind of holding off on it because of remediation, and I wanted to find out more

of what was happening with PFAS. No one really knew what to do with it when we found it. We knew we'd find it there; we're just trying to figure out what to do. This contract will help us try to figure out with the State what would have to happen, remediation, or any other added testing. We're still not sure exactly what DES wants, but we're going to continue on and do the monitoring.

Mayor Donchess

Commissioner Shea.

Commissioner, Paul Shea

Are they still—are they using firefighting foam in that facility?

Mr. Lafleur

No, not inside any of the foams at any firefighter's events. Mr. O'Brien will tell us, Alderman O'Brien will tell us, they don't have PFAS in it anymore. We had an incident out at the waste pile a couple year ago, and that was the first thing they wanted to use, foam out there, and I was whoa does this have PFAS in it, and they guaranteed us that they don't, so there is different technologies out there. I think—I was going to ask you before the meeting, when the foam was last used that had PFAS in it, 70s or 80s I think it was.

Alderman, Michael B. O'Brien, Sr., Board of Aldermen

Probably, yeah, I think, I would say probably, yeah, even into 90s. They had a life expectancy. I think a can would last 5 years.

Mr. Lafleur

Yeah, so to answer your question, the firefighters--the foam is not being used. I don't think they used it here anyway because the new technology and the new fire training center that they have is mostly smoke, it's not like heat or fire. I don't know if they would go to Concord to test for them, but I haven't in my 28 years here seen them use foam here.

Alderman O'Brien

Yeah, they—

Mayor Donchess

Go ahead.

Commissioner Shea

And, do we have a suspect in terms of the source of this, like long-distance prior use of foam on that site or otherwise?

Mr. Lafleur

We're assuming that. I have--the landfill has wells upstream of the firefighting, fire training area, and the new wells that are downstream. We've always seen some kind of PFAS from the closed landfill; it's just elevated now because we're downstream, so we're seeing an increase, and we're trying, and that's what this money is going to do, it's going to give us an investigation, and a possible remediation or more testing, whatever is decided on.

Commissioner Shea

That's good. Thank you.

Alderman O'Brien

Mr. Mayor, yeah, I just want to say as a firefighter, sorry we put it there, but I got the cancer too, so there you go.

Mr. Lafleur

There are communities all over the state that they have this and they're asking everyone to do the testing, so they're really trying to get down to it, and figure out what's happening.

Commissioner Shea

Good. Thank you.

MOTION CARRIED: Unanimously

IX. ENGINEERING DEPARTMENT

A. Motion: To Approve The Sewer Service Permits And Fees As Submitted.

Chairman, James Donchess, Mayor

Next, the Engineering Department. Item A, Commissioner Gregg.

Motion by Commissioner Gregg: To Approve The Sewer Service Permits And Fees As Submitted.

MOTION CARRIED: Unanimously

B. Informational: Street Opening Permits Issued For Streets In Moratorium.

Chairman, James Donchess, Mayor

Next, we have the information item of street opening permits. If there is no objection, we'll just accept this and place it on file.

X. ADMINISTRATION DEPARTMENT

A. Motion: Nomination And Vote For Vice-Chairman To The Board Of Public Works.

Chairman, James Donchess, Mayor

Now, we're under Administration. Item A is the nomination and vote for vice-chair of the Board of Public Works. Are there nominations? Commissioner Espitia.

Commissioner, Manny Espitia

I move to nominate Commissioner Maddy Gregg, for vice-chair of the Board of Public Works.

Mayor Donchess

Okay, any other nominations? If not, is there a motion that nominations be closed? This is kind of normal procedure.

Commissioner, Paul Shea

I would like to say nay.

Mayor Donchess

Nay?

Commissioner Shea

Yeah. I mean, it hasn't been discussed with me. I'm surprised by this, and it is what it is. It sounds like maybe it's been talked about, and so, yes, I would register my objection by voting nay.

Mayor Donchess

Alright, so the motion is to close nominations.

Motion by Commissioner Lemen: That nominations be closed.

MOTION CARRIED: 4-Yea (Gregg, Espitia, Lemen, Donchess) 1 Nay (Shea).

Motion by Mayor Donchess: To Elect Commissioner Gregg as Vice-Chairman.

MOTION CARRIES: 3-Yea (Espitia, Lemen, Donchess) 1-Nay (Shea).

Commissioner Shea

Did Maddy vote for himself? I didn't hear him.

Commissioner, Matthew Gregg

Oh, sorry, aye.

Mayor Donchess

I think it was--

Commissioner Gregg

--I wasn't sure if the procedure required abstention if you were--

Mayor Donchess

--no, no this is not. When I was in fifth grade, and we were electing whatever it was, I didn't vote for myself, but since that time, you kind of have to do that.

B. Motion: Chairman's Appointment To The Board of Public Works Pension Board

Chairman, James Donchess, Mayor

Item B, would anyone like to be on the Pension Board? This is the Board that oversees basically the investments of the--

Commissioner Gregg

--can I say a little--

Mayor Donchess

-- pension system, and you've been on it, right? Yeah.

Commissioner Gregg

--yeah.

Commissioner Gregg

I know Commissioner Shea served on there before I did. This is one of those really important roles, and I think Commissioner Shea would agree, it's one of those things where, first of all, you learn a lot. You learn a ton about investments. We have partners that help us with investments and advise on that. You learn a lot about the retirement system as a whole when it comes to the pension board. We have had some success in the last two years of raising the total, and of course, a lot of this has to do with the market and fluctuations, and all that kind of stuff. Alderman O'Brien, you sit on there. We've gone from \$42 Million to \$60 Million in the time that I've been there. It's been very successful. We have a great manager of the funds. They've been doing a remarkable job, and we've had to make some really difficult decisions because there have been some times in which the question came, where should the pension funds sit, but we've made some really great decisions, I think for the actual pension fund itself, and it's just a very important role. I don't consider it to be ceremonial. I consider it to be very like get into the details and try to help with the future of the pension itself. We'd love for someone else to potentially step up.

Mayor Donchess

Commissioner Shea, would you like to do that again?

Commissioner Shea

No, thank you. I'd like to make a nomination if I may.

Mayor Donchess

Okay, go ahead.

Commissioner Shea

I'd like to nominate Manny Espitia.

Mayor Donchess

Although it's technically my appointment, you want to do it?

Commissioner Espitia

What time is it at?

Mayor Donchess

When does it meet?

Alderman, Michael B. O'Brien, Sr., Board of Aldermen

It's around 10:00.

Commissioner Gregg

--They're very flexible--

Alderman O'Brien

--during the day.

Commissioner Gregg

They're flexible, and the chairman for that changes it depending upon what—

Alderman O'Brien

--is it 10:00 or 1:00, I forget.

Commissioner Gregg

10:00.

Mayor Donchess

How long does it last?

Commissioner Gregg

Typically, an hour. Thirty to an hour.

Commissioner Espitia

And, it's with Mr. Fradette? Oh, man.

Mayor Donchess

You want to do it?

Commissioner Espitia

Of course. I'd be happy to do it.

Mayor Donchess

Alright, I'll appoint Commissioner Espitia.

C. Informational: Director's Report

Chairman, James Donchess, Mayor

Next, we have the Director's Report.

Lisa Fauteux, Director, Division of Public Works

This is the Clocktown Bridge reconstruction. It began on January 5th, and the bridge was open to travel on January 7th.

This is Park staff removing a hazardous tree on Sweat Terrace. This downtime, when we're not plowing, we can do some tree work.

This is Park staff working at the ice rink at Four Corners. This has been a great winter for maintaining ice, and we have been able to maintain the ice at Four Corners. Again, during some downtime, we're building some new picnic tables for Greeley Park.

Work has begun to secure camp directors and programming for our summer season. We're hoping to expand our youth Pickleball camps and possibly add some adult programming this year. Registration opens at the beginning of March.

The dates have been set for our Summer Fun free family events. New this year, our opening day DPW Day will now be called Superheros in the Park. We're hoping this will attract some more people, but it will be the same fun. Lots of activities, and all the DPW departments of course, will be there. We'll have giveaways, educational displays, and of course, our Touch-A-Truck.

This is the Street Department installing a new berm on North Wood Drive to improve drainage and prevent water from entering that resident's yard.

Analytical Chemist, Sadie, was spreading holiday cheer with her participation in the City's holiday door contest that was sponsored by our HR Department, and she was one of the winners, and rightly so, look at that, it's amazingly good.

Our laboratory intern, Ben, is collecting some samples of stormwater during the rain event in December.

Our new flare has been installed at the landfill, and has started. We had a resident call in and give Superintendent, Jeff Lafleur, and I bit of a heart attack, saying that the landfill was on fire because the flare was (unintelligible). Fortunately, it was the flare, but we do appreciate residents being vigilant, but we thought our building was on fire (unintelligible).

The Solid Waste Department will be closed on February 16th in observance of Presidents' Day, and trash and recycling will be delayed by one day that week, and that's it.

Mayor Donchess

Alright, questions or any comments for the Director?

Ms. Fauteux

I'd like to add one other thing, too, Mayor. We need to have a budget workshop, it's already that time of year again, and I wanted to just ask the Board if February 6th at 1:00 p.m. might work for everyone?

Commissioner, June Lemen

What day of the week is that?

Ms. Fauteux

That's a Friday.

Commissioner Lemen

Friday.

Ms. Fauteux

Friday, February 6 at 1:00 p.m. If that doesn't work, we'll find another date. It's already that time. I did check your calendar.

Mayor Donchess

Yeah, yeah it's fine.

Ms. Fauteux

Does that look good? So, I'll schedule that if that will work for everyone.

Commissioner Matthew Gregg

What time is it?

Ms. Fauteux

1:00 p.m.

Commissioner Gregg

1:00 p.m., okay, great.

Ms. Fauteux

Does that work?

Commissioner Gregg

Yup.

XI. COMMISSIONER COMMENTS

Chairman, James Donchess, Mayor

Alright, Commissioner's Comments. Are there any comments by commissioners?
Commissioner Espitia.

Commissioner, Manny Espitia

I was going to say Superintendent Lafleur just stepped out, but I wanted to say thank you to the wonderful staff at the landfill. About two or three weeks ago, I was depositing my trash in the dumpster at the landfill, and my wedding ring went flying off. It happened luckily to fall next to the dumpster, and I was able to have a wonderful worker, Tom, assist me in getting my ring back, and so I just want to say. He was really nice about it, and I wanted to say thank you to the wonderful staff that works at Four Hills Landfill. And, it happened on a Sunday. I'm really thankful that it happened, and also like ten minutes before they close, so I'm very thankful for understanding and being helpful. Thank you.

Mayor Donchess

Anyone else? Alderman Dowd.

Richard A. Dowd, Alderman, Board of Aldermen

It's probably not the time, but there are a couple of potholes on Tinker Road on the bridge coming into Merrimack.

Ms. Fauteux

Okay.

Alderman Dowd

They're unfortunately right in the center, which isn't critical, but they're deep. I just wanted to mention.

Ms. Fauteux

I thank you.

Mayor Donchess

Any other comments? Commissioner Shea.

Commissioner, Paul Shea

I meant to shoot you an email, but they could probably use some more bales of hay at Roby Park along the edge there. Maybe a dozen or 16 or so kind of stationed towards the bottom end of where that berm is.

Ms. Fauteux

Okay. Thank you.

Mayor Donchess

Alright, Personnel. Oh, Commissioner Gregg.

Commissioner, Matthew Gregg

Just wanted to say thank you very much for Sargent's Ave. Putting in the fence.

Ms. Fauteux

Oh, good.

Commissioner Gregg

We've already heard from four or five families that are very thankful. It's really cool. Around the playground.

Mayor Donchess

Yeah, right, right

Commissioner Gregg

It was really cool to see.

Ms. Fauteux

You're welcome. I didn't know that. I would have told you that had I known that was already completed--

Commissioner Gregg

--sometimes it's a surprise.

Ms. Fauteux

--that happens (unintelligible). That's great.

Commissioner, June Lemen

Can I ask a question?

Mayor Donchess

Yes, of course.

Commissioner Lemen

Okay. Where I work at the soup kitchen is very close to the courthouse. Now, there is this gigantic hole. It is almost, well, it's at least the size of this table, and almost two of these tables wide. And, I had spoken to you about it before, and you guys patched it, but I don't know who owns that, because it's the courthouse if it's the state or whatever, but it is getting bigger and bigger, and I'm watching people go around, and because it's right around a corner. You go through the main part, and you come around the corner; it's not always possible to avoid going into this hole because it's just unbelievably big.

Mayor Donchess

And, is this in the street or in the parking lot?

Commissioner Lemen

It's in the parking lot, but a lot of residents are parking there to go to court or just parking there to go and do stuff. But, I don't know who. I mean, I'm happy to call some other body--

Mayor Donchess

--it is state property, though.

Ms. Fauteux

We should, if it's that dangerous, we should probably--

Mayor Donchess

--yeah, I'm not saying you shouldn't, but it is state property.

Ms. Fauteux

Yeah, okay. Thank you for letting me know that. Technically, it is the State's responsibility, but given the--sounds like it isn't really safe.

Commissioner Lemen

Yeah, it isn't. It isn't safe.

Ms. Fauteux

We'll take care of that.

Commissioner Lemen

Thank you.

Ms. Fauteux

I appreciate you letting me know.

XII. PERSONNEL

A. Motion: To Approve And Unseal The Non-Public Minutes For Personnel From The Board Of Public Works Meeting Of December 18, 2025.

Chairman, James Donchess, Mayor

Alright, Personnel. Item A, Commissioner Shea.

Motion by Commissioner Shea: To Approve And Unseal The Non-Public Minutes For Personnel From The Board Of Public Works Meeting Of December 18, 2025.

MOTION CARRIED: Unanimously.

B. Motion: To Accept The Retirement Of Kevin Brodeur, Wastewater Operator, Effective January 25, 2026.

MOTION CARRIED: Unanimously

XIII. NON-PUBLIC SESSION

A. Non-Public Session Pursuant To R.S.A. 91-A:3, II (B) The Hiring Of Any Person As A Public Employee.

Chairman, James Donchess, Mayor

Non-Public Session. Commissioner Shea.

Motion By Commissioner Shea: To Move By Roll Call That The Board Go Into a Non-Public Session Pursuant R.S.A. 91-A:3, II (b), The Hiring of Any Person As A Public Employee.

Viva Voce Roll Call:

5-Yea (Shea, Lemen, Gregg, Espitia, Donchess) – 0 Nay

MOTION CARRIED. Unanimously.

The Board entered into a Non-Public Session at 4:25 p.m. and reconvened at 4:32 p.m.

B. To Move By Roll Call To Seal The Minutes Of Board Of Public Works Personnel Non-Public Meeting Of January 22, 2026, Until Such Time As The Majority Of The Board Votes That The Purpose Of The Confidentiality Would No Longer Be Served.

Chairman, James Donchess, Mayor

Alright, we're back in public session. There may be a motion to seal the minutes.
Commissioner Shea.

Motion by Commissioner Shea: To Move By Roll Call To Seal The Minutes Of Board Of Public Works Personnel Non-Public Meeting Of January 22, 2026, Until Such Time As The Majority Of The Board Votes That The Purpose Of The Confidentiality Would No Longer Be Served.

Viva Voce Roll Call:

5-Yea (Shea, Lemen, Gregg, Espitia, Donchess) – 0 Nay

MOTION CARRIED. Unanimously.

XIV. ADJOURNMENT

Chairman, James Donchess

And, is there a motion to adjourn?

Motion by Commissioner Lemen: To Adjourn.

MORTION CARRIED: Unanimously

The meeting of the Board of Public Works of January 22, 2026, adjourned at 4:34 p.m.

**MEETING OF THE BOARD OF PUBLIC WORKS
BUDGET WORKSHOP
FEBRUARY 13, 2026
MEETING MINUTES**

A Budget Workshop Meeting of the Board of Public Works was held on February 13, 2026, at 1:00 p.m., at the Division of Public Works Administration Building in the Mine Falls Conference Room, 848 West Hollis Street, Nashua, New Hampshire 03062.

Chairman James Donchess, Mayor, declared the meeting to order at 1:00 p.m. and called the roll.

I. ROLL CALL

Members Present:

Chairman, James Donchess, Mayor
Vice-Chairman, Matthew Gregg
Commissioner, June Lemen

Members Absent

Commissioner, Paul Shea
Commissioner, Manny Espitia

Also Present:

Richard A. Dowd, Aldermen, Aldermanic Liaison
Lisa Fauteux, Director, Division of Public Works
Carolyn O'Connor, Assistant Director, Finance and Administration
Jon Ibarra, Superintendent, Street Department
Michael Rush, Fleet Maintenance Manager, Fleet Department
Bryan Conant, Superintendent, Parks and Recreation
Lauren Byers, Administrator, Communications and Recreation
Jeffrey Lafleur, Superintendent, Solid Waste
David Boucher, Superintendent, Wastewater
Claire Edwards, Executive Assistant, Division of Public Works

II. INTRODUCTION

Chairman, James Donchess, Mayor

Alright, well, the purpose of the meeting is to review the budget as presented by the Director and all of the people working for Public Works. So, let's proceed with that.

III. ADMINISTRATION/PERSONNEL

A. Motion: To Approve The Abolishment Of One Truck Driver/Laborer Position And Create One Mason Position Within The Street Department.

Lisa Fauteux, Director, Division of Public Works

Okay, thank you, Mayor. We do have one other piece of business that I was wondering if we could just take care of--

Chairman, James Donchess, Mayor

--is that the first?

Ms. Fauteux

--if you didn't, don't mind.

Mayor Donchess

I don't mind.

Ms. Fauteux

You all have a motion.

Mayor Donchess

So, the motion is expressed in this memo. Commissioner Gregg.

Motion by Commissioner Gregg: To Approve The Abolishment Of One Truck Driver/Laborer Position And Create One Mason Position Within The Street Department.

Ms. Fauteux

Superintendent, would you like to speak to that?

Jon Ibarra, Superintendent, Street Department

Happy to, thank you. Jon Ibarra, Superintendent of Streets. We've been carrying some truck driver vacancies, and have recently come to find we have somebody in the pipeline that's a true trade craftsman, a mason, and we'd like to bring him onboard. By making this move, it doesn't hurt us on the driver end, but it will help us on our projects throughout the city. We have the wading pool, Los Amigos Park, Jeff Morin Park, we have some big projects coming up, and this will really benefit the Street department crew.

Mayor Donchess

Discussion, questions?

Discussion:

Vice-Chairman, Matthew Gregg

Is there any difference in--

Mr. Ibarra

--wages?

Commissioner Gregg

--yeah.

Mr. Ibarra

Yeah, the mason makes a little bit more money.

Commissioner Gregg

Just a little bit more.

Mr. Ibarra

Yup, yup. I don't have the dollar figure on hand.

Commissioner Gregg

Sure, sure, but it's, but there is--

Mr. Ibarra

--yeah.

Commissioner Gregg

It's pretty commensurate.

Mr. Ibarra

Yup.

MOTION CARRIED: Unanimously.

IV. BUDGET DISCUSSION

Chairman, James Donchess, Mayor

Alright, so now we'll go to the budget.

Lisa Fauteux, Director, Division of Public Works

Yes. Okay, thank you, Mayor. We were given a directive from the Mayor to bring our budget in at 3 percent with a 3 percent increase. You will see that we have not done that here. Although we may still have to. We're actually at 7 percent, and we again, we wanted to go through this with you, and get your input and what your thoughts are. We likely would have to cut about 1 position for every percentage point. So, to get down to 3 percent, we would probably have to cut close to four positions, just to give you some sense of that. We do have vacant positions that could be eliminated, but we obviously prefer not to do that. We have mostly, first, I'm just going to speak to the general fund first, and then we'll go into the enterprise funds. The

enterprise funds are a little more difficult in terms of increases because a lot is permit-driven, so we can't come in at 3 percent for the enterprise funds, but we'll cover those last. Some of them are major increases, drivers for the increases are the new unaffiliated grid that will be going into effect July 1. There are increases there that increase our budget fairly significantly. We have two Parks employees budgeted; it's never been a secret that we are very low on Parks employees, and we also have to start taking care of the riverfront, and that's going to be a big job as well. Striping, we've been unfunded in striping for many years, so we are finally trying to get caught up with that funding, so we've added the proper funding. We have gone well over on our salt and sand this year, so we have increased that a bit. We are also splitting right now Lauren Buyers is the recreation communications administrator. We're actually splitting that position, and Lauren is going to just do communications, and we are adding a recreation superintendent. That's not a huge hit to the budget, but that is a change, and we're just glad that Lauren will stay a little bit longer in the communications role.

We also have park increases as directed by our Fleet superintendent, and then, of course, purchasing guidelines. One other thing before we dive into the budget, and the superintendents tell you about some of the changes, I wanted to mention that we have expended our snow budget, and we have actually used about half of what's in the trust fund, which is about \$319,000.00. So, we have about \$169,000.00 in salt left, and then we have about \$9,000.00 in our snow budget, and then about \$150,000.00 in the trust fund. So, we are dangerously low. We have asked the Board of Aldermen for a supplemental appropriation of \$500,000.00. It did have its first reading. There will be a public hearing on February 23rd on that. And then hopefully that will pass, and then in early March, hopefully go back to the full Board for approval. That's a little bit worrisome because we have quite a bit of time that we have to go through before we get to that point, but I just wanted to make you aware we've had more snow events than normal this year. A lot of small ones, and this hasn't happened in a very long time. We just wanted to make you all aware of that. We're not ready to hit the panic button yet, but we're close. Okay, with that Mayor, with your permission, we'll start with Administration and Engineering, and Carolyn will deliver that.

A. Administration and Engineering.

Carolyn O'Connor, Assistant Director, Finance and Administration

Carolyn O'Connor, Assistant Director, Finance and Administration. We start on Page 1 for the revenues. They are level-funded for Administration and Engineering.

Forward to Page 6 for expenses. As the Director pointed out, wages is an increase based on the contractual obligations. 51300 Overtime. We have lowered that slightly, though we are still keeping it at \$11,000.00 because we got informed by the city engineer that they anticipate night paving in the coming season, which involves the inspectors. Pretty much level-funded. If you go down to 54 Property Services, Buildings and Grounds Maintenance. It relates to the expenses of maintaining the facility here with HVAC system, pest control, fire alarm services.

As you'll see in all departments, 54600 line, Vehicle Repairs and Maintenance has increased based on the increased cost of parts to maintain our fleet.

55 Other Services. An increase to other contracted services, which includes things related to Denron Hall, who maintains our HVAC system, that's where our BPW minutes are transcribed, and other maintenance agreements related to this facility. and our computer software.

Down at 71 Equipment is the cartograph, which is our work order system. Open Gov was bought out; it's now Open Gov, sorry, and a slight increase in that contract. Those are the increases described from engineering. Any questions?

Mayor Donchess

Alright, so anybody who has questions, commissioners, you can just (unintelligible).

Ms. Fauteux

Absolutely.

Mayor Donchess

But, if you have questions or comments regarding Administration?

Ms. Fauteux

If you think of any, we can always go back.

Mayor Donchess

Yeah, yeah, I mean, you're not, whatever, whenever you want to ask is fine.

Ms. Fauteux

Yeah.

B. Street Department.

Mayor Donchess

Alright, what's the next section?

Ms. Fauteux

We'll move on to the Street Department with Superintendent Ibarra.

Jon Ibarra, Superintendent, Street Department

Thank you, Director. On Page 2 of 31, it shows Street's revenue. That's the sales of vehicles and equipment, out-of-service equipment, stuff that goes to auction, snow tows that's carried through Streets, and any miscellaneous small equipment.

On Page 9 of 31, you see the changes in the wages and salaries. That is, as Carolyn had just spoke to contractually obligated.

Then moving down to Property Services, 54141, Water that was adjusted based on usage, and the purchasing guidelines. We lowered that \$5,000.00.

The next change, and the most significant one on the Street Department, as far as operating, is adjusting our striping services an increase of \$200,000.00. We've had a shortfall every time we've gone out to bid; we've been significantly short, and had to do multiple change orders to the contract. So, this will just bring us up in line with what the bids are coming back at.

Moving to Other Services

Commissioner, June Lemen

May I ask a question--

Mr. Ibarra

--go ahead.

Mayor Donchess

--yeah, go ahead.

Commissioner Lemen

When you get a bid or when you go for a bid, do you say how many miles of road?

Mr. Ibarra

Yup. How many feet, stop bars, symbols, long lines, yeah. Thermoplast, if we put down plastic.

Commissioner Lemen

And, how much of a bid have we bid?

Mr. Ibarra

I don't want to tip my hand publically, but—

Commissioner Lemen

--yeah.

Mr. Ibarra

--because it's a bid process. Significantly.

Commissioner Lemen

Okay.

Mr. Ibarra

Does that answer your questions?

Commissioner Lemen

Yes.

Mr. Ibarra

Alright.

Vice-Chairman, Mathew Gregg

What is the process of bidding now? Who actually does the bidding for you?

Mr. Ibarra

We put the RFP out in-house. We earmark the vendors in the area, and we send out our spec sheet of what we have for lines, symbols, thermoplast, and then they'll reply with their bid.

Commissioner Gregg

Is that something you do?

Mr. Ibarra

It's generated in-house, and then our contract services--

Lisa Fauteux, Director, Division of Public Works

--the Purchasing Manager, Amy Girard puts it out for us.

Commissioner Gregg

Okay.

Ms. Fauteux

So, we send it to her, and then she puts it out.

Commissioner Gregg

There's one purchasing manager you're saying?

Ms. Fauteux

Yes.

Commissioner Gregg

Okay, so does it for all the different departments?

Ms. Fauteux

Correct. Yes, yes.

Alderman, Richard A. Dowd, Board of Aldermen

When we have a development that comes in, do we make the development pay for any of the lines that affect our streets?

Mr. Ibarra

After the, after the city takes ownership of the street, I imagine we assume the striping of that, yes. Do we make them? Through the paving program, we do have that striped through the contract. As far as private development, I think we just assume that, but I can't give you a clear answer on that. Maybe you could help.

Ms. Fauteux

No. If it's a private street or a private development, we do not.

Alderman Dowd

We have to mark one of our streets because of the new street?

Mr. Ibarra

If it's accepted as a city street.

Ms. Fauteux

I'm, I'm not sure.

Alderman Dowd

So if we put an entrance--there's a new development on Tinker Road going in, and they're coming across, and they're tying in to Tinker Road, and there may end up being stop signs because it's--

Ms. Fauteux

Gotcha.

Alderman Dowd

--because where they're interfacing right now is on a curve, which is ridiculous, but we'll see where the Planning Board goes with that.

Mr. Ibarra

Good question.

Ms. Fauteux

Typically, the private development would put in whatever signage or striping they need, but we have worked with them before, especially in a situation like that Alderman Dowd, where it creates a safety issue. We certainly would work with them.

Mr. Ibarra

Thank you. Moving on to Other Services, Other Contracted Services. There was a \$10,000.00 adjustment; we reverted back and maintained that level-funded. I just addressed it in case you see that change reflected in your proposed budget.

Next, a significant jump would be in Supplies and Materials, that's our salt. We raised that from \$545,000.00 to \$600,000.00. These small events have been hard to keep salt in the barn. Back in 2020, we were paying \$49.50 a ton, and it's now \$79.79 a ton, so that puts us at basically a 2,500-ton shortfall just on the numbers alone nevermind in the amount of events that we've had. We found it prudent to raise that number. The same with sand. We went from \$16,000.00 to \$20,000.00, just helps us put more mix together.

Traffic Signal Materials. That went up \$10,000.00, that Line 61556. It went from \$26,500.00 to \$36,500.00, that is for preemption and system upgrades. We're maintaining the new AI system for fire. So, we wanted more money in that line.

The next change would be 71 Equipment, that \$71,000.00. That went from \$5,000.00 to \$10,500.00. We added monies for traffic and an additional \$2,500.00 to Streets. This just helps with miscellaneous small equipment throughout the season.

And that summarizes the Street's changes, and I'm happy to answer any other questions.

Discussion:

Commissioner Gregg

I'm sorry. Just knowing that you kind of gave the mention of like we need to get it to a 3 percent increase, how do you want us to interact at this point with what we're seeing now? Because obviously we're not. We're at 7 percent now overall.

Ms. Fauteux

Right.

Commissioner Gregg

And, then we got kind of this evening to figure it out—like to get it to 3 percent. Is this more just like line item by line item? We're kind of just chiming in?

Ms. Fauteux

Well, we, we're--I don't know the Mayor hasn't given us a strict directive.

Commissioner Gregg

Oh, okay.

Ms. Fauteux

So, I'm hopeful that—

Mayor Donchess

--this is what--

Commissioner Gregg

--is it justification?

Mayor Donchess

Yes. This is justification.

Ms. Fauteux

Yeah.

Mayor Donchess

In terms of the overall, when the budget team looks at every department, including Public Works, we are sort of looking at the whole budget. How much is this going to drive taxes up, and what should we cut or should we cut nothing in terms of the overall picture? Director Fauteux has said they didn't make the 3 percent. That's pretty obvious, so if I were I would just go on what you think the department needs, and then when I get to the final budget, I'll have to decide what we can really afford.

Commissioner Gregg

Okay, so just keep notes on things that we hear.

Mayor Donchess

Yeah. I mean if you think something should be added or cut—

Ms. Fauteux

--yeah, if you have any ideas.

Mayor Donchess

--weigh in. Hopefully, cut.

Ms. Fauteux

I always wish that we'd have that budget where we actually have like a 10 percent increase, but that's never happened since I've been here. One other thing that I should just mention to the Mayor's point is that once the Board approves, let's say the Board approves this budget tonight, the Mayor has of course, the right to make additional cuts or changes as he sees fit, and that's the case every year.

Mayor Donchess

In submitting the final budget, and once the budget is submitted, the Board of Aldermen can, Alderman Dowd is the head of the Budget Committee, can cut the budget as they see fit with eight votes, but to add to line items it actually requires ten, and this is pursuant to the provisions of the City Charter. Alderman Dowd.

Alderman Dowd

Just a couple things. (Unintelligible). It seems like every town and city that I've seen, and they're doing their budgets right now, way, way higher than what we're looking at, and a lot of it is driven by the State. It's pushing everything down on the cities and towns. I don't want to get into that.

Mayor Donchess

I mean there are--

Alderman Dowd

The other thing that Manchester is doing is they're giving their Board of Aldermen three numbers. One, how do they meet, say it's 3 percent. The next number is keeping everything the same, not adding anything and what that number is. And then, their actual, what they want for a budget. I know the one thing that everyone is going to ask for is what are you adding to your budget. That's the first question that comes up everything it comes to budgets.

Ms. Fauteux

Right.

Commissioner Gregg

Can I, can I just ask for a—when we heard the presentations from everyone, can we also hear what we're not doing from last year? Just so that I kind of have an understanding of what the thought was around, what was cut.

Ms. Fauteux

We really didn't cut anything.

Commissioner Gregg

Okay.

Ms. Fauteux

I mean--

Commissioner Gregg

--okay. Maybe that's the answer.

Ms. Fauteux

Yeah, and the reason for that is that we cut for so many years over the year that this—unless we're at a point where we need to cut positions because we would impact services if we cut anything else. And, we haven't done that yet, but to your point, Commissioner Gregg if we have to, that's what we'll do.

Commissioner Gregg

Then maybe can we, because it's difficult for me to look at the number and say we shouldn't spend \$600,000.00 on sand or salt. Is it possible to then say one thing maybe or two things that we don't have to do, and if the answer is we have to do everything then that's fine, but I feel like--I'm just trying to get a sense for what can we look at that we can maybe take a little bit closer view of to understand if we can get it anywhere down closer to the number you're looking for.

Ms. Fauteux

Positions.

Commissioner Gregg

That is it. Okay.

Ms. Fauteux

Yeah, that's really it. I mean, we can't cut--most of our items are really basic pool chemicals, wastewater treatment chemicals, or salt and sand, and things that--diesel fuel, things that we can't operate without. There's really not a lot of fluff in this, in the budget.

Commissioner Gregg

There's not updates to buildings—

Ms. Fauteux

--no--

Commissioner Gregg

--materials or, okay, so none of that in terms of what we're thinking this year. This is basically a maintenance budget.

Ms. Fauteux

Correct.

Jeff Lafleur, Superintendent of Solid Waste

We've been operating at a 3 percent increase for so many years that 3 percent doesn't even cover the raises or the added expenses for water, electricity, or that type of stuff.

Ms. Fauteux

The biggest hit to our budget, and I'll maybe explain a little further, is that the Personnel Committee did an analysis of the unaffiliated salaries and found that many were underpaid, if not most. So, they proposed a new grid, and that grid was accepted by the Board of Aldermen, and that is a significant hit.

Mayor Donchess

What do you think that adds with respect to the Public Works budget?

Ms. Fauteux

Almost all of it. Five of six percent?

Carolyn O'Connor, Assistant Director, Finance and Administration

Yeah.

Ms. Fauteux

It's just the salary.

Mayor Donchess

Now, in terms of the overall City budget, I mean the kind of the big drivers are these fixed costs that are going up very significantly. Health care is projected to go up 12 percent, that's \$12M. That's 2 percent of the tax rate just for that one item. School busing is going up again. The delivery charges which we pay Eversource, they're projecting they're not sure yet, but 29 percent. Gas up 16/17, so there is some fixed costs that are rising much, much higher than the 3 percent or the rate of inflation.

Alderman Dowd

As far as the DPW budget, you know what most all of them hear, "why aren't we hiring more people to plow." This is one thing. We can't find them to hire. Other than that, people complain about the budget being too high, but you want to add positions. What do you think drives the budget? So, they can't have it both ways.

Commissioner Gregg

I think from a public discourse, this conversation we're having right now is really important to get out there. It's good that we're over the details and the numbers, but hearing this, I think when people say "why don't I get the services I want," and in the same token, they're like "why are my taxes going up," so it's good to get this stuff out there. I appreciate the contributions.

Alderman Dowd

I think the more that we get some of these projected increases, individuals like you were just talking about, Mayor, out ahead of the budget season, so that people won't be coming in wasting our time just asking questions that you have the answers to.

Commissioner Gregg

Sorry to derail, but

Mayor Donchess

It's alright. It's good, okay. Well, continue. I forget exactly where you were.

Ms. Fauteux

The next department is Fleet.

Mayor Donchess

So, are there any other questions regarding the Street Department specifically?

Commissioner Lemen

I know this shows my ignorance, but I assume anything like salt, sand if you for some reason it did (unintelligible) back we get to keep them.

Mr. Lafleur

Yup, we'll try and keep the barn as full as possible.

Commissioner Lemen

(Unintelligible). It's not like anything is going to waste.

Mr. Lafleur

Whatever we don't use is stockpiled.

Commissioner Lemen

Thank you.

C. Fleet Department

Chairman, James Donchess, Mayor

Alright, next is Fleet.

Lisa Fauteux, Director, Division of Public Works

Superintendent Rush.

Michael Rush, Fleet Maintenance Manager, Fleet Department

Good afternoon, Superintendent Michael Rush. Starting on Page 3, Miscellaneous Revenues. We were able to sell some lift equipment that we were no longer using and was at end of life. We were able to put it on the auction site for parts, so the money is reflected here in this line.

Moving to Page 12, Salaries and Wages. Most of this is contractual. You'll see on the overtime line that there is a slight increase there. We used a little bit more than we normally use on that line due to some empty positions that we had at the beginning of the year. We have filled some of those positions. We still have some positions that are empty.

Fringe Benefits. That's contractual.

Line 54, Property Services. A slight increase to the Vehicles Repairs and Maintenance line. It was a little higher when I started but when I did a fleet analysis I decided that the age of the fleet, we're on kind of that upside of the new equipment currently, so to try to help keep that lower we only went just a slight bit to try to help.

Other Services, that line is level-funded in all lines.

Page 13, Supplies and Materials. A slight increase to fuel. This fluctuates year to year depending on our usage. If we have more storms like this year, more than normal that number could go up or down. It did go up a little bit on that line, but that does go out for bid, but if we have a good winter fuel use will be lower, less vehicles on the road.

Line 61799, Vehicle Parts and Supplies. There is a slight increase there, but very marginal.

Line 71, Equipment. Line 71228, Computer Software. There is a slight increase just due to the amount of scan tools and our fleet software that we use. Software is pretty expensive, but there

is some renewal contracts that come up every year, and that's reflected in that line there, and I'm happy to answer any questions you have on the Fleet budget.

Commissioner, Matthew Gregg

The actual computer software is \$42,000.00 at this point?

Mr. Rush

It's actually lower than that. I think it was \$40,000.00 is what it was for just the Fleetio software that we use that integrates all of our software together.

Commissioner Gregg

So does that require us to increase even the proposal that we have right now?

Mr. Rush

We have a three-year agreement.

Commissioner Gregg

Three years.

Mr. Rush

Yes.

Commissioner Gregg

(unintelligible).

Carolyn O'Connor, Assistant Director, Finance and Administration

And, some software will be dropping off that we have this year, we won't be--

Mr. Rush

--correct. We kept our old software online for one year while we were transitioning everything to make sure we captured as much data as possible between the two systems, so that is actually going to drop off in the new budget cycle, so it won't be hitting that line.

Commissioner Gregg

Thank you.

Ms. Fauteux

Any other questions for Fleet? Why don't we move on to Parks. Superintendent Conant.

D. Parks And Recreation

1. Parks Department

Bryan Conant, Superintendent, Parks and Recreation

Good afternoon, everyone. Bryan Conant, Superintendent of the Parks Department. On Page 4, you'll see the department's revenues. It stayed somewhat the same. Holman Stadium is down \$30,000.00 in cell phone revenue. Mines Falls is roughly up \$30,000.00. It looks like there's an increase of about \$4,000.00. I'd be happy to answer any questions on the revenues if there are any.

Chairman, James Donchess, Mayor

Yeah, Maddy.

Vice-Chairman, Matthew Gregg

(Unintelligible).

Mr. Conant

Revenue there went from \$183,000.00 to \$153,000.00. Why? The cell phone is, Bill Mansfield manages the--

Carolyn O'Connor, Assistant Director, Finance and Administration

--cell tower, cell tower agreement just based on what the current agreements are. We don't handle those specifically, so I could get more detail for you.

Commission Gregg

Yeah, it'd be nice to know, I mean is this driven just specifically by the folks who say we're only going to pay you \$150,000.00.

Ms. O'Connor

No, they're contracted, but it could have been one fell off on that particular tower. I'd have to look at that information.

Commissioner Gregg

Yeah, just so we can see why (unintelligible).

Mr. Conant

Turning over to Page 15, you'll see an increase in wages. That's to account for three additional Groundsmen I. Two that will be partially funded by the TIFF funding. This is going to help us in the newly created Renaissance Park and maintaining downtown Main Street.

Ms. Fauteux

I just want to, excuse me.

Mr. Conant

Go ahead.

Ms. Fauteux

I want to clarify that two Grounds men I are funded through the Operating Budget. One will be funded through the TIFF. So, there's only actually two in the Operating Budget.

Alderman, Richard A. Dowd, Board of Aldermen

It's being funded by the TIFF. Should it appear in the budget because that's through a separate source?

Ms. Fauteux

It does not show in our budget.

Alderman Dowd

Okay, so--

Ms. Fauteux

--that's why I wanted to clarify that. There's only two showing in our Operating Budget, correct.

Commissioner, June Lemen

Can I ask a question about the revenue? So, you can rent Holman Stadium. Are people aware of that? Okay, so I assume the Beer Festival has a certain price.

Lauren Byers, Administrator, Communications and Recreation

Correct.

Commissioner Lemen

The \$2,000.00, how many is that? Is that one event, four events, ten events?

Ms. Byers

It would depend on the event.

Commissioner Lemen

Oh, okay.

Ms. Byers

The amount of time that was used.

Mr. Conant

Depending on what's going on, we charge. We'll make money on the Fourth of July when we charge \$300.00 per suite. For a night game, if you're outside, we'll charge \$1,000.00 a game. That's what we charge the Silver Knights as well, a \$1,000.00 a home game. If you want to do a non-lighted game, it's \$500.00, I believe. Those are the type of revenues that we would generate from there.

Commissioner Lemen

(Inauditable).

Mr. Conant

You're welcome. Alright, continuing, Overtime, we've asked for a \$15,000.00 increase. With the addition to the other positions, we feel it necessary to go up with the overtime. An increase in temporary and seasonal wages. Last year, we were paying \$17.00 an hour; we'd like to increase that to \$20.00. It was hard to find help during the season. A lot of high school kids who really don't do us any favors. That's what we were getting with \$17.00 an hour, they're here in the beginning of June and they're gone by the middle of August. Hopefully, that will help us attract some people that could stay with us a little bit longer.

Going down to Property Services under 54, we're looking for an increase in the Pool Repairs and Maintenance, going from \$20,000.00 to \$15,000.00, \$35,000.00 excuse me. Just this past year along we had the pumps at Rotary Pool go down, at Crown Hill Pool go down, which is why we've spent \$34,000.00, and we've only got the budgeted \$20,000.00, so that's the explanation, and that's why we're going for the request.

Buildings Grounds and Maintenance, we're looking for an 8 percent increase, which is roughly about \$25,000.00. This is to cover lighting repair. We've had some new lights go in throughout the city, we still have some aged lighting infrastructure, and we got some quotes to fix some of that this past fall, and several of them were around \$15,000.00 to \$18,000.00 per location.

54600 Vehicle Repairs and Maintenance, that's going to be moved to account 61799.

Falling under 61, Supplies and Materials, line item 61114, we're asking to go from \$5,000.00 to \$15,000.00. This usually covers costs to maintain the pool facilities from skimmers to toiletries, cleaning products, and several different chemicals that we use to maintain the pool chemistry, the water chemistry at the pools.

61705, Tires. We're looking for a \$4,000.00 increase, just an increase in cost and materials.

61799, Vehicle Parts and Supplies, we're moving to account 54600. And, those are all the proposed changes in the Parks Department. I'd be happy to answer any questions.

Mayor Donchess

Questions?

Discussion:

Commissioner Gregg

Really quickly, do the vehicle repairs and maintenance, does each department have their own separate line item for that versus Fleet, it that how it works?

Michael Rush, Superintendent, Fleet Department

Michael Rush, Fleet Superintendent. Solid Waste, Wastewater, and Parks Departments have separate lines for their vehicle maintenance. The Street Department, their vehicle maintenance moved into the Fleet Budget when the departments were split off.

Commissioner Gregg

And, do you collaborate on the budget?

Mr. Rush

Yes, I work with everybody on the vehicles and repairs line. Parts did go up slightly. They've been, in my opinion, underfunded for quite a few years, where we have had to move funds from another line item or somewhere else in the budget line.

Commissioner Gregg

Okay, so this increase is really making up for a lot of the--

Mr. Rush

--correct. Just years of just being level-funded.

Mayor Donchess

While we're on the pools, the Rotary Pool I'm looking especially at Alderman Dowd right now. The Rotary Pool is close to failure. That needs a \$2M rebuild. Now, that's not in this budget, but if that's going to be done, it should come through Capital, the bonding project.

Alderman, Richard A. Dowd, Board of Aldermen

Inauditable).

Mayor Donchess

Pardon.

Alderman Dowd

(Unintelligible).

Mayor Donchess

Yeah. Anyway, I don't think we want that pool to fail, so that would be another embarrassment or an embarrassment if that happened. We'll be getting back to you more on that in the near future.

Lisa Fauteux, Director, Division of Public Works

And, right behind that is Centennial.

Mayor Donchess

But, Centennial is not this year.

Ms. Fauteux

Right, it's not this year.

Mayor Donchess

Maybe next year.

Alderman Dowd

(Unintelligible) with Bryan on (unintelligible).

Mr. Conant

Definitely need some upgrades.

Mayor Donchess

Alright, any other questions on Parks? Alright, next is—

Ms. Fauteux

--move to recreation?

Mayor Donchess

Recreation.

2. Recreation Department

Lauren Byers, Administrator, Communications and Recreation

Lauren Byers, Communications and Recreation Administrator. There's no page number, it's the one after Bryan, so it's after Page 5. It's just the Program Fees, which have not changed. All of that remains the same.

And, then if we go to the page after Parks, which is at--

Lisa Fauteux, Director, Division of Public Works

19.

Ms. Byers

I don't have that.

Carolyn O'Connor, Assistant Director, Finance and Administration

So, 19. Is it 19?

Ms. Byers

There's minimal changes to the recreation, most of them are contractual. The only changes would be let's see, 51300 on the Overtime. As our contractual obligations increase we have to incrementally increase the overtime pay there for our employees. And, the other one would be under 51400, which is Temporary Seasonal, I've asked for an additional \$5,000.00 there, so that we can pay a differential to our lifeguards on weekends, so that we can keep the pools fully staffed. During the week we're fine, just need a little extra help on the weekends getting them in there. And, that's really the only two changes for the department. Any questions? No?

Lisa Fauteux, Director, Division of Public Works

We've also added an intern that will be servicing the downtown, and will be helping businesses and directing residents and visitors and such, and doing some cleaning, and I've worked with Director Hanum on this.

Mayor Donchess

Alright, what's next? Enterprise? Solid Waste?

Ms. Fauteux

Next is Solid Waste, yes.

E Solid Waste Department

Lisa Fauteux, Director, Division of Public Works

Superintendent Lafleur.

Jeffrey Lafleur, Superintendent, Solid Waste

Jeff Lafleur, Superintendent of Solid Waste. Page 19, our revenues, you're going to see one big change from 44514, Refuge Disposal Fees. That's anticipating the new state-mandated disposal fees. They're charging \$3.50 a ton. They are supposed to reimburse us for most of that, so we have that in there as our revenue coming back to the city. You'll see the other part in the appropriations.

If we move over to Page 21, Appropriations. Wages, full-time wages you're going to see a slight increase there. I'm proposing to hire a solid waste technician for half the year. I have my full-time employee, he's going to be retiring in January, and this is a very specialized position that you need to know how to tune wells, repair wells, look at all the inspections and everything, and be able to fill out paperwork for permits and stuff. So, that's an increase there.

51400, you're going to see an increase to the Temporary Wages. Same issue that the Parks Department is having. We're having a hard time getting employees to come on and stay from April through December to pick the yard way season. I'm proposing to go up to \$22.00 an hour. It doesn't mean I'm going to pay every one of them \$22.00 an hour, it's just that they're going to commit to the whole season, we'll pay them that, so it could be a little bit less, we will just try to justify it through that way.

53107, Architects and Engineering. You're going to see about a \$60,000.00 increase there. That's for added groundwater monitoring, reporting, and dues, due to the new regulations that the State just implemented. PFAS is still a nightmare for us, we're having to do more and more testing. You'll see that in there, and that also helps with the permit processing fees and everything that comes with it.

Another one would be the Property Services, 54600, that's just a small increase. That's just for parts, normal increase in parts.

61705, Tires. Same thing, maintenance or fleet guidance.

81 Capital Outlay and Improvements. You'll see that in there. That's a \$2M request. It's \$500,000.00 for my gas expansion that we have to do every year to help with the emissions. And then, there's a \$1.5M access road maintenance and design. We're proposing to upgrade one of our access roads for fire trucks, for all our trash trucks to get outback instead of having to drive all the way around and go through the landfill, and actually over trash. This will be a paved road that will get us access to both areas. Other than that, that's my major changes. Any questions?

Vice-Chairman, Mathew Gregg

It's not a, sorry (unintelligible) mouth open.. This is one of the kinds of things I want to point out in terms of I think it relates back to my question before, or more about, really much about how can we get it to the 3 percent? That's the ask. And, again, I know it's a bigger budget in terms of the City. This is one of those. I think what you were just talking about last. It's one of those

things, does that need to be done this year. I can't answer that question, and the answer might be yes, and that could be something that could be gone through, but I'm just looking at—when I think of maintenance I that we're just maintaining the status quo as is versus all of the things that should have been done 25 years ago, but still we can maintain the status quo for 2026. So, if those questions are being answered as we're coming into this meeting with those answer I think that's totally fine.

Ms. Fauteux

Sure, and I can explain.

Commissioner Gregg

(Unintelligible) particular one?

Ms. Fauteux

Yeah, absolutely. We had tried to, or the chief, Chief Buxton wanted to have an access through Teak, and the residents really came out against that, so we now are only going to put in a water line, and it's actually through Teak it's through Gendron, which is okay, but now the fire trucks will have no choice but to come through the landfill. They would not be able to get around, it's quite an "over the river and through the woods" ride to get out there, so this would give them direct access out above the closed landfill. The other thing is it's also a problem for our trash trucks because they have to go so far around too; it takes them a long time to get out there that way. It's really—I can take you out there if you'd like to see it sometime. It's quite a long ways out there, so this would give them much easier access so that they can get back out on the road.

Mr. Lafleur

Just to add to that, this access road will also give emergency vehicles another access point for fires or any emergencies out in the new landfill.

Ms. Fauteux

Right.

Mr. Lafleur

The new Phase IV landfill because it's going right up on top, and then once we build up the trash in Phase IV, this will be an access for us to bring trash directly into the landfill, we won't have to go all the way around the whole landfill to get in to drop trash. We'll be able to go right up and in and right into the cell.

Commissioner Gregg

So, this is really preparatory for Phase IV.

Mr. Lafleur

Absolutely.

Commissioner Gregg

We're going to need this for--

Mr. Lafleur

--we're going to need this for Phase IV eventually, and again, I was here for a landfill fire 20 years ago, and fire trucks couldn't get there, so you know it's a complete nightmare. We want to have access so they can get right to the site and help put fires out, god forbid we have a fire, a landfill fire.

Commissioner Gregg

--air quality in cities is not a great feature.

Mr. Lafleur

Exactly.

Alderman Dowd

I would present it as you're going through the budget as a safety and a cost savings because your trucks don't have to go as far. You'll save money on fuel. And, from a safety standpoint, you don't want a landfill on fire and you can't get trucks there quickly.

Ms. Fauteux

Right.

Alderman Dowd

Every minute you can't get there is significant as far as a fire.

Ms. Fauteux

It sure is.

Mayor Donchess

Anything else? Bryan?

Ms. Fauteux

We appreciate the questions.

Mayor Donchess

Next we have Wastewater, right?

Ms. Fauteux

Yes. Last, but not least.

F. Wastewater Department

David Boucher, Superintendent Wastewater

Thank you, David Boucher. Thank you, Director. David Boucher, Superintendent of the Wastewater. Revenues on Page 25, under Section 43 State Aid Reimbursement, there's an adjustment there. This is based off of a percentage of eligible closed projects.

Under Section 44, the Sewer User Charges. There's an adjustment based, it's a rate adjustment based on the approved rates, the rate increases.

Under Section 45, under Hudson Capital Contributions, this adjustment is based off of a percentage of eligible capital projects, plant projects. It will be Hudson's contribution because we do receive Hudson's flow.

And, under 48, the General Obligation Bond Proceeds, this is also based off of Capital Projects. The Capital Projects schedule. And, Reappropriation Details, Page 27, under Section 51, Wages Full-Time and Overtime, these are contractual obligations, as well as the fringe benefit section, 52.

Moving down to Section 53, Architects and Engineer Services. These are services we use. We just received a new permit for discharge into the Merrimack River. This is to help us with assistance and anything we need for dealing with regulations.

And, under Section 54, Copy Services. We have adjustments under the Water. Based off projected rate increases and historical usage.

Disposal Services, under 54, this is for the management of our biosolids that we produce at the wastewater plant. We hire a company to manage the disposal of our waste solids, and their rates are increasing.

Page 28, under Section 54, we also have an increased Vehicle Repairs and Maintenance working with Fleet. These are adjustments to the part cost increase.

Under Other Services, 55, the Telephone Voice and Telephone Cellular section, there were adjustments here lowered based off of historical usage. Also, we had an upgrade to all our pump stations, and we moved the fiber optics, so there was a decrease in cellular service there.

Moving down to Postage and Delivery, there was an adjustment there. Looking at historical data and charges this is for billings of the sewer rates.

Page 29, under Section 61, we have an increase under Laboratory Supplies. This is also based off our new permit, which started this month. It requires us to do additional sampling throughout the years. And, also, Miscellaneous Supplies, this is due to cost increases of materials.

And, then there is some adjustments that were made under Section 71, Debt Services. Under Principal and Interest.

And also under Section 81, Infrastructure Improvements. This is also based off of the Capital Improvement projects, which is located in the back of your packet. I believe that's it. I'd be happy to answer any questions.

Mayor Donchess

Anything? Alright, what do we have next?

Ms. Fauteux

We just have a quick non-public.

Mayor Donchess

A non-public? What about the--

Ms. Fauteux

--Special evidence?

Mayor Donchess

Project schedule, I don't know anything. Can we quickly go through those items?

V. COMMISSIONER COMMENTS

Vice-Chairman, Mathew Gregg, Commissioner

I do have a general question.

Mayor Donchess

Yeah, okay. As the general question then.

Commissioner Gregg

How are we tracking--I can see that actually, but I can't add them up. How are we tracking overall for 2026?

Ms. Fauteux

Aside from snow?

Commissioner Gregg

I mean yeah, so.

Ms. Fauteux

Aside from snow?

Commissioner Gregg

Anywhere.

Ms. Fauteux

Other than that way, we're tracking pretty well.

Commissioner Gregg

Pretty well.

Ms. Fauteux

Yeah. Parks is struggling as they usually do towards the end of the year, but no, we're tracking the same.

Commissioner Gregg

(Inaudible).

Mayor Donchess

Alright. Well, the procedure is to approve the budget or change it.

Commissioner Lemen

Now, if we approve it, and the Aldermen come back and say it's got to be more 4 percent, we have to come back after you go through and try to come up with a no?

Ms. Fauteux

I would let you know if we made changes to it. But, at this point it will probably be a while before the Mayor makes some decisions.

Commissioner Lemen

Well, I know--

Mayor Donchess

--the Aldermen have line item control. What they probably—were they to do anything with this they probably would cut specific lines items and that would be it. It wouldn't really come back. It would come back to you. Now, if they said, now this hasn't happened before, but if they said hey you have to cut this 3 percent, but we don't know what to do, so you do it. That could happen. It's within the realm of possibility, but that hasn't occurred before. Fair to say?

Aldermen Dowd

Increases in the budget more than decreases.

Mayor Donchess

Yeah. Yes, that is true. I'm not sure there has ever been a bottom line decrease to my budget has there?

Alderman Dowd

No. Not in the last 16 years.

Mayor Donchess

Usually it's an add. I could cut items out of this before I propose it to the Aldermen. Again, that sort of depends on the overall picture, and then they could add to it.

Alderman Dowd

The State does--

Mayor Donchess

--pardon?

Alderman Dowd

It also depends what the State does to us between now and budget.

Commissioner Lemen

I don't think the State will be granting us large sums of money. I know it's within the realm of possibility, but--

Mayor Donchess

--no it's not within the realm of possibility. That's not within the realm of possibility. So, is there a motion to change the budget or to pass it?

Motion by Commissioner Lemen: To Pass The Budget.

Commissioner Gregg

I second it.

MOTION CARRIED: Unanimously.

Mayor Donchess

The budget is proposed as presented.

Aldermen Dowd

One additional thing. I don't know if you did it or they did at City Hall, but when we get a list of the DPW employees, years past it's been split up by it's 20 percent for engineering, 30 percent-- we don't want to see if that way. We want to see City's engineer and that salary.

Ms. Fauteux

Okay.

Commissioner Gregg

In the future for budget meetings, is it possible, and I might be reading, no I'm not reading this wrong. From a budget perspective, it would be good to understand what we plan to translate that into, what are we doing with this money. So, we're paving 50 streets or I'm making this up, I don't know what it is, but this is with all the budget stuff that we do we frame it in the context of their work that's actually being given to the City of Nashua because I think that would help me to really know whether or not I truly understand what these line items do.

Ms. Fauteux

Okay.

Commissioner Gregg

At least from a--

Mayor Donchess

--so you're saying indicate what the results of this expenditure might be.

Commissioner Gregg

Yeah, and maybe tie those expenditures together to say—and we don't have to get that detailed, but it's basically like paving 50 roads, fixing 30 sidewalks that type of stuff. I think that would be a lot more of a tangible thing for me to say that makes a little bit more sense as it relates to that. And, it doesn't have to be really in-depth it's not like okay, well--you don't have to get into the specific details more like this is what the city is getting for all of us.

Alderman Dowd

Just out of curiosity, you've get things--everything you're doing now without change, but reflect the increase and costs, what's the percentage?

Ms. Fauteux

If we? Say that again.

Alderman Dowd

You're doing everything you did in 2025--

MsFauteux

--level-funding?

Alderman Dowd

Not adding anything, but except the expense.

Mayor Donchess

He's saying, let's say there were no extra Parks department employees, you were just kind of a total maintenance budget, what would that be.

Ms. Fauteux

It would probably, but we would--you'd include the salary increases that have been approved?

Alderman Dowd

You have to do that, yeah.

Ms. Fauteux

Okay. It'd be roughly 5 or 6 percent.

Commissioner Gregg

So, we're really just talking about an additional 1 to 2 percent--

Ms. Fauteux

--correct.

VI. NON-PUBLIC SESSION

Chairman, James Donchess, Mayor

Alright, well, what else do we have? There's some non-public items?

Ms. Fauteux

Yeah, we have just a quick non-public.

Mayor Donchess

Who's got the non-public motion? Anybody? Commissioner Lemen?

Ms. Fauteux

You have a non-public motion?

[Department Superintendents adjourn the meeting.]

Ms. Fauteux

I know, but I need the motion.

Mayor Donchess

Someone needs to make the motion.

Ms. Fauteux

I'm going to have to have you do it, Carolyn--

Commissioner Gregg

I have it here.

Ms. Fauteux

Hugh?

Commissioner Gregg

I have it here if you want me to motion to go into it.

Ms. Fauteux

Oh, you do, great.

Mayor Donchess

Yeah, please do.

[Director Fauteux excused herself from the meeting and adjourned]

A. Non-Public Session Pursuant To R.S.A. 91-A:3, li (B) The Hiring Of Any Person As A Public Employee.

Chairman, James Donchess, Mayor

Alright, so the motion is--Commissioner Gregg.

Motion By Commissioner Gregg: To Move By Roll Call That The Board Go Into a Non-Public Session Pursuant R.S.A. 91-A:3, II (b), The Hiring of Any Person As A Public Employee.

Viva Voce Roll Call:

4-Yea (Lemen, Gregg, Donchess) – 0 Nay

MOTION CARRIED. Unanimously.

The Board entered into a Non-Public Session at 1:58 p.m. and reconvened at 2:03 p.m.

B. To Move By Roll Call To Seal The Minutes Of Board Of Public Works Personnel Non-Public Meeting Of February 13, 2026, Until Such Time As The Majority Of The Board Votes That The Purpose Of The Confidentiality Would No Longer Be Served.

Mayor Donchess

Alright, we're back in public session. Commissioner Gregg.

Commissioner Gregg

Do we need to move by roll call to seal the minutes?

Mayor Donchess

Yes.

Motion by Commissioner Gregg: To Move By Roll Call To Seal The Minutes Of Board Of Public Works Personnel Non-Public Meeting Of February 13, 2026, Until Such Time As The Majority Of The Board Votes That The Purpose Of The Confidentiality Would No Longer Be Served.

Viva Voce Roll Call:

4-Yea (Gregg, Lemen, Donchess) – 0 Nay

MOTION CARRIED: Unanimously.

VII. ADJOURNMENT

Chairman, James Donchess, Mayor

I believe we've completed the business, so Commissioner Lemen, do you have a motion?

Motion by Commissioner Lemen: To Adjourn.

MOTION CARRIED: Unanimously

The meeting of the Board of Public Works of February 13, 2026, adjourned at 2:04 p.m.



THE CITY OF NASHUA

"The Gate City"

*Division of Public Works
Wastewater Department*

Board of Public Works Meeting of February 26th, 2026 Wastewater Department

Agenda

- A. Motion:** To approve the User Warrants as presented.
- B. Motion:** To approve the contract with Wright Pierce for the Class A Biosolids Upgrade Final Design Phase for Plans and Specification submittals up to 60% design in an amount not to exceed \$1,061,779. Funding for this contract will be through Department: 169 Wastewater; Fund: SRF loan; Activity: WW Class A Biosolids Upgrade.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: February 26, 2026

From: David L. Boucher, Superintendent
Wastewater Department

Re: Class A Biosolids Upgrade – Final Design Phase Services

B. Motion: To approve the contract with Wright Pierce for the Class A Biosolids Upgrade Final Design Phase for Plans and Specification submittals up to 60% design in an amount not to exceed \$1,061,779. Funding for this contract will be through Department: 169 Wastewater; Fund: SRF loan; Activity: WW Class A Biosolids Upgrade.

Attachments: Wright Pierce Scope of Work and Fee Schedule

Discussion: The Nashua Wastewater Treatment Facility currently produces Class B biosolids which are beneficially reused on farmland throughout New Hampshire, and has been used in Massachusetts as well.

Regulations have been evolving, resulting in communities making rapid decisions to limit or ban Class B biosolids for beneficial reuse. This results in the market changing and significant price increases are being seen. With this in mind, moving to a Class A product will reduce the volume hauled by more than half and our disposal options will increase.

Wright Pierce completed the preliminary design of the project, evaluating the different options available, equipment selection, and completed a Preliminary Design Report and 30% design plan. At this point, we are looking to move forward with final design, in a phased approach, to allow us to maintain strong cost control of the project, due to its size and innovative technology. This contract will move the project from 30 to 60% design, where we will then be able to pause, extensively review the design, confirm details, and adjust if necessary. This approval is in an amount not to exceed \$1,061,779.

Rev. 1: 12-16-2025

Final Design: 30% – 60%

After acceptance by the City and NHDES of the Preliminary Design documents, and upon written authorization from the City, the Final Design phase shall commence. This phase will begin with a Scope Review Meeting (see Task A.1 below) to confirm the proposed approach for detailed design decisions with which to base the Final Design. As per the City's request on 12-11-2025, the final design effort has been split into two phases with the current phase and contract including efforts through submittal of the 60% design documents.

Task A. Administration

1. Project Start-up and Scope Review Meeting: Meet with City staff to present the proposed project scope of work and design criteria. Any deviations from the Preliminary Design which are identified in this Scope Review Meeting will be memorialized in meeting minutes to the City.
2. Project management:
 - a. Prepare monthly progress reports summarizing work completed in last month and upcoming effort and submit with monthly invoice.
 - b. Hold virtual progress meetings with City staff approximately every three weeks to discuss design development issues. For budgetary purposes, 10 virtual meetings are assumed through the end of Task D.

Task B. Site Investigations

1. Hazardous Materials Survey: Using a qualified subcontractor, conduct a hazardous materials survey for the building materials in the existing Maintenance Building and Garage which are proposed for complete demolition; and the Dewatering Area in the Solids Processing Building. This will inform the construction cost estimate for demolition and if hazardous materials disposal will be a requirement of the contract.
2. Geotechnical Investigation: Using a qualified subcontractor, conduct two site borings adjacent to the existing Maintenance Building and Garage and prepare a brief geotechnical report to support the structural design of the new Sludge Drying Building.
3. Supplemental Survey: Conduct topographic survey to confirm grade of existing Maintenance Building and Solids Processing Building.
4. Resource area delineation: Assume no resource area delineation is required.

Task C. Permitting

Assist the City in filing applications for permits with or requesting approvals from such governmental authorities as have jurisdiction to review or approve the final design of the Project. For purposes of estimating the engineering fee, we have assumed that the permits listed below will be required:

1. Air Permit (Update): Assist City staff in submitting application for drying system discharge and odor control system discharges as an update to the existing facility-wide air quality discharge permit. (Assume maximum effort of 94 hours and fee of \$17,500.)
2. Shoreland Permit by Notification (FUTURE TASK)
3. Environmental Review package (FUTURE TASK)

Task D. 60% Design Development Submittal

Based on the recommendations in the final Preliminary Design Report, conduct additional design development:

1. Determine whether to pre-select with a negotiated equipment price or pre-purchase the BCR drying system for potential schedule benefits. This scope is based on the assumption that BCR has been pre-selected under the Dryer Technology Evaluation Report (including pilot testing) and that additional design development and negotiation of the specific ancillary equipment within their scope of supply and the pricing is needed during the design phase. Conduct a review of the budgetary pricing provided to date and strategies that will be used to confirm that a fair market price is provided. Prepare technical memorandum summarizing the analysis and findings.
 - a. Assist the City with addressing NHDES requirements associated with the sole sourcing and/or pre-purchasing of the sludge drying equipment.
 - b. For budgetary purposes, assume City to pre-select and negotiate for shop drawing level design support from BCR. This may require a payment (or payment guarantee if the project does not proceed) to BCR. Any payments to BCR shall be the responsibility of the City.
2. Prepare supplemental technical memoranda to address scope items identified in the Preliminary Design Phase which required further consideration, including:
 - a. Resolve whether any supplemental longer-term storage for dried sludge should be incorporated into the facility. Assess City's preference for disposing of the dried product at the Nashua Four Hills Landfill, including any post-drying processes (note this project scope does not include design of a post-drying process).
 - b. Complete a planning-level evaluation of post-drying pyrolysis to understand potential impacts to the current design for the accommodation of a pyrolysis unit as part of a future upgrade.
 - c. Note: it is assumed the dryer will operate solely on utility natural gas. No provisions will be made for future connection of the drying equipment to the existing Energy Recovery Facility and its processes/equipment.
3. Conduct site visits to up to two installations of the BCR-BioScru for operational and installation reference. Site visits will prioritize facilities with units which have been actively operating for at least five years, and those which utilize a bulk-bagging system. Wright-Pierce has assumed travel costs for 2 Wright-Pierce staff and 2 City of Nashua staff within continental United States for the purposes of these site visits.

Based on comments to the Preliminary Design Report, and findings of Tasks D.1 and D.2, Wright-Pierce will proceed to develop the 60% design package. Specific efforts under this task include:

4. Assist the City with Manufacturer coordination efforts for the sludge dryer equipment design and implementation. For the purposes of this scope development, it is assumed this task will include coordination efforts required for a typical equipment pre-selection process. This assumes that a negotiated sludge dryer equipment allowance will be included in the General Contractors' bid, and that the General Contractor will assume responsibility for both the purchase and installation of the selected sludge dryer equipment.
5. Development of 60% design plans and specifications, and preparation of an updated estimate of construction cost. Note: specifications shall include front-end bidding forms, summary of work, temporary systems, and major process equipment. 60% Package to include a technical memorandum summarizing the deviations from the PDR and 30% cost estimate.
6. Submit the 60% package to the City and NHDES for review and comment.

7. Meet with the City to review the 60% package and receive input and comments.

Final Design 30% - 60% Project Schedule

ENGINEER shall endeavor to submit the 60% review package within 300 – 330 calendar days of receiving Notice to Proceed from the City. This timeframe is dependent on the pre-selection equipment process and NHDES I/A review requirements.

FUTURE: Final Design 60% – 100%

FUTURE Task G. 90% Contract Documents

Following receipt of comments from NHDES and the City on the 60% design development submittal, Wright-Pierce shall proceed with the 90% design package.

1. Assist the City with submittal of a Shoreland Permit by Notification application and Environmental Review package (*Note the City will be responsible for application/permit fees.*).
2. Development of 90% design plans, specifications, and prepare an updated estimate of construction cost. Advise the City of any adjustments to the Construction Cost Estimate as a result of changes in the scope of the Project or construction market. Note: specification development includes modifications to the standard specifications to accommodate requirements of BABA and ensuring that all named manufacturers can meet BABA requirements.
3. Budgeted effort is based on an assumed 160 drawings in the contract documents.
4. Submit the 90% package to the City and NHDES for review and comment.
5. Meet with the City and NHDES to review the 90% package and receive input and comments from the City and NHDES.

FUTURE Task H. Final Plans, Contract Documents, and Cost Estimate

Upon acceptance of the 90% plans and documents by NHDES and the City, Wright-Pierce shall proceed with the final, bid-ready design plans and specifications and estimate of construction costs, revised to address the comments from the draft reviews. The submittal shall be ready to be advertised for construction bidding and shall include a schedule for the bidding and construction process. Wright-Pierce shall assist the City in obtaining authorization to bid from NHDES.

FUTURE: Bidding Services

Wright-Pierce will assist the City in securing construction bids, conducting bid opening, tabulating and analyzing bid results, and will provide a recommendation regarding award of contract.

1. It is assumed the City will be responsible for advertising the project appropriately, using standard online construction industry services and the City's website.
2. Provide an on-line plan room for access to contract documents. An electronic version of all documents will be submitted to the City.
3. Respond to bidder questions. It is assumed that questions will be directed to the City. Engineering-related questions will be submitted by the City to Wright-Pierce for response development.
4. Develop up to two addenda (addenda to be signed and stamped).
5. Prepare for and attend one pre-bid conference. Prepare minutes from pre-bid conference to be included in addendum.
6. Attend bid opening.

7. Review all bids and prepare a bid tabulation.
8. Review the qualifications of the apparent low bidder and their compliance with the contract requirements.
9. Issue a Recommendation for Award following review of the bid packages.

FEE ESTIMATE
Nashua, NH - Sludge Dryer Upgrade 30% - 60% Design
T18926

		OR EFFORT BY CL	EXPENSES				SUB CONSULTANTS					TOTAL FEE	
PHASE	TASK DESCRIPTIONS												
	Hourly Billing Rate	TOTAL HOURS	Travel	Meals & Lodging	NON-LABOR COST	NON-LABOR MARKUP	Geotechnical	Civil/Survey	Hazardous Material Testing	SUBS COST	SUBS MARKUP	LABOR	TOTAL
A	Administration												
1	Present Project Scope and Design Criteria	128	\$250	\$250	\$500	\$25				\$0	\$0	\$25,216	\$25,741
2	Project Management	110			\$0	\$0				\$0	\$0	\$21,730	\$21,730
		0			\$0	\$0				\$0	\$0	\$0	\$0
	Subtotals	238	\$250	\$250	\$500	\$25				\$0	\$0	\$46,946	\$47,471
B & C	Site Investigations & Permitting												
B1	Hazardous Materials Survey	30			\$0	\$0			\$20,000	\$20,000	\$3,000	\$5,611	\$28,611
B2	Geotechnical Investigation	46			\$0	\$0	\$25,000			\$25,000	\$3,750	\$8,845	\$37,595
B3	Supplemental Survey	42			\$0	\$0		\$5,000		\$5,000	\$750	\$7,406	\$13,156
C1	Shoreland Permit by Notification	0			\$0	\$0				\$0	\$0	\$0	\$0
C2	Air Permitting Assistance	94			\$0	\$0				\$0	\$0	\$17,506	\$17,506
		0			\$0	\$0				\$0	\$0	\$0	\$0
	Subtotals	212	\$0	\$0	\$0	\$0				\$50,000	\$7,500	\$39,368	\$96,868
D-H	Final Deisgn Development												
D1	Pre-selection/Pre-Purchase Assistance	278			\$0	\$0				\$0	\$0	\$55,501	\$55,501
D2	Design Criteria Confirmation Memo	232			\$0	\$0				\$0	\$0	\$44,755	\$44,755
D3	Site Visits	96	\$15,000	\$5,000	\$20,000	\$1,000				\$0	\$0	\$20,595	\$41,595
D4	Pre-selection Coordination with Sludge Dryer Equipment Package Manufacturer	568			\$0	\$0				\$0	\$0	\$112,032	\$112,032
D5	60% Contract Documents	3372			\$0	\$0				\$0	\$0	\$626,395	\$626,395
D7	60% Review Meeting	88	\$250	\$250	\$500	\$25				\$0	\$0	\$17,809	\$18,334
D6	60% Submittal	100			\$0	\$0				\$0	\$0	\$18,826	\$18,826
G1	90% Contract Documents	0			\$0	\$0				\$0	\$0	\$0	\$0
G2	90% Review Meeting	0					FUTURE CONTRACT PHASE				\$0	\$0	\$0
G3	90% Submittal	0								\$0	\$0	\$0	\$0
H	Final Bidding Documents	0			\$0	\$0				\$0	\$0	\$0	\$0
		0			\$0	\$0				\$0	\$0	\$0	\$0
	Subtotals	4734	\$15,250	\$5,250	\$20,500	\$1,025				\$0	\$0	\$895,914	\$917,439
TOTAL PROJECT		5184	\$15,500	\$5,500	\$21,000	\$1,050	\$25,000	\$5,000	\$20,000	\$50,000	\$7,500	\$982,229	\$1,061,779

Total Labor	\$982,229
Non-Labor	\$21,000
Subcontractor	\$50,000
Sub and Expenses Markup	\$8,550
Total Fee	\$1,061,779



THE CITY OF NASHUA

"The Gate City"

*Division of Public Works
Parks Department*

Board of Public Works Meeting of February 26, 2026 Parks Department

- A. Motion:** To approve the purchase of a 2026 light structure system with total light control- TLC for LED technology from Musco Lighting Systems. The total cost is \$205,000 pursuant to the Sourcewell Contract #041123-MSL. Funding will be through Department: 177 Parks; Fund: Capital; Activity: Murray Field Lighting Improvements

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: February 26, 2026
From: Bryan Conant, Superintendent Parks Department
Re: Purchase of a Lighting Structure System for Murray Field.

A. Motion: To approve the purchase of a 2026 light structure system with total light control-TLC for LED technology from Musco Lighting Systems. The total cost is \$205,000 pursuant to the Sourcewell Contract #041123-MSL. Funding will be through Department: 177 Parks; Fund: Capital; Activity: Murray Field Lighting Improvements.

Attachments: Quote for Lighting Replacement at Murray Field

Discussion: The system will include four pre-cast concrete bases, four galvanized steel poles with factory wired and tested remote electrical component enclosures the current lights at Murray Field are extremely old. The lights cannot be adjusted because the brackets have corroded so much they no longer can be adjusted. This causes the lights to shine in players faces creating blind spots which creates a very hazardous playing environment. The current electrical infrastructure is extremely dated.

The lighting system proposed will be all LED lights which will save money in terms of operational cost. The light system will come with Control-link an "APP" which will allow you to control and monitor the system remotely whether turning it off and on or controlling the dimming controls.

Date: October 28, 2025
 Expiration date: November 28, 2025

Project: Robert H Murray Field
 Nashua, New Hampshire
 Musco Project Number: 233542

Sourcewell

Master Project: 199030, Contract Number: 041123-MSL, Expiration: 06/16/2027

Category: Sports lighting with related supplies and services

All purchase orders should note the following:

Sourcewell Purchase – Contract Number: 041123-MSL

Quotation Price – Materials Delivered to Job Site and Turnkey Installation

Baseball – 200' Radius \$ 205,000.00

Sales tax and bonding are not included.

Quote is confidential. Pricing and lead times are effective for 30 days only. Prices are subject to change if the order is not released within 60 days from the date of the purchase.

Light-Structure System™ with Total Light Control – TLC for LED™ technology

Guaranteed Lighting Performance

- Guaranteed light levels of 50 Footcandles Infield, 30 Footcandles Outfield
- BallTracker® technology – targeted light, optimizing visibility of the ball in play with no glare in the players typical line-of-sight

System Description

- (18) Factory aimed and assembled luminaires, including BallTracker® luminaires
- (4) Galvanized steel poles
- (4) Pre-cast concrete bases with integrated lightning grounding
- Pole length factory assembled wire harnesses
- Factory wired and tested remote electrical component enclosures
- Disconnects
- UL listed assemblies
- Corrosion protection

Control Systems and Warranty Services

- Control-Link® control and monitoring system to provide remote on/off and dimming (high/medium/low) control and performance monitoring with 24/7 customer support
- Product assurance and warranty program that covers materials and onsite labor, eliminating 100% of your maintenance costs for 25 years
- Support from Musco's Lighting Services Team – over 200 Team members dedicated to operating and maintaining your lighting system – plus a network of 1800+ contractors
- Warranty starts the date of shipment

Installation Services Provided

- See attached scope of work

Payment Terms

Final payment terms are subject to approval by Musco credit department. Final payment shall not be withheld by Buyer on account of delays beyond the control of Musco.

Email a copy of the Purchase Order to Musco Sports Lighting, LLC:

Musco Sports Lighting, LLC

Attn: Musco Contracts

Email: musco.contracts@musco.com

All Purchase orders should note the following:

Sourcewell Purchase – Contract Number: 041123-MSL

Delivery Timing

8 - 10 weeks for delivery of materials to the job site from the time of order, submittal approval, and confirmation of order details including voltage, phase, and pole/luminaire locations.

Notes

Quote is based on following conditions:

- Shipment of entire project together to one location.
- Voltage and phase system requirements to be confirmed.
- Structural code and wind speed = 2018 IBC, 115 MPH, Exposure C, Importance Factor 1.0.
- Due to the built-in custom light control per luminaire, pole or luminaire locations need to be confirmed prior to production. Changes to pole or luminaire locations after the product is sent to production could result in additional charges.
- Standard soil conditions – rock, bottomless, wet, or unsuitable soil may require additional engineering, special installation methods and additional cost.

Thank you for considering Musco for your lighting needs. Please contact me with any questions or if you need additional details.

Alan Grady
Sales Representative
Musco Sports Lighting, LLC
Phone: 207-604-8748
E-mail: alan.grady@musco.com

**Robert H Murray Field and Basketball Court
Nashua, New Hampshire
Turnkey Scope of Work**

Customer Responsibilities:

1. Complete access to the site for construction utilizing standard 2-wheel drive rubber tire equipment.
2. Locate existing underground utilities not covered by your local utilities (i.e. water lines, electrical lines, irrigation systems, and sprinkler heads). Musco or Subcontractor will not be responsible for repairs to unmarked utilities.
3. Locate and mark field reference points per Musco supplied layout (i.e. home plate, center of FB field).
4. Pay for extra costs associated with foundation excavation in non-standard soils (rock, caliche, high water table, collapsing holes, etc.) or soils not defined in geo-technical report. Standard soils are defined as soils that can be excavated using standard earth auguring equipment.
5. Pay any power company fees and requirements.
6. Pay all permitting fees and obtain the required electrical permitting.
7. Provide area on site for disposal of spoils from foundation excavation.
8. Provide area on site for dumpsters.
9. Provide sealed Electrical Plans (if required).

Musco Responsibilities:

1. Provide required foundations, poles, electrical enclosures, luminaires, wire harnesses, and control cabinets.
2. Provide layout of pole locations and aiming diagram.
3. Provide Contract Management as required.
4. Provide stamped foundation designs based on soils that meet or exceed those of a Class 5 material as defined by 2018 IBC Table 1806.2.
5. Assist our installing subcontractor and ensure our responsibilities are satisfied.

Subcontractor Responsibilities

General:

1. Obtain any required permitting.
2. Contact your local utility for locating underground public utilities and then confirm they have been clearly marked.
3. Contact the facility owner/manager to confirm the existing private underground utilities and irrigation systems have been located and are clearly marked to avoid damage from construction equipment. Notify owner and repair damage to marked utilities. Notify owner and Musco regarding damage which occurred to unmarked utilities.
4. Provide labor, equipment, and materials to offload equipment at jobsite per scheduled delivery.
5. Provide storage containers for material (including electrical components enclosures), as needed.
6. Provide necessary waste disposal and daily cleanup.
7. Provide adequate security to protect Musco delivered products from theft, vandalism or damage during the installation.
8. Keep all heavy equipment off playing fields when possible. Repair damage to grounds which exceeds that which would be expected. Indentations caused by heavy equipment traveling over dry ground would be an example of expected damage. Ruts and sod damage caused by equipment traveling over wet grounds would be an example of damage requiring repair.
9. Provide startup and aiming as required to provide complete and operating sports lighting system.
10. Installation to commence upon delivery and proceed without interruption until complete. Notify Musco immediately of any breaks in schedule or delays.
11. Complete and submit Musco provided closeout checklist including required pictures.

Demolition:

1. Remove and dispose of the existing lighting poles, fixtures, and electrical enclosures. This will include the recycling of lamps, aluminum reflectors, ballast, and steel, as necessary.
2. Demolish existing foundations to 2 ft (0.6 m) below grade.
3. Leave existing power feed in place for connection to new pole locations.

Foundations, Poles, and Luminaires:

1. Mark and confirm pole locations per the aiming diagram provided. If there are any issues, immediately notify your Musco Project Manager.
2. Provide labor, materials, and equipment to install (4) LSS foundations as specified on Layout and per the stamped foundation drawings, if applicable.
3. Remove spoils to owner designated location at jobsite.
4. Provide labor, materials, and equipment to assemble Musco TLC-LED luminaires, electrical component enclosures, poles, and pole harnesses.
5. Provide labor, equipment, and materials to erect (4) dressed LSS Poles and aim utilizing the pole alignment beam.

Electrical:

1. Provide labor, materials, and equipment to reuse existing electrical service panels as required.
2. Provide labor, materials, and equipment to install all underground conduit, wiring, pull boxes etc. and terminate wiring as required.
3. Complete electrical installation per Musco Control System Summary and Musco Best Practices: Supply Wiring Installation document. If there are any discrepancies between Musco documents and electrical plans (if present), notify your Musco contact.
4. Complete required insulation resistance tests on all current-carrying conductors per ANSI/NETA ATS-2021. Use the instructions and forms provided by Musco to provide test results to your Musco contact. Note conduits must be full of water prior to testing. Any new conductors with resistance values less than (<) 100 MOhms - phase to ground - must be repaired or replaced to meet the standard. Any existing conductors with resistance values less than (<) 100 MOhms - phase to ground - must be reported to your Project Manager or Sales Coordinator.
5. Underground splices are strongly discouraged. If underground splicing is required per the electrical plans, use only listed connector systems, rated for wet locations.
6. Provide as-built drawings upon completion of installation (if required).

Control-Link® Control and Monitoring:

1. Provide labor, equipment, and materials to install (1) Musco control and monitoring cabinet and terminate all necessary wiring.
2. Provide a dedicated 120 V 20 A controls circuit or a step-down transformer for 120 V control circuit if not available.
3. Check all zones to make sure they work in both auto and manual mode.
4. Commission Control-Link by contacting Control-Link Central™ at 877-347-3319.



THE CITY OF NASHUA

Division of Public Works

Solid Waste Department

"The Gate City"

Board of Public Works Meeting of February 26, 2026 Solid Waste Department

- A. Motion:** To approve a contract amendment/change order with SCS Field Services of Reston, VA (SCS), to complete landfill gas recovery well raising in the amount not to exceed \$70,150. Funding will be through Department 168 Solid Waste; Fund: Bond; Activity: Gas Header Relocation.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: February 26, 2026

From: Jeff Lafleur, Superintendent, Solid Waste Department

Re: **Landfill Gas Blower and Flare Replacement, Change Order #1**

A. Motion: To approve a contract amendment/change order with SCS Field Services of Reston, VA (SCS), to complete landfill gas recovery well raising in the amount not to exceed \$70,150. Funding will be through Department 168 Solid Waste; Fund: Bond; Activity: Gas Header Relocation.

Attachment: SCS Proposal dated February 13, 2026, “Four Hills Landfill 2024 Blower/Flare Replacement Construction Services, Change Order #1, Nashua, New Hampshire”

Discussion: The motion is to raise existing landfill gas recovery vacuum lines and wells that serve the Phase I, II, and III landfill in order to prepare to use remaining waste disposal airspace in the Phase I-II-III landfill before the Phase IV landfill is opened (spring/summer 2026). The work is to be completed by SCS is time-critical to the City to efficiently and effectively be able to use remaining airspace in the active landfill and remain in compliance and to reduce/eliminate odors given off from the landfill.

SCS Field Services is the Solid Waste Department’s preferred vendor for gas collection system construction. SCS specializes in this type of work and performs landfill gas system construction projects nationally. They have constructed at least 90% of the existing gas system infrastructure in the Phase I/II/III landfills. SCS will hold pricing from a similar well raising effort completed in 2024 as a change order to the 2024 landfill gas header relocation project. Combining the work under the blower/flare replacement project will also reduce overall task costs.

Based on the qualifications of SCS Field Services and the price-hold from 2024, it is the recommendation of the Superintendent of Solid Waste to accept SCS Field Services change order to perform the work listed above.

February 13, 2026

Darrin Santos
Environmental Engineer
City of Nashua Solid Waste Department
840 West Hollis Street
Nashua, NH 03062
(603) 589-3420
santosd@nashuanh.gov

Subject: Four Hills Landfill 2024 Blower/Flare Replacement Construction Services, Change Order #1, Nashua, New Hampshire

Dear Mr. Santos,

In response to your request for pricing SCS Field Services has prepared this proposal to perform the requested Change Order #1 for the 2024 Blower/Flare Replacement Construction Services at the Four Hills Landfill in Nashua, New Hampshire.

SCOPE OF SERVICES

Our scope of services is based on our correspondence and the attached Scope of Work.

ASSUMPTIONS AND PROJECT FEES

The required Fee Schedule is attached, as well as our attached Assumptions and Conditions for the above referenced project. The fee schedule includes the same rates for the same general scope of work for well raising services as previously provided by SCS under Change Order #2 for the Header Relocation Construction project.

GENERAL CONDITIONS

We look forward to discussing any questions or comments you may have concerning this estimate. Please do not hesitate to call either Guy Lewis at (703) 517-5594 or Stephen Smith at (571) 643-4324 with any questions or comments.

Sincerely,



Guy F. Lewis
Vice President/Regional Manager
SCS Field Services



Stephen E. Smith
Senior Estimator
SCS Field Services



**FOUR HILLS LANDFILL
2024 BLOWER/FLARE REPLACEMENT CONSTRUCTION SERVICES
CHANGE ORDER #1**

February 13, 2026

SCOPE OF WORK/FEE SCHEDULE:

Below is a list of the gas wells and GCCS infrastructure that is scheduled to be raised vertically by a maximum of 10-feet as part of this proposal.

- Ten (10) Each – Vertical Wells with 8” Schedule 80 PVC Casing, 2” SDR-9 HDPE Airline, 3” SDR-11 Condensate Discharge, and Pneumatic Pump Bundled Tubing & Support Wire
- Twenty-Five (25) Each – 6” SDR-17 HDPE Well or Vacuum Risers
- Fourteen (14) Each – 4” SDR-17 HDPE Well or Vacuum Risers
- Two (2) Each – 12” SDR-17 HDPE Header Risers with Flanges and 10’ Valve Stem Extensions

General Scope of Work Notes:

- The materials needed to extend the Schedule 80 PVC and HDPE piping is to be furnished by SCS-FS.
- The materials needed to extend the tubing and lifting cable for the pneumatic pumps is to be furnished by SCS-FS.
- The valve stem extensions are to be furnished by SCS-FS.
- There will be no additional charge for mobilization/demobilization as this work is to be performed while onsite to complete the 2024 Blower/Flare Replacement Construction Services project.
- SCS-FS will load and haul soil for mounding around the raised gas wells and GCCS infrastructure utilizing the Owner’s equipment.

Grand Total	\$70,150.00 / Lump Sum
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ASSUMPTIONS AND CONDITIONS:

This Proposal is valid for a period of 90 days from the date of this proposal.

This proposal (bid) and Assumptions and Conditions shall become part of a mutually satisfactory contract agreement or purchase order.

This proposal is considered confidential and proprietary and may not be disclosed to third parties without prior written approval by SCS-FS

This Proposal does not include: surveying, revegetation, erosion or sediment control, permit fees, engineering, testing fees, lab analysis fees, or fees required by other parties, such as Q.A./Q.C.

Conditions which differ materially from the contract documents or what is reasonably anticipated given the nature of the work are excluded from our bid.

SCS will comply with laws and regulations applicable to the Work in effect as of the date of the contract. Changes in laws or regulation, including tariffs, embargoes or other matters which cause a delay or an increase in cost will entitle SCS to an equitable adjustment in the contract time and price.

The lump sum cost quoted (\$70,150.00) is the same amount as contracted for a similar scope of work for landfill gas well raising completed by SCS in 2024 as Change Order #2 to the 2024 Header Relocation Construction project.

CHANGE ORDER

No. 1

PROJECT: Four Hills Landfill 2024 Blower/Flare Replacement Construction Services

EXECUTED CONTRACT DATE: September 23, 2024

DATE OF ISSUANCE: Upon City Approval EFFECTIVE DATE: Upon City Approval

OWNER: City of Nashua, NH

OWNER's Purchase Order NO.: 190947

CONTRACTOR: SCS Field Services

ENGINEER: Sanborn Head & Associates

You are directed to make the following changes in the Contract Documents:

Description: Raise approximately 50 vacuum risers and landfill gas recovery well heads on the active Phase I-II-III landfill to allow for additional waste placement before the Phase IV landfill cell opens. The well raising includes ancillary compressed air and condensate force main riser pipes.

Justification: With Phase IV projected to be constructed and ready to receive waste in spring/summer 2026, additional airspace is needed on the Phase I/II/III landfills. Raising of the vacuum risers and well heads is necessary in order to make the available airspace useable for additional waste placement.

SCS will be on-site in April 2026 to complete the final portion of the landfill gas blower/flare replacement project. Having SCS complete the well raising tasks while on-site to complete the blower/flare project as a change order will result in a significant cost savings as they will waive additional mobilization costs, which otherwise would have required a second mobilization or contract with another vendor. Also, SCS will hold pricing from a similar well raising effort completed in 2024 while they were previously on-site to complete the landfill gas header relocation project.

Attachment(s): "Four Hills Landfill 2024 Blower/Flare Replacement Construction Services, Change Order #1, Nashua, New Hampshire" by SCS Field Services, dated February 13, 2026.

Summary

<u>CHANGE IN CONTRACT PRICE:</u> Original Contract Price \$900,180	<u>CHANGE IN CONTRACT TIMES:</u> Original Contract Times Substantial completion: <u>December 2, 2025</u> Final Completion: <u>January 1, 2026</u>	
Net changes from previous Change Orders \$0	Net change from previous Change Orders Substantial completion: <u>n/a</u> Final Completion: <u>n/a</u>	
Contract Price prior to this Change Order \$900,180	Contract Times prior to this Change Order Substantial completion: <u>December 2, 2025</u> Final Completion: <u>January 1, 2026</u>	
Net Increase (decrease) of this Change Order \$70,150	Net Increase (decrease) of this Change Order Substantial completion: <u>149 days</u> Final Completion: <u>134 days</u>	
Contract Price with all approved Change Orders \$970,330	Contract Times with all approved Change Orders Substantial completion: <u>April 30, 2026</u> Final Completion: <u>May 15, 2026</u>	
<u>RECOMMENDED:</u> By:  Darrin Santos Environmental Engineer, Solid Waste Department (Authorized Signature) Date: <u>2/19/26</u>	<u>ACCEPTED:</u> By: _____ SCS Field Services Contractor (Authorized Signature) Date: _____	<u>APPROVED:</u> By: _____ Mayor Jim Donchess Owner (Authorized Signature) Date: _____



THE CITY OF NASHUA

*Division of Public Works
Engineering Department*

"The Gate City"

Board of Public Works Meeting of February 26, 2026 Engineering Department

- A. Motion:** To approve the Sewer Service Permits and Fees as submitted.
- B. Motion:** To approve the award of the construction contract for the 2026 Paving Program – Contract 2 to Sunshine Paving Corporation of Hudson, NH in the amount of \$4,972,326.50. Funding through Departments: 160 Admin/Eng and 169 Wastewater; Funds: Bond Trust; Activities: Paving, Sewer Infrastructure Improvements and Stormwater.
- C. Motion:** To approve the engineering services contract with IMEG Consultants Corp. of Nashua, NH in the amount of \$400,000 for the management and construction administration of the 2026 paving program. Funding through Department: 160 Admin/Eng; Fund: Bond; Activity: Paving.
- D. Motion:** To approve the engineering services contract with S. W. Cole Engineering, Inc. of Londonderry, NH in the amount of \$41,330 for the Engineering Services and Material Testing for the paving program. Funding through Department: 160 Admin/Eng; Fund: Bond; Activity: Paving.
- E. Motion:** To consider the hardship waiver request from Liberty Utilities to excavate in moratorium streets for Grade 2 gas leak repairs through calendar year 2026.
- F. Motion:** To consider the hardship request from Liberty Utilities to excavate to replace gas mains in moratorium streets as part of their 2026 Capital Improvement Projects.
- G. Motion:** To consider the hardship request from Pennichuck Water Works, Inc. to excavate in moratorium streets to replace galvanized water main in accordance with EPA's Lead and Copper rules.
- H. Motion:** 2026 Paving Program Contract 2 – List of Roadways and Map.
- I. Informational:** Street Opening Permits issued for Streets in Moratorium.

City of Nashua, Public Works Division

To: Board of Public Works

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: Sewer Service Permits

Meeting Date: February 26, 2026

A. Motion: To approve the Sewer Service Permits and Fees as submitted.

Discussion: Below are Sewer Service Permits issued for the period of January 1st to January 31st, 2026.

Date	Permit No	Location Address	Resident Name/ Company Name	Comments (Residential or Commercial)	Fees	Repair	Entrance	Connection	Betterment	Record Only
1/14/2026	24471	57 Northeastern Blvd Lot: 140-68 Acct: 50417	1987 Tamposi Limited Partnership	Commercial Increase Use	\$0.00 (1)		X			
1/15/2026	24472	350 Amherst St Lot: G-479 Acct: 2147	Law Realty Co, Inc. (Suite B)	Commercial / Increase Use	\$0.00 (1)		X			
1/15/2026	24473	32 Farmington Rd Lot: A-659 Acct: 19894	Conote, LLC	Residential / New Connection	\$295.00		X			
TOTAL					\$295.00					

Note:

(1) Change in use did not exceed the currently permitted range, so no amount due.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: February 26, 2026

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: 2026 Paving Program – Contract 2

B. Motion: To approve the award of the construction contract for the 2026 Paving Program – Contract 2 to Sunshine Paving Corporation of Hudson, NH in the amount of \$4,972,326.50. Funding through Departments: 160 Admin/Eng and 169 Wastewater; Funds: Bond Trust; Activities: Paving, Sewer Infrastructure Improvements and Stormwater.

Discussion: The 2026 Paving Program – Contract 2 is expected to pave approximately 8 miles of City streets, focusing on residential roadways. Repair methods such as milling, reclamation, shim/binder, and overlay will be used. Other work required includes replacing nonstandard and broken drainage and sewer castings, repairing/replacing select catch basins and manholes (sewer and drains), and ADA curb ramp work.

The contract was advertised for bids on January 23, 2026. Two contractors submitted bids on February 13, 2026 as listed below:

Sunshine Paving Corporation of Hudson, NH	\$4,972,326.50
Newport Construction Corporation of Nashua, NH	\$5,092,125.00

Sunshine Paving Corporation of Hudson, NH at a bid price of \$4,972,326.50 is the qualified low bidder. Sunshine Paving Corporation has successfully completed large scale paving contracts for the City of Nashua in previous years.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: February 26, 2026

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: 2026 Paving Program – Engineering Services

C. Motion: To approve the engineering services contract with IMEG Consultants Corp. of Nashua, NH in the amount of \$400,000 for the management and construction administration of the 2026 paving program. Funding through Department: 160 Admin/Eng; Fund: Bond; Activity: Paving.

Discussion: The 2026 paving season is planned to consist of two contracts. The first contract focuses on arterial and collector roadways, while the second contract is comprised of residential roadways. The first contract was advertised for public bid, but is being reevaluated due to funding constraints. We recommend that the second contract proceed to award.

Due to the scale of the overall paving program, professional services support from IMEG is necessary to assist City Engineering staff with program management, coordination, construction administration, and construction observation.

The required engineering services are varied, and IMEG's responsibilities may be adjusted by the City based on specific project needs and City staff workload. As in previous years, IMEG will serve as an extension of City staff and as a valued team member due to their extensive experience delivering successful City projects, strong attention to cost control, and responsiveness to the City's needs.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: February 26, 2026

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: 2026 Paving Program – Engineering Services Material Testing

D. Motion: To approve the engineering services contract with S. W. Cole Engineering, Inc. of Londonderry, NH in the amount of \$41,330 for the Engineering Services and Material Testing for the paving program. Funding through Department: 160 Admin/Eng; Fund: Bond; Activity: Paving.

Discussion: The 2026 paving season is planned to consist of two contracts. The first contract focuses on arterial and collector roadways, while the second contract is comprised of residential roadways. At this time, the first contract was advertised for public bid but will be reevaluated due to funding constraints. We recommend that the second contract proceed to award.

The purpose of the material testing contract is for quality control testing of asphalt placed during the paving season. S.W. Cole will perform testing at the asphalt plant and on the roads during all paving operations. In addition to performing testing, the technician assigned to plant inspections shall observe all materials and observe the hot-mix batching process. The testing is being conducted to ensure compliance with contract specifications for compaction, liquid asphalt content, pavement thickness, and aggregate gradation.

City of Nashua, Public Works Division

To: Board of Public Works

Meeting Date: February 26, 2026

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: Liberty Utilities Grade 2 Gas Leaks in 5-year Moratorium Streets

E. Motion: To consider the hardship waiver request from Liberty Utilities to excavate in moratorium streets for Grade 2 gas leak repairs through calendar year 2026.

Attachment: Letter from Liberty Utilities dated January 14, 2026

Discussion: In previous years, the Board has granted approval for Liberty Utilities to make Grade 2 gas leak repairs in moratorium streets on a calendar year basis. Monthly reporting of these repairs (vs individual approvals), results in a streamlined leak repair process that keeps the Board fully informed about where repairs are occurring, while reducing the time between leak discovery and repair, improving public safety.

Liberty Utilities is requesting to renew the streamlined approval process for Grade 2 leak repairs through calendar year 2026. All repairs will be permitted by DPW and made in accordance with City ordinances.



January 14, 2026

City of Nashua | Division of Public Works | Engineering Department
Attention: Daniel Hudson, P.E., City Engineer
848 West Hollis Street
Nashua, NH 03062

RE: Moratorium Excavation for Grade 2 Leaks

Attn. Mr. Hudson:

Liberty Utilities respectfully requests hardship to complete limited excavation for Grade 2 leaks found in moratorium paving areas for the 2026 calendar year. The work to be performed would be in response to Grade 2 leaks discovered this previous winter. The New Hampshire Department of Energy requires that Grade 2 leaks are repaired within six months of their discovery.

Every year, the City provides a proposed list of streets to be paved. Each street on the City's paving list is leak surveyed prior to the beginning of the paving season, and any leaks found at the time are repaired. Unfortunately, Liberty does discover leaks on streets after they are paved and within the limits of the moratorium. Liberty understands that restoration of moratorium paving areas disturbed will need to be completed according to City of Nashua ordinances which include both paving cutbacks as well as grind and inlay restoration.

An annual approval from the Board of Public Works for Grade 2 leak repairs in moratorium streets will allow Liberty to acquire opening permits from the Engineering Department via the standard permitting process as an alternative to presenting each individual leak in front of the Board. Liberty will work with the City's Engineering Department to provide the Board with a monthly update summarizing completed Grade 2 leak repairs. All other gas main work in moratorium streets will continue to be brought to the Board for independent review.

Best Regards,

Ian Crabtree – Manager of Engineering - NH
Liberty Utilities
E: Ian.Crabtree@libertyutilities.com
C: (978) 758-3504

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: February 26, 2026

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: Request to Excavate – Five Year Moratorium – 2026 Capital Improvement Projects

F. Motion: To consider the hardship request from Liberty Utilities to excavate to replace gas mains in moratorium streets as part of their 2026 Capital Improvement Projects.

Attachment: Letter from Liberty Utilities dated January 30, 2026

Discussion: Liberty Utilities is requesting a hardship waiver to excavate in the following roadways to install gas main:

Capital Improvements Projects:

Courtland Street at Manchester Street (Paved 7/2025)

Sargent Avenue at Manchester Street (Paved 7/2025)

57-89 Northeastern Boulevard (Paved 8/2021)

Under §285-13 Section A of City Ordinances, such a waiver may be granted by the Board of Public Works. The ordinance states that construction shall not be permitted on any street paved within the past five years except for emergency or hardship purposes only, and should approval be given by the Board, resurfacing for 20 feet beyond either end of the paved area, curb to curb, will be required.

Should the Board choose to allow this exception to occur, Liberty Utilities understands that restoration of the moratorium paving areas disturbed will need to be completed according to City of Nashua ordinances.



January 30, 2026

City of Nashua | Division of Public Works | Engineering Department
Attention: Daniel Hudson, P.E., City Engineer
848 West Hollis Street
Nashua, NH 03062

RE: Moratorium Excavation

Attn. Mr. Hudson:

Liberty Utilities would like to respectfully request hardship accommodations to complete excavation in moratorium paving areas to support gas main replacement projects planned for the 2026 calendar year. Listed below are the locations where this hardship is being requested. Accompanying this letter are maps detailing the work required at each location.

Courtland St at Manchester St (apron)
Sargent Ave at Manchester St (apron)
57-85 Northeastern Blvd.

Liberty understands that restoration of moratorium paving areas disturbed will need to be completed according to City of Nashua ordinances which include both paving cutbacks as well as grind and inlay restoration.

This approval from the Board of Public Works for limited excavation in moratorium streets will allow Liberty to acquire road opening permits from the Engineering Department via the standard permitting process as an alternative to presenting each occasion in front of the Board. Liberty will work with the City's Engineering Department for limited excavation. All other gas main work in moratorium streets will continue to be brought to the Board for independent review.

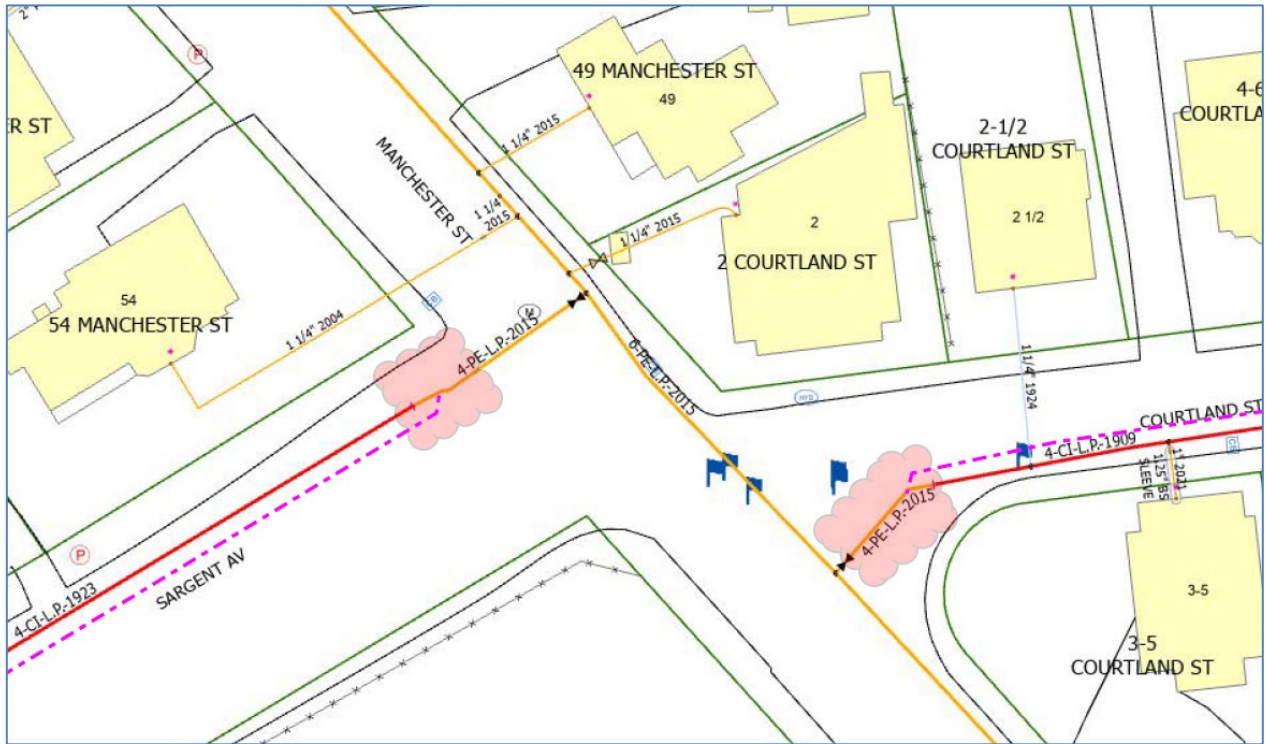
Best Regards,

Ian Crabtree – Manager of Engineering - NH
Liberty Utilities
E: Ian.Crabtree@libertyutilities.com
C: (978) 758-3504



Manchester St at Courtland St and Sargent Av Intersections:

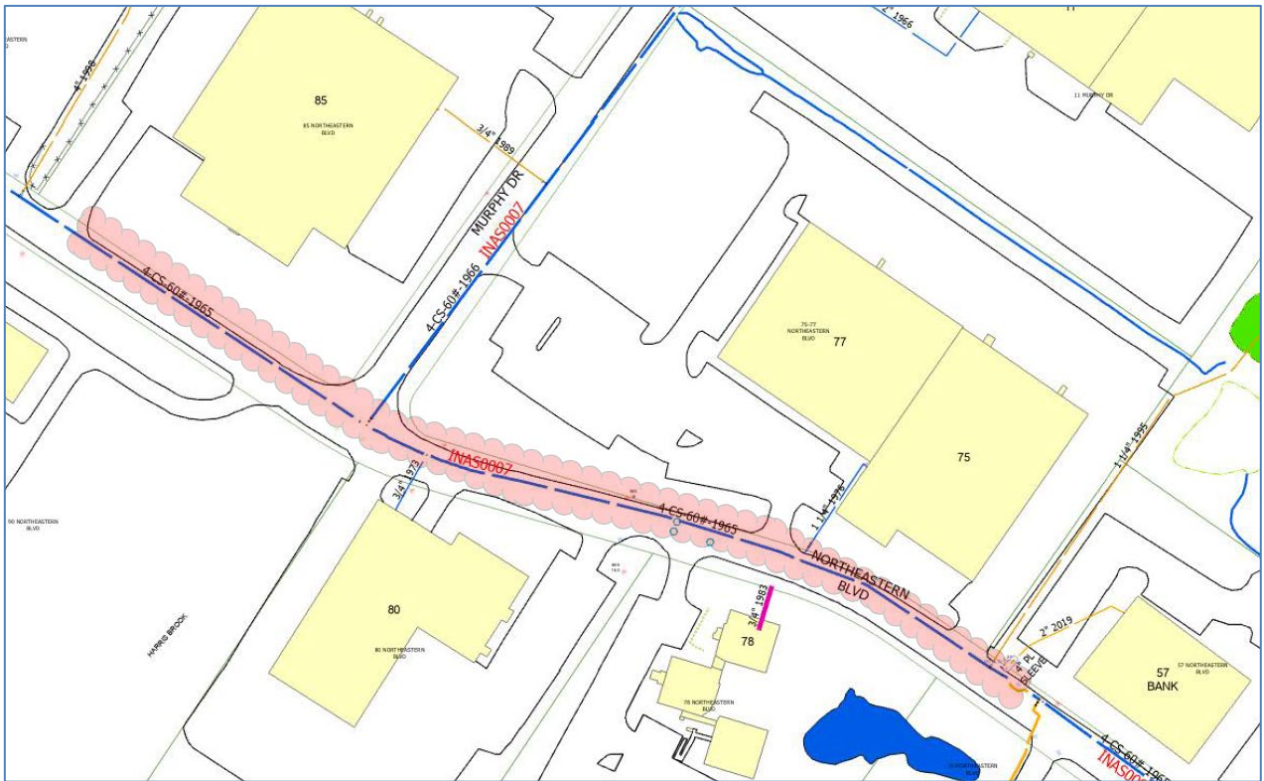
Liberty has cast iron mains on Courtland St and Sargent Ave, both identified by the City as future paving candidates. Because cast iron is considered leak prone pipe, Liberty would like to replace these mains prior to paving to significantly decrease the likelihood of a leak occurring on a street that was recently paved. In order to complete the main replacement work, Liberty will need to make tie-in connections in the apron at the Manchester St intersections with both Courtland St and Sargent Ave. Depending on the tie-in procedures, it may be necessary to encroach the newly paved aprons to properly abandon the cast iron mains. This section of Manchester St was paved by the City in 2025 and will be under a five-year excavation moratorium until 7/31/2030.





57-85 Northeastern Blvd

Liberty has a coated steel gas main on the north side of the Northeastern Blvd. Due to recent leak history, Liberty would like to replace this main to prevent any future emergency repairs. However, this section of Northeastern Blvd was paved in 2021 and has a five-year moratorium until 8/05/2026. It is a possibility to schedule work once the moratorium expires, but there were several emergency leak repairs completed within the moratorium window that still would require final restoration.



City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: February 26, 2026

From: Daniel Hudson, P.E., City Engineer
Engineering Department

Re: Request to Excavate – Five Year Moratorium – 2026 Capital Improvement Projects

G. Motion: To consider the hardship request from Pennichuck Water Works, Inc. to excavate in moratorium streets to replace galvanized water main in accordance with EPA's Lead and Copper rules.

Attachment: Letter from Pennichuck Water Works, Inc. dated February 17, 2026.

Discussion: Pennichuck Water Works, Inc. is requesting a hardship waiver to excavate in the following roadways to replace galvanized water main in accordance with EPA's Lead and Copper rules on the following roadways:

Alan Street (Paved 7/2023)
Alex Circle (Paved 8/2023)
Almont Street (Paved 8/2021)
Cherry Street (Paved 7/2022)
East Dunstable Road (Paved 11/2021)
McKean Street (Paved 9/2025)
Sherman Street (Paved 6/2021)
Sherri-Anne Avenue (Paved 5/2021)
Troy Street (Paved 8/2024)
Winter Street (Paved 8/2023)

Under §285-13 Section A of City Ordinances, such a waiver may be granted by the Board of Public Works. The ordinance states that construction shall not be permitted on any street paved within the past five years except for emergency or hardship purposes only, and should approval be given by the Board, resurfacing for 20 feet beyond either end of the paved area, curb to curb, will be required.

Should the Board choose to allow this exception to occur, Pennichuck Water Works, Inc. understands that restoration of the moratorium paving areas disturbed will need to be completed according to City of Nashua ordinances.



PENNICHUCK®

25 Walnut Street
PO Box 428
Nashua, NH 03061-0428

(800) 553-5191
Fax (603) 913-2362
customer-service@pennichuck.com

February 13, 2026

City of Nashua | Division of Public Works | Engineering Department
Attention: Mark Saunders, P.E., Deputy City Engineer
848 West Hollis Street
Nashua, NH 03062

Re: Moratorium Excavation

Attn. Mr. Saunders:

Pennichuck Water Works, Inc. (Pennichuck) respectfully requests hardship to complete limited excavation in moratorium paving areas to support capital drinking water main replacement and improvement projects planned for the 2026 calendar year. Replacement of these water mains is being conducted in support of our compliance efforts with the new EPA Lead and Copper Rules (LCR).

Pennichuck will be initiating the third-round of 2026 water main improvements in April after the City of Nashua winter work directive is lifted. The 2026-01 Galvanized Water Main Replacements Phase III (the Project) which includes excavation in Alan Street, Alex Circle, Almont Street, Beauview Avenue, Charles Street, Cherry Street, Cox Street, East Dunstable Road, Edith Street, Haines Street, McKean Street, Milford Street, Sherman Street, Sherri-Anne Avenue, Troy Street and Winter Street. This project is anticipated to be completed in November of 2026.

Pennichuck understands that restoration of moratorium paving areas must be completed according to the City of Nashua ordinances which include both paving cutbacks as well as curb to curb grind and inlay.

Pennichuck is proposing a 2" thick mill and overlay of the full width of the excavated areas in Alan Street, Alex Circle, Cherry Street, Sherman Street, Sherri-Anne Avenue, Troy Street and Winter Street. In each of the streets mentioned above, Pennichuck will carry out the standard curb to curb moratorium restoration extending 20 feet beyond the limits of the length of the trench excavation. Pennichuck will carry out the full restoration curb to curb milling in accordance with the moratorium requirements for Almont Street, Beauview Avenue, Charles

Street, Cox Street, East Dunstable Road, Edith Street, Haines Street, McKean Street, Milford Street and Troy Street.

Approval from the Board of Public Works for restoration in the moratorium streets will allow Pennichuck to acquire an opening permit for Alan Street, Alex Circle, Almont Street, Beauview Avenue, Charles Street, Cherry Street, Cox Street, East Dunstable Road, Edith Street, Haines Street, McKean Street, Milford Street, Sherman Street, Sherri-Anne Avenue, Troy Street and Winter Street from the Engineering Department via the standard permitting process as an alternative to presenting each occasion in front of the Board. Other proposed water main work in moratorium streets will continue to be brought to the Board for independent review.

Sincerely,

A handwritten signature in black ink that reads "Zach Sagendorf". The script is cursive and fluid, with the first name "Zach" and last name "Sagendorf" clearly legible.

Zach Sagendorf
Distribution Engineer
Pennichuck Water Works, Inc.

Cc Peter A. Tedder, P.E., Developer and Capitol Projects Engineering Manager,
 Pennichuck Water Works, Inc.
 Daniel Hudson, P.E., City Engineer, Nashua

Attachments 2026-01 Galvanized Water Main Replacements Phase III Plan Excerpts
 Trench Detail
 Moratorium Restoration Proposal

TYPE 6 TRENCH
RESTORATION
W/2" MILL AND OVERLAY
CURB TO CURB
SEE DETAILS ON SHEET 18

ALAN STREET

ALMONT STREET

CLAY STREET

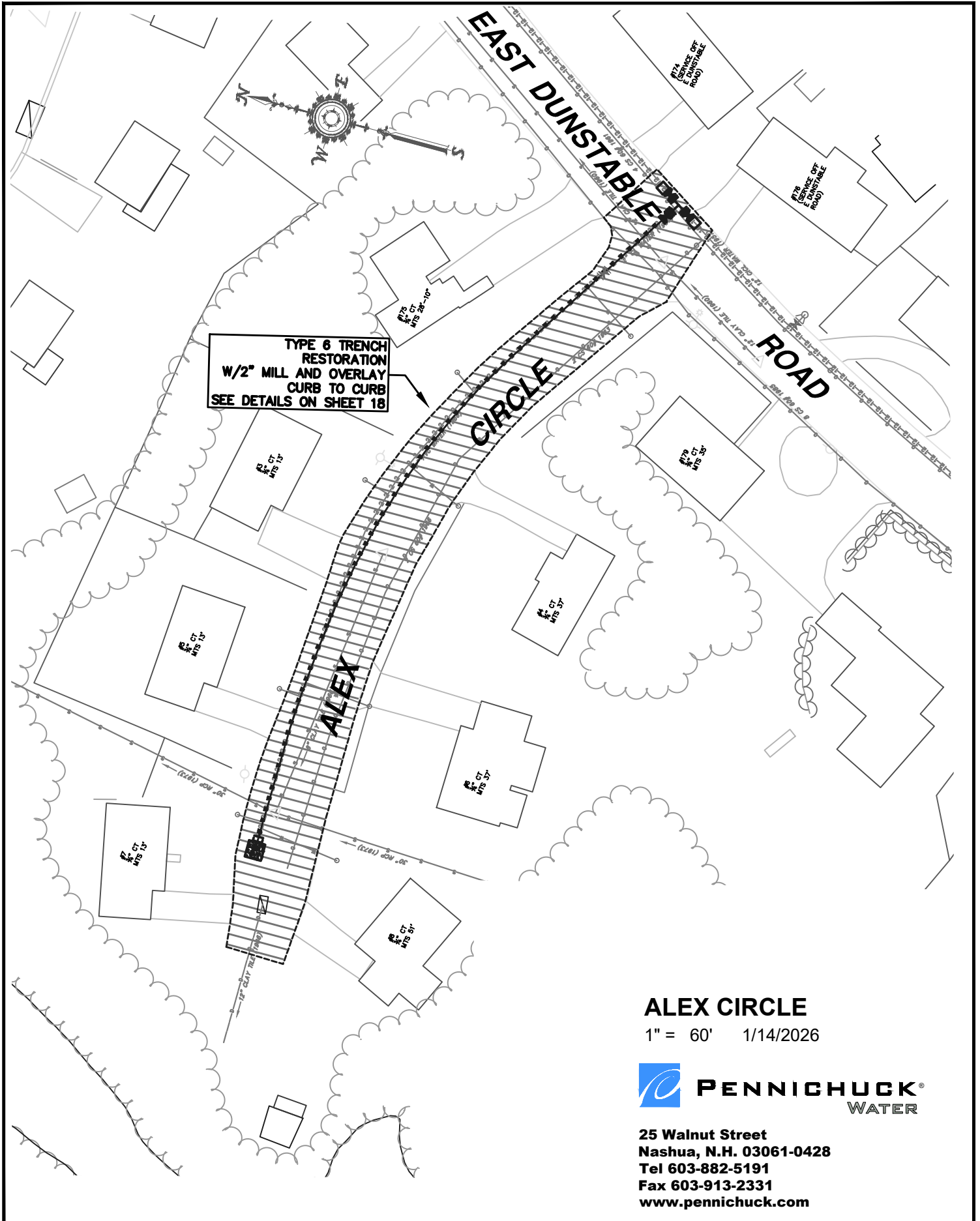
ALAN STREET

1" = 50' 1/14/2026



PENNICHUCK®
WATER

25 Walnut Street
Nashua, N.H. 03061-0428
Tel 603-882-5191
Fax 603-913-2331
www.pennichuck.com



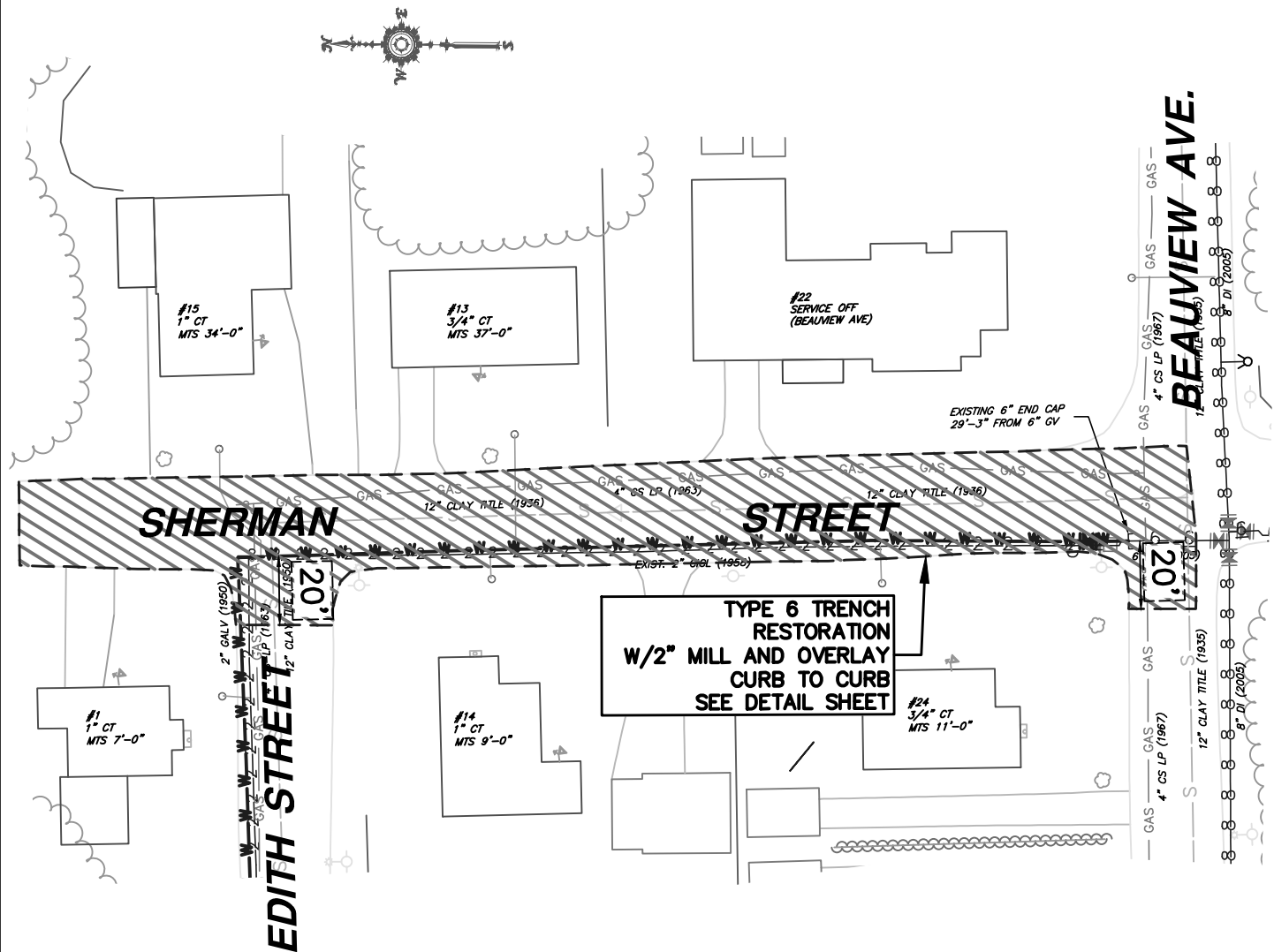
ALEX CIRCLE

1" = 60' 1/14/2026



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SHERMAN STREET

1" = 50' 2/12/2026

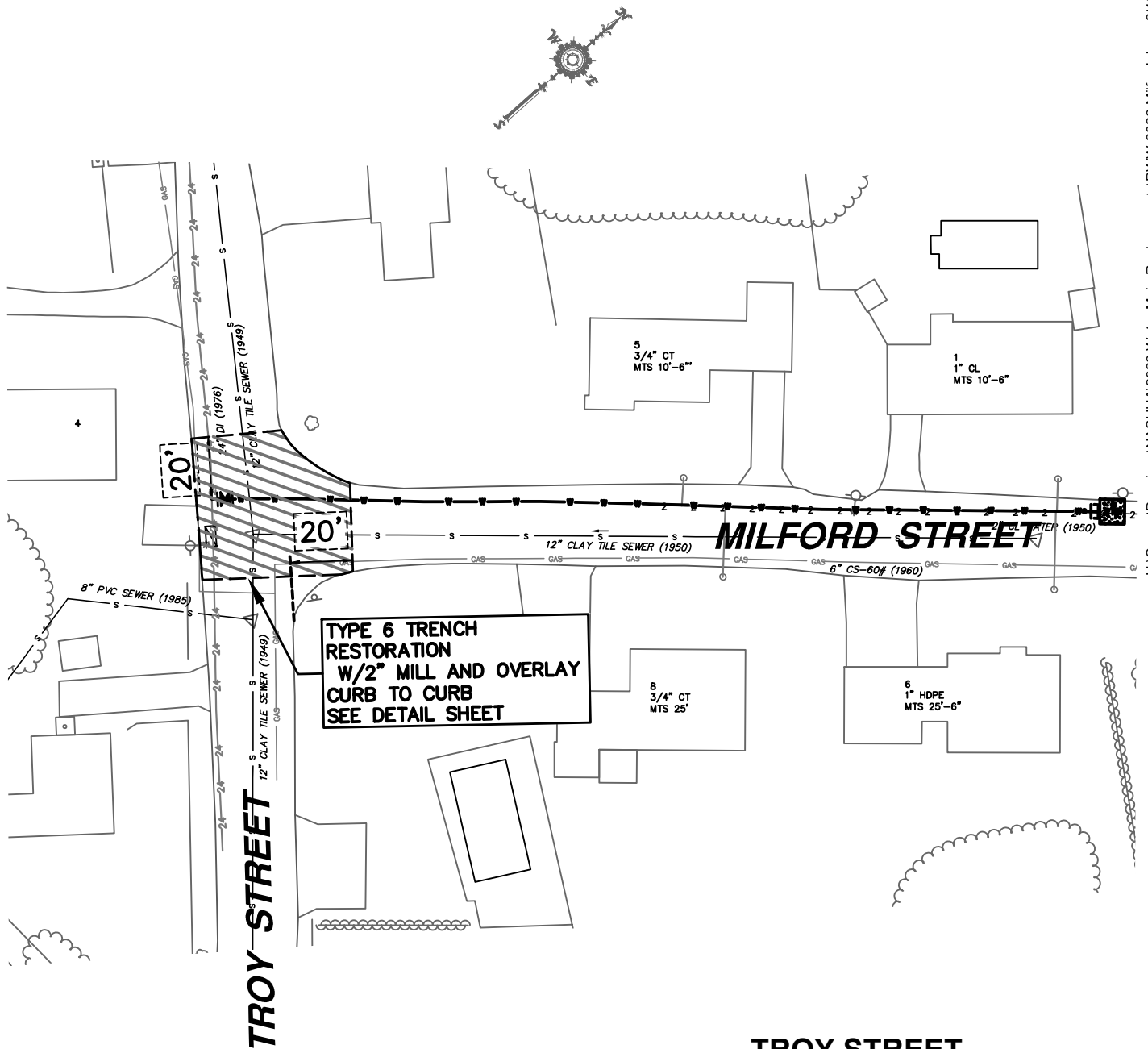


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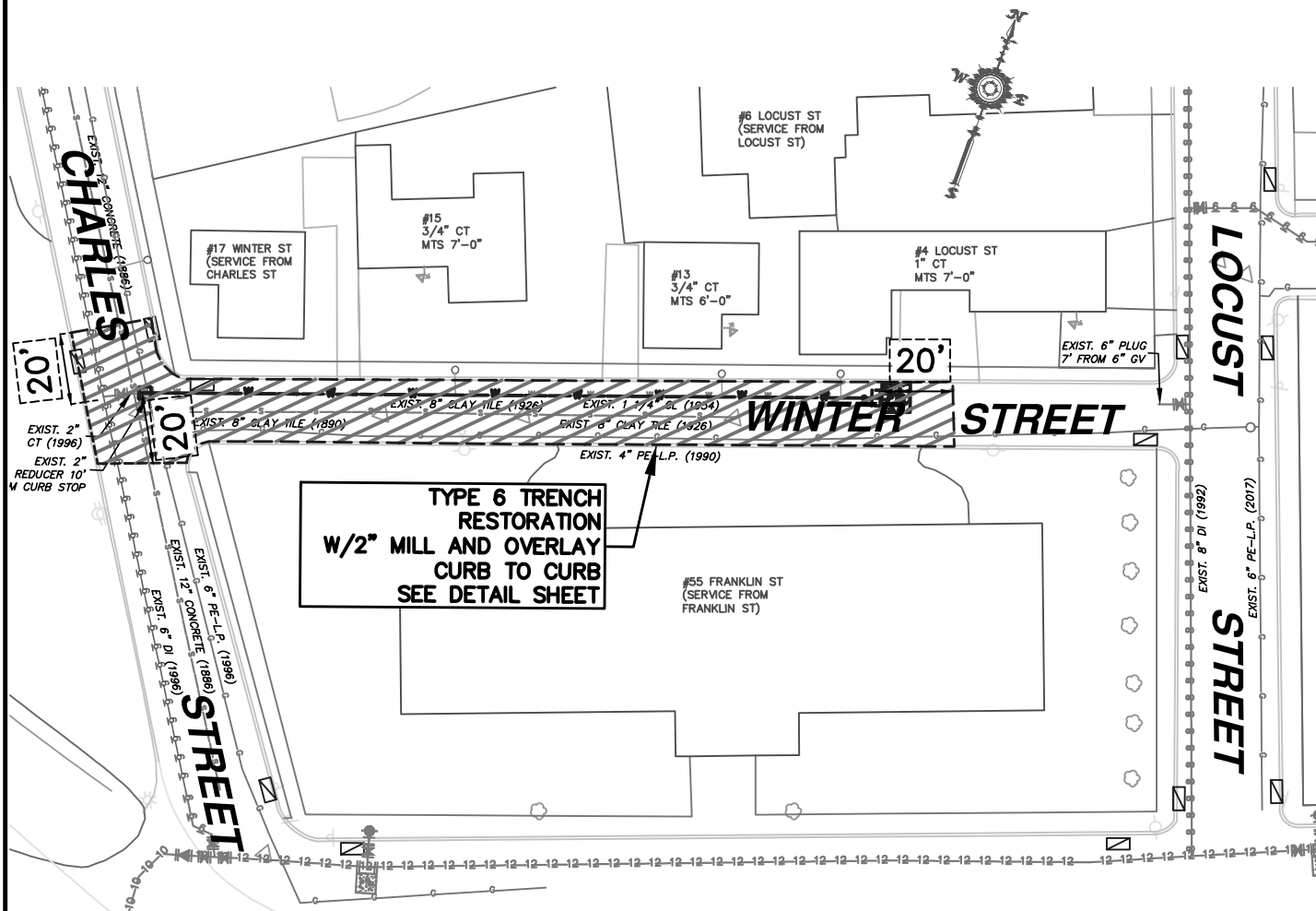


TROY STREET AT MILFORD ST.

1" = 50' 2/12/2026



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WINTER STREET

1" = 50' 2/12/2026



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City of Nashua, Public Works Division

To: Board of Public Works

Meeting Date: February 26, 2026

From: Daniel Hudson, P.E., City Engineer
Engineering Department

H. Informational: 2026 Paving Program Contract 2 – List of Roadways and Map

Attachments: 2026 Paving Program Contract 2 – List of Roadways
Paving Program 2026 – Contract 2 Map

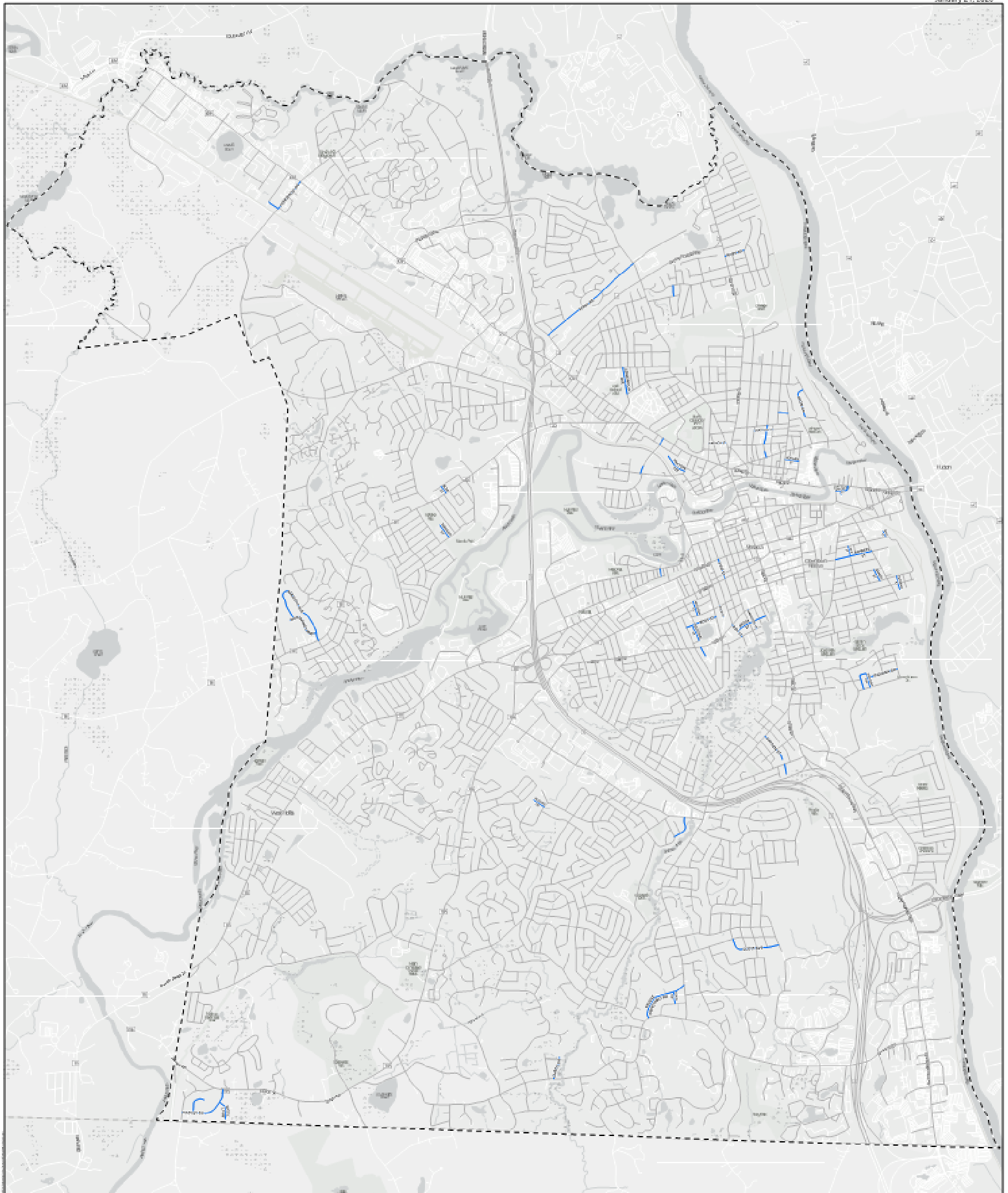
Discussion: A total of 49 streets have been selected for inclusion in the 2026 Paving Program Contract 2, totaling approximately 8 miles. Standard treatments include milling, reclamation, shim/binder, and overlay. Other work required includes replacing nonstandard and broken drainage and sewer castings, repairing/replacing catch basins and manholes (sewer and drains), and ADA curb ramp work.

Modifications will be made to the attached list of streets, as needed, to accommodate utility work (e.g. water, gas, sewer, etc.), and other abutting projects. Regular coordination occurs with utility companies and City departments to plan for and perform necessary work prior to City paving. Preparatory work includes such activities as gas leak detection/repair and select gas main replacement, water utility work, sewer inspections, and catch basin repairs. However, some identified streets may contain long term infrastructure issues or experience scheduling conflicts that result in the need to postpone paving work until a future year. Similarly, pending available budget, additional streets may be added and/or substituted for those streets that are postponed.

City of Nashua, New Hampshire
Division of Public Works
IFB0660-020626
2026 Paving Contract - 2

Street Name	From	To	Roadway Treatment
ASH ST	LAKE ST	LOVELL ST	2" M&O
AVON DR	390'N OF ATHERTON AVE	ATHERTON AVE	2" M&O
BALDWIN ST	265'N OF FAIRMOUNT ST	FAIRMOUNT ST	2" M&O
BALDWIN ST	AMHERST ST	PRESCOTT ST	3.5 M&O
BENTON DR	HILLS FERRY RD	ROYAL OAK DR	2" M&O
BOW ST	BEDFORD ST	BROAD ST	RECLAIM
BOWERS ST	ALLDS ST	ARLINGTON ST	2" M&O
BROOK ST	ASH ST	FULTON ST	2" M&O
CONNECTICUT AVE	MASSACHUSETTS DR	VIRGINIA DR	2" M&O
COPP ST	GILLIS ST	BOWERS ST	RECLAIM
CURTIS DR	RIDGE RD	CUL-DE-SAC	2" M&O
DEERWOOD DR	AMHERST ST SB	DEAD END	2" M&O
ECKLER AVE	UNION ST	DEAD END	2" M&O
EDGEWOOD AVE	CHARLOTTE AVE	ASHLAND ST	2" M&O
FERRY RD	MANCHESTER ST	270'S OF DUNLAP DR	2" M&O
FERRY RD	270'S OF DUNLAP DR	SAINT LAURENT ST	2" M&O
FRENCH ST	MERRIMACK ST	MANCHESTER ST	2" M&O
HADLEY DR	GROTON RD	WEST GROTON RD	2" M&O
HAMILTON ST	LAKE ST	LOVELL ST	2" M&O
HAYDEN ST	EAST DUNSTABLE RD	DEAD END	2" M&O
INDIANA DR	VERMONT AVE	OHIO AVE	2" M&O
KENDALL WAY	HADLEY DR	CUL-DE-SAC	2" M&O
KENDRICK ST	237'N OF LOCK ST	LOCK ST	2" M&O
KENDRICK ST	LATON ST	SUMMER ST	RECLAIM
KEVIN RD	MIDDLE DUNSTABLE RD	LISA DR	2" M&O
LAKESIDE AVE	LAKE ST	DEAD END	RECLAIM
MADISON ST	BLOSSOM ST	LOVEWELL ST	RECLAIM
MAJESTIC AVE	BROAD ST	NORMANDY WAY	2" M&O
MEADOWBROOK DR	HARRIS RD	PALISADE DR	RECLAIM
MIDDLE DUNSTABLE RD	EAST DUNSTABLE RD	LAMB RD	2" M&O
MILL ST	GILLIS ST	DEAD END	RECLAIM
MORGAN ST	TOLLES ST	CHANDLER ST	RECLAIM
MYSTIC COURT	HADLEY DR	CUL-DE-SAC LOOP	2" M&O
NATIONAL ST	ROSS ST	SACRED HEART DR	2" M&O
NAVAHO ST	MARIE AVE	DEAD END	2" M&O
NORMANDY WAY	MAJESTIC AVE	DEAD END	2" M&O
NUTMEG DR	HOLBROOK DR	CUL-DE-SAC	RECLAIM
PALM ST	LOVEWELL ST	DEAD END	2" M&O
PAXTON TER	FAIRMOUNT ST	CUL-DE-SAC	RECLAIM
RIVERVIEW ST	WOOD ST	TOLLES ST	2" M&O
ROBY RD	CONCORD ST	COLGATE RD	2" M&O
ROSS ST	BALCOM ST	PINE ST	2" M&O
SANDS ST	MCKEAN ST	HAINES ST	2" M&O
SCOTT AVE	BROWNING AVE	SHAKESPEARE RD	2" M&O
SECOND ST	LEDGE ST	NORTH GROTON ST	2" M&O
SHATTUCK ST	NORTON ST	CROSS ST	2" M&O
TETREAU ST	HAINES ST	DEAD END	RECLAIM
THOMPSON RD	ROBINSON RD	DEAD END	2" M&O
UNION ST	AMORY ST	BRIDGE ST	2" M&O
VERMONT AVE	VIRGINIA DR	MASSACHUSETTS DR	2" M&O
VINE ST	WEST HOLLIS ST	KINSLEY ST	2" M&O
VIRGINIA DR	CONNECTICUT AVE	VERMONT AVE	2" M&O

M&O - Mill and Overlay



0 1,000 2,000 4,000 Feet

- 2026 Paving Program: Contract 2
- Existing Roadway
- Nashua City Limits

Paving Program 2026 | The City of Nashua

Contract 2

City of Nashua, Public Works Division

To: Board of Public Works

Meeting Date: February 26, 2026

From: Daniel Hudson, P.E., City Engineer
Engineering Department

I. Informational: Street Opening Permits issued for Streets in Moratorium.

Discussion: Below is a list of Street Opening Permits issued for streets in moratorium for the period of January 1st to January 31st, 2026.

Date Approved	Permit No.	Excavation Location	Last Paved	Company Name	Type of Work
01/22/2026	26-009	41 Langholm Dr	2025	Pennichuck Water Works	Emergency Water Leak Repair



THE CITY OF NASHUA

"The Gate City"

*Division of Public Works
Administration*

Board of Public Works Meeting of February 26, 2026 Administration

Agenda

A. Informational: Director's Report

Board of Public Works Meeting of February 26, 2026

Department Report

Engineering Department

2025 Sewer Replacement Project Contract 1. Crisp Contracting of Nashua, NH has completed base bid work and is continuing with change order work raising manholes to grade in support of the sewer lining program, as well as making emergency sewer repairs where needed.

2025 CIPP Lining of Sewer Interceptors. Insituform Technologies, LLC is continuing to clean, CCTV, and line interceptors and large pipe sewer using cured-in-place pipe (CIPP) technology.

2025 CIPP Sewer Main Lining. National Water Main Cleaning Company is continuing to clean and CCTV sewer mains in preparation for CIPP lining.

MS4 Stormwater Permit. A Stormwater Coalition meeting was held on January 8th.

2026 Paving Program. Paving contracts were advertised in January and bids received in February. We are seeking approval of Contract 2. Due to costing we are recommending deferral of Contract 1 work to next year.

Lock and Whitney Project. This project, which will enhance bicycle and pedestrian accommodations, is currently in the Engineering Study phase. Alternative concepts are being developed and a proposed action meeting will be held in the coming months.

Sidewalk Prioritization. Engineering drafted a sidewalk prioritization report analyzing data collected by Engineering Department staff and the Nashua Regional Planning Commission. The report outlines the conditions of the sidewalks and makes recommendations for repairs with associated costs and will be reviewed with the BPW and BOA.

Veterans and Taylor Falls Bridges Rehabilitation. Construction by Beck & Bellucci (B&B) of Franklin, NH is nearly complete with only replacement of light poles remaining.

East Hollis Street and Bridge Street Intersection. Consultant McFarland Johnson (MJ) is progressing the final design of this project and acquisition of easements will soon commence.

Walnut Street Oval Reconstruction. Consultant Hoyle, Tanner & Associates (HTA), completed final design of a “child” project that includes construction of some advanced portions of the work. Bids were received on Jan. 8th and are under review. The remainder of the project is planned to be advertised for construction in early 2027. Initial discussions with property owners abutting the oval are ongoing.

Heritage Rail Trail East Project. Final design of the proposed pedestrian and bicycle trail between Main Street and Temple Street is ongoing. Draft appraisals have been completed for easements along the project and will be reviewed by NHDOT.

Riverfront Parks Project. Contractor, Morin's Landscaping of Hollis, NH has completed most of the work in Parc de la Renaissance and Bicentennial Park and will return in the spring to install irrigation and plantings. They will also complete the paved walkway connection to the boardwalk near Front Street.

Greely Park Stone House Improvements. Cobb Hill Construction has substantially completed this project with minor punch list items to be completed before opening the facility in the spring.

Amherst Street Fiber Optic Expansion. Phoenix Communications has mobilized and installed fiber optic cable along Amherst Street. The next item to be completed is connection of seven existing traffic signals.

Clocktower Bridge Replacement. E.D. Swett of Concord, NH has completed construction of the gas main, new bridge beams and new bridge deck and curb. The site was temporarily paved for the winter with final paving and guardrail installation to occur in the spring.

Traffic Items. Engineering responded to the following requests, completed coordination, field review, evaluation and drafting ordinance language where appropriate. Entered into a contract with BETA Engineering to assist with the review of a traffic impact study for the relocation and expansion plans for the Gate City Casino on Innovative Way (near Exit 1) at the site of the existing Sheraton Hotel. Prepared a conceptual layout illustrating additional "Do Not Enter" signage as well as proposed pavement markings to reinforce the one-way pattern on a portion of Marshall Street. Evaluated the available sight distance for motorists exiting Browning Avenue onto East Dunstable Road. Reviewed concerns relative to bus drop off locations along Manchester street (west side in front of Mount Pleasant School) and determine what, if any, changes to signage and pavement markings might be helpful. Reviewed a request for adding a stop sign on the Underhill Street approach to Arlington Street. Reviewed location for placement of a "Caution Children" sign on Amory Street just north of the mini traffic circle. Working with signal contractors to resolve detection issues at intersections of West Hollis and Riverside Street, and Main Street and Allds Street. Reviewing a request to add pavement markings to assist motorists with appropriate right turn maneuvers from Spit Brook Road onto Daniel Webster Highway southbound. Review of available "on street" parking areas on Ash Street and Vine Street.

Private Development. Reviews included newly submitted or resubmitted plans for: 18 Abbott St, 107 Amherst St, 36-38 Courtland St, 60 Crown St, 169 Daniel Webster Highway, 16 East Glenwood & Linton St, 44 Franklin St, Innovative Way Ext., 72 Linwood St, 170 Main Dunstable Rd, 16 Pennichuck St, 114 Perimeter Rd, 9 Riverside St, 164 Tinker Rd and 848 West Hollis St.

Sewer Service Backups/Investigations. The following locations reported sewer backups and investigations and/or assistance was provided: Pennichuck Square Pump Station, Bridle Path, Superior Dr, 11 Tara Blvd., 6 Howard St, 4 Miami St, 76 Lake St, 23 Raleigh Dr, 350 Amherst St, Burke St, 14 Hadley Dr, 402 Amherst St, 8 Hayden St, 5 Antrim St, 14 Curtis Dr, 178-180 Lake St, Walton Pond Dr, Harvard St, and 20 Progress Ave.

Street Opening Permits. Engineering issued 13 Street Opening Permits in January. During the winter requests for permits are reviewed and approved only for emergencies and when DPW deems it to be in the City's best interest.

Encumbrance Permits. Engineering issued 4 Encumbrance Permits in January.

Sewer Permits. Engineering issued 3 Sewer Permits in January.

Parks Department

Holman Stadium. The 2025 season has been a year of extremes it has been hot/dry and spring was very wet. This has really highlighted the need for a new irrigation system, new surface and subsurface drainage. The Silver Knights this year did not make the playoffs. Attendance was up this year, which is a positive highlight. Daily maintenance takes place at a very high level, which is exceedingly evident in the superb field conditions at Holman Stadium. Currently we have rebuilt the maintenance building that the staff utilize to maintain the facility as well as renovating and rebuilding the old press box in left field. New lights and fire suppression system are currently being installed and will be completed by April 1st.

Stellos Stadium. The sports season has ended and the stadium has been winterized for the season and most work now focuses on painting the bathrooms and locker rooms, this takes place every winter insuring the stadium is ready for the season ahead. Several other upgrades, including painting of the concourse and epoxy flooring in the locker rooms and new roll up doors on the bathrooms have been accomplished this year.

Projects. We are looking to start work, or work is ongoing, at the following location

- Stonehouse renovation work should be completed by early Spring of 2026.
- Bandshell renovation has started and will be finished in the Spring of 2026
- Wading pool renovation to start next spring.
- Playground inspections are ongoing with any issues that arise being addressed.
- Splash pad at Park Social plans are developing.
- Secure funding to replace Centennial and Rotary Pool.
- Holman Stadium field lights will be finished by May 1, 2026.
- Holman Stadium fire suppression system went out to Bid and was awarded to X-Cel Fire. work has started and should be completed by April 1st.

Greeley Park. The park continues to be used heavily every day. The Stone house renovations started June 16th. The wading pool will be renovated this spring. The band shell renovation has been awarded to Cobb Hill with renovations starting October 20th and still ongoing

Winter Ice Rinks. With the cold weather upon us, the department turned to making and caring for the ice at our ice-skating areas. We have been maintaining ice at Roby Park, Four Corners and Labine Park.

Mine Falls Park. The last meeting was held on December 2nd . The committee collaborated on ideas for the upcoming trail days for 2026 and selected meeting and trail day dates.

Irrigation. Over 60 sites consisting of irrigation systems, pools, seasonal buildings, and the stadiums have been winterized for the year.

Sports Field Work. Play on all sports fields has wrapped up for the season and field preparations and renovations have been completed.

Tree Work. Tree work continues to be a heavy focus for the department. The department has an extensive backlog of tree maintenance work for this winter and just like last year we will accomplish most of not all of the job scopes. A majority of this work involved trees in the right of way that were problematic or hazardous for the abutting resident.

Vandalism. Vandalism incidents have been reported on an almost weekly basis. Our maintenance staff continue to remove graffiti and repair damage as quickly as possible; however, response times vary due to fluctuating workloads, staffing levels and weather conditions throughout the year.

Recreation Department

Babe Ruth

Registration opened on February 1st for our Babe Ruth Baseball and Softball programs. Nashua residents can register between now and April 1st.

Biddy Basketball

Biddy Basketball both boys and girls has ended regular season play and All Stars and Bantam level Basketball will finish by the end of March.

Summer Camps

Registration has opened for our Summer Camps for our 2026 season.

Street Department

Street Department Completed Tasks

- 18 Pothole repairs

Asphalt Repairs

- Street Department crews continue to fill potholes city wide

Traffic

- 167 traffic signal problems were responded to and fixed
- 88 traffic signs problems were addressed and repaired
- Numerous electrical issues involving street lights have been addressed
- Mailbox repairs

Street Department Clean-up, Sidewalks and Tasks

- Snow removal on Main Street and side streets along Main Street
- Snowplowing sidewalk
- Pothole Repairs
- Snow removal on overpass, Exit 4,5,6,7
- Cleaning Snowplow trucks

Solid Waste Department

The Solid Waste Department collected 33 tons of Christmas trees curbside.

Recyclables Shipped in January 2026:

- 336 tons of single stream recycled materials.
- 9 tons of E-waste.
- 6 tons textiles and books.
- 201 appliances evacuated of CFC's.
- 7 pails of rechargeable batteries.
- The charge for single stream recycling for January is \$83.29 / ton.

Recycling Bins & Carts:

- 32 Recycling carts were sold in January.
- 8 Recycling bins were given to 5 residents including 3 new residents.
- 18 Trash carts distributed or replaced.
- 48 Trash carts repaired.

Permits Sold for 2026:

- 6729 Residential Permits.
- 202 Commercial Permits.

Curbside Collection:

- 1692 tons of MSW.
- 280 tons of Recycling.

Wastewater Department

Operations: Roses are red, violets are blue, our wastewater team has done it again—woohoo! This month, the operations crew proved that no job is too messy for true love... of clean water. Daily plant checks and monthly safety inspections were completed on schedule (because safety is our forever Valentine). Multiple chemical deliveries arrived safely—no broken hearts or containers in sight. The wet weather facility got some TLC from our crew, who repaired and flushed pumps and replaced motors and drives—because nothing says “I love you” like smooth-running machinery. Primary tanks 1, 2, and 5 were cleaned and inspected, leaving them sparkling more than Cupid’s arrows on a sunny day. All in all, it was another successful month at our facility. Love is in the air, and so is perfectly flowing wastewater.

Maintenance: While some people spent February buying chocolates and roses, our maintenance crew stayed loyal to what they love most — pumps, pipes, and preventative maintenance. The team wrapped up scheduled maintenance throughout the facility and played hero to several water lines that didn’t handle the recent frigid temperatures very well. When the cold tried to freeze us out, the crew warmed things back up and kept everything flowing like nothing ever happened. At CSO14, new drain gate cylinders were successfully installed with help from a hydraulic contractor — because sometimes even strong equipment needs a little couples counseling. Up next on the maintenance love story: installing two new sludge grinders to support the newly installed digested sludge pump. Once those grinders are in place, the second new pump will join the lineup — creating a dynamic duo that’s ready to handle whatever comes its way. Overall, it’s been another productive month. While Cupid may shoot arrows, our crew prefers impact drivers — and thankfully, they’re much more accurate.

Collections: Collections have been spreading the love — to pipes, pumps, and the city! All monthly inspections of combined system overflows and siphons, plus weekly pump station checks, were completed with care. When sewer backups tried to play hard to get on Alex Circle, Bulova, and other spots, the crew and their trusty vacuum truck swooped in to clear blockages and keep things flowing smoothly. Collections also continued their courtship with Engineering, moving CCTV inspection projects forward citywide. Even Cupid’s snowstorm couldn’t slow them down — pump stations and catch basins stayed clear, proving that when it comes to keeping the city running, Collections really knows how to show some heart.

Laboratory: The Laboratory continues daily analyses for permit compliance and process control. The monthly QC checks for January are acceptable. The Annual 807 SQC reports for NHDES and MADEP have been submitted. The laboratory has generated the new quality control limits for 2026. The annual Septage Report was submitted to NHDES. The Annual 503 Report has been submitted to EPA. The results for the semiannual proficiency test from ERA are acceptable and have been placed on file. The annual CSO Report has been submitted. SQC test results from January 8, 2025, haven’t been released. On January 7, 2026, Main Cal conduct our annual instrument calibration, certificates are on file. The spectrophotometer required service, due to a power surge, which caused a delay in new compliance testing. The laboratory is currently working through the new methods of analysis, along with required quality control testing. The laboratory has established a hydrochloric acid soak, de-containment process for the glassware.

Phase II Pump Station Upgrades: All spare parts for the pump stations have been received. Project has reached final completion. Project closeout documents are being completed.

Dry Well Piping and Valve Replacement: Northeast Earth Mechanics (NEEM) has completed all of the work on this project, however, additional work to recoat the mezzanine level floor in the dry well was recently added to the project and has started. The additional coating work should be completed by 02/23/2026. After the additional coating there is no further work to be completed by the Contractor. Final completion is set for 02/27/2026.

Phase I Upgrades Project: Wright Pierce is continuing with the final design, and coordinating with the Wastewater Department on items when needed. They have completed the 60% design and are working towards the 90% design; which is should be ready by mid-March.

Fire Alarm Upgrades: The Contractor, Minuteman Security and Life Safety, has installed all the new fire alarm components and the new fire alarm system is fully functional. It was tested and accepted by the Fire Marshall on December 22nd. All punch lists items have been addressed except for completing the record drawings which the contractor stated would be completed by the end of February.

Loading Dock and Tank Wall Coating Project: This is a new project to coat all the metal structures on the loading dock and concrete walls on adjacent tanks (north and south TPS tanks, grit tank, and a retaining wall). Project is scheduled to go out to bid by the end of February and bid opening on March 13th.

Class A Biosolids Study: The 30- 60% design contract is on the February BPW agenda for approval. Due to the size of the project, the work will be completed in stages. We'll first reach a 60 percent design milestone, which gives us an opportunity to review the design, confirm details, and adjust if needed, before moving to the final 100 percent design. This phased approach helps us stay on schedule and maintain strong cost control.



THE CITY OF NASHUA

Division of Public Works

Administration Department

"The Gate City"

Board of Public Works Meeting of February 26, 2026 Personnel

Agenda

- A. **Motion:** To approve and unseal the nonpublic minutes for Personnel from the Board of Public Works Meeting of January 22, 2026 and February 13, 2026.
- B. **Motion:** To accept the retirement of James Mulvey, Parks, effective May 29, 2026.
- C. **Motion:** To accept the retirement of Derek Taylor, Parks, effective March 6, 2026.
- D. **Motion:** To accept the retirement of Martin Davis, Wastewater, effective March 7, 2026.
- E. **Motion:** To accept the resignation of Luz Tavarez, Wastewater, effective February 20, 2026.

City of Nashua, Public Works Division

To: Board of Public Works

Meeting Date: February 26, 2026

From: Bryan Conant, Parks Department Superintendent

Re: Resignation of James Mulvey

B. Motion: To accept the retirement of James Mulvey, Parks, effective May 29, 2026.

Attachments: Retirement Letter & Acceptance Letter

Discussion: Mr. Mulvey has worked for the Division of Public Works since 2001. He has been an asset to the City and we wish him the best of luck in his future endeavors.

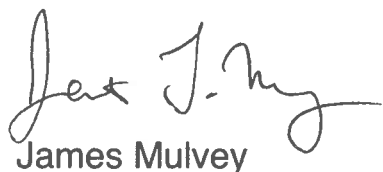
To Whom It May Concern,

Please accept this letter as formal notice of my retirement from my position with the City of Nashua.

My final day of employment will be May 29, 2026. I appreciate the opportunity to have worked for the City of Nashua and am grateful for the experience I have gained during my time there. I have enjoyed being part of the team and contributing to the work and operations of the city.

Thank you for your support and guidance. I wish you and the staff continued success, and I am happy to assist with a smooth transition during my remaining time.

Sincerely,

A handwritten signature in black ink, appearing to read "James J. Mulvey". The signature is fluid and cursive, with the first name "James" and last name "Mulvey" clearly distinguishable.

James Mulvey



THE CITY OF NASHUA

"The Gate City"

*Division of Public Works
Parks Department*

January 28, 2026

Mr. James Mulvey

Nashua, NH 03063

Dear Jim,

I would like to acknowledge the receipt of your resignation and desire to retire effective May 29, 2026. I would also like to personally congratulate you on your retirement from the City of Nashua, DPW and the twenty-five years of service you have provided. I enjoyed working with you during your time here, and I consider you not only a valuable asset to the City but an enjoyable presence in the office, as well.

I can only imagine you are excited by the new adventures that await you in the future. Please know that you will be missed by all of us at the Park Department, you certainly deserve your retirement. Your hard work and dedication have greatly benefited the City.

I wish you the best in your future endeavors.

Please keep in touch and visit often if you find that you have the time. I hope you have a fun and rewarding retirement.

Best Wishes

Bryan Conant

A handwritten signature in cursive script that reads "Bryan Conant", followed by a long horizontal flourish.

City of Nashua, Public Works Division

To: Board of Public Works

Meeting Date: February 26, 2026

From: Bryan Conant, Parks Department Superintendent

Re: Resignation of Derek Taylor

C. Motion: To accept the retirement of Derek Taylor, Parks, effective March 6, 2026.

Attachments: Retirement Letter & Acceptance Letter

Discussion: Mr. Taylor has worked for the Division of Public Works since 2000. He has been an asset to the City and we wish him the best of luck in his future endeavors.

DEREK TAYLOR

Hollis NH 03049
603-533-1312

February 2, 2026

Bryan Conant
Superintendent of Parks and Recreation
City of Nashua
848 West Hollis St.
Nashua, NH 03064

Dear Bryan,

Please accept this letter as formal notice of my retirement from my position with the Parks and Recreation Department. My final day of employment will be March 6, 2026.

I appreciate the experience I gained with the City of Nashua and working with the department. I will help ensure a smooth transition during my remaining time.

Thank you.

Derek Taylor



THE CITY OF NASHUA

"The Gate City"

*Division of Public Works
Parks Department*

February 2, 2026

Mr. Derek Taylor

Hollis, NH 03049

Dear Derek,

I would like to acknowledge the receipt of your resignation and desire to retire effective March 6, 2026. I would like to congratulate you on your retirement from the City of Nashua, DPW and the twenty-six years of service you have provided.

While you will be missed by all of us at the Park Department, you certainly deserve your retirement. Your hard work and reliability have greatly benefited the City. It has always been a pleasure to work with you.

I wish you the best in your future endeavors.

Best Wishes!

Bryan Conant

A handwritten signature in black ink, reading "Bryan Conant", followed by a horizontal line.

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: February 26, 2026
From: David Boucher, Superintendent
Wastewater Department
Re: Retirement of Martin Davis

D. Motion: To accept the retirement of Mr. Martin Davis, Wastewater Operator II, effective March 7, 2026.

Attachments: Resignation Letter and Letter of Acceptance

Discussion: On February 4, 2026, Mr. Davis provided notice of his retirement, effective March 7, 2026. Mr. Davis has served the City with distinction for twenty years and has been a valued member of the organization. We sincerely thank him for his dedicated service and wish him a fulfilling and well-deserved retirement.

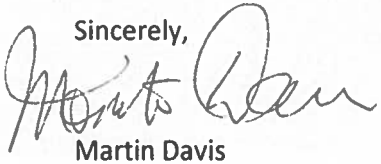
Rec 2/4/26

February 4, 2026

To whom it may concern:

I am officially resigning and intend to retire. My final day with the City of Nashua, NH will be March 7, 2026.

Sincerely,

A handwritten signature in black ink, appearing to read "Martin Davis", written in a cursive style.

Martin Davis



THE CITY OF NASHUA

*Wastewater Treatment Facility
Department of Public Works*

"The Gate City"

February 5, 2026

Martin Davis
Nashua, NH
03062

Dear Marty,

I have received and accept your resignation letter dated February 4, 2026 with a last date of employment effective March 7, 2026. We thank you for your service to the City and best wishes on your future endeavors.

Sincerely,

A handwritten signature in cursive script, reading "David L. Boucher".

David L. Boucher
Wastewater Superintendent

City of Nashua, Public Works Division

To: Board of Public Works Meeting Date: February 26, 2026

From: David Boucher, Superintendent
Wastewater Department

Re: Resignation of Luz Tavaréz

E. Motion: To accept the resignation of Ms. Luz Tavaréz, Wastewater Administrative Assistant II, effective February 20, 2026.

Attachments: Resignation Letter and Letter of Acceptance

Discussion: On February 9, 2026 Ms. Tavaréz gave notice of her resignation, effective February 20, 2026. We wish her well in her future endeavors.

February 9th, 2026.

To whom it may concern:

First, I would like to sincerely thank you for the opportunity to have worked for the city and specially within the talented Wastewater Treatment Plant. My time here has provided me with valuable experience and knowledge that I will for sure carry with me throughout my career.

Please accept this letter as my formal resignation as the Administrative Assistant II.

My Last day of employment will be two weeks from today, on Friday February 20th.

Again, thank you for the life experience, the opportunity, the professional and personal growth.

Sincerely

A handwritten signature in blue ink, appearing to read 'Luz Tavarez', with a long horizontal flourish extending to the right.

Luz Tavarez



THE CITY OF NASHUA

*Wastewater Treatment Facility
Department of Public Works*

"The Gate City"

February 10, 2026

Luz Tavaréz

Nashua, NH 03063

Dear Luz,

I have received and accept your resignation letter dated February 9, 2026 with a last date of employment effective February 20, 2026. We thank you for your service to the City and best wishes on your future endeavors.

Sincerely,

A handwritten signature in black ink, reading "David L. Boucher".

David L. Boucher
Wastewater Superintendent